

## RESEARCH AND CREATIVE PRODUCTIONS COMMITTEE MINUTES

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**WHEN** The Research and Creative Productions Committee met at 2:00 pm, Thursday, November 12, 2020.  
**WHERE** WEbEx

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<b>PRESENT</b>	College of Science Technology -Janelle Hare	College of Business and Technology -Zhaochao Li -Kourousch Jenab	College of Education -Fujian Tan -Kimberlee Sharp
	Caudill College of Arts, Humanities and Social Sciences -Nettie Brock -Glen Colburn	Camden Carroll Library -Vacancy	Office of Research and Sponsored Programs -Darlene Allen -Stephanie Evans

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**ABSENT** Daniel Maitland

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### SUMMARY

Chair Allen called the meeting to order.

1. **Review of Minutes for October, 1, 2020:** Janelle Hare made the motion accept the minutes. Zhaochao Li seconded the motion. Motion carried.
2. **Election of Vice Chair:**
3. **Discussion of guideline discrepancies:** Janelle Hare discussed with the committee they need to updated guidelines and timelines. Darlene Allen will be reviewing and will send to committee for updates.
4. **Presentation of Fall Proposals and Summer Fellowships.** The committee was individually assigned to review specific proposals and present to the committee. Each proposal and fellowships were discussed in detail after each presentation.
5. **Follow-up voting format for Fall Proposals and Summer Fellowships:** Stephanie Evans will be sending a form that will allow you to enter your scores for each proposal and fellowship. Darlene Allen will tally the scores and send out an award sheet to the committee.

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**NEXT SCHEDULED MEETING:** TBD

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