

# Minutes

## General Education Council

### December 03, 2015

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Members Present: Karla Aleman, Christina Conroy, Mike Dobranski, Michael Fultz, Mark Graves, Wilson Gonzalez-Espada, Timothy Hare, Clarendia Phillips, Debbie Ross (Registrar), Tom Williams

- I. October 22, 2015 Minutes – Mark Graves made a motion to approve. GEC approved.
- II. November 19, 2015 Minutes – Timothy Hare made a motion to approve. GEC approved.
- III. Reports
  - a. Timothy Hare –FYS
    - The Post-Test is now available for students.
    - Course evaluations are almost complete
    - The Common Reading Selection Team plans to have a short list of 2-3 books ready for evaluation by January. A question was raised as to whether the books could be shared with the GEC. Timothy agreed to do so as soon as the short list was developed.
    - The FYS Subcommittee continues to work on developing a measure for the Reading comprehension SLO.
    - The Thank-You Lunch for FYS instructors will be Tuesday, December 8 from 12:45 – 2:30.
    - The FYS Subcommittee is developing spring professional development activities for FYS faculty. They plan to bring someone from outside to discuss QEP.
    - There is one new section proposal that will be available for consideration at the next meeting.
  - b. Registrar – Debbie Ross – no report.
- IV. 2013-2014 Detailed Assessment Report
  - a. Recommendations for Improvement SLO 1b, 1c, 2c

Comments: Upon reviewing the 2012-2013 data, it was discovered that the SLO's which were not achieved (5 SLO's) are not the same ones that are before us at this time. Perhaps that is an indication that our changing the wording on SLO's made it more clear for what it is that we wanted students to learn, therefore what we were teaching and assessing. Those previous issues were fixed. According to the 2013-2014 report, we have 3 SLO's that we need to work on 1b, 1c, and 2c.

Recommendations for improving student learning across all SLO's:

- Review the actual data, by course, to determine the specific problem areas.
- Based upon the data, determine if particular measures are problematic.
- Consider common measures for all SLO's.

- Compare the data for core classes to the other categories.
- Review the data reporting rate for each area. If we are missing assessment data, recommend ways to improve the rates.
- Instructors do not receive feedback from the data submission. We need to do a better job of communicating.

Recommendations for improving student learning for 1b. Read College level texts for comprehension:

- Review best practices for teaching reading at the college level disciplines.
- Review Early College to evaluate how this group has affected the total results.
- Dr. Davison's report to GEC indicated that most instructors were not testing reading comprehension but were testing disciplinary comprehension. That is how we came to the conclusion that it was necessary to develop common measures. This would suggest a need for common measures.

Recommendations for improving student learning for 1c. Write effectively for a variety of target audiences using conventions associated with Standard English:

- This SLO is assessed by Writing I, Writing II and Capstone
- English is already evaluating the revision of the department's assessment documents. In the spring, the final exam will be the sole measure for 1C.
- The current Capstone rubric needs to be revised. Some performance indicators are not applicable across all disciplines.
- The Project Rubric "Adequate" score is 60%, so therefore if students are adequate, they are not meeting the 70% threshold.
- We should bring the Capstone faculty together to revise the rubrics.

Recommendations for improving student learning for 2c. Analyze or evaluate diverse points of view:

- Develop and disseminate a collective understanding of what this SLO actually means.
- This SLO has been moved around a lot. Now that it appears to be settled and we have a better understanding of who is assessing the SLO, we should monitor it to see if the numbers improve.
- The validity of the data in the report was questioned. It was believed that the total number assessed was extremely low.
- Common measures would help.

b. Timeline and Communication Plan for Implementation

- No action

V. Assessment Plan Timeline

a. Completion Plan

- No action

b. Graduate Exit Survey

- The subcommittee continues to work on the document. They plan to have a draft ready for the first meeting in the spring semester.

VI. Closing the Loop

VII. Common Measures

- a. We will not revisit Common Measures until after the Director of Assessment and Testing is hired and the data from the pilot group is analyzed to determine its effectiveness.
- b. Pilot Groups will continue to use the same measures.

**NEXT MEETING**

**January 28, 2016 3:00 – 4:00 p.m. AY 031**