

Minutes of the Faculty Senate Meeting on 2023-August-17

Senators Present – Amy Staton, Annie Adams, Benjamin Fitzpatrick, Cheng-Cheng, Christy Boggs, Doug Chatham, Doug Mock, Gilbert Remillard, Jeannie Justice, Jennifer Clark, JT Blackledge, Kathy Lewis, Kurt Gibbs, Lesia Lennex, Lisa Wallace, Lydia Njoroge, Md Golam Kibria, Michele Cudd, Monica Himes, Nettie Brock, Roma Prindle, Stephen Brigham, Tom Kmetz, Weaver

Assistant Provost –Chris Schroeder

President – J. Morgan – Not Present

Faculty Regent – Joyce Stubbs – Present

Staff Congress Chair – Not Present

SGA President –Presley Boyer

Guests – Delar Singh

August 17, 2023 – 3:45-5:35

- Call to order @ 3:45pm
- Approval of May 4 minutes – Make the following changes:
 - Change date to the 4th
 - On page 2, third bullet, list which UARs and PGs - UAR 319.04, UAR 316.05, PG 15, and PG 41
 - Under Governance, on the third line change ‘some departments only have one senator’ to ‘some departments have only one senator’
 - Motion to approve minutes as amended – Senator Brock; second – Senator Lennex; all in favor – Approved
- Approval of August 10 minutes – Make the following changes:
 - On page 2, first bullet, insert ‘voting’ in front of ‘faculty’
 - On page 2 in third line, ‘academic year’ should be changed to ‘academic semester’
 - In the Deiter Alrich statement, Dr. should be Mr.
 - Last page, under the bullet for ‘President Elect’ in second sentence, it should say ‘with’ 94% instead of ‘by’
 - Motion to approve minutes as amended – Senator Adams; second – Senator; all in favor - Approved
- Announcements – None
- President’s report – Not present, no report
- Provost’s report – Assistant Provost Chris Schroeder reporting
 - IT is working to correct technical issues on the Academic Affairs side.
 - Census will open on August 22. There is extra concern due to technical issues. Additional information will be sent via email.
 - Timelines for curriculum proposals should be out today or tomorrow.
 - He is working with Senator Lennex to fill membership for Gen Ed Council.
 - Senator Adams advised there has never been an articulation of how things work in individual rooms. Now everything is about getting into Microsoft Windows and not all faculty use Microsoft Windows. People need to know that you do not just close out of the machine. You must right click on your name to log out. This has not been communicated. Mac users will not automatically know. There should be clear articulation of what materials are in the classroom

and how to use them. The media carts should have printouts with this information. Dr. Schroeder confirmed the process Senator Adams is using to report these issues. Senator Brock added she has seen the same issues.

- Senator Brigham asked for the status of searches for permanent leaders, including the Provost Search. Dr. Schroeder has not heard anything yet, but the plan is to do a full and formal search for these positions. Senator Brigham is concerned since the current Provost is only here for a year. Once the search starts, he would like to see updates in the President's weekly email.
- Faculty Regent's report – Regent Stubbs
 - BOR meeting tomorrow morning at 9:30am in ADUC 329
- Staff Congress report – Not present, no report
- SGA report – Presley Boyer, SGA President standing in for Vice President, Clayton Anderson
 - Currently voting in members and recruiting
 - First meeting is September 6 at 6:30 pm
 - Senator Brigham requested a calendar of events for SGA so he can advertise to his students. President Boyer will make sure he gets it.
- Faculty Senate committee reports
 - Executive Council – President Chatham
 - Communications Officer – Lydia Njoroge is the new Communications Officer
 - Committee assignments – The list is on Blackboard. Most received first choice. Contact President Chatham or your Committee Chair with any questions or comments.
 - Parliamentarian – No one has volunteered to serve. We may choose to appoint one later.
 - Regular meeting schedule – Sent via email. Regular meetings are required on the first and third Thursdays of each month. President Chatham is proposing we suspend that rule to allow the posted schedule to be used instead. Senator Brigham made a motion to approve. All in favor; no one opposed. Approved. The posted schedule will be used. The next meeting is Thursday, Septer 7, 2023. They will be held via WebEx until further notice.
 - Academic Issues – Senator Adams
 - QEP and inclusion of required course will be explored
 - New components of the Assessment plan will be discussed
 - A faculty member in engineering is having technological problems. He requires a particular software to teach but has not been able to download it. Their concern is there is much talk but no answers. Technology should work but we also need effective communication. This committee will be working on this as well.
 - Evaluation – Senator Gibbs
 - First meeting next week
 - Senator Brigham wants to clarify the scope of the Evaluation Committee. Senator Gibbs confirmed they look at how everyone is evaluated on campus.
 - Faculty Welfare and Concerns -Senator Brigham
 - He has been trying to find a solution to the technical issues the engineering faculty is having. Rick Wagoner is aware of it. He has a new machine for this faculty member. It was an issue of the computer age. As far as the software issue, IT is waiting for a licensing server. Rick Wagoner has accelerated this request. For more details, ask Rick Wagoner.
 - Status of ORP conversion

- Around September 18 more information will be emailed, including a schedule of key dates and the remaining steps.
 - October - Group meetings with Cap Trust
 - Week of October 9 - one-on-one meetings with TIAA
 - Week of October 18 – one-on-one meetings with Corbridge
 - November 15 - first payroll deposits to new vendor accounts
 - Contact Senator Brigham with any questions on ORP
 - Will continue cleanup of PACs along with the Senate Constitution.
 - Will meet at 3:45pm next Thursday
 - Contact Senator Brigham if you have any Faculty Welfare Concerns
- Governance – Senator Lennex
 - Committee Descriptions for Excellence in Teaching and Research and Creative Productions were updated. Adjustments will be made if needed. The big change is that Distinguished Researcher, Jen O’Keefe, will set on Research and Creative Productions instead of Excellence in Teaching.
 - Next meeting – Next Thursday at 3:45pm via WebEx
- Old business – Senator Brigham asked that Faculty Senate be informed about the latest update regarding the library complaint. Senator Kmetz said they have more information now. The Provost has started communicating with the Dean and has been invited to the next library meeting.
- New business - None
- Adjourned
- The recording of this meeting can be found at:
 - <https://moreheadstate.webex.com/moreheadstate/ldr.php?RCID=068c4f30062b0c62edb561e086e3ad50>
- Next Meeting – August 17, 2023 @ 3:45 pm
- Minutes taken by Susan Perry, Faculty Senate ADS