

Minutes

University Undergraduate Curriculum Committee

January 20, 2021 - Webex

Present: Dr. Laurie Couch, Ms. Pam Colyer, Dr. DuWayne Dale, Dr. Heba Elgazzar, Dr. Mark Graves, Dr. Dirk Grupe, Mr. Keith Moore, Ms. Kerry Murphy, Dr. Daryl Privott, Dr. Janet Ratliff, Dr. Emmalou Schmittzehe, and Dr. Edna Schack.

Guests: Dr. Nilesh Joshi, Dr. Manuel Probst, and Dr. Philip Prater.

Absent: None

1. Minutes

November 11 – *Approved via online vote*

November 18 – *Approved via online vote*

2. New Course Proposal

VET 405 – *Pulled from online voting for meeting discussion*

Dr. Prater was present to represent the proposal. He stated that the proposed new course is a veterinary clinic management course that prepares students with the skills necessary to interact with animal owners and to cope with the specific stressors associated with the profession. Dr. Graves suggested changes to the phrasing of the student learning outcomes. Dr. Grupe stated that since it was a new course the current course section of the proposal template should remain blank. Dr. Prater agreed to revise the proposal accordingly. Dr. Schack asked if a program change was also being submitted since the course was listed as required for the Veterinary Technology BS program. Dr. Prater stated that it had been submitted in July, 2020 and approved by the department in September. There was a delay in the Dean's office until recently. Dr. Grupe confirmed that the college committee reviewed both the new course proposal and the major revision to an existing program proposal last week. Dr. Couch stated that the program proposal had not yet been submitted to the University committee verifying approval by the College Dean. Dr. Grupe moved to approve the course proposal. Dr. Dale seconded the motion. The proposal was unanimously approved. Dr. Schack asked Dr. Prater what the program proposal included. He stated that the newly approved course would be required and the nine elective hours required by the program would be reduced to six, keeping the required hours for the degree at 120. Dr. Schack moved to review the program proposal online after once it is approved by the College Dean and submitted. Dr. Grupe seconded and the motion was unanimously approved with a notation that it would not set precedence for reviewing/voting on program proposals electronically. Dr. Prater requested that the changes be included in the upcoming 2021 Undergraduate Catalog. Dr. Couch stated that the proposals would be submitted to the Provost following committee approval with the intention of including them in the next catalog. Dr. Schack stated that the delay in the Dean's office underscored the need for a transparent way to track proposals through the approval process.

3. Major Revision of Existing Program Proposals

Dr. Couch stated that the offsite review of the SACSCOC self-study noted an issue with regard to the associate degree general education program. MSU does not currently require a humanities/fine arts course nor a social/behavioral sciences course as specified in SACSCOC standard 9.3. She stated that MSU's seven associate degree programs have submitted proposals to include a Level 2 Knowledge - Social & Behavioral Sciences course and a Level 3 Global Cultures – Arts and Humanities course as components of the general education requirements as follows:

University Studies AA

Dr. Couch stated that the proposal is requesting to require students to complete the Level 2 Knowledge - Social & Behavioral Sciences course and a Level 3 Global Cultures – Arts and Humanities course within the hours required for the degree. Dr. Graves moved to approve and Dr. Schack seconded. The proposal was unanimously approved.

Business Studies AAS

Dr. Couch stated that the proposal adds three hours to the program with the addition of the Level 3 Global Cultures – Arts and Humanities course. Dr. Schack noted that the originator and departmental curriculum committee signatures were not on the document. Dr. Elgazzar stated that the department would take care of the signature. Dr. Schack moved to approve. The motion was seconded by Dr. Grupe and the proposal was unanimously approved.

Engineering Technology AAS

Dr. Joshi was present to represent the proposal. He stated that the proposal requests to add the six hours necessary to meet general education requirements. Dr. Joshi informed the committee that most students progress into the baccalaureate degree program and complete the courses for that reason. He stated that the proposal also requests to remove the requirement for students to obtain a minimum grade of "C" or better in all technical and supplemental courses required by the program. Dr. Grupe asked for the rationale of removing the requirement. Dr. Grupe stated that the program wanted to match the minimum requirement of the University to eliminate confusion. He stated that the requirement was removed previously from the baccalaureate degree engineering programs. Dr. Grupe moved to approve. The motion was seconded by Dr. Graves and the committee unanimously approved the proposal.

Nursing AAS

Dr. Couch stated that the proposal requests to add the Level 3 Global Cultures – Arts and Humanities course requirement resulting in an additional three hours required for the degree. Dr. Schack noted that section IV. Impact, B. states that departments offering the Level 2 Knowledge – Social and Behavioral Sciences courses are affected. She stated that for this proposal they would not be since the program already includes this requirement. Dr. Graves moved to approve the proposal with a correction to section IV.B. Dr. Grupe seconded and the committee unanimously approved the proposal.

Radiologic Sciences AAS

Respiratory Care AAS

Dr. Probst was present to represent the proposals. He stated that both programs already require the necessary social & behavioral science course. The proposals requests to add the Level 3 Global Cultures – Arts and Humanities course which results in an additional three hours required for the degrees. He stated that the Respiratory Care program is a consortium program and the other institutions already include the general education requirement. Dr. Schack moved to approve and Dr. Graves seconded. The committee unanimously approved both proposals.

Veterinary Technology AAS

Dr. Prater was present to answer questions about the proposal. He stated that the proposal requests to add the necessary general education courses which increases the hours required for the degree by six. He noted that over 90% of all students who complete the veterinary technology associate degree continue into the baccalaureate degree program which also requires these courses. Dr. Graves moved to approve. The motion was seconded by Dr. Grupe and the committee unanimously approved the proposal.

Dr. Schack noted the high number of hours required by the associate degree applied programs. Dr. Couch stated that the program requirements were impacted by licensure and accreditation guidelines that necessitate hours above the 60-hour CPE guideline. Discussion occurred concerning how well students were retained from the associate degree to the bachelor's degree programs. Dr. Couch stated that this set up could not be repeated in other areas since the University is limited to the number of associate degree programs that could be offered. The Commonwealth identifies the KCTCS system as the chief institution for associate degree offerings.

4. New/Other Business

Dr. Couch stated that the General Education Council met last week and approved a new associate degree general education program that meets SACSCOC standards and that all these programs now comply with. Dr. Graves asked for the status of the CPE's statewide review of the general education program. Dr. Couch stated that it had not been finalized but anticipates that it will be within the year.

NEXT SCHEDULED MEETING: 02/03/2021 at 1:15 p.m.

Addendum:

Following the meeting, the Veterinary Technology Area BS program proposal was submitted by the College of Science Dean. The proposal requested to add VET 405 (new course proposal approved at the meeting) to the curriculum as a required course and reduce the program's electives from nine to six. The proposal was distributed to the committee via email for online voting as agreed to by the committee due to the previous delay in the approval process. Dr. Ratliff moved to approve the proposal as the first to respond and Dr. Dale seconded as the following voting member to respond. The committee unanimously approved.