

**INSTITUTIONAL REVIEW BOARD  
FOR THE PROTECTION OF HUMAN SUBJECTS IN RESEARCH**

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**WHEN** Friday September 15, 2023, at 1:00 p.m. via WebEx.

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<b>PRESENT</b>	Research and Sponsored Programs Janet Cline (JC) Deborah Ross (DR)	Kinesiology, Health & Imaging Sciences Manuel Probst (MP)
	Sociology & Social Work Elizabeth Perkins (EP)	Art & Design Lisa Mesa-Gaido (LMG)
	Foundational & Graduate Studies Mike Kessinger (MK)	School of Business Administration Lucas Lunt (LL)
	Community Representative Mike Brunet (MB)	

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**ABSENT** Shannon Smith-Stephens (SSS) - Nursing

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Vice-Chair Probst called the meeting to order.

**Closed Session – Protocol Review 23-09-35**

EP made a motion and MB seconded to enter into closed session. Motion carried.

EP made a motion and LMG seconded to enter into open session. Motion carried.

**Protocol 23-09-35** LL made a motion to approve as discussed in the closed session. MK seconded. Motion carried.

**Minutes of May 5, 2023**

MK made a motion and LMG seconded to accept the minutes. Motion carried.

**Informed Consent**

The Committee reviewed drafts of informed consent documents and made suggestions on changes. Recommendations included removing the requirement that the researcher must verify that the participants are 18 years or older, bulleting the types of information that might need to be stored so the researcher can select the appropriate options, editing the consent forms to remove the focus on students as participants, and editing the online consent form to remove audiotapes and videotapes as items needing secured. JC will update the forms and the committee will review them at the next meeting.

**Introductions**

MP asked the committee members to introduce themselves.

**Meeting Dates**

October 13, November 10, and December 15 (if needed). All meetings will be at 1 pm via Cisco WebEx.

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**ADJOURNMENT** EP made a motion to adjourn. MK seconded. Meeting adjourned at 1:40 pm.

**NEXT MEETING** October 13 at 1pm via Cisco WebEx (if needed)

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