

## GenEd Council Meeting Minutes

December 2, 2011

031 Allie Young - 2:00pm

**In Attendance:** Carol Wymer, Timothy Hare, Phil Krummrich, Sandy Sumner (proxy for David Gregory), Royal Berglee (proxy for Doug Chatham), Ann Rathbun, Dora Ahmadi, Wilson Gonzalez-Espada, Randy McCoy, Cathy Gunn, Wesley White, Gary Mesa-Gaido, and Kerry Murphy

Guest: Billie Horton – Recorder

Meeting was called to order by Vice-Chair C. Wymer at 2:00pm.

R. McCoy made the motion to approve the minutes from 11/18/11 with one correction. Motion was seconded by D. Ahmadi. Vote to approve was unanimous.

### Reports:

- FYS subcommittee:

T. Hare reported the FYS incentive plan has been approved by the Provost and is currently in the Office of the President. It should be approved in January. Incentive funds for classes completed should be available during the spring semester. In the future, incentive funds will be available after the course is completed. Three FYS proposals may be ready to present to the GEC next week.

T. Hare also reported that the FYS Sub-Committee had discussed selecting a group of experienced FYS instructors to serve as an advisory committee for FYS. He described how efforts to motivate FYS instructors to provide feedback have not been successful. Creating an advisory committee might be more successful.

- Registrar Office

K. Murphy – no report

- Assessment:

P. Serra – no report

### Action Items:

- Capstone proposal status: B. Horton – no report

- PHED 499C: Approved with the following changes:

- When will the assessment of reading be done
- Clarify activities and assessment to match
- For SLO 1c - make a statement of required length of paper

A. Rathbun will work with author. Vote was unanimous.

- THEA 499C: T. Hare stated BUS Team wanted to approve while working on problems:

- P. Serra wanted the writing assessment to be larger
- When the assessment of reading will be received
- Rubric page 2: Replace KERA with Kentucky Core Academic Standards and on table replace KERA with KCAS and use the standards.

Vote was unanimous.

- HIS 499D was received and forwarded to HUM TEAM 12/01/11.

- MUSP 499C/MUSW 499C was received and forwarded to HUM TEAM 12/02/11.

### Discussion:

Discussed and edited Computer Competency Testing Procedure Draft dated November 16, 2011. An electronic version will be sent to C. Patrick to revise and return to GenEd Council at the December 9, 2011 meeting.

Recommendations:

Page 2: R. McCoy contacted SAM testing. An agreement was made to charge \$10-\$20 per student. He also recommended the SAM test to be used for 1 year due to changes with computers and programs.

- **Schedule for Testing Option 1; *Option 1:*** Enter MSU with an appropriate computer competency exemption already completed (must satisfy the student learning outcomes stated on page 1 of the document). **The Registrar's office will provide**

guidance as the how to represent this in the Program Evaluation. Acceptable and completed exemptions shall be designated on students' program evaluation sheets.

If the test is not completed, or is completed but with an unsatisfactory score (or sub-scores on modules), the student must register for and successfully complete an appropriate second nine-week course on computer competency. If not completed in the second nine-weeks of the incoming semester, the student must continue to register for and attempt to complete half-semester computer competency classes. University College, in the cooperation with the Testing Center, will track student scores.

- **Requirements and Consequences page 3:**

Students are required to show computer competency that will prepare them for success at the university.

The MSU Testing Center is responsible for this process. Use language from UAR 128.04 for developmental learning. Modify items in 2 a,c,d.

Next Meeting December 9, 2011.

Meeting adjourned by consensus at 3:30pm