

GenEd Council Meeting Minutes  
November 11, 2011  
031 Allie Young  
2:00pm

**In Attendance:** Ann Rathbun, Lola Smith (proxy for Randy McCoy), Doug Chatham, Timothy Hare, Kerry Murphy, Charles Patrick, Beverley McCormick, Paula Serra, April Miller, Gary Mesa-Gaido, David Gregory, Carol Wymer, Wesley White, Phil Krummrich, Dora Ahmadi

Guest: Billie Horton – Recorder

Meeting was called to order by Chair C. Patrick at 2:05pm

Motion: B. McCormick motion, G. Mesa-Gaido seconded to approve minutes from 11/04/2011, remove Billie Horton as guest.

**Reports:**

- FYS subcommittee:  
T.Hare announced training for FYS instructors will be held 11/15/11, in ADUC 312. The Blackboard shell is open with general questions. Committee is working on requirements for instructors (T. Hare, A. Rathbun, and W. White), also pre-test with CAAP working on model for activities.
- Registrar Office:  
Kerry Murphy: No report  
  
C. Patrick informed the Council of a memo sent to Deans and Chairs regarding 2010 GenEd classes not in 2011 catalog. The email requested distribution of the memo to all faculty and professional advisors.
- Assessment:  
P. Serra reported the recommendations from the analysis of 2010-11 assessment results from general education classes will be sent to MSU Deans and Chairs with a copy of the SLO's.

**Action Items:**

- Capstone proposal status: B. Horton – no report
- SCI TEAM  
IET 499C: Opened for discussion was approved with amendment of “revising project rubric to evaluate the final report”. C.Wymer made motion, seconded by Lola Smith. Vote was unanimous.
- SOC 499C: Will be ready for review, November 18, 2011.

**Discussion:**

Discussion of Computer Competency Testing Procedure Draft. Revisions suggested by Council members. C. Patrick will edit and bring next week for additional review.

**Announcements:**

- B. McCormick read the draft of the GEC process of membership selection proposed by the Faculty Senate Governance Committee:  
*All faculty members on this Council, except the position of Chair-Elect of the Faculty Senate, will be approved by vote of the Faculty Senate. The General Education Director, with the Vice-Chair and the Chair-Elect of the Faculty, will submit to the Faculty Senate the names of an eligible faculty member for each open position on the General Education Council. The Faculty Senate will either approve or reject each faculty candidate by majority vote. In the event the Senate rejects a candidate, the Chair-Elect of the Senate may nominate another candidate for that position. Department Chairs of Equivalent will be selected by the Chairs Council of the University. The approval process will be completed in the Spring Semester for the appointments to start in the Fall Semester.*
- Next meeting – November 18, 2010, 2:00pm

Meeting was adjourned at 3:45pm.