

GenEd Council Meeting Minutes
November 04, 2011
031 Allie Young
2:00pm

In Attendance: Paula Serra, Timothy Hare, Melissa Brooks (proxy for David Gregory), Royal Berglee (proxy for Doug Chatham), Phil Krummrich, Ann Rathbun, Cyndi Gibbs, Gary Mesa-Gaido, Bev McCormick, Carol Wymer, Kerry Murphy, Charles Patrick

Guest: Billie Horton – Recorder, Kathryn Polmanteer (CoE)

Meeting was called to order by Chair C. Patrick at 2:00pm

Motion P. Krummrich made motion, B. McCormick seconded to approve minutes from October 28, 2011. Vote for approval was unanimous.

Discussion of GEC membership and CoE representative. GEC members encouraged Kathryn Polmanteer to discuss the need with dean, chairs and tenured faculty for a CoE representative to volunteer to be nominated.

Action Items:

- 2010-11 Assessment Report: motion to approve overall report by P. Krummrich, second by C. Gibbs. Vote for approval was unanimous.
- Discussion of assessment report – points of interests/issues:
 - The data indicate that GenEd faculty are, in some cases, not properly collecting assessment data.
 - Some GenEd faculty are not reporting assessment data.
 - P. Serra assumed a 70% acceptance level for assessment results for students to demonstrate the effective accomplishment of SLOs. Overall consensus of GEC members of the 70% level with comments about potentially revising that level or using multiple levels for different SLOs at a future date.
 - GEC discussed potential mechanisms to communicate assessment results to MSU faculty and potential professional development for faculty on GenEd assessment.
- Motion by C. Wymer, seconded by B. McCormick for the following actions related to GenEd assessment. Vote for approval was unanimous.
 - Communicate to all MSU faculty a summary of conclusions and recommendations to be developed from the report by P. Serra and C. Patrick
 - GEC to conduct professional development on GenEd assessment processes and data analysis during two days following MSU convocation in January 2012
 - P. Serra to contact individual faculty and faculty groups with individual assessment results and recommendations

Reports

- **Registrar:**
K. Murphy announced dates for advance registration with email sent out to MSU community.
- **Capstone proposal status:** Discussion of proposals pending approval. C. Patrick urged GEC members to complete this tasks.

Discussion

- **Announcement** Next meeting - November 11, 2011, 2:00pm

Meeting was adjourned at 3:30pm