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Transcript  
Copy sent to Mr. Alex G. Barrett

28th April, 1924.

Dr. F. C. Button,  
Morehead State Normal School,  
Morehead, Kentucky.

Dear Sir:

We have just received Mr. Alex G. Barrett's letter of April 25th in which he says that you and your Board of Regents have considered the matter of getting professional advice regarding the development of the physical plan of your institution and that you have practically determined to employ our firm.

We have just wired Dr. Carr of the Murray State Normal School telling him that our partner Mr. Whiting will be at Murray on May 6th. On this same trip Mr. Whiting will be glad to go to Morehead to meet you and your Board of Trustees and to undertake, if we are employed, the study of your grounds. He might get there Wednesday the 7th but in case he is delayed at Murray or in case the train is late, we suggest making the appointment for Thursday, May 8th, if that is agreeable to you. As he may not be able to get to Morehead before 1:35 we suggest you arrange for the meeting of the Regents in the afternoon.

Will you please wire us whether or not this arrangement is satisfactory to you.

If there is available a topographical map of the School grounds or properties will you be good enough to have a print ready for Mr.

Dr. F. C. Button - 2

Whiting's use when he is there. Such a map will be of great assistance in making notes and studies as a basis for the later work of preparing the actual plan.

Very truly yours,

FCW:GB