

General Education Council

Meeting Minutes

April 23, 2010

Allie Young 31

The General Education Council met Friday, April 23, 2010, from 2 to 4 p.m. in Room 31 Allie Young. Members present were Barbara Dehner, Yvonne Baldwin, Glen Colburn, Timothy Hare, Carol Wymer, Charles Patrick, Robert Boram, Cathy Thomas, Elsie Pritchard. Absent were Dayna Seelig, Cyndi Gibbs, Rebecca Katz, Edna Schack, Kerry Murphy, Clarenda Phillips, and Beverly McCormick

1. Minutes of April 14 meeting were not available
2. **Old Business:**
 - a. Workshop schedule was discussed. The April 20 workshop was canceled because Cathy Thomas and Yvonne Baldwin were both unavailable due to illness. It was decided not to reschedule the workshop because it is so late in the semester. Instead, Yvonne will email the departments and offer to go to each department currently considering proposing a distributional requirement with a small team from the GEC for Q/A and information sharing.
 - b. Yvonne provided a brief update on SOAR. Enrollment in the FYS sections was brisk and went relatively smoothly. Some students on Friday reported that their advisor placed them in a section contrary to their choice. Lora Pace was able to make changes for those students who requested it.
 - c. Update on FYS subcommittee was provided by Robert Boram. The FYS workshops have been scheduled and planned for April 28 and May 12. There was some discussion of how to handle makeup sessions if a faculty member has to miss one of these sessions.
3. **New Business**
 - a. Assessment planning for Gen Ed was discussed. Yvonne Baldwin provided information on CLASSE – the Classroom Survey of Student Engagement. This is a pilot by the company that provides NSSE. **Action: The GEC recommends that the testing office examine CLASSE and the possibility that it be administered in some general education courses in the fall, including the FYS.**
 - b. A draft of a document clarifying assessment expectations was shared by Yvonne Baldwin. The council's experience in the first round of course proposals was that our forms did not elicit responses that provide adequate detail to do effective assessment planning. **Action: The GEC by unanimous vote agreed to integrate elements of the draft document into the proposal process in the fall semester and to meet with departments to clearly articulate the specifics of how assessments will be carried out, collected, analyzed, and submitted.** By then the personnel changes should be complete and an assessment coordinator in place.

4. The meeting adjourned at 4 p.m. The next meeting is Wednesday, April 28, at 7:30 a.m. AY 305.