

Comprehensive list of Faculty Senate actions 2019-2020:

Partner with Staff Congress on Process Efficiencies (process centralization)

Student Hiring – Academic Issues—

- Create electronic hiring process that can determine federal aid eligibility.
 - Include approval workflows and tracking for students.
 - Allow for electronic submission of supporting documentation, electronic signatures, and routing.
- (Russ Mast was placed in charge of this Ad Hoc; final report and actions delivered May 2020)

Forms – Evaluation –

- Establish a centralized depository for ALL university forms.
- Ensure forms are writeable, updated, and able to be printed and/or saved.
- Include contact information to answer questions or provide FAQs.
- Include approval workflows and tracking.

(No action taken)

Job Descriptions – Governance –

- Ensure all job descriptions are up to date.
- Ensure job title aligns with job description.
- Ensure supervisor understanding of roles and responsibilities.

(No action taken)

Calendar of Events – Issues –

- Establish a centralized Calendar of Events.
- Allow for filtering by type (staff, student, faculty, athletics, etc.)
- Allow for coordination with community events.

(email exchanged between Chair and SC Chair Sept 2019)

(from Chair Savard-Hogge) The Calendar Update initiative was discussed with Dr. Morgan, Jim Shaw, and Jamie Hornbuckle.

It was determined that efforts would be made to improve the visibility of Communications and Marketing. Communications and Marketing is maintaining an events calendar <http://events.moreheadstate.edu/>. Staff Congress encourages the use of the calendar via our newsletter and emails to staff. We also have been sending out the links to use to submit an activity to include on the calendar. The goal is to make all employees aware of the work Communications and Marketing does and to utilize them for all news and announcements. A news email is scheduled to go out every two weeks to the campus community which links to upcoming events and the calendar site. Encourage faculty to utilize the calendar link <http://events.moreheadstate.edu/> to see upcoming events and the submission link to share news or activities to Communications and Marketing <https://www.moreheadstate.edu/Administration/Communications-Marketing/Share-Your-MSU-News>.

Significant Senate Actions:

Gray Associates election of faculty from each department to participate in academic review (originally scheduled for Spring Break 2020, delayed till August 2020)

Election of Parliamentarian (FS Doug Chatham)

Faculty Senate Constitution amendments for revision of official document (passed BOR June 18, 2020)

Faculty Regent Election (successfully held for term 2020-2023; first videotaped and broadcast debate held by FS)

Dean Evaluation instrument (Evaluation comm) developed and implemented March 2020

Established Ad Hoc Committee on Grants Implementation (March 2020 to be concluded April 2021; FS Michael Hail Chair)

Final Exam rotation revision (Sept 2019, FS sent proposed revision Dec 2019; Registrar investigated conflict (3 or more same day exams) and determined high impact with proposed revision; April 2020 announced no final exam revision for Spring 2020)

Resolution re: Assessment of Minors (Jan 2020- no action returned from Provost)

Resolution to Explore Efficiencies (March 2020- no action returned from Provost) From Provost 6.11.20: **I will sign this with my recommendation to support and forward to Dr. Morgan.** (See 6.23 document for more information)

Resolution re: Online Teaching (April 2020- no action returned from Provost)

Resolution to Remove Planning Standing Committee (Jan 2020; voted to retain and remand revision to EC March 2020)

Resolution for Town Hall meeting (April 2020; tabled by FS April 2020)

Town Hall with Dr. Morgan (May 7, 2020- completed May 7)

Special- Called Meeting with Dr. Morgan (June 2, 2020- completed June 2) to discuss Fall semester 2020 timetable

Resolution re Relief Student Online & Hybrid Fees (June 25, 2020 1st reading)

Resolution re Mask Wearing at MSU (June 25, 2020 1st reading)

Standing Committee Description Revisions and New Standing Committee Formation:

General Education Council (revision) Dec 2019; approved by President May 14, 2020

Student Life (revision to Student Affairs) April 2020; approved by President May 13, 2020

First-Year Seminar (new) March 2020- From Provost 6.11.20: **This is with the president. After reviewing with Greg and Laurie, I forwarded to the president with my support but with two changes. The president has this now.** (See 6.23 document for more information)

Teacher Education Council (revision) April 2020 1st reading, 2nd reading scheduled June 2020

Open Discussion with Faculty Senate regarding:

Clinical Faculty (Oct 2019) Discussion request from President Morgan; no action taken by Faculty Senate

Travel Documentation Requirements CCAHSS (Sept 2019) *Requirements not campus-wide

Faculty in tenure-track delay of tenure portfolio for one year (April 2020; by acclimation of body, discussion delayed till Fall 2020)

Request for Faculty:

Diversity Council ad hoc (FS Tom Kiffmeyer volunteer for 2nd term)

Retention and Academic Advising ad hoc (FS Lauren Bates volunteer)

Student Success and Retention (see list)

Ad Hoc Hybrid Employee Teaching Evaluation (Nov 2019; report to FS April 2020, FS Michael Hail, David Long)

Guest Speakers:

Caroline Atkins (Diversity Council)

Harold Nally and Suzanne Hogge (Human Resources)

Tim O'Brien (QEP- Fall and Spring presentations)

Katy Carlson (Assessment of Minors; Travel)

Sue Tallichet (Process Efficiencies – Curriculum Change forms writable forms)

Rodney Watkins (CCL Makerspace)

J Morgan (MSU Budget)

Dirk Grupe and Annie Adams (Revenue Stream for Enhancement)

Daryl Privott (Faculty Center for Teaching and Learning)

Colby Birkes (SGA- Book Share)

Charles Gancio and Traci Webster (MSU Bookstore; e-books and integrated editions)

Policy Reviews/ Recommendations/ Resolutions:

PAC-31 (BOR approved Dec 2019)

PAC-32 --- outstanding policy requested reply since September 2019 on Legal Office suggested revisions. From Provost 6.11.20: **Still reviewing this with university legal counsel.**

PAC-13 (BOR approved removed Dec 2019)

PAC-17 (BOR approved April 2020)

PAC-28 (BOR approved April 2020)

PAC-29 (Spring 2019- returned Feb 2020 with admin stipulations; FS resolution to reject stipulations Feb 2020) (BOR approved June 2020)

*PAC-2, PAC-27 (BOR approved Dec 18, Mar 19) requested from Jacqueline Graves for Faculty Senate review to replace “standing” with “regular.” Request made March 12, 2020- sent to FWC/IC March 27- no FS action taken Spring 2020

PG-6 (BOR approved April 2020)

PG-8 (BOR approved Dec 2019)

PG-11 (BOR approved April 2020)

PG-13 (from H Nally 5.13.20- (Employee Uniforms) Have Hard Copy, need document in Word with changes (BOR approved June 2020)

PG-15 (from H Nally 5.13.20- (Employment of Minors) (Notes: Jane and I reviewed, on 5/5/20, on Hold)

PG-23 (from H Nally 5.13.20- (Resignation from University Employment) (BOR approved June 2020)

PG-24 (BOR approved April 2020)

PG-27 (from H Nally 5.13.20- (Worker’s Compensation) (Notes: Jane and I reviewed, 5/5/20, on Hold)

PG- 33 (BOR approved Dec 2019)

PG-38 (BOR approved Dec 2019)

PG- 59 (from H Nally 5.13.20- (Return to Work Program for Occupational Illness- Notes: Jane and I reviewed on 5/5/20, on Hold)

*PG-3, PG-4, PG-28 (all BOR approved August 19) requested from Jacqueline Graves for Faculty Senate review to replace “standing” with “regular.” Request made March 12, 2020- sent to FWC/IC March 27- no FS action taken Spring 2020

**Notified by Staff Congress 5.20.20 that Human Resources Chair requested their review of PG-58, *Reduction in Full-Time Staff Work Force*, no review requested from Faculty Senate

UAR 106.04 (Sept 2019) --- to UAR 106.05 (Jan 2020)

UAR 908.01 (announcement of new UAR)

UAR 137.03 (sent from FS to Provost Feb 2020- no action returned from Provost) From Provost 6.11.20: **I intend to forward this to the president with my recommendation to not support the request to rescind this UAR. I would likely support a suspension but that will be Dr. Russell’s decision since it would have an impact on next AY.**

*UAR 137.03 (BOR approved July ‘18) requested from Jacqueline Graves for Faculty Senate review to replace “standing” with “regular.” Request made March 12, 2020- sent to FWC/IC March 27- no FS action taken Spring 2020.

UAR 143.01 (April 2020; comments sent to Provost May 2020- no action returned from Provost)

UAR 321.03 (sent from FS to Provost Dec 2019- no action returned from Provost)

UAR 113.03 (discussion among EC only related to SACSCOC and determination of credentials)

UAR 404.02 (sent from FS to Provost Feb 20- no action returned from Provost)

UAR 117.03 (comments requested from FS FWC/IC and Evaluation; returned to Provost March 2020) No action from Provost