

MINUTES OF THE FACULTY MEETING
Morehead State University
January 15, 1974

The regular meeting of the faculty was held at 4:10 p.m. on Tuesday, January 15, 1974, in the University Breckinridge Auditorium. Dean Paul Ford Davis called the meeting to order. The minutes of the October 16, 1973, meeting were approved as distributed.

Dean Davis: Announced that the Class Teaching Report and Faculty Data Report distributed at the door were replacing the previous Faculty Work Load Sheet.

Emphasized the importance of completing these forms accurately. All changes during the drop-add process should be reflected in the Class Teaching Report. These forms are to be filed with each School Dean by February 1.

Stated that the report would not include all assignments, obligations, responsibilities, and duties; it is simply a recording of teaching assignments.

Explained that the revised forms would facilitate the computerization of information. Data will be utilized by the Council on Public Higher Education and by the University in planning for the future.

Presented Dr. Charles Hicks, Director of Institutional Research, who designed the revised forms.

Dr. Hicks: Explained in detail the procedure for completing the Faculty Data Report and the Class Teaching Report.

Stressed the following points in his presentation and in response to questions from the floor:

- (1) Multiple sections of the same course constitute one unique preparation.
- (2) Laboratories as a unique preparation will be determined by each School Dean.
- (3) A different Faculty Work Load Form will be designed for University Breckinridge personnel.
- (4) A separate Class Teaching Report is to be completed for each class and for each lab.
- (5) Cross-listed courses require only one completed form.
- (6) Each School Dean will be establishing rules for assigning clock hours in variable credit courses.

- (7) Correspondence courses are not reflected in the report.
- (8) Fill in all spaces for which there is no answer with a zero.
- (9) Only one Faculty Data Report is to be completed by each individual.
- (10) Any writing instrument may be used when completing the forms.

Dr. Hicks: Stated that distribution and collection of the forms will be facilitated through each School Dean's office. Forms will be available in the Deans' offices by Friday, January 18.

Dean Davis: Urged the faculty to complete the forms with as much accuracy as possible and to complete them as near to the February 1 deadline as possible reflecting all changes in class rolls.

The meeting adjourned at 5 p.m.

/s/ Helen A. Northcutt
Acting Secretary to the Faculty

MINUTES OF THE FACULTY MEETING
Morehead State University
February 19, 1974

The regular meeting of the faculty was held at 4:10 p.m. on Tuesday, February 19, 1974, in the University Breckinridge Auditorium. Dean Paul Ford Davis called the meeting to order. The minutes of the January 15, 1974, meeting were approved as distributed.

Dean Davis: Introduced the Honors Program and Dr. John Kleber, Professor in the History Department, who has recently joined Dr. Franklin Mangrum in order to provide additional leadership in this program.

Dr. Kleber: Explained that the Honors Program was initiated in 1960 for the purpose of identifying superior students in order to provide them a special academic challenge.

Reviewed the organization of the program and introduced both Faculty and Student Honors Committees:

Faculty Honors Committee

- | | |
|----------------|------------------|
| Frank Mangrum | Student Members: |
| Paul Raines | Bruce Mattingly |
| Bill Moore | Alice Lambert |
| Betty Bailey | |
| Woodrow Barber | |
| Robert Gould | |

Student Honors Committee

- | | |
|-----------------|----------------|
| Kathryn Simpson | Joseph Gillman |
| Steve Tabor | Debbie Tibbs |
| Susan Washburn | Donald Kazee |
| William Hash | |

Noted that subcommittees had been formed to look specifically at three aspects of the program.

1. The possibility of establishing a four-year Honors Program.
2. Introduction of Honors classes.
3. Review of Honors seminar.

Briefly reviewed the present program which involves 108 juniors and seniors who have maintained a 3.5 cumulative point standing through mid-term of their sophomore year. Privileges of the program were discussed.

Dr. Kleber: Presented the following recommendations awaiting approval:

1. Change Honors Program from a two-year to a four-year program. High school seniors with an ACT score of 27 or above will be invited.
2. Offer two Honors courses this fall in Biology and Health.
3. Increase the number of Honors seminars from five to eight and allow three hours of "K" credit for each.
4. Keep files in the Director's office.
5. Offer more opportunity for independent study.
6. Review a senior research paper by the Honors Committee.
7. Bring all honor societies on campus together.

Emphasized the fact that the program is only as good as the faculty who support it. The faculty should engage in the following activities:

1. Make the Honors Program known to students.
2. Make ideas on changes known to the Committee.
3. Take an interest in outstanding students in classes.
4. Give a degree of flexibility to these students.

Dean Davis: Urged the faculty to pay particular attention to the bright young man or woman in classes.

Dr. Norfleet: Complimented the faculty because of an Institutional Grant to MSU by the National Science Foundation. This grant was the third highest amount received by an institution in the state of Kentucky, and this was the third year in a row to have received this grant.

Announced that the Academic Advisement Program is now receiving more emphasis because of the inventory study completed last year. A university-wide advisement program was implemented the second semester. Every effort should be exerted to improve the quality of advisement on campus. One way to begin this improvement is to post office hours.

The meeting adjourned at 4:50 p.m.

/s/ Sue Young Luckey
Secretary to the Faculty

9/A/5-3-4=9

M E M O R A N D U M

TO: All Faculty
FROM: Dean Paul Ford Davis
DATE: March 25, 1974
RE: Faculty Meeting

Handwritten initials: JAC

A general faculty meeting will be held Thursday, March 28, 1974, 2:00 p.m., in University Breckinridge School Auditorium.

Since the ACT examination, which is required for admission to Morehead State University, provides relevant information concerning the student's abilities and interests, it is important that faculty be able to use the test results. Dr. Bill Lunceford, Assistant Regional Director of the American College Testing Program, has agreed to provide us with this information.

Please announce to your students that 1:50 and 3:00 p.m. classes are dismissed on Thursday, March 28, and make your plans to attend the meeting at 2:00 p.m.

MINUTES OF THE FACULTY MEETING

Morehead State University
 March 28, 1974

A called meeting of the faculty was held at 2:00 p.m. on Thursday, March 28, 1974, in the University Breckinridge Auditorium. Dean Paul Ford Davis called the meeting to order. The minutes of the February 19, 1974, meeting were approved as distributed.

Dean Davis: Announced that the subject of the faculty meeting was academic advisement and introduced Dr. Doran.

Dr. Doran: Spoke on employment, salaries, and working loads. The Legislature approved a continuation budget for next year which includes a 5.5% increase in the instructional budget and a 4.5% increase in the operation and maintenance budget. With a decrease in enrollment and an increase in programs, the same number of faculty have been maintained.

Announced the Board of Regents meeting on Wednesday, April 3, at which time the Board will be asked to approve the distribution of dollars in large categories as appropriated by the Legislature. Between now and July, a line-item budget will be developed. Contracts will be received by individual faculty as soon as Department Chairman, Deans, and Vice Presidents certify the need for the individual. Consolidation of departments and assignment shifts are being worked out.

Stressed the importance of academic advising and commended the faculty for taking the afternoon off to learn more about this.

Dean Davis: Introduced Mrs. Wanda Bigham, Director of TRIO and Coordinator of Academic Advising.

Mrs. Bigham: Explained the implementation of the new Advising Program and introduced the new school coordinators:

- | | |
|------------------------|--------------------------------|
| Dr. Charles Ward | Applied Science and Technology |
| Miss Anna Burford | Business and Economics |
| Dr. John Payne | Education |
| Mr. Douglas Englehardt | Humanities |
| Dr. John Philley | Sciences and Mathematics |
| Mr. Don Flatt | Social Sciences |

Introduced Dr. Bill Lunceford, Regional Director of Kentucky and North Carolina for the America Testing Program.

Dr. Lunceford: Explained that the ACT Program was begun in 1959 by Dr. E. L. Lindquist in order to provide assistance to students for transferring from high school to post high school. This program provides the student an opportunity to say via a test what that student is and does and wants; that is, a student profile as projected into the institution. An attempt is made to custom fit the student profile report to a particular institution.

Distributed both the college copy and high school counselor's copy of the student profile report in order to discuss the data on it and uses made of this data.

Mr. Bradford: Announced that Deans will receive a preview of ACT tapes for October and December test date materials tomorrow morning. Additional information will be available on request.

Dr. Doran: Commented that this was the most encouraging information in regard to students that he has ever seen. One can see what the student is interested in, and the person in whom he is most interested will get in touch with the student.

The meeting adjourned at 4:10 p.m.

Mrs. Sue Young Luckey
Secretary to the Faculty

91A15-3-4-11

MINUTES OF THE FACULTY MEETING
Morehead State University
April 30, 1974

The regular meeting of the faculty was held at 4:10 p.m. on Tuesday, April 30, 1974, in the University Breckinridge Auditorium. Dean Paul Ford Davis called the meeting to order. The minutes of the March meeting were approved as distributed.

Mr. Jerry Franklin: Announced that final grade sheets for all graduating students have been distributed. The deadline for submission of grades to his office is May 6 at 12 noon.

Presented the list of candidates for graduation. The list included those completing requirements during post session of 1973, first semester of 1973-74 school year, and second semester of 1973-74 school year.

Moved that we recommend to the Board of Regents that these degrees be granted.

Dr. Frederick Voigt: Seconded the motion.

Motion carried.

Dr. Paul Randolph: Announced that the Faculty Research Committee has revised the guidelines for submission of proposals for research grants, and a copy of the new guidelines will be sent out next week. He asked that faculty members consider preparing more proposals inasmuch as money remains to be allocated in May and June. He indicated that recipients of grants would be asked to submit a report upon completion of a project. Beginning next year, each researcher must furnish the committee with an abstract showing results of his research. The abstract will be circulated among the faculty and also placed in the Johnson-Camden Library.

President Doran: Suggested that if not all of the research money is spent by an awardee during a fiscal year, we can reallocate that money and the balance of the award can be used during the next year.

Mr. Don Young: Stated that the Alumni Affairs Office is now in the new alumni center. He asked support from the faculty to raise the necessary funds to complete the construction. He suggested that if 150 people contributed \$100 each, we could raise \$15,000; and if 50 of those 150 would contact four other people and ask them for \$100 each, we could raise an additional \$20,000. He stated that the cost of the building has been approximately \$15 per square foot.

Dean Davis: Announced that there would be a convocation at 10:20 on Thursday, May 2, for the purpose of recognizing outstanding scholars of the University.

President Doran: Requested that we underscore what Don Young had said, and he suggested that that is something which we as individuals can do.

Stated that the roster is now completed for contracts for the 1974-75 school year. A 5.5 percent increase in salary will be given to each faculty member. For those who have completed doctoral work, additional adjustments will be made. If an individual gets more than the 5.5 percent increase, it will be because he or she was entitled to an adjustment last year and did not get it or completed additional work this year by September.

Announced that there were not enough funds to change the ranks of all who were recommended.

Announced that typing on contracts had begun this date. Tenure will be indicated on the contracts. If an individual feels there is an error on her or his contract, contact Dean Davis. If one is dissatisfied with his or her contract, have it delivered to President Doran's office.

Called attention to the fact that many institutions are abolishing their tenure requirements. Also, the Board of Regents at Murray recently adopted a budget that did not allow any increase in salary for those who were drawing more than \$19,000.

Dean Davis: Adjourned meeting at 4:45 p.m.

M. Louise Quinn
Acting Secretary

MINUTES OF THE FACULTY MEETING
Morehead State University
July 25, 1974

011115:3-4.12
Johnson Camden Library
Morehead State University
Morehead, KY 40351

AUG 12 1974

The summer meeting of the faculty was held at 4:10 p.m. on Thursday, July 25, 1974, in the University Breckinridge Auditorium. Dean Paul Ford Davis called the meeting to order. A quorum was declared. The minutes of the April 30 meeting were approved as distributed.

Mr. Franklin: Announced that a listing of candidates for summer graduation had been previously sent to all faculty.

Moved that a recommendation be made to the Board of Regents that the degrees for which these students applied be conferred. The motion, seconded by Dr. Morrison, carried.

Dean Davis: Reviewed the following statistics:

1. Intersession enrollment: 1258
2. Regular summer term: 2803
3. Freshman Orientation: 854

Presented the following information:

1. Senior grades are due in the Registrar's Office today.
2. Graduation will be held in the Wetherby Gymnasium on August 1 at 10:00 a.m. Classes will be dismissed from 9:10 a.m. to 12:40 p.m. All faculty are expected to attend unless there are emergencies.
3. Post summer session is from August 5 to August 16 with over 40 classes offered.
4. Fall semester opens Saturday, August 17, with School faculty meetings beginning at 9:30 a.m.
5. President and Mrs. Doran will provide a noon luncheon for the faculty on August 17.

Dr. Doran: Invited classes to attend commencement and hear the Governor of the Commonwealth speak and see him receive an honorary degree.

MINUTES OF THE FACULTY MEETING

Page 2

July 25, 1974

Dr. Doran: Urged Vice Presidents and Deans to get together and make plans for the fall meeting on Saturday, August 17.

Expressed concern about academic advisement. General education courses should be talked about as supportive to the major thrust of the student, especially in the advising of freshmen and sophomores.

Explained that the term of the Faculty Representative on the Board of Regents expires this year. Dr. Matt Pryor may be renominated or others may be nominated. He asked for recommendations.

Dr. Cunningham: Moved that the election be postponed until the first regular faculty meeting in September. Mr. Holloway and Mr. Quinn seconded the motion which carried.

Mr. Holloway: Moved that each School elect one individual to serve on a Nominating Committee and that that Committee be ready to report to the faculty at the September meeting. After a second of the motion by Dr. Morrison and Mr. Quinn, the motion carried.

Dean Davis: Asked for announcements.

The meeting adjourned at 4:19 p.m.

Sue Y. Luckey
Secretary to the Faculty

SL/csg

91A - 34 - 14
Archived

MINUTES OF UNIVERSITY SENATE
Morehead State University
September 12, 1974

Time and Place of Meeting The first monthly meeting of the University Senate was held on September 12, 1974, at 4:10 in the United Nations Room of the Adron Doran University Center. The meeting was called to order by Chairman Jack Bizzel.

Roll Call Chairman Bizzel announced that a quorum was present.

Senators absent were:

Brenda Adams	Lewis Freiberg
Ying I. Chien	Cathy Gabbard
President Doran	Richard Reser
Ed Flynn	David Saxon

Election of Officers The Chairman reviewed from the constitution the election rules and the floor was opened for nominations for Chairman. Senators Wheeler and Mangrum were nominated for Chairman but they declined.

Senator Morrison nominated Senator Quisenberry for Chairman and the nomination was seconded by Senator Ward. Senator Davis moved that Senator Quisenberry be elected by acclamation. The motion was seconded by Senator Byrd and the motion carried.

The floor was opened for nominations for Vice Chairman. Senator Pennington nominated Senator Playforth. The motion was seconded by Senator Whidden and the motion carried.

The floor was opened for nominations for Secretary. Senator Bryant nominated Senator Louise Quinn. The motion was seconded by Senator Morrison. Senator Quinn nominated Senator Morella who declined. Senator Hampton moved that Senator Quinn be elected by acclamation. The motion was seconded by Senator Byrd and the motion carried.

Chairman Bizzel announced adjournment since the sole purpose of the meeting was the election of new officers.

Meeting adjourned at 4:25.

Respectfully submitted,

/s/ Floy Patton
Acting Secretary

Attachment to the Faculty Minutes dated October 22, 1974.

STUDENT NOMINATIONS FOR
STANDING UNIVERSITY COMMITTEES

By
The Committee on Faculty Organization

Committee on Undergraduate Curriculum
and Instruction (5)

1. Charles Calhoun
2. John Lester
3. George M. Osei
4. Nancy Trent
5. Tim Wilson

Graduate Council (2)

1. David Booth
2. Vaughn Caudill

Committee on Honors Program (3)

1. Pamela Cupp
2. Janet Marcum
3. Mary Rawlings

Committee on Student Life (10)

1. Barbara Accordino
2. Woody Byrd
3. Roger Grace
4. Sammy Gullett
5. Rick Halbleib
6. Kip Johnston
7. Dave McLain
8. Larry Oney
9. Sue Rinehart
10. William Rock

Committee on Library (4)

1. Rick Gorton
2. Beverly Graham
3. Mary Meyers
4. David Morgan

Committee on Athletics (2)

1. Christopher LeForge
2. Sheila Smalley

Committee on Admissions (2)

1. Denise Huddleston
2. Gwenette Mitchell

Committee on Student Appeals (3)

1. Cathryn Hurst
2. Albert Jordan
3. Debra Spotts

Scholarship and Retention
Committee (2)

1. Vaughn Caudill
2. James McAlister

NOMINATIONS FOR COMMITTEE ON FACULTY ORGANIZATION

Applied Sciences and Technology

Charles Derrickson
Robert Newton

Business and Economics

Alex Conyers
Louis Magda

Education

Mabel Barber
Lawrence Griesinger

Humanities

George Luckey
Charles Pelfrey

Sciences and Mathematics

Margaret Heaslip
Charles Payne

Social Sciences

Donald Flatt
Richard Reser

Attachment to the Faculty Minutes dated October 22, 1974.

STUDENT NOMINATIONS FOR
STANDING UNIVERSITY COMMITTEES

By
The Committee on Faculty Organization

Committee on Undergraduate Curriculum
and Instruction (5)

1. Charles Calhoun
2. John Lester
3. George M. Osei
4. Nancy Trent
5. Tim Wilson

Graduate Council (2)

1. David Booth
2. Vaughn Caudill

Committee on Honors Program (3)

1. Pamela Cupp
2. Janet Marcum
3. Mary Rawlings

Committee on Student Life (10)

1. Barbara Accordino
2. Woody Byrd
3. Roger Grace
4. Sammy Gullett
5. Rick Halbleib
6. Kip Johnston
7. Dave McLain
8. Larry Oney
9. Sue Rinehart
10. William Rock

Committee on Library (4)

1. Rick Gorton
2. Beverly Graham
3. Mary Meyers
4. David Morgan

Committee on Athletics (2)

1. Christopher LeForge
2. Sheila Smalley

Committee on Admissions (2)

1. Denise Huddleston
2. Gwenette Mitchell

Committee on Student Appeals (3)

1. Cathryn Hurst
2. Albert Jordan
3. Debra Spotts

Scholarship and Retention
Committee (2)

1. Vaughn Caudill
2. James McAlister

MINUTES OF THE FACULTY MEETING
Morehead State University
October 22, 1974

The regular meeting of the faculty was held at 4:10 p.m. on Tuesday, October 22, 1974, in the University Breckinridge Auditorium. Dean Paul Ford Davis called the meeting to order. He announced the following correction in the minutes of the September 17, 1974, faculty meeting:

Announcement by Don Holloway: The Coach Terry Show may be seen Tuesday, September 17, at 7 p.m. on Channel 2 and WKYH, Hazard.

The minutes of the September 17, 1974, faculty meeting were then approved as corrected.

Dr. Pelfrey: Presented a report on student nominations for standing university committees by the Committee on Faculty Organization (copies were distributed at the door).

Moved the approval of these appointments to Standing University Committees. The motion, seconded by Dr. Norfleet, carried. (See the attached list.)

Dean Davis: Urged the faculty to attend as many of the homecoming events as possible.

Introduced Dr. Bill Pierce, Dean of Institutional Services.

Dr. Pierce: Presented a brief description of the duties and activities of the newly formed Division of Institutional Services. A slide presentation was presented on "A Profile of the Morehead State University Student." The following information was given:

1. The cumulative gradepoint average of students enrolled at MSU during the 1974 Fall semester was 2.45 (4. point scale).
2. Approximately 28% of new freshmen are undecided on a major and most choose a major by their second year at MSU.
3. Forty percent of the new freshmen indicate that they need help in improving their reading, writing, and study skills.

MINUTES OF THE FACULTY MEETING

Page 2

October 22, 1974

4. Less than 10% of the new freshmen requested services offered by the TRIO Center.
5. Ninety percent of our student body is involved in at least one extracurricular activity; 52% in two or more.
6. Forty percent of the full-time undergraduate students are receiving financial aid from MSU.
7. Ninety-six percent of our student body is American Caucasian.
8. The Afro-American/Black makes up 3.3% of our student body.
9. The student body is composed of 4/10 of 1 percent foreign students from 11 countries.
10. Twenty-six percent of our new freshmen come from small high schools with graduating classes of less than 100.
11. Faculty-student ratio last year was 1-to-19.
12. Approximately 76% of full-time undergraduate students live on campus.

Dean Davis: Thanked Dr. Pierce and recognized Dr. John Duncan as the other narrator of the presentation.

Dr. Doran: Urged the faculty to attend the 10 a.m. dedication ceremony for three buildings in the Ballroom of the University Center. Buildings to be dedicated are the Lloyd Cassity Vocational Education Building, Jerry F. Howell-Cloyd D. McDowell Administration Building, and William H. Cartmell Hall.

Dean Crager: Asked faculty to talk about the following home-coming activities in their classes:

THURSDAY, OCTOBER 24

Convocation.....10:20 a.m. ...Button Auditorium
Dr. Forrest C. Pogue
Sponsored by Phi Alpha Theta
Concert: The Righteous Brothers
and Peter Yarrow .. 8:00 p.m. ...
Wetherby Gymnasium
Sponsored by Student Government Association

MINUTES OF THE FACULTY MEETING
Page 3
October 22, 1974

FRIDAY, OCTOBER 25

Candlelight Dinner 6:00 - 8:00 p.m. ...
Ballroom Adron Doran University Center
Homecoming Dance .. 9:00 p.m. ... Laughlin Health
Building and Wetherby Gymnasium
Coronation Ceremony ... 10:00 p.m. .. Wetherby
Gymnasium

SATURDAY, OCTOBER 26

Alumni Registration 8:00 - 12:00 ... Alumni
and Open House Center
Dedication of Buildings 10:00 a.m. ...
Ballroom Adron Doran University Center

The Lloyd Cassity Vocational Educational Building
The Jerry F. Howell-Cloyd D. McDowell Administra-
tion Building
The William H. Cartmell Hall

Buffet Luncheon 11:00 - 1:30 p.m.
Cafeteria Adron Doran University Center

Football Game 2:30 p.m. ... Breathitt Sports
Tennessee Tech. Center

Soccer Game - Tennessee Tech. following Football
Game.

The meeting was adjourned at 4:48 p.m.

/s/ Sue Y. Luckey
Secretary to the Faculty

MINUTES OF THE FACULTY MEETING
Morehead State University
November 19, 1974

The regular meeting of the faculty was held at 4:10 p.m. on Tuesday, November 19, 1974, in the University Breckinridge Auditorium. Dean Paul Ford Davis called the meeting to order. The minutes were approved as circulated with an attachment to be sent later.

Dean Davis: Announced a Pep Rally in front of the Adron Doran University Center on Friday, November 22 at 12:30 p.m. Attend the football game with Eastern on Saturday afternoon, November 23, in Richmond.

Introduced Dr. Gene Scholes, Dean of Undergraduate Programs.

Dean Scholes: Presented opening remarks on the academic advisement program at Morehead State University. He commended the faculty for services rendered in this area. Of the total fall enrollment of 6,745, only 168 have withdrawn from school since August.

Presented a slide/sound presentation on academic advising with the help of Mrs. Wanda Bigham and Mr. Bill Rosenberg. Four operational objectives were stressed:

1. To aid students by informing them of academic programs and educational opportunities at Morehead State University.
2. To assist students in preparing class schedules.
3. To distribute grades to students and assist in completing necessary tasks, such as filing a checksheet.
4. To act as a referral source--for other services offered at the University.

Announced that the period beginning Monday, December 2, 1974, through Friday, December 6, 1974, has been designated as Academic Advisement Week for all students enrolled during the 1974 fall semester at Morehead State University. A memorandum of explanation was given to each faculty member at the door.

Minutes of the Faculty Meeting

Page 2

November 19, 1974

Dean Crager: Announced that the Blue-Gold Scholarship Basketball Game will be played Thursday night at 7:30 in Wetherby Gymnasium. This is the first preview of the new 1974 team.

Mr. Paul Whaley: Announced the MSU Theater Department and Music Department production, "Promises, Promises," in Button Auditorium at 8 p.m. on December 4, 5, and 6.

Dr. Doran: Commended the faculty on their approach to student advisement and the success of the program.

Discussed changing the date of Commencement from Sunday, May 11, 1975, to Friday, May 9, at 10 a.m. The decision was made to change the Commencement date to Friday, May 9, at 10 a.m.

The meeting adjourned at 4:48 p.m.

/s/ Sue Young Luckey
Secretary to the Faculty

dr