

Gen Ed Council Meeting Minutes
September 17, 2010
031 Allie Young
3:00-4:30pm

In attendance: Robert Boram, Roslyn Perry, Ann Rathbun, Kimberlee Sharp, Carol Wymer, Wesley White, Charles Patrick, Bryan Reeder (Timothy Hare's proxy), Wesley White, Barbara Dehner, Glen Colburn

Guests: Lisa Shemwell, Kerri Murphy, Starlet Johnson, Lora Pace

Meeting called to order by Chair C. Patrick at 3:00pm.

C. Patrick opened meeting with welcome and introduced Starlet Johnson who provided overview of revised General Education website. It was suggested an email be sent to Deans and Chairs to announce updated website.

Motion: Robert Boram--to accept 9/10/10 minutes with following revision: *Kerri Murphy listed as guest.* Seconded by Wesley White. Vote unanimous in favor.

Discussion:

- *FYS offerings in spring semester*
Sections needed to cover minimum 100 students not currently enrolled plus failed students from fall semester and any new students. There was consensus among GEC members on sections to be offered: 1 from COE (E. Shack's approved course from Fall), 2 from each of the remaining colleges, 1 from CCL, 2 online courses which total 10 sections.
- *Distribution Course Proposals - Update by L.Shemwell and C.Patrick*
Initial reviews completed on approximately 32 courses with approximately 28 more courses to be checked. Posted to Blackboard before next GEC meeting on Oct. 24.
- *Evaluation Process/Criteria*
After discussion, Council decided to divide into teams based on distribution categories (HUM, NSC and SBS) and determine criteria from model proposals. Teams will select an exemplary proposal to discuss with Council for consistency purposes. C.Patrick asked Council members to be prepared to select a team by 9/24/10. The Council agree their goal is to complete review of distribution proposals by end of October. Each team will take lead on communicating revisions to authors.
- *Course Level -100, 200, 300l*
Council discussed the need for additional 300 level courses in some academic programs, especially due to transfers and program accreditation. It was stressed that 300 level courses without excessive prerequisites would increase selections. Some Council members expressed concern about the general education vision being compromised if 300 level courses were allowed into the program due to them being too specific to disciplines. A question was raised about whether this is a GenEd issue or an academic program issue as well as concerns expressed about transfer issues and complications arising from KCTCS transfer students. Discussion was tabled until the Council begins to review distribution course proposals.

- *Exchange Courses*
Council members agreed to the following:
 1. Courses listed as exchange must cover all SLOs for the GenEd course in that category.
 2. Departments asking for an exchange need to facilitate agreement process with departments offering the exchange course. C.Patrick and L.Shemwell will work on approval form and present draft for Council review at next meeting on 09/24/2010.
- *Assessment Requirements for Core (excluding FYS), Transition, and Distribution Courses*
C.Patrick will send to Deans and Chairs to forward to respective faculty.
- *Status of Phil Krummerich's Honors Proposal (ENG 200)*
C.Patrick inquired about proposal's location. It will need to be put on the course list at beginning of October. K.Murphy requested information about the proposed Honors course for the Registrar's Office.
- *Nominations for GEC*
 1. Replacement for Rebecca Katz (Debra Eastwood - not tenure track, nominated 09/10/10)
Nominations for Council representative from CoAHSS:
 1. Shondra Nash
 2. Gordon Towell
 3. Lisa or Gary Mesa-Gaido.
 2. Replacement for Clarenda Phillips
Nomination for Council representative from academic department chairs (or equivalent):
 1. Greg Russell, CoB

C.Patrick will make contact and report to Faculty Senate.
- *GEC Timeline*
Council needs to eventually revise timeline but at a later date, low priority at the current time due to other necessary work.

Reports

- *First Year Seminar*
A.Rathbun reported FYS subcommittee recommended a FYS Coordinator paid with a stipend (not release time). Coordinator would serve as point person and facilitate FYS information, coordinate trainer in conjunction with First Year Programs, update blog, etc.
Motion: Ann Rathbun – a faculty member be recruited to serve as FYS Coordinator and be compensated \$1500 stipend a year. Seconded by Kimberlee Sharp. Motion passed unanimously.
- *Course Prefixes*
Registrar R.Perry - nothing to report at this time on course prefixes.

Miscellaneous:

- Carol Wymer requested reports be presented at start of each meeting.