

MINUTES OF THE UNIFICATION COMMITTEE

Louisville, Kentucky  
March 15, 1929

The Unification Committee of the State Teachers Colleges of Kentucky met at the Brown Hotel, Louisville, with President H. L. Donovan of Eastern State Teachers College presiding.

President Donovan, who had acted as Chairman of the Committee in June 1928, was elected as the permanent Chairman of the Committee.

Present:

Eastern - President H. L. Donovan, Dean H. E. Cooper  
and Mr. Mattox  
Western - Dr. F. C. Grise and Mr. Cannon  
Morehead- President F. C. Button, Dean Vaughan, and Mr.  
Lappin  
Murray - President Rainey T. Wells, Dean J. W. Carr  
U. of K.- Dean W. S. Taylor

Mr. Warren Peyton of the State Department of Education met with the Committee.

Minutes:

The minutes of June 22-23, 1928 were approved as sent to the members of the Committee.

Course for College Elementary Certificate

Moved by Dr. Carr, seconded by Dr. Taylor, That a definite amendment to the requirements for the College Elementary Certificate course be submitted. Carried.

Chairman Donovan appointed Dr. Carr, Dr. Grise, Dean Cooper and Dean Vaughan a committee to prepare the amendment.

Recessed at 12:00 o'clock noon till 1:30 P. M.

The Committee on requirements for College Elementary Certificate reported and recommended that consideration for requirement for the College Elementary Certificate be postponed until after the requirements for the Standard Certificate have been considered. Carried.

Introductory Course in Education

Moved by Dean Taylor seconded by Dean Cooper, That a committee consisting of one representative from each teacher's college be appointed to consider what is the best introductory course in Education and report to the committee. Carried.

The deans of the different institutions were appointed as a special committee to report on what is deemed the best introductory course in Education.

REQUIREMENTS FOR STANDARD CERTIFICATE

Moved by Dr. Wells, seconded by Dean Vaughan, That the Courses in Mathematics for Standard Certificate be from 2 semester hours minimum to 7 semester hours maximum. Carried.

Moved by Dr. Wells, seconded by Dr. Grise, that 9 semester hours be the minimum requirements in English for Standard Certificate. Carried.

Moved by Dr. Wells, seconded by Dr. Taylor, That 12 semester hours in Education be the minimum requirements for Standard Certificate. Carried.

Moved by Dr. Carr, seconded by Dr. Taylor, That 6 semester hours in Social Science be the minimum requirements for Standard Certificate. Carried.

Moved by Mr. Mattox, seconded by Dr. Grise, That 2 semester hours in Health be the minimum requirements for the Standard Certificate. Carried.

Moved by Dr. Carr, seconded by Dr. Button, That 1 semester hour in Public School Music be the minimum requirement for the Standard Certificate.

An amendment was made by Mr. Mattox, seconded by Dr. Grise, That the minimum requirement in Public School Music be 2 semester hours. The amendment was carried. The motion as amended was then carried.

Courses to be included in the minimum requirements for Standard Certificate

Moved by Mr. Cannon, seconded by Dr. Wells, That 3 semester hours in Psychology be required for the Standard Certificate. Carried.

Moved by Dr. Carr, seconded by Dr. Wells, That from 2 to 3 semester hours in Introduction to Teaching or Classroom Management and Control, be required for the Standard Certificate. Carried.

Moved by Dean Hooper, seconded by Dr. Wells, that 2 semester hours in Observation and Participation be required for Standard Certificate. Carried.

Moved by Dr. Grise, seconded by Dr. Wells, That at least 3 semester hours of Directed Teaching be required for Standard Certificate. Carried.

Moved by Dean Vaughan, seconded by Mr. Cannon, That 18 hours be the maximum requirement in Education for the Standard Certificate. Carried.

Moved by Mr. Cannon, seconded by Dr. Wells, That 6 semester hours Freshman English be prescribed for the Standard Certificate. Carried.

Moved by Dr. Wells, seconded by Dr. Grise, That 3 semester hours in the Survey of English Literature or American Literature be required for Standard Certificate. Carried.

Moved by Dr. Carr, seconded by Mr. Mattox, That 16 semester hours be the maximum number of hours in English toward Standard Certificate. Carried.

Moved by Mr. Cannon, seconded by Dean Cooper, That 2 semester hours be the minimum requirement in Arithmetic for the Standard Certificate, also that 7 semester hours be the maximum number allowed in Mathematics for the Standard Certificate. Carried.

Committee recessed at 5:30 o'clock, March 15, 1929, until 8:30 A. M., March 16, 1929.

Committee reconvened at 8:30 A. M, March 16, 1929.

(Same present as March 15, 1929)

Moved by Mr. Lappin, seconded by Mr. Cannon, That a maximum of 10 semester hours in Science be allowed for the Standard Certificate. Carried.

Moved by Dean Vaughan, seconded by Mr. Lappin, That 9 semester hours in Geography be the maximum allowed for the Standard Certificate. Carried.

Moved by Dr. Grise, seconded by Dean Vaughan, That 3 semester hours in American History be required for the Standard Certificate. Carried.

Moved by Mr. Lappin seconded by Mr. Mattox, that 12 semester hours in Social Science be the maximum allowance for the Standard Certificate - Social Science to include History, Sociology, Economics, and Government. Carried.

Moved by Dean Vaughan, seconded by Dr. Button, That 6 semester hours be the maximum allowed in Health Education. Carried.

Moved by Mr. Gannon, seconded by Mr. Lappin, That 12 semester hours be the maximum allowed for the Standard Certificate in Music. Carried.

Moved by Dean Vaughan, seconded by Dr. Grise, That the minimum of 1 semester hour and the maximum of 6 semester hours in Music be the standard for the Standard Certificate. Carried.

Moved by Dean Cooper, seconded by Mr. Lappin, That 2 semester hours minimum and 12 semester hours maximum in Agriculture be the standard for the Standard Certificate. Carried.

Moved by Dr. Carr, seconded by Dr. Button, That any Kentucky State Teachers College may require 2 semester hours in Physical Education in excess of 64 semester hours, the usual requirements for Standard Certificate. Carried.

#### REQUIREMENTS FOR COLLEGE ELEMENTARY CERTIFICATE

Moved by Dr. Wells, seconded by Dean Vaughan, That the requirement of the College Elementary Certificate be as follows:

In order that there may be uniformity in the requirements for the College Elementary Certificates provided by Section 4636b-2 Ky. Statutes, which may be definitely set out for quasi normal schools of the State and the State Department of Education, We, the representatives of the Normal Executive Council hereby agree that the course of study for the issuance of said certificate by each of the White State Normal Schools shall be as follows:

Education	3 semester hours required
Arithmetic	2 to 4 " " "
English	3 " " "

That the remaining electives for the completion of the sixteen semester hours required for this certificate shall be made up from the follows:

American History	3 semester hours
Music and Methods	1to2 " "
General Agriculture	2to3 " "
Geography	3 " "
Teaching of Reading	2to3 " "
Public Speaking	2 " "

The Committee directed that the word "Normal School" should not appear in the minutes when referring to the Teachers Colleges of Kentucky.

Codification of minutes of Normal Executive Councils.

Moved by Dr. Wells, seconded by Mr. Cannon, That the Deans of the different Teachers Colleges be appointed to collect the minutes of the Executive Councils and send the same to Dr. Carr at Murray and that Dr. Carr be directed to codify these minutes and send copy to the different institutions. Carried.

### Core Curriculum

Moved by Dean Vaughan, seconded by Dr. Carr, That the curriculum outlined for the upper grade teachers be approved and certified to the proper authorities for adoption as a core curriculum for the Early Elementary, Later Elementary and Rural School Standard Certificate and that differentiation in the curricula be taken care of in margin between the required hours and the maximum hours allowed. Carried.

### Group and Course Requirements Standard Certificate

In accordance with the above resolution the following is submitted:

<u>GROUP REQUIREMENTS</u>		
	Minimum	Maximum
	12 Sem. Hrs.	18 Sem. Hrs.
Education	12	18
Psychology	3	
Introduction to Teaching or Classroom Management and Control	2	3
Observation & Participation Directed (or Student) Teaching	2	
English	3	
Freshman English	9	16
Survey of English or American Literature	6	
Mathematics	3	
Arithmetic	2	7
Science (Not including Geography or Health and Disease)	2	
Geography	6	10
Social Science (Including History, Economics and Government)	3	9
American History	6	12
Health	3	12 6
Agriculture	2	12
(Students who have had a minimum of one half unit of Agriculture in an accredited high school may be excused from the college requirement.)		

Music	1	12
Art	1	6
Physical Education	1	4
Total	<u>3</u>	
	45 Sem. Hrs.	

### Training School and Student Teaching

Moved by Dr. Wells, seconded by Dr. Grise, That the Standards set up for Training School and Practice Teaching by the American Association of Teachers Colleges be the standards adopted for the Standard Certificate of the Teachers Colleges of Kentucky.  
Carried.

These standards are set forth in detail below:

a. Each teachers college shall maintain a training school under its own control as a part of its organization, as a laboratory school, for purposes of observation, demonstration, and supervised teaching on the part of the students. The use of an urban or rural school system, under sufficient control and supervision of the college to permit carrying out the educational policy of the college to a sufficient degree for the conduct of effective student teaching, will satisfy this requirement.

b. Student teaching shall be so organized as to lead to a proper initial mastery of the technique of teaching and, at the same time, protect the interests of the children in the training school.

c. No teacher in the training school, who is also responsible for a regular amount of supervision of student teaching, shall be required to have charge of more than 40 children at any one time.

d. The minimum amount of student teaching required of every graduate of a teachers college shall be 90 hours of supervised teaching.

e. For every 18 college students to be given 90 hours of student teaching, there shall be a minimum group of 30 children, either in the campus training school or in affiliated urban or rural schools under the supervision of the teaching college.

f. No training-school teacher shall supervise, in a year, the entire student teaching or more than 18 college students, each of whom does 90 hours of student teaching, or an equivalent number of student teachers.

g. In the case of use of affiliated urban or rural schools for student-teaching purposes, when the degree of affiliation and control is restricted to such an extent that a teaching force of more limited training than is contemplated by these standards must be used, and which is not capable of effective supervision of student teaching, or which by the terms of the affiliation is not expected to do supervision of student teaching, there shall be one full-time supervisor of student teaching for every 50 student teachers, each of whom does 90 hours of student teaching. Such supervisors must possess the scholastic qualifications required of members of the faculty of the college department.

h. It is recommended that at least two-fifth of the teaching in the training school should be done by regular teachers of the training school or by other members of the faculty.

#### Normal Executive Councils

The Committee requested a meeting of the Normal Executive Council to be held at Frankfort at 2:00 P. M. March 27, 1929.

#### Opening of fall semester of Teachers Colleges

Moved by Dr. Wells, seconded by Mr. Cannon, That the Committee request the Normal Executive Council to fix the date of the opening of the Teachers Colleges of Kentucky September 16, 1929. Carried.

#### Last day for registration mid-semester 1929

The Committee agreed that all Teachers Colleges concerned would conform to the regulations of the Eastern Kentucky State Teachers College as to the last day for enrollment for credit in April, namely April 11, 1929.

Adjourned. "

On motion of Judge Young, seconded by Mr. Perry, President Button, Dean Vaughan and Secretary Senff are appointed a committee to employ necessary teaching staff for summer sessions.

On motion of Judge Young, seconded by Secretary Senff the president is authorized and directed to grant a leave of absence during the summer to any member of the faculty applying for same.

On motion of Judge Young, seconded by Mr. Perry, Mrs. Bradley and Secretary Senff are appointed a committee to look into the matter of providing an office for Professor Graves of the Science department and ascertain the cost of same and report to the Board at a subsequent meeting.

Secretary Senff then offered the following resolution: Be it resolved by the Board of Regents of the Morehead State Normal School and Teachers College that Dr. F. C. Button, President, and Professor Roy E. Graves of the Science Department be, and they are hereby authorized to execute any and all documents required by the United States Government in obtaining alcohol for use in said science department, which alcohol, when so obtained, shall be kept by the president, under secure lock and by him issued out, from time to time, as needed by said science department, upon the written requisition or order of said Professor Graves, which resolution was seconded by Judge Young and upon a roll call all members of the Board voted Aye and said resolution was declared adopted.

On motion of Judge Young, seconded by Secretary Senff, Coach Downing is appointed a committee to locate tennis court for girls and ascertain its cost and report to the Board at some subsequent meeting.

On motion of Mr. Perry, seconded by Chairman Bell, Mrs. Bradley and Judge Young are appointed a committee to confer with Coach Downing concerning athletic program.

On motion duly carried the request of the band to be sent to Louisville to broadcast over WHAS, was taken under advisement and action thereon deferred.

On motion of Judge Young, seconded by Mr. Perry it is ordered that the school take four pages in the booster addition of the Rowan County News, sponsored by local chapter of the American Legion, at \$50.00 per page, the matter to be run thereon to be furnished by the President.

On motion of Secretary Senff, seconded by Mr. Perry, the President is authorized to co-operate with the Annual Committee, at an expense not exceeding that named in letter to him of date March 25, 1929.

On motion of Secretary Senff, seconded by Judge Young, Mr. Perry is authorized to insure in a suitable amount, the boilers in the power plant.

On motion of Secretary Senff, seconded by Judge Young, the salary of Mrs. Estelle Hamilton, nurse, is increased from \$100.00 to \$125.00 per month, beginning April 1st, 1929.

At this time a general discussion was had with Mr. Alfred S. Joseph of Messrs. Joseph & Joseph, Architects, regarding library plans and criticisms and suggestions of Survey Committee were read in full.

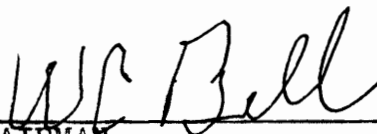
It was then moved by Secretary Senff and seconded by Judge Young, that the Auditorium-Gymnasium and President's Home be accepted, when the Architects shall file with the Secretary



of the Board a written statement that same are finished in accordance with the terms of the contract had with the general contractors and upon a roll call all members of the Board voted Aye and said motion was declared adopted.

On motion of Judge Young, seconded by Secretary Senff the Library Committee is authorized to select not exceeding one thousand volumes of books for the library and submit a list of same to the Board at a subsequent meeting for ratification.

There being no further business before the meeting, on motion, duly carried, same adjourned.

  
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CHAIRMAN

  
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SECRETARY