

29 August 2023 – Organizational Meeting for the 2023-2024 University Promotion Committee

Location: 403 Lappin Hall and WebEx.

Those Attending: Jen O’Keefe (2023-2024 chair; At-Large Member; term ends 2024)
Stacy Baker (At-Large member; term ends 2026)
Beverly McCauley Klecker (at Large; term ends 2024)
Lucy Mays (At-Large Member; term ends 2026)
Wesley White (At-Large Member; term ends 2026)
Phillip Krummrich (CCAHSS; term ends 2024)
Steve Shih-Chia Chen (CBT; term ends 2025)
Delar Kour Singh (COE; term ends 2025)

Those Absent: Brian C. Reeder (COS; term ends 2025)

3:01 PM Call to order and business.

Welcome new members: Dr. Mays, Dr. White, and Dr. Baker.

Discussion of eligibility for vice-chairpersonship: Dr. J. O’Keefe, Dr. Krummrich, and Dr. Klecker are rotating off at the end of the year; Dr. Reeder has indicated that he is unable to serve. Dr. Baker has been chair during previous tenure on the committee.

Dr. Chen volunteers to serve.

Dr. Chen was acclaimed vice-chairperson by present members, who represent a majority of the committee.

Other business: 1) Note to make sure that the Provost’s office has scheduled the workshop for faculty planning to go up for promotion (attended by the chair); 2) Distribution of existing training materials for said workshop organized (handouts from Dr. Krummrich and PowerPoint from Dr. Baker to Dr. J. O’Keefe); 3) Brief overview of when committee tasks occur (3rd week of March through April); 4) Discussion of which committee you sit on when candidates from your department/program are advancing.

3:15 PM Meeting ended.

Minutes approved by all members on 30 August 2023.