

GenEd Council Meeting Notes
March 9, 2012
031 Allie Young – 2:00 pm

In Attendance: Dora Admadi, Karla Aleman (proxy for David Gregory), Doug Chatham, Geoff Gerner (proxy for Carol Wymer) Cyndi Gibbs, Timothy Hare, Phil Krummrich, Sara Lindsey, Bev McCormick, Kerry Murphy, Charles Patrick, Ann Rathbun, Paula Serra, Wesley White

Guest: Billie Horton (Recorder), Lora Pace

Meeting was called to order by Chair C. Patrick at 2:00 p.m.

P. Krummrich made motion to approve minutes from February 24, 2012. Seconded by D. Chatham. Vote to approve was unanimous.

Reports:

- FYS subcommittee - T. Hare
T. Hare provided an update on the FYS schedule build for Fall 2012. As of Friday, March 9th, 41 sections are confirmed for a total of approximately 1,100 seats. There was discussion of reducing the course cap to 25 seats if enough sections are added.

The FYS Professional Development Account (PDA) funds are now available. Over \$1,000 has been requested and budget transfers have been processed. A price list for iPads and an IT purchasing menu will be provided upon request. Computers will not be allowed to be purchased without IT approval, due to requirements of software installation and repairs over the life of the machines. Non-expendable items, such as computers and iPads, purchased through the PDA are marked as university property since university funds were used to make the purchases.

Training sessions and workshops for new instructors will be held April 24th with Dr. Joe Cuseo. A reception with President Andrews and Provost Hughes is being considered for FYS instructors. An FYS Instructor Learning Community will organize through E. Perkins. P. Serra will conduct a workshop for assessment a week before classes begin in August.

- Registrar Office – no report
- Assessment – P. Serra
Faculty and student surveys were given out for discussion. C. Patrick met with the deans and chairs to discuss the purpose of the surveys which is to provide more insight to student needs regarding computer competency. Any questions or suggestions need to be sent to P. Serra as soon as possible.

Assignment for faculty focus group was given out for GenEd assessment process instruction. Once a location is available, a notification will be sent out to Gen Ed instructors. P. Serra plans to schedule the training for a Friday during lunch at the end of March. Assessment data submission charts were reviewed.

Friday, March 16th is the deadline for submission of data for fall 2011. The deadline for spring submission will be June 1st.

Lora Pace and P. Serra have been working on a GenEd Newsletter. The electronic newsletter will be sent to GenEd instructors with a posting to the GenEd website as well.

Action Items

- Type I and Type VI Gen Ed proposals: CBPA School of Business for prefix change Type VI from Capstone MNGT 499C to BBA 499C. A new proposal form is being developed and the GEC will be involved in that process. Motion to approve D. Admadi. Seconded B. McCormick. Vote to approve was unanimous.
- FYS proposals for Rock the Vote (Meadows, Hood, and Blanton) were brought to the floor by FYS subcommittee for approval pending revisions. Vote was unanimous. This will provide nine additional FYS sections.

Discussion

- Exchange clarification – Vet Sci & Agr Sci
C. Patrick and K. Murphy are working with P. Prater and S. Rundell for clarification.
- There was discussion of revising the exchange course review process. Assessment for exchanges for fall 2012 committee was formed. D. Ahmadi, K. Murphy, C. Patrick, and P. Serra will serve on the committee. Group will develop draft process forms and bring to GEC for review/approval.

Meeting adjourned 3:40 p.m.

Next meeting 3/30/12