

RESEARCH AND CREATIVE PRODUCTIONS COMMITTEE MINUTES

WHEN The Research and Creative Productions Committee met at 10:00 a.m., Friday, September 16, 2022.

WHERE WebEx

PRESENT College of Science: Janelle Hare, Melissa Mefford
Elmer R. Smith College of Business and Technology: Kouroush Jenab, Lucas Dale Lunt
Ernst & Sara Lane Volgenau College of Education: Kimberlee Sharp, Daryl Privott
Caudill College of Arts, Humanities and Social Sciences: Eric Brown
Camden Carroll Library: Vacancy
Office of Research and Sponsored Programs: Shannon Harr, Stephanie Evans, Debbie Ross

ABSENT Caudill College of Arts, Humanities and Social Sciences: Karen Taylor

SUMMARY

Chair Harr called the meeting to order.

1. **INTRODUCTIONS.** Chair Shannon Harr welcomed all new and returning members to the committee. New members are Lucas Lunt, Daryl Privott, Eric Brown, Janelle Hare, and Karen Taylor, who was just selected by Faculty Senate. A request to fill the vacancy for the Camden Carroll Library has been submitted to the Faculty Senate/Governance Committee. Chair Harr informed the committee that Stephanie Evans has taken a position in Human Resources and Debbie Ross has joined Research and Sponsored Programs in her place.
2. **VICE CHAIR.** Eric Brown has agreed to serve as vice chair.
3. **COMMITTEE DUTIES AND RESPONSIBILITIES.**
 - a. **PURPOSE OF THE COMMITTEE.** Chair Harr gave a brief overview of the committee and its purpose, which is to promote quality University research and creative productions. Chair Harr informed the new members that in the summer, the committee reviewed and made minor updates to the application packet.
 - b. **BUDGET.** Stephanie Evans presented the 2022-2023 budget to the committee. The budget will allow funding for three internal grants and one summer fellowship. Chair Harr informed

the committee that less than the full amount can be awarded in order to spread the money around depending on the number and quality of the grant applications received. Chair Harr stated that the hope is that those who receive internal funds will utilize them so that when the project is completed, they can then go out and seek external funding.

4. **COMMITTEE PROPOSAL REVIEW PROCESS**

- a. **SUMMARY OF RESEARCH AND CREATIVE PRODUCTION GRANTS.** Chair Harr informed the committee that the Research and Creative Production proposal deadline is the second Monday in October. The proposals are selected in Fall but funded from January through December. The Research and Creative Production Summer Fellowship proposals are due by the first Monday in November. The recipient of the Summer Fellowship cannot teach in the summer. The committee will review all proposals in November.
- b. **SUMMARY OF DISTINGUISHED AWARDS.** Portfolios for the Distinguished Researcher and Distinguished Creative Production Awards will be reviewed in March. Portfolios can be submitted electronically and will be available in Blackboard.
- c. **PROPOSAL REVIEW PROCESS.** The committee will be notified when grant proposals are uploaded to Blackboard and a timeline will be provided.

NEXT SCHEDULED MEETING: TBD
