

## RESEARCH AND CREATIVE PRODUCTIONS COMMITTEE MINUTES

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**WHEN** The Research and Creative Productions Committee met at 2:00 pm, Thursday, October 1, 2020.  
**WHERE** WEbEx

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<b>PRESENT</b>	College of Science Technology Janelle Hare	College of Business and Technology Zhaochao Li Kourousch Jenab	College of Education Fujian Tan Kimberlee Sharp
	Caudill College of Arts, Humanities and Social Sciences Nettie Brock Glen Colburn	Camden Carroll Library Vacancy	Office of Research and Sponsored Programs Darlene Allen Stephanie Evans

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**ABSENT** Daniel Maitland

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### SUMMARY

Chair Allen called the meeting to order.

1. **WELCOME.** Chair Darlene Allen welcomed all new and returning members to the committee. She gave a brief overview of the committee and its purpose, which is to promote quality University research and creative productions. A request to fill one vacancy for the Camden Carroll Library has been submitted to the Faculty Senate/Governance Committee.
2. **INTRODUCTIONS**
3. **2020-2021 BUDGET.** Chair Allen presented the 2020-2021 budget to the committee. The budget has been reduced from previous years therefore the committee will not be able to fund as many grants and fellowships as before.
4. **PROPOSAL REVIEW PROCESS.** Chair Allen reviewed the proposal review process, which consists of a summary of Research and Creative Production Grants, summary of Research and Creative Productions Fellowships, proposal review work sheets and the proposal evaluation forms.

**DISCUSSION.** There was discussion on how to proceed with the funding process for proposals and fellowships based on the limited budget for the year. Janelle Hare made a motion to wait and review all (Grant Proposals and Summer Fellowships) together in order to get an idea of the total requested funding prior to deciding amount for each. Fujuan Tan seconded the motion. Motion carried unanimously. The committee will meet again after all deadlines to review. Next meeting TBD the week of November 9.

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**NEXT SCHEDULED MEETING:** TBD

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