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MEMORANDUM

TO: Morehead State University Faculty
FROM: William White *W.W.*
Vice President for Academic Affairs
DATE: February 8, 1979

The following is the revised agenda for the February meeting of the faculty of Morehead State University. (February 20; 4:10 p.m.- 5:10 p.m., in University Breckinridge Auditorium)

1. Message from President Norfleet
2. Committee Report (and handout) of the Faculty Evaluation Committee by Dr. Bill Hampton
3. Advocacy role of advisor to students in matters of probation and academic difficulty
4. Reassigned time for academic advisement
5. SACS and NCATE updates

dm

MINUTES OF THE FACULTY MEETING
Morehead State University
February 20, 1979

The February meeting of the faculty was held on Tuesday, February 20, 1979, at 4:10 p.m. in the University Breckinridge Auditorium. Vice President White called the meeting to order.

Vice President White: Announced that a correction should be made in the minutes of the December, 1978, faculty meeting. In the paragraph regarding the procedure to be followed if a faculty member wishes to be considered for promotion it should state: If an individual wishes to be considered for promotion, they should direct their portfolio to their departmental committee, the departmental committee sends their recommendation on to the school-wide committee which sends the recommendations to the Faculty Organization Committee. The Faculty Organization Committee then sends the recommendations to the Vice President for Academic Affairs who sends it on to the President.

Announced that a faculty meeting would be held in March as well as in April. The date and agenda will be sent out later.

Commented that in a recent visit to a State Department in Frankfort, several people commented that MSU's faculty were the friendliest, most cooperative and seemed to have more "esprit de corps" than any other institution in Kentucky.

Reported that Dr. Ellis handed in a report showing a 38% increase in circulation this year at the Johnson Camden Library; a 52% increase at the turnstile; and a 12% increase in faculty circulation.

Announced that whenever a program or proposal for course change is presented before the University Curriculum Committee a representative from that department should be present. In presenting a program or course change, two things should be kept in mind: (1) what is now in the course, and (2) what should be in the new course.

A final examination week survey will be sent to the faculty and students. Please be sure to vote so the President can get the feel of what the faculty and students want final exam week to be.

President Norfleet:

- Made the following comments and announcements:
- 1) Commended the co-chairpersons of the various committees of SACS and NCATE for the tremendous effort they are exerting and expressed hope that some concrete suggestions for improvement of the University would come from the studies.
 - 2) Commended the Lady Eagles for winning the OVC championship.
 - 3) The Men's Basketball team was also commended.
 - 4) The track team has a winning season to this point.
 - 5) Two women on the women's track team have qualified for the Nationals.
 - 6) The Individual Events teams won the OVC meet.

- President Norfleet:
- 7) Urged the faculty to visit the exhibits at the Claypool-Young Art Building.
 - 8) The new periodical room at the Johnson Camden Library is now open.
 - 9) The concerts at MSU are excellent and the faculty should take the opportunity to hear them.
 - 10) The TRIO program received another grant for the summer.
 - 11) The largest number of faculty members are participating from a programmatic standpoint in professional meetings this spring than ever before. This is a tremendous mark of achievement for the faculty.
 - 12) A special committee has been established to develop the criteria to be used for the Distinguished Research Award.
 - 13) Word has been received from AID that MSU has been funded to conduct a training program for Egyptian businessmen on campus. They will be trained in financial matters by the School of Business and Economics.
 - 14) Announced that there will be a committee report today on measuring faculty achievement. The assessment that a student gives is only one dimension of the total aspect of performance. Other dimensions which are just as important are: undergraduate and graduate advising and supervision, research, service functions, and professional development. We must not get to the point where we are satisfied with the level of achievement and professional development which we have attained. More time must be devoted to professional development.
 - 15) Last February a committee was appointed to look at the administrative achievement. We have been going through a process of establishing objectives to be used in evaluating administrative achievement. We are moving toward achieving a level of sophistication in stating objectives that will enable us to measure accomplishments by bureaus, schools, and departments. We are now in the process of developing job descriptions and instruments which will help us assess based on management by objectives process. This process will continue until it is complete this spring.
 - 16) We are entering into the budget making process. We are looking at the total fringe benefit package to see what improvements could be made and trying to identify means of making the dollars we have go further. Liability insurance has been added to our fringe benefit package recently. Mr. Graham and Mr. Kappes are putting together a list showing the total fringe benefit package which should be sent to you within the next week or two.
 - 17) You play a tremendous role in the upgrading of programs at the University. I hope you feel you have the opportunity to express your ideas and to suggest ways that new levels can be achieved in all areas of the University. We had a recent discussion in the Forum asking the questions "Do we inform ourselves as to what we are doing? Are we knowledgeable as to what goes on at the University?"

- President Norfleet: I hope information is getting to you on a timely basis. Only as a result of the faculty's creativity, ingenuity, and motivation can we really obtain the margin of excellence in all of our programs at the University.
- Vice President White: Asked Dr. Hampton if the report handed out before the meeting was the official report by the Faculty Evaluation Committee. Receiving an affirmative reply, he asked that a motion be made that the report be accepted as a report to the faculty and to the Vice President for Academic Affairs from the mandate given to the Committee. Dr. Philley moved and Dr. Roger Jones seconded that the report be accepted. The motion passed.
- Introduced Dr. William Hampton as the information source for the report.
- Dr. William Hampton: This proposal is being presented to you to give you an opportunity to look it over. All we want to do today is show you the report, ask you to look it over and let us know what changes should be made. This fall you will be given an opportunity to vote as to whether or not you want to use this instrument for assessment. The Committee suggests you use the faculty assessment by the students this semester. After looking at the results, you can decide if the instrument is good, bad, or indifferent. The Committee feels this assessment should be done annually. The faculty member would decide if the assessment by the student would be made public and can use the results in his portfolio for whatever reason he/she chooses. The faculty members would meet with their department head at the beginning of the year to decide what percentage of their yearly evaluation will be based on teaching, research and service. The faculty member would then put together his/her portfolio and give it to the department chairperson. The department chairperson would make his/her evaluation and send the portfolio to the departmental committee. The portfolio is then forwarded to the school-wide committee who sends it on to the Vice President for Academic Affairs. The Vice President forwards the recommendations on to the President.
- The assessments made by the students are as confidential as you wish them to be. We want to give the faculty members an opportunity to improve. Are there any questions?
- Mr. Larry Netherton: If a person is in administration but also holds faculty rank, would they be evaluated by this same plan?
- Dr. William Hampton: Yes, they would be evaluated for their teaching responsibilities under this plan. They would meet with their department chairperson and have a conference as to how they should be evaluated. Administrative evaluation will be handled differently.

Minutes of the Faculty Meeting
February 20, 1979
Page 4

- Mr. Alex Conyers: If the portfolio is being used for promotional purposes, would the Faculty Organization Committee receive it before the Vice President?
- Dr. William Hampton: No, not under this plan.
- Vice President White: Mr. Conyer's question should be considered. Unless there are changes made in this plan, assessment does not include the Faculty Organization Committee.
- President Norfleet: Commented that more and more people are sending student ratings when they inquire about a job opening.
- Vice President White: Stated that Dr. Hampton, Dr. Taylor and Dr. Hay would be available to help with the faculty assessment by the student.
- Stated that school deans are being urged to give 3 hours of reassigned time to a faculty member that advises 50 or more full-time student. This is not a policy and if a faculty member advised 100 students, he/she would not get 6 hours reassigned time.
- Dr. John Philley: Co-chairman of the SACS self-study, stated that the Committee hopes to have the bulk of the report gathering process completed by next month. The faculty will be receiving a survey which we hope to get completed before Spring Break. There will be a survey for people in administrative positions students, and for a select number of our graduates. These surveys will provide attitudinal types of information which will help us complete the drafts of the different committees. Please answer the questions as thoroughly as possible and get them returned.
- Dr. Leonard Burkett: Co-chairman of the NCATE self-study, commented that the NCATE team will be on campus in about a year which doesn't give us a lot of time. The committee hopes to have a preliminary report ready by the first of March.
- Dean J. E. Duncan: Stated that a fine arts study tour to Russia is being planned for June 4-18. Applications must be in by March 30. If anyone wants to see a brochure, contact Dean Duncan or Dr. Roger Jones.
- Vice President White: Dr. Lindsey Back is heading a committee which is coordinating tours of this kind.

The meeting adjourned at approximately 5:13.

Donna Meade
Secretary to Vice President White

Edited and approved by Dr. Anna Lee Hicks
Secretary to the faculty

MINUTES

UNIVERSITY TEACHER EDUCATION COMMITTEE

August 30, 1979

mailed 9/5/79
dpMembers Present:

Dr. Mike Davis	- Chairman
Dr. John W. Payne	- Vice Chairman
Dr. Joe Bendixen	- School of Applied Science & Technology
Mrs. Kay Freeland	- University Breckinridge School
Mr. Ernest Hinson	- School of Business & Economics
Dr. Judy Rogers	- School of Humanities
Dr. Randy Falls	- School of Science & Mathematics
Dr. Robert Gould	- School of Social Sciences

There was a general discussion relative to the student appeal process for reconsideration for entry into the Teacher Education Program. The Committee discussed those students who had taken remedial courses in order to qualify for admission to the Teacher Education Program.

Call to Order - Dean Davis called the meeting to order at 3:10 p.m.

Reading of Minutes - Dr. Payne presented the minutes of the last meeting. Dr. Rogers made a motion to accept the minutes as presented; seconded by Dr. Falls; motion carried.

Reports of Special Committees - None at this time.

Unfinished Business - Dr. Payne reported that we did have some proposals previously presented to the Committee and no action had been taken. He requested that action be deferred until full council was present.

New Business - Dr. Payne made a motion that the name "University Teacher Education Committee" be changed to "University Teacher Education Council". Dr. Falls seconded the motion; motion carried.

Mr. Hinson inquired if we were operating under the new set of By-Laws and, if so, should not the School Teacher Education Committees elect their committee from Teacher Education Faculty,

Dr. Rogers presented an appeal for admission to the Teacher Education Program from Miss Stephanie Rice. Miss Rice had a low California Achievement Score and TABE Test in the area of mathematics. Since the original application, she has taken a general mathematics course and received the grade of "B". She was re-tested and has made considerable improvement in her mathematics score. Dr. Payne seconded the motion to admit Miss Rice to the Teacher Education Program; motion carried. The chair directed Dr. Payne to notify Miss Rice of the Committee's decision.

Minutes--University Teacher Education Committee
August 30, 1979
Page 2

Dr. Payne submitted a proposal for a remedial program for those students who did not fully meet the qualifications for admission to the Teacher Education Program. Dr. Payne requested that the Committee carefully review this proposal and it would be placed on the agenda for the next meeting.

General Discussion - The Chairman reported that he had asked for the students and practitioners to be nominated for membership on this Council and that we should have full council for our next meeting.

Adjournment - The Committee adjourned at 4:00 p.m.



Dr. Mike Davis, Chairman

dp

cc: Sean White

MINUTES

UNIVERSITY TEACHER EDUCATION COUNCIL

September 6, 1979

Members Present:

- | | |
|-------------------|-----------------------------------|
| Dr. Mike Davis | Dr. Don Miller |
| Dr. John W. Payne | Dr. Anna Burford |
| Dr. Ron Dobler | Dr. Noah Logan |
| Dr. Joe Bendixen | Dr. Randy Falls |
| Mrs. Kay Freeland | Kimberly Coy (Elementary Student) |

General Discussion - The discussion centered around implementation of the Council By-Laws and appropriate communication relative to the Council membership.

Call to Order - Dean Davis called the meeting to order at 3:10 p.m.

Reading of Minutes - Dr. Payne presented the minutes of the last meeting. Mrs. Freeland made a motion to accept the minutes as presented; seconded by Dr. Logan; motion carried.

Reports of Special Committees - None at this time.

Unfinished Business - Dr. Payne requested that the previous proposals before this Council be continued.

New Business - Dr. Payne presented a motion to modify the By-Laws Article II, Section 1b, to add the words "proposed" and "for approval or disapproval". Motion was made to accept by Dr. Miller; seconded by Dr. Burford; motion carried.

Dr. Payne presented a motion to modify Article II, Section 1e, to include "for approval or disapproval". Motion to accept by Dr. Burford; seconded by Dr. Falls; motion carried.

Dr. Payne presented a motion to modify Article V, Section 4, to insert "and shall follow the appropriate procedures as described in Appendix A (Flow Chart)". Motion to accept made by Dr. Logan; seconded by Dr. Falls; motion carried.

The following documents were submitted for discussion and approval:

1. Teacher Education Flow Chart
2. Narrative description of Teacher Education Flow Chart
3. A Routing and Endorsement Sheet

Minutes--University Teacher Education Council
September 6, 1979
Page 2

The Flow Chart was discussed and modified. Motion was made to accept with modifications by Mrs. Freeland; seconded by Dr. Miller; motion carried.

Discussion on the Flow Chart centered around whether or not faculty proposals should go to the Department Chairman prior to the School Teacher Education Committee.

Motion was made by Dr. Miller to direct Dr. Payne to make the appropriate revisions in the By-Laws for approval at the next meeting. Motion seconded by Dr. Burford; motion carried.

General Discussion - There was discussion around the appropriate duties of the School Teacher Education Committees.

Mike Davis
Dr. Mike Davis, Chairman
dp
cc: Dr. Morris Norfleet
Dr. William White
Academic Deans

Minutes Approved _____ Date _____

91A15-4-34.15

MINUTES

UNIVERSITY TEACHER EDUCATION COUNCIL

September 13, 1979

Members Present

- Dr. John W. Payne
- Dr. Anna Burford
- Dr. Randy Falls
- Dr. Don Miller
- Mrs. Kay Freeland
- Mrs. Billie Jean Clayton
- Mrs. Kimberly Coy

General Discussion - The discussion centered around the identification of Teacher Education Faculty.

Call to Order - Dr. Payne, Vice Chairman, called the meeting to order at 3:10 p.m.

Reading of Minutes - Dr. Payne presented the minutes of the last meeting. Mrs. Freeland made a motion to accept as presented; seconded by Dr. Falls; motion carried.

Dr. Payne distributed a copy of the Teacher Education Program applicant's instructions to advisors. He indicated a need for advisors to look closely at the student's screening on achievement scores, etc., prior to recommending for admission to the Teacher Education Program.

Reports of Special Committees - None at this time.

Unfinished Business - Dr. Payne submitted the revised By-Laws. A motion was made by Mrs. Freeland to accept the By-Laws change in Article II, Section 1b; seconded by Dr. Burford; motion carried. (Establish a system for the evaluation of basic and advanced Teacher Education Programs).

The revised Flow Chart, Flow Chart Description, and Routing Sheet were presented as approved September 6, 1979.

Dr. Payne presented the revised Student Teaching Handbook to the Council. Dr. Falls made a motion to accept the Handbook as presented; Dr. Miller seconded; motion carried.

Dr. Payne submitted a revised description of School Teacher Education Committee Responsibilities. These were discussed extensively with the idea that there may need to be some additions or deletions to these in the future, based upon in-put from teacher education faculty members. Dr. Miller made a motion to accept; seconded by Mrs. Coy; motion carried.

The proposal for a remedial program presented on August 30, 1979, was discussed extensively and modified. Dr. Falls made a motion to accept the proposal as modified; Mrs. Clayton seconded; motion carried.

Remedial Program Proposal:

"It is proposed that students who do not meet the minimum achievement level (California Achievement Test or ACT Scores) be advised to enroll in a remedial program. Based upon the student's scores, they would be advised to enroll in a developmental mathematics or reading courses, or both. Students would be required to present evidence of improvement prior to reconsideration for admission to the Teacher Education Program."

New Business - There was considerable discussion and agreement that mathematics majors seeking teacher certification should score at a minimum level of 12th grade on the California Achievement Test. Also, that English majors seeking teacher certification should also score at a minimum of the 12th grade level on the Reading and Language Arts segments of the California Achievement Test. Dr. Payne suggested that proposals to this effect should probably come from the individual departments through the appropriate channels.

Dr. Payne distributed a roster of Teacher Education Faculty at the University, as determined by the Hegis Code, and indicated there were probably additional faculty that could be added to this list based upon the courses they were teaching this semester.

Dr. Payne, as Chairman of the School of Education Teacher Education Committee, submitted a recommendation from the School Committee relative to an appeal from Mrs. Jamileh Khorsandi. The School Committee recommended that Mrs. Khorsandi enroll in the Remedial Elementary Education Program and show considerable evidence of improvement on her achievement scores prior to being reconsidered for admission to the Teacher Education Program. Dr. Miller made a motion to accept the proposed action; seconded by Dr. Burford; motion carried.

Dr. Payne appointed a committee to revise the Teacher Education Policy Handbook. The committee consists of Dr. Falls, Mrs. Clayton, Mrs. Coy and Dr. Payne.

It should be noted that while the Teacher Education Council By-Laws specifically outline a program change procedure, this does not exclude the responsibility of the Council to initiate and establish policies.

The Council adjourned at 4:30 p.m.

Mike Davis

Dr. Mike Davis
W. J. [unclear]
dp

Minutes Approved Date

cc: Dr. Morris Norfleet
Dr. William White
Academic Deans

9/15-4-34-13

MINUTES

UNIVERSITY TEACHER EDUCATION COUNCIL

October 4, 1979

Members

Dr. Mike Davis	Mrs. Kay Freeland
Dr. John W. Payne	Dr. Noah Logan
Dr. Joe Bendixen	Dr. Don Miller
Dr. Anna Burford	Mrs. Kimberly Coy
Mr. Harlen Hamm	Ms. Francis Miller
Dr. Randy Falls	Ms. Ella Goodpaster
Mrs. Billie Jean Clayton	Dr. Robert Gould

Call To Order - Dr. Davis called the meeting to order at 4:00 p.m.

The new Council members were welcomed - Ms. Goodpaster from the Bath County School System, and Ms. Francis Miller from the Fairview Independent School System.

Reading of Minutes - The minutes of the previous meeting were corrected and approved.

Reports of Special Committees - Dr. Miller reviewed the history and rationale for the "Work Load Proposal" for the School of Education supervisors of student teachers. Dr. Falls made a motion to approve the proposal as presented; Dr. Logan seconded; motion carried.

*corrected
11-8-79*

Mr. Hamm presented four options for the requirement of a speech course for Teacher Education students. These options were discussed extensively. The first option required speech screening at the Teacher Education entry level. The students would then be advised which speech course would best meet their needs. The students would then enroll in the appropriate course ~~as one of their Humanities electives~~. Motion was made by Dr. Logan to approve the first option; seconded by Mrs. Freeland; motion carried.

Dr. Payne presented the Out-of-State Student Teaching Proposal. It was explained that appropriate protocol materials would be developed for student teaching in foreign countries, other states, etc. Motion was made by Dr. Miller; seconded by Dr. Gould; motion carried.

New Business - Dean Davis distributed a list of recommendations from Dr. Cunningham. He asked that these be reviewed by the Council prior to the next meeting.

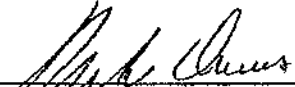
University Teacher Education Council
Minutes - October 4, 1979
Page 2

Dr. Payne distributed an outline used by the School of Humanities for their annual report.

The 1979 Kentucky Teacher Certification Handbook was distributed to Council members.

The Council adjourned at 5:15 p.m.

Next Meeting -- 3:30 p.m., Thursday, October 25, 1979



Dr. Mike Davis

Minutes Approved Date

MINUTES

UNIVERSITY TEACHER EDUCATION COUNCIL

September 20, 1979

Members

- | | |
|-------------------|-------------------|
| Dr. Mike Davis | Mrs. Kay Freeland |
| Dr. John W. Payne | Dr. Noah Logan |
| Dr. Joe Bendixen | Dr. Don Miller |
| Dr. Anna Burford | Mrs. Kimberly Coy |
| Mr. Harlen Hamm | |
| Dr. Randy Falls | |

Call to Order - Dr. Davis called the meeting to order at 3:30 p.m.

Reading of Minutes - Dr. Payne presented the minutes of the last meeting. Mrs. Freeland made a motion to accept as presented; seconded by Mrs. Coy; motion carried.

Reports of Special Committees - None at this time.

Unfinished Business - Dr. Payne gave a report on the Teacher Education Program Policies Book Revision Committee (Dr. Falls/Mrs. Coy). General agreement of the Council to accept and directed Dr. Payne to have printed.

New Business - Dr. Davis appointed the following special committees to study and make recommendations on the following proposals at the October 4th meeting:

Speech Course Proposal - Mr. Hamm, Dr. Burford. *Mrs. Freeland.*

ESTP Proposal - Dr. Payne, Dr. Gould, Dr. Davis.

Faculty Work Load Proposal - Dr. Miller, Dr. Logan, Dr. Bendixen.

Dr. Burford asked that the appeal from Lisa Dawn Scisney be continued.

Dr. Davis presented a list of public school practitioners that had been recommended to serve on the University Council. Dr. Davis indicated he would pursue the appointment of the Council members.

General Discussion - The discussion centered around the responsibilities of the Governance of Teacher Education relative to Teacher Certification and In-Service Education for Practitioners.

The Council adjourned at 4:30 p.m.



Dr. Mike Davis

September 25, 1979

Minutes Approved Date

Minutes

University Teacher Education Council.

October 25, 1979

Members Present

Dr. Mike Davis
Dr. Joe Bendixen
Mr. Harlen Hamm
Mrs. Ellen Goodpaster
Mrs. Frances Miller
Mrs. Kay Freeland

Members Absent

Dr. Anna Burford
Mrs. Billie Jean Clayton
Mrs. Kimberly Coy
Dr. Randy Falls
Dr. Noah Logan
Dr. Don Miller
Dr. Robert Gould
Dr. John W. Payne

Call to Order - The meeting was called to order by Dr. Davis at 3:30 p.m.

Reading of Minutes - In the absence of a quorum, the reading of the minutes was deferred until the next Council meeting.

Reports of Special Committees - Dr. Davis reported to the Council that concerns were expressed about the speech course and the student teaching load proposal. He plans to review these items with the Council.

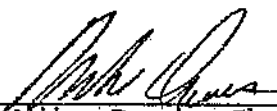
Unfinished Business - In the absence of a quorum, the student appeals would be tabled until the next Council meeting.

New Business - Dean Davis shared with the Council members Dr. Sidney Simandle's visit that date (October 25) and NCATE plans.

Dean Davis indicated that all members of the Council would be called on the Tuesday prior to the Thursday Council meeting date.

The meeting adjourned at 4:40 p.m.

Next Meeting Date -- November 8, 1979 - 3:30 p.m.



Dr. Mike Davis, Chairman

Minutes Approved . Date

MINUTES

UNIVERSITY TEACHER EDUCATION COUNCIL

November 8, 1979

Members

Dr. Mike Davis	Mrs. Kay Freeland
Dr. John W. Payne	Dr. Noah Logan
Dr. Joe Bendixen	Dr. Don Miller
Dr. Anna Burford	Mrs. Kimberly Coy
Mr. Harlen Hamm	Mrs. Frances Miller
Dr. Randy Falls	Mrs. Ella Goodpaster
Mrs. Billie Jean Clayton	Dr. John Hanrahan

Call to Order - The meeting was called to order by Dr. Davis at 3:30 p.m.

Reading of Minutes - The minutes were corrected to eliminate "as one of their Humanities electives" from the Speech Screening Proposal. Motion made by Mrs. Freeland; seconded by Mrs. Clayton; motion carried.

Reports of Special Committees - Dean Davis reported on the disposition of the speech screening classes.

Dean Davis reported on the Work Load Proposal for professional semester supervisors. Dr. Payne is preparing a chart depicting work loads for student teacher supervisors at sister institutions.

Unfinished Business - Appeals.

Duane Bland - P. E. Major. Appeal for admission to the Teacher Education Program was denied. Student should be advised to enroll in developmental courses to raise proficiency level to minimum required. Motion made by Dr. Falls; seconded by Mrs. Freeland; motion carried.

Adrian Franklin - P. E. Major. Appeal for admission to the Teacher Education Program was denied. Student should be advised to enroll in developmental courses to raise proficiency level to minimum required. Motion made by Dr. Bendixen; seconded by Mr. Hamm; motion carried.

Lisa Scisney - Business Major. Appeal was tabled until Dr. Burford could be present. Motion made by Dr. Payne; seconded by Mrs. Coy; motion carried.

Lawrence Monroe - Dr. Payne made a motion to waive four hours of student teaching after all other requirements for certification have been completed. Dr. Falls seconded the motion; motion carried (one nay vote).

Course Proposal "Test Construction for the Classroom Teacher". Dr. Payne made a motion to approve with the stipulation that the course be clearly identified as an elective. Seconded by Dr. Logan; motion carried.

Dean Davis presented a procedural change in the handling of appeals from students. An Appeals Committee will be appointed by the Chairman to act on appeals and recommend to the Council. Motion made by Mrs. Freeland to accept; seconded by Dr. Miller; motion carried.


Evaluation of the Teacher Education Programs will be the major agenda item at the next Council meeting. Other items will include; standardizing the Master's Degree in Education, proficiency testing (KACTE action), and the twelve hour specialization certification requirement.

The meeting adjourned at 5:00 p.m.

Next Meeting Date -- November 29, 1979, 3:30 p.m.

Materials Distributed:

Agenda
Check Sheet on Lawrence Monroe
Governance of Teacher Education Policy
Memorandum from President Norfleet to Council Chairman
(mission of University Teacher Education Council)



Dr. Mike Davis, Chairman

Minutes Approved

MINUTESUNIVERSITY TEACHER EDUCATION COUNCILNovember 29, 1979Members

Dr. Mike Davis
 Dr. John W. Payne
 Dr. Joe Bendixen
 Dr. Anna Burford
 Mr. Harlen Hamm
 Dr. Randy Falls
 Mrs. Billie Jean Clayton

Mrs. Kay Freeland
 Dr. Noah Logan
 Dr. Don Miller
 Mrs. Kimberly Coy
 Mrs. Frances Miller
 Mrs. Ella Goodpaster
 Dr. John Hanrahan

Call to Order - The meeting was called to order by Dr. Davis at 3:30 p.m.

Reading of Minutes - The minutes of the previous meeting were read. Dr. Falls made a motion to accept the minutes as read; seconded by Mrs. Freeland; motion carried.

Reports of Special Committees - None.

Unfinished Business - Appeals.

Lisa Scisney - Business Major. Dr. Burford presented Miss Scisney's appeal for admission to the Teacher Education Program. Dr. Burford presented the achievement scores, completion of Math 131 during the Summer Session with a grade of "B", minor grade point standing of 1.8. Extensive discussion followed and a motion made by Mrs. Miller that Miss Scisney be admitted to the Teacher Education Program and Student Teaching in the Spring Semester, 1980, providing she meets the 2.0 minimum grade point standing in her minor. The motion was seconded by Dr. Bendixen; 2 nay votes; motion carried.

Appointment of Appeals Committee - Mrs. Miller made a motion to approve the following appointments for the Appeals Committee:

Dr. Logan (Alternate Dr. Burkett)
 Dr. Miller (Alternate Dr. Needham)
 Dr. John W. Payne
 Dr. Randy Falls (Alternate Mr. Harlen Hamm)

Kim Coy

The motion was seconded by Mrs. Coy; motion carried.

New Business - Teacher Education Evaluation Model.

Two areas - program and product. There was extensive discussion of evaluation criteria and check points, i.e., (1) entry (2) retention in Teacher Education Program, (3) student teaching, (4) exit program evaluation, and (5) post certification follow-up.

The Chairman will submit a model at the next regularly scheduled meeting.

Adjournment - The meeting adjourned at 4:40 p.m.

NEXT MEETING DATE - Thursday, December 6, 1979



Dr. Mike Davis, Chairman

Minutes Approved

dp

MINUTESUNIVERSITY TEACHER EDUCATION COUNCILDecember 6, 1979Members

Dr. Mike Davis	Mrs. Kay Freeland
Dr. John W. Payne	Dr. Noah Logan
Dr. Joe Bendixen	Dr. Don Miller
Dr. Anna Burford	Mrs. Kimberly Coy
Mr. Harlen Hamm	Mrs. Frances Miller
Dr. Randy Falls	Mrs. Ella Goodpaster
Mrs. Billie Jean Clayton	Dr. John Hanrahan

Call to Order - The meeting was called to order by Dr. Davis at 3:30 p.m.

Reading of Minutes - The minutes of the last meeting were corrected to include Mrs. Coy on the Appeals Committee.

Reports of Special Committees - The annual reports from the academic deans were discussed.

Dean Davis presented a model for evaluation of teacher education. The model was discussed in relation to current practices. The model suggested by the NCAATE Committee on Evaluation was distributed. Time did not permit an extensive discussion of the NCAATE model.

Dean Davis asked the Council to review these models, with the expectation that the Council would modify and adopt a plan for continuous evaluation of the Teacher Education Program.

The proposal from the School of Education Teacher Education Committee was continued until the January, 1980, meeting.

The Appeals Committee Report was deferred until the next meeting.

Dr. Bendixen presented a proposal for an option in the Rank I Program in Vocational Education. There was a motion to continue the proposal in order to have time to review by other departments. Motion seconded by Dr. Falls. Motion carried.

Adjournment - The meeting adjourned at 4:40 p.m.



 Dr. Mike Davis, Chairman

 Minutes Approved

91A15-3-6-3
Breckinridge
Administrative
Archives

MINUTES OF THE FACULTY MEETING
Morehead State University
December 4, 1979

The December meeting of the faculty was held at 4:10 p.m. on Tuesday, December 4, 1979 in the University Breckinridge Auditorium. Vice President White called the meeting to order.

Vice President White: Announced that beginning in January, 1980, faculty members will be expected to excuse themselves from faculty meetings if they are unable to attend.

John Philley: Co-chairman of the Southern Association of Colleges and Schools Self-Study announced that the study is nearing completion. Faculty members should be aware of the results of this study and a synopsis will be presented at a later date. The study was done for the 1978-79 academic year, and policies in effect during that time have been studied. The study also looks at the past five years and the next five years. The study addresses 11 standards and a committee was formed for each standard. Students were involved in some of the committees but faculty members made up the membership of the majority of the committees. Administrators were used mostly as resource people. Of the 11 standards, three are completed and the remainder are near completion.

In addition to the 11 standards, two additional chapters will be written for the report. The Steering Committee will synthesize the reports about MSU's strengths, weaknesses and recommendations into a summary and conclusion chapter. Another chapter will be written on the projections from each standard.

The number of responses to the survey was high. The data collected was made available to the different committees. The study should be completed by the middle of January. The visiting team will be on campus April 8, 9, 10, 1980.

Leonard Burkett: Co-chairman for the National Council for the Accreditation of Teachers Education self-study announced that the visiting team will be on campus March 16-19, 1980. The State Department team will be visiting the campus during the same period. These teams will be looking at records, visiting classrooms and possibly visit the off-campus centers.

Eleven committees with 55 people were involved in this study. There were also many people in supportative roles, i.e., editors and typists. The report should be finalized before the Christmas break.

Vice President White: Said that it is extremely important that the faculty be informed about the NCATE and SACS reports. He urged the faculty to read the reports, particularly the parts in their own professional field.

The meeting adjourned at 5:00 p.m.

Donna Meade
Secretary to Vice President White

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