

GENERAL EDUCATION COUNCIL

NOVEMBER 22, 2013

In Attendance: Dora Ahmadi, Karla Aleman (for David Gregory), Cyndi Gibbs, Wilson Gonzalez-Espada, Mark Graves, Timothy Hare, Bev McCormick, Kerry Murphy, Clarenda Phillips, Paula Serra, Tom Williams, Carol Wymer.

Guests: Emma Perkins, Sharri Jones (recorder)

Meeting called to order at: 1:00 p.m.

I. NOVEMBER 08, 2013 MINUTES

AFTER CLARIFICATION REGARDING THE DEANS' AND DEPARTMENT CHAIRS' SENDING REPRESENTATIVES TO THE COMMON MEASURES WORKGROUP MEETINGS, *MARK GRAVES MADE A MOTION TO APPROVE* THE MINUTES. ***MOTION CARRIED***

II. REPORTS

a. TIMOTHY HARE – FYS

- i. THE FYS COMMITTEE IS STILL WORKING TO CONDUCT THE ACADEMIC AFFAIRS SURVEY.
- ii. IT APPEARS THAT THERE WILL BE ENOUGH FYS SECTIONS FOR SPRING SO THAT SECTIONS CAN HAVE 25 STUDENTS PER SECTION.
- iii. THE FYS COMMITTEE IS DEVELOPING ANNUAL CYCLE OF PROFESSIONAL DEVELOPMENT THAT PROVIDES ASSESSMENT DATA TRAINING, DESIGNING PROPOSALS, ETC.
- iv. THE FYS COMMITTEE IS WORKING ON SCHEDULING THE END OF SEMESTER DINNER FOR ALL PAST AND PRESENT FYS INSTRUCTORS. THE QEP TEAM IS GOING TO PRESENT TO THE GROUP.

b. REGISTRAR – NO REPORT

c. ASSESSMENT – PAULA SERRA

- i. PAULA SHARED A DOCUMENT TITLED “STEPS TO DEVELOPING COMMON MEASURES”. THIS DOCUMENT CAN HELP THE WORK GROUPS WITH THE PROCESS.
- ii. COURSE EVALUATIONS FOR FYS ARE ALMOST COMPLETE. THERE ARE A FEW DUE AFTER THANKSGIVING BREAK, BUT I SHOULD BE ABLE TO GET THOSE RESULTS, AND THE POST TEST RESULTS COMPLETED BEFORE I RETIRE.

III. EMMA PERKINS – ASSESSMENT COORDINATOR POSITION

- a. CLARENDA SHARED THAT REGENT MORRISON EXPRESSED HIS CONCERN ABOUT THE LACK OF MOVEMENT TOWARD FILLING THE ASSESSMENT COORDINATOR POSITION AT THE BOARD OF REGENT WORK GROUP MEETING.
- b. EMMA INDICATED THAT SHE HAS SUBMITTED THE REVISED JOB DESCRIPTION AND THAT THE JOB SEARCH HAD NOT POSTED.
- c. BEV MCCORMICK COMMUNICATED A STATEMENT BROUGHT UP IN FACULTY SENATE THE MEMBERSHIP OF THE GENERAL EDUCATION COUNSEL WAS NOT COMPLIANT WITH THE ORIGINAL

COUNCIL DESCRIPTION. THE COUNCIL DOES NOT HAVE A GENERAL EDUCATION DIRECTOR WHO IS A HALF-TIME FACULTY MEMBER, NOR IS THE SAC'S LIAISON A PART OF THE COUNCIL.

IV. TOM WILLIAMS

- a. THE COURSE DESCRIPTIONS IN THE CATALOG FOR ENGLISH 100 AND ENGLISH 200 WERE SHARED. THE SLO'S FOR CORE ORAL WOULD BETTER FIT THE DESCRIPTIONS OF THE COURSES IF 1B (CURRENTLY IN WRITING II) AND 2C (CURRENTLY IN WRITING I) WERE SWITCHED. THIS CHANGE WOULD NOT AFFECT THE OVERALL SLO DISTRIBUTION, AND WOULD BETTER ALIGN THE SLO'S WITH THE COURSE DESCRIPTIONS.
- b. TOM **MADE A MOTION** TO MOVE 1B TO CORE WRITING I AND 2C TO CORE WRITING II WITH THE CHANGE TO BE IMPLEMENTED IN FALL 2014. THE COUNCIL VOTED AND THE **MOTION CARRIED**.

V. A REQUEST TO ADD A THIRD EXCHANGE COURSE FOR SPECIAL EDUCATION P-5 STUDENTS WAS DISCUSSED. THESE STUDENTS MUST HAVE THREE SCIENCE COURSES TO MEET PRE-REQUISITES FOR SCI 490, AND TO BE COMPLIANT WITH ACCREDITATION REQUIREMENTS. THE PROGRAM ALREADY HAS TWO EXCHANGE COURSES, AND IS AT 124 HOURS FOR GRADUATION. IF THE THIRD COURSE IS ADDED TO THE PROGRAM, IT WOULD THEN REQUIRE 127 HOURS FOR COMPLETION. THE ONLY ALTERNATIVE IS TO ALLOW A THIRD EXCHANGE.

- a. WILSON GONZALEZ-ESPADA **MADE A MOTION** TO ADD SCI 111 AS A THIRD EXCHANGE ONLY FOR SPECIAL EDUCATION P-5 STUDENTS BECAUSE OF ACCREDITATION REASONS. **MOTION CARRIED**.
- b. THERE WILL STILL NEED TO BE THE APPROPRIATE PAPERWORK SUBMITTED FOR OFFICIAL APPROVAL.

VI. FYS EVALUATION DOCUMENTS UPDATE (DEAN'S COUNCIL UPDATE)

- a. THE DEAN'S COUNCIL WANTED THE CHAIRS MORE INVOLVED IN THE PROCESS. THEY OFFERED TWO SUGGESTIONS:
 1. TAKE IT TO THE CHAIRS' COUNCIL, OR
 2. IMPLEMENT THE PROCESS ON A TRIAL PERIOD WITH THE CHAIRS, WITH THE POLICY NOT BEING ENFORCED SO THAT THE CHAIRS WILL HAVE INPUT.
- b. IT WAS CONCLUDED THAT TIMOTHY HARE WOULD SEND THE PROCEDURE TO CHAIR OF THE CHAIRS' COUNCIL, GREG CORSO SO THAT THEY CAN REVIEW IT FOR THE NEXT (FEBRUARY) MEETING. TIMOTHY WILL ATTEND THE CHAIRS' MEETING SO THAT HE CAN ADDRESS THEIR QUESTIONS.

VII. CAPSTONE RUBRIC REVIEW – CYNDI GIBBS, DOUG CHATHAM, PAULA SERRA

- a. THERE IS A MEETING SET FOR DECEMBER 2.

VIII. CLOSING THE LOOP

IX. COURSE PROPOSALS – VOTE

a. CHEM 104

CAROL WYMER MADE A MOTION TO ACCEPT CHEM 104 AS NSC2 COURSE. AFTER DISCUSSION, IT WAS DETERMINED THAT WE NEED CLARIFICATION ON THE ASSESSMENT ASSIGNMENT. CAROL WYMER WILL COMMUNICATE WITH THE INITIATOR WHAT CHANGES NEED TO BE MADE, AND WILL ADVISE GEC ONCE THE CHANGES ARE MADE.

GEC VOTED – MOTION CARRIED PENDING REVISIONS AND UPDATE FROM CAROL WYMER.

b. FYS GEURIN AMERICAN HORROR STORIES

GEC VOTED – MOTION CARRIED

X. COURSE PROPOSALS - COMPLETE

- a. **BIOL 234 – EXCHANGE APPROVED 9/13/13 FOR IMAGING SCIENCES COMPUTED TOMOGRAPHY/MAGNETIC RESONANCE - PROGRAM REVISION APPROVED BY UNDERGRADUATE CURRICULUM COMMITTEE**
- b. **BIOL 234 – EXCHANGE APPROVED 9/13/13 FOR IMAGING SCIENCES DIAGNOSTIC MEDICAL SONOGRAPHY - PROGRAM REVISION APPROVED BY UNDERGRADUATE CURRICULUM COMMITTEE**

XI. COURSE PROPOSALS – FOR REVIEW

- a. **SCI 103 – STILL IN DEPARTMENT FOR APPROVAL**
- b. **EDF 211 EXCHANGE APPROVED 9/13/13 PENDING ASSESSMENT REVISIONS**
- c. **HLTH 230 EXCHANGE APPROVED 9/13/13 PENDING ASSESSMENT REVISIONS**
- d. **EDF 207 – EXCHANGE NOT APPROVED 9/13/13 – INITIATOR TO WORK WITH ASSESSMENT – RESUBMIT FOR RECONSIDERATION**
- e. **ASTR 125 – EXCHANGE APPROVED 9/13/13 PENDING ASSESSMENT REVISIONS**
- f. **BIOL 234 – EXCHANGE APPROVED 9/13/13 FOR NURSING PRE LICENSURE – PENDING PROGRAM SUBMITTING TO UNDERGRADUATE CURRICULUM COMMITTEE**
- g. **BIOL 234 – EXCHANGE APPROVED 9/13/13 FOR NURSING POST LICENSURE – PENDING PROGRAM SUBMITTING TO UNDERGRADUATE CURRICULUM COMMITTEE**

XII. COMMON MEASURES

- a. **30% RULE**
 - i. THE GEC VOTED IN MAY 2013 TO REMOVE THE 30% RULE. THAT VOTE WILL STAND UNLESS GEC CHOOSES TO BRING A MOTION BACK TO THE TABLE.
- b. **FACULTY WORK GROUP FACILITATOR ASSIGNMENT**
 - i. FACILITATORS SHOULD GATHER THE GROUPS BY 2/15/14 SO THAT WE CAN START THE PROCESS FOR DEVELOPING COMMON MEASURES. THE FIRST FRIDAY IN APRIL (APRIL 4, 2014) WAS THE DEADLINE TO SUBMIT RECOMMENDATIONS. WE WILL BE PROVIDING A LIST OF FACILITATORS WITH A DRAFT OF AN INITIAL STATEMENT/COMMENTS AND A PROCESS, WITH THE HOPE THAT GEC WILL PROVIDE INPUT TO REFINE THAT DOCUMENT.

XIII. NEXT MEETING

DECEMBER 6, 2013, 1:00 P.M. AY 031