

# Minutes

## General Education Council

### February 25, 2016

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Members Present: Karla Aleman, Jerel Benton, Doug Chatham, Mike Dobranski (Doug Chatham proxy), Mark Graves, Timothy Hare, Bev McCormick, Kerry Murphy. Clarenda Phillips

- I. January 28, 2016 Minutes – Mark Graves made a **MOTION** to approve – GEC voted – Motion Carried
- II. February 11, 2016 Minutes – Doug Chatham made a **MOTION** to approve – GEC voted – Motion Carried
- III. Reports
  - ◆ FYS Subcommittee (Timothy Hare)
    - The First Year Seminar Subcommittee made a **MOTION** to accept the recommendation to adopt “*This I Believe*” as the First Year Seminar common read, beginning with fall 2016.
      - A GEC member questioned the cost of the book for the student. Timothy Hare indicated that the book currently costs \$16.
      - GEC voted and the motion was **APPROVED**.
    - The FYS Subcommittee will now focus on developing a new measure for the reading comprehension SLO. They also want to start working with groups across campus to develop activities.
    - We currently have 26 sections for fall. This is about half of what will be needed. Faculty may not be able to teach FYS in-load, so we may have a difficult time getting instructors to teach the number of sections we will need.
    - Timothy communicated that there had been several questions related to the ability for faculty to use Professional Development funds. Timothy indicated that he had been given conflicting information regarding the continued availability of the funds. He is advising instructors that until advised otherwise, the funds are available and they will continue to be dispersed.
    - FYS Proposal – Timmerman – Minimizing Transfer Shock: A First Year Experience for Transfer Students
      - Mark Graves made a **MOTION** to approve. There was a recommendation to revise the syllabus to include the most current ADA language. After discussion GEC voted. Course was **APPROVED**.
    - FYS Proposal – Reis – Picture U: Imagining Identity through Image and Text

- Mark Graves made a **MOTION** to approve. GEC voted. Course was **APPROVED**.

- ◆ Registrar (Kerry Murphy)

- Academic Department Specialists have until Friday to complete their schedules. Hopefully we will have everything out as soon as the Dean's review them.

- ◆ Assessment – (Jerel Benton)

- Preliminary data submission reports for fall 2014 and spring 2015 were distributed. [Appendix 1 and Appendix 2]
  - There was discussion regarding the low reporting rates. Jerel will be reaching out to instructors to ask them to submit data.
  - Clarendia commented that the 2014-2015 report to CPE was due in October 2015. This needs to be a focus.
  - Is there anything that we can do to assist with the request to instructors for submitting data?
    - Jerel indicated that he will be identifying the courses with the highest enrollment and target those instructors with a request to send/re-send their data. It may be beneficial for you to ask your peers to submit the data.
    - Jerel has indicated that the data submission process is being reviewed for ease of submission. There may be some changes to the forms and the process of submission.
      - i. There was a request for a list of courses which did not have data submitted. Jerel will provide a list to that individual.
    - Clarendia indicated that there is a Deans'/Chairs' council meeting in March. The Chairs' role and responsibility for data submission will be a topic at this meeting.
  - Interviews have been completed for the Director, University Assessment and Testing.

#### IV. 2013-2014 Detailed Assessment Report

- ◆ Data Needs for SLO 1b, 1c, 2c
  - Jerel continues to gather data.
- ◆ Communication Plan for Implementation of Recommendations for SLO 1b, 1c, 2c
  - No action.
- ◆ Timeline for Implementation of Recommendations for SLO 1b, 1c, 2c
  - No action.

#### V. Assessment Plan Timeline

- ◆ Senior Survey –
  - Dean's Council approved the Senior Survey. Clarendia was directed to work with Institutional Research on fine-tuning the document. Hopefully

it will be ready at the next meeting. Clarenda will forward the final document to Mike Dobranski so that he can share it with Faculty Senate.

- ◆ Completion of the Assessment Plan Timeline Document
  - No action.
- VI. Closing the Loop
  - No action.
- VII. Common Measures
  - ◆ We will not revisit Common Measures until after the Director of Assessment and Testing is hired and the data from the pilot group is analyzed to determine its effectiveness.
    - No action.
  - ◆ Pilot Groups will continue to use the same measures.
    - No action.
- VIII. Exchange Courses:
  - ◆ There was a request for GEC to discuss Exchange Courses becoming General Education courses.

**NEXT MEETING**

**March 10, 2016      3:00 – 4:00 p.m.      AY 031**

### General Education Data Submission Status

Data Submission Table for Fall 2014-15						
Courses	F2014 Counts On Record		F2014 Data Submitted			
	Sections*	Total Students	Sections		Students	
			N	%	N	%
FYS*	62	1407	31	50%	531	38%
Capstone	54	447	2	4%	20	4%
<b>Core</b>	197	4701	134	68%	3,017	64%
Oral	33	835	33	100%	804	96%
Writing	89	2268	89	100%	1,953	86%
Math	64	1598	12	19%	260	16%
<b>Distribution</b>	242	7238	28	12%	642	9%
HUM 1	48	1197	10	21%	190	16%
HUM 2	38	965	0	0%	0	0%
NSC 1	37	1307	2	5%	41	3%
NSC 2	37	1050	4	11%	95	9%
SBS 1	34	1099	2	6%	67	6%
SBS 2	48	1620	10	21%	249	15%
<b>MSU Totals</b>	<b>555</b>	<b>13,793</b>	<b>329</b>	<b>59%</b>	<b>7,227</b>	<b>52%</b>
Early College	97	1,922	35	36%	1,275	66%

\* Counts corrected for Early College 'Year Long' courses.

Data Submission

As of: 2/25/2016 14:00

Waiting on Data

### General Education Data Submission Status

Data Submission Table for Spring 2014-2015						
Courses	S2015 Counts On Record		S2015 Data Submitted			
	Sections*	Total Students	Sections		Students	
			N	%	N	%
<b>FYS*</b>	19	254	4	21%	52	20%
<b>Capstone</b>	67	714	17	25%	167	23%
<b>Core</b>	163	3654	134	82%	2,781	76%
Oral	28	706	28	100%	671	95%
Writing	82	2052	82	100%	1,715	84%
Math	53	896	24	45%	395	44%
<b>Distribution</b>	184	5500	69	38%	2,024	37%
HUM 1	37	818	18	49%	398	49%
HUM 2	21	642	9	43%	310	48%
NSC 1	22	724	15	68%	502	69%
NSC 2	31	914	7	23%	295	32%
SBS 1	30	1053	12	40%	256	24%
SBS 2	40	1231	7	18%	227	18%
<b>MSU Totals</b>	<b>433</b>	<b>10,122</b>	<b>224</b>	<b>52%</b>	<b>5,024</b>	<b>50%</b>
<b>Early College</b>	82	1,779	46	56%	1,355	76%

\* Counts corrected for Early College 'Year Long' courses.

Data Submission

As of: 2/25/2016 14:06

Waiting on Data