

GenEd Council Meeting Minutes
August 20, 2010
031 Allie Young
8:30 – 10:00 am

In attendance: Robert Boram, Glen Colburn, Barbara Dehner, Cindy Gibbs, Timothy Hare, Phillip Krummrich, Charlie Patrick, Roslyn Perry, Ann Rathbun, Kimberlee Sharp, Cathy Thomas, Wesley White, Carol Wymer, Lora Pace

Meeting called to order by Chair C.Patrick at 8:30 am.

C.Patrick opened meeting with welcome and introductions of new members as well as continuing members.

Discussion:

- Pre/post test
 - Still need to be done and put on GenEd website.
 - Discussion on testing, scanning and reporting results of pre/post test.
 - Who will put in backboard, will this be part of the student grades regarding pre-test?
 - Pre-test: FYS committee will take the lead: Kimberlee Sharp, Cyndi Gibbs, Ann Rathbun, Phil Krummrich, Robert Boram, Timothy Hare, Lora Pace. Chair for committee will be elected by next Tuesday. A mass e-mail to FYS instructors will be sent detailing instructions for pre/post testing.
 - Scantron all pre or post at one time to get analysis.
- Lora Pace outlined the blackboard modules, student portal, and attendance cards for students verifying attendance to FYS speakers.
- Assessment requirements for FYS: Sub-committee to send Charlie a bullet list of requirements for FYS assessment, Ann Rathbun has designed a sheet to send to instructors and will forward to him. FYS assessment rubric has been developed Ann Rathbun, will send to C.Patrick who requested all approved forms be forwarded to him ASAP.

Request: C.Patrick asked that all files sent within the GenEd Council should contain the current date (last date edited) to maintain versions.

Motion: Motion was made by Wesley White for all GenEd faculty/instructors to receive a workload credit at a ratio of 1.333 to 1 of class credit hours, making a 3 credit hour class equivalent to 4 workload hours (work-load credit). Seconded by Ann Rathbun. Vote unanimous in favor.

Discussion:

- GenEd Workshop
 - Questions asked at workshop (8/19):
 1. Do new courses proposals go through Undergraduate Curriculum Committee in addition to Gen Ed Committee? No
 2. Will credits in Gen Ed courses stay in the department? Yes
 3. How flexible is cap of 27? C.Patrick will query to Provost
 4. Can students drop the course? R.Perry will check
 5. Exchange course questions (two per program, process that programs propose to be exchanged) Tabled

Suggestion: C.Patrick asked if one faculty member from each academic department should be designated as an additional contact to forward information regarding updates from the GenEd Council. This would be in addition to deans, chairs and GEC members. C.Patrick will present to the Chairs Counsel.

Request: All GEC members should submit a semester schedule to C.Patrick for setting future Gen Ed Council meetings.

Agenda items for next GEC meeting:

- Core requirements
- What do faculty have to provide for course assessment?

Meeting was adjourned at 10:15 am.

Minutes revised by C.Patrick from Sep 03, 2010 meeting.