FACULTY SENATE CONSTITUTION

Morehead State University

9/25/10 11/29/18

PREAMBLE:
The faculty of Morehead State University supports a system of shared governance in decision-making
which promotes mutual understanding and coordination of efforts among faculty, staff, administrators, and
students as they strive to meet the university's mission.
The Faculty Senate, an elected representative body of the University faculty, serves to express
the faculty voice and functions as the primary mechanism for faculty participation in university
governance. The Faculty Senate is established with the belief that members of the University
faculty who are involved in the day-to-day life of the University should participate in the
formulation of policies affecting the faculty and the academic life of the institution. The Senate
provides a vehicle through which such collective intelligence can be directed toward promoting
the well-being of the University. The decisions of the Faculty Senate will be made in good faith
and after careful deliberation.

ARTICLE ONE: NAME
The name of the organization herein described shall be the Faculty Senate of Morehead State
University, hereinafter called the Faculty Senate.

ARTICLE TWO: MEMBERSHIP
Section 1. The membership of the Faculty Senate shall consist of two senators from each
academic department elected by the faculty of that department, two senators representing the
Professional Librarians elected by professional librarians, and one senator from the Military
Science Department. The existence of academic departments for determination of senators shall
be decided as of March 1 for the following academic year.
Section 2. Election of Senators from the academic departments shall be completed
between by April 15-March 15th and August 15th. Senators shall take office at the first Fall
meeting of the Faculty Senate.
Section 3. Faculty who are eligible to vote in the election of representatives to the Faculty
Senate shall be defined as “full-time standing” or “full-time fixed” faculty (PG- 3). Faculty who
may be elected as senators shall have “full-time standing” appointments (PG-3), shall have
teaching/scholarship as a primary responsibility, shall have been employed by the University as
“full-time standing” faculty for at least two one full academic year. One of the two senators from
each department must be tenured, unless the department has no eligible tenured faculty when
electing a senator. Department chairs/associate deans may not vote and may not be elected to
the Senate. Curriculum Coordinators may vote and serve on the Senate provided that their
departmental duties do not include the administrative evaluation of faculty. Librarians who have
academic status, excluding the Dean of Library Services, shall be eligible to vote in the election
of representatives to the Faculty Senate and may be elected as Senators. Faculty in the

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Military Science Department, who are not Morehead State University employees, shall be exempt
from the appointment requirements.

Section 4. Terms of Office shall be three two years and begin on the date of the first
Fall meeting of the Senate August 15. These terms shall be staggered for each department
and for the senate as a whole.

Section 5. The Faculty Senate administrative assistant maintains attendance records at
Faculty Senate meetings. The Faculty Senate subcommittee chairs maintain attendance records
for subcommittee meetings. Senators missing three consecutive or a total of five regular Faculty
Senate/subcommittee meetings during the academic year are subject to removal from the Faculty
Senate, pending action of the Executive Council. Subcommittees should present promptly to
Executive Council any delinquencies. A Senator has ten days after receiving a termination letter to
appeal, in writing, to the Executive Council of the Senate if he/she feels there are extenuating
circumstances for the absences. The Executive Council at their next meeting will determine
whether any absences should be waived and whether membership in the Senate shall be
terminated. The decision of the Executive Council shall be final. Absence from summer meetings
or special called meetings will not be considered in the total year’s absences. Any unexpired term
shall be filled by special election from the same constituency.

Section 6. A senator, who by reason of regularly assigned University responsibilities or
other approved leave will be unable to attend the Faculty Senate meetings for up to one semester,
shall give written notice to the Faculty Senate Chair President, who will appoint another person
with the consent of the Faculty Senate, from the same constituency to serve as a replacement
during the period of absence. Another person from the same constituency will be elected as a
temporary replacement.

Section 7. The University President, Provost, the Faculty Regent, the Chair of the
Staff Congress, and the President of the Student Government Association shall serve as
nonvoting ex-officio members of the Faculty Senate.

ARTICLE THREE: RESPONSIBILITIES AND POWERS

Section 1. The Faculty Senate, the official representative body of the University faculty,
will report and make written recommendations to the University President and the faculty.

Section 2. The Faculty Senate will recommend formulation or modification of policies and
regulations concerning academic excellence, academic freedom, professional ethics and faculty
welfare. The Faculty Senate may review all initiatives and actions included in, but not limited to,
the following areas:

(a) Academic policies and procedures -including University Academic Regulations (UAR)
(b) University governance
(c) Faculty responsibilities and rights -rights and responsibilities
(d) Faculty compensation and benefits
(e) Financial affairs
(f) All University Standing and Advisory committee responsibilities and membership

Section 3. The Faculty Senate shall serve as the appointing body for faculty
membership of all University Standing and Advisory Committees that deal with the areas
outlined in ARTICLE THREE, Section 2, except where membership on a committee is
required by law or University policy to be appointed by the University President.

(a) The Faculty Senate, in consultation with other University groups and personnel, shall
determine the responsibilities and composition of those University Standing and Advisory
Committees which have faculty representation and shall produce a written description of these committees.

(b) University Standing and Advisory Committees shall report to the Faculty Senate, a University Administrative officer or both, as stated in the description of the Committee.

(c) Faculty members of University Standing and Advisory Committees shall be elected by the Faculty Senate, unless exempted by the description of the committee.

Section 4. The Faculty Senate, acting alone or in consultation with other individuals or groups, may establish an ad hoc committee, commission, task force, or other similar group.

Section 5. The Faculty Senate shall collect, receive, analyze and store appropriate information necessary to discharge its responsibilities; specifically, but not limited to:

(a) Minutes and reports from all University committees dealing with issues within the purview of the Faculty Senate.

(b) Appropriate information from all University academic and administrative agencies.

Section 6. The faculty shall be provided the opportunity to participate in the evaluation of academic administrators consistent with the Board of Regents’ Bylaws.

ARTICLE FOUR: OFFICERS

Section 1. The officers of the Faculty Senate shall be the: (1) Chair President, (2) Chair President-Elect, (3) Communications Officer, and (4) all members of the Executive Council.

Section 2. The Faculty Senate Chair President

The Faculty Senate Chair President shall be the presiding officer of the Faculty Senate and shall serve a one-year term. He/she shall serve as an at-large senator for one year, who does not represent a specific department during his/her term of service as Chair President. The Chair’s President’s academic department shall elect a one-year replacement to represent the department during the Chair President’s term of service. The Faculty Senate Chair President shall vote only in the case of ties. The Chair President-elect of the previous Faculty Senate shall become the Chair President of the next Faculty Senate at its first regular meeting of the fall semester.

Section 3. Duties of the Chair President:

(a) Provide leadership to the Faculty Senate

(b) Preside over the Faculty Senate

(c) Preside over the Executive Council

(d) Serve as liaison with the University administration

(e) Review Board of Regents agenda, attend Board of Regents meetings, and provide feedback as appropriate

Serve on the University President’s Leadership Council

Serve on the Provost’s Council

(f) Serve on Dean’s Council

(g) Meet with the Provost monthly and additionally as needed

(h) Meet with the University President twice per semester and additionally as needed

(i) Serve on committees as required or otherwise necessary
Attend scheduled Coalition of Senate and Faculty Leadership for Higher Education (COSFL) meetings

Section 24. The Chair President-elect of the previous Faculty Senate shall become the Chair President of the next Faculty Senate at its first regular meeting of the fall semester.

Section 45. Duties of the Chair President-elect:
(a) Assume the duties of the chair when the chair is unable to do so
(b) Serve as a voting member of the General Education Council
(c) Serve on committees as required or otherwise necessary
(d) Attend scheduled meetings of State of Kentucky Coalition of Senate and Faculty Leadership for Higher Education (COSFL) meetings

Section 56. The Executive Council shall consist of the Faculty Senate Chair President who shall serve as the Chair of the Executive Council, Communications Officer, and members elected by the Faculty Senate. Faculty Senate standing subcommittee chairs shall be appointed by the Faculty Senate Chair from members of the Executive Council. The Faculty Senate Chair President shall appoint a Communications Officer from the membership of the Faculty Senate. The Communications Officer is not a voting member of the Executive Council. Executive Council members shall serve a one-year term.

Section 67. The Executive Council shall:
(a) Meet periodically with the Provost and the University President
(b) Serve as the liaison between the Faculty Senate and other University personnel or groups
(c) Establish the agenda for Faculty Senate meetings
(d) Serve in a fiduciary capacity
(e) Plan Faculty Senate activities

Section 78. Election of the Executive Council shall take place at the first regular meeting of the fall semester according to the following guidelines. All voting shall be by secret ballot and shall be monitored by the previous year's Governance Committee.
(a) Senators from each college shall meet in caucus and nominate up to two senators from that college for the first Executive Council slate. Librarians shall caucus with College of Education in odd-numbered years and School of Business and Technology in even-numbered years.
(b) All senators present and voting shall vote for one candidate from each college. The senator from each college receiving a majority of the votes cast shall be elected to the Executive Council.
(c) The remaining nominees shall make up the second slate for the additional position on the Executive Council.
(d) All senators present and voting shall cast a vote for a senator from the second slate for the unfilled position on the Executive Council. The Senator receiving a majority of the votes cast shall be elected to the Executive Council. If no senator receives a majority of votes on the first ballot, additional ballots shall be cast for the two senators receiving the...
most votes (including ties) until one senator receives the majority.

Section 9.  Election of Senate Chair -Elect

The President-Elect shall be elected by the Faculty Senate from the senators elected to the
Executive Council. Election Procedure: The President-Elect shall be elected by a majority of the
senators present and voting. If no senator receives a majority of votes on the first ballot for
President-Elect, additional ballots shall be cast for the two senators receiving the most votes
(including ties) until one senator receives the majority. No person who has served as President of
the Faculty Senate shall be eligible to serve as President-elect within 4 years of his/her service as
Chair President.

Section 10.  A Secretary/Communications Officer will be appointed by the Faculty Senate
Chair. The Secretary/Communications Officer will be a non-voting member of the Executive
Council.

The duties are as follows:

(a) Update the Faculty Senate Website

(b) Record Faculty Senate meeting minutes and disseminate them to Senators in a timely
manner. Produce a Faculty Senate Communications Report after each meeting and disseminate it
to faculty in a timely manner.

(c) Solicit faculty response on matters of concern to the Faculty Senate

(d) Provide information through the protocol established by the University for the release of
official communications to external groups such as boards, commissions, or legislators at the
direction of the Faculty Senate

(e) Serve in a public relations role to the faculty and university community

(f) Attend Staff Congress meetings and report to that body on matters of concern to the Faculty
Senate

Section 11.  Should any vacancy occur in the Executive Council during the academic year,
the vacancy shall be filled by a special election according to the following guidelines; each
college must have at least one representative on the Executive Council. All voting shall be by
secret ballot and the election shall be monitored and conducted by the Governance Committee.
Nominations for the Executive Council member shall come from the floor. The new Executive
Council member shall be elected by a simple majority of the senators present and voting. If no
senator receives a majority of the votes on the first ballot for this position, additional ballots shall
be cast for the two senators receiving the most votes (including ties) until one senator receives
the majority.

If the vacancy in the Executive Council is that of the Faculty Senate President, then the President-
Elect shall serve as President for the reminder of the term. That individual may then serve as
President in the term to which that individual was duly elected. If the vacancy existing that of
President-Elect, then an election shall be held to fill the vacancy on the Executive Council and
subsequently a President-Elect shall be elected using the procedures of Section 9. If the President-
elect vacancy is created by the election of the election of the President-Elect to Presidency, the
vacancy on the Executive Council shall be filled and then one of the members shall be elected
President-Elect Pro Tempore using the procedures in Section 9. That position shall expire at the
First Faculty Senate meeting of the next academic year and regular officer selection procedures
shall resume.

ARTICLE FIVE: COMMITTEES
Section 1. The function of Faculty Senate Committees is to prepare materials for presentation to the Faculty Senate. Each of these committees shall gather data and make studies, advise, and make recommendations to the Faculty Senate in the form of written or oral reports. Each Faculty Senate Committee shall maintain communications with the University Committees that report to it and the Faculty Senate. Meetings shall be held at times when all members are available to attend. It is acceptable to meet on Thursdays during same Faculty Senate time period. A quorum shall be a majority of the membership of the committee. A quorum is required in order to conduct subcommittee business.

(b) Each standing committee shall elect a vice-chair of the committee who shall be responsible for keeping minutes and recording absences in the minutes. The minutes shall be forwarded to the subcommittee chair. These minutes shall be maintained within committee.

Section 2. The Governance committee from previous year Faculty Senate shall solicit via written form Senators’ preferences for membership on Faculty Senate committees at the first fall meeting. The Executive Council shall appoint senators to the Faculty Senate subcommittees. At least one senator from each college should be on each Faculty Senate standing subcommittee.

Section 3. Standing Subcommittees (Sections 4-8 below) of the Faculty Senate:

(a) Should schedule at least one regular meeting a month during the regular academic year.

Meetings shall be held at times when all members are available to attend. It is acceptable to meet on Thursdays during same Faculty Senate time period. A quorum shall be a majority of the membership of the committee. A quorum is required in order to conduct subcommittee business.

(b) Each standing subcommittee shall elect a vice-chair of the committee who shall be responsible for keeping minutes and recording absences in the minutes. The minutes shall be forwarded to the subcommittee chair. These minutes shall be maintained within committee.

Official actions of subcommittees occur at Faculty Senate meetings. In the absence of the chair, the vice-chair shall also assume the responsibilities of the chair.

(c) Senators missing three consecutive or a total of five regular standing subcommittee meetings or Faculty Senate meetings during the academic year are subject to removal from the Faculty Senate, pending action of the Executive Council. A Senator has ten days after receiving a termination letter to appeal, in writing, to the Executive Council of the Senate if he/she feels there are extenuating circumstances for the absences. The Executive Council at their next meeting will determine whether any absences should be waived and whether membership in the Senate shall be terminated. Absence from summer meetings or special called meetings will not be considered in the total year's absences.

Section 4. The Governance Committee is concerned with University and Advisory committees, University governance, and faculty representation. It has specific concerns with, but is not limited to, the following areas:

(a) Structure, membership, and responsibilities of University Standing and Advisory Committees

(b) Structure of the Division of Academic Affairs

(c) Oversight of the election of Faculty Senators (See ARTICLE TWO, Sections 1, 2, and 3)

(d) Oversight of any special elections required by the Senate

(e) Nomination of faculty members for all University Standing and Advisory
committees that have faculty representation
(f) Oversight of the Faculty Regent election according to procedure established by the Senate and state law
(g) Oversight of the election of senators to the Executive Council (To be conducted by the remaining members of the previous year's Governance Committee. See ARTICLE FOUR, Section 6.) If less than three members from the previous Governance Committee are available then additional senators will be appointed by the Senate Chair President as needed to conduct the election of the Executive Council.

Section 5. The Academic Issues Committee is concerned with policies, regulations, and other issues that affect faculty and instructional effectiveness. Specific areas of concern include:
(a) Admission
(b) Registration
(c) Academic integrity
(d) Classroom conditions
(e) Evaluation of instructional effectiveness
(f) Graduation requirements
(g) General education
(h) Special academic programs, e. g., Honors Program, provisional studies, Regional Campus Programs, etc.
(i) Academic calendar issues
(j) Student regulations
(k) The Committee Chair is a voting member of the General Education Council and regularly reports to Faculty Senate about GEC actions

Section 6. The Faculty Welfare and Concerns Committee is concerned with policies, regulations and practices that affect faculty status, working conditions, promotion, evaluation, benefits and compensation. Specific areas of concern include:
(a) Faculty recruitment and qualifications
(b) Tenure and promotion
(c) Workload, overload and compensation
(d) Procedures to insure academic freedom and resolve faculty grievances
(e) Faculty development
(f) Retrenchment
(g) Sabbatical and Educational leaves of absence
(h) University finances affecting faculty and institutional effectiveness
(i) The processes of selection, retention, and reaffirmation of academic administrators
(j) The Committee Chair is a member of the University Employee Benefits Committee and regularly reports to Faculty Senate about EBC actions

Section 7. The Evaluation Committee is concerned with the evaluation of faculty and administrative personnel. Its specific concerns include:
(a) Periodic reviews of department, College, and University plans for faculty evaluation and
performance based salary adjustments

(b) Review the promotion and tenure plans for consistency with the appropriate policies and provide feedback to the appropriate Promotion and Tenure Committees

(c) Participate in formulating tools and processes for the assessment of academic administrators in conjunction with Human Resources

(d) Formulation and review of policies concerning the use of assessment results

(e) Conducting assessment of Faculty Senate effectiveness

(f) Assessing alignment of Strategic Plan with Academic Affairs

(g) Chair of this committee shall review in consultation with Executive Council UARs governing Academic Affairs prior to final posting of revisions

Section 8.——The Senate Issues Committee is concerned with issues of Senate and institutional priority that are related to faculty interest and concerns.

(a) Chair-elect of the Faculty Senate is the chair of this committee.

(b) The members of this committee are selected by the Executive Council.

(c) This committee may operate as the whole or divide into multiple committees as needed. These committees may solicit additional members from inside or outside the Senate as needed.

(d) Issues may be identified from a Faculty Senate retreat, the Faculty Senate Executive Council and in cooperation with the University administration.

Section 8. Faculty Senate Ad Hoc Committees

(a) The Executive Council, with the consent of the Faculty Senate, may recommend the formation of Faculty Senate Ad Hoc Committees to study, report and recommend action on short-term and specific issues. These committees shall not exist beyond the term of the Faculty Senate that authorizes their formation.

(b) Faculty Senators, other faculty, students, staff, and administrative personnel may serve on Ad Hoc Committees at the discretion of the Faculty Senate.

(c) Members are appointed to a Faculty Senate Ad Hoc Committee by the Chair President, with the consent of the Faculty Senate.

(d) Ad Hoc Committees shall report to the Faculty Senate as required by the Executive Council.

ARTICLE SIX: MEETINGS

Section 1. All meetings of the Faculty Senate shall be open to the public.

Section 2. All meetings shall be conducted according to the Modern Edition of Robert's Rules of Order unless specifically preempted by the Faculty Senate Constitution, or any Special Rules of Order which the Faculty Senate may adopt.

Section 3. Regular meetings of the Faculty Senate shall be called twice a month, except for abbreviated months, during the regular academic year and once during each summer session if required. The Faculty Senate Chair President, with the consent of the Executive Council and advance written notice to all senators, may call a special meeting or reschedule a
meeting, if necessary. A majority of the Executive Council or one-third of the senators may
call a special meeting by written petition to the Faculty Senate Chair President.

Section 4. A quorum for all Faculty Senate meetings is a majority of the membership,
except during the summer, when quorum is one-third (1/3) of the Faculty
Senate membership. Only those faculty who are teaching during the Summer session of the
meeting’s date may be called to attend. Only faculty who are teaching on campus during the
Summer session including the meeting’s date are required to attend; other senators who are
available can attend and vote as usual. Attendance at regularly scheduled shall be taken at all
Faculty Senate meetings shall be taken and absences recorded in the minutes.

Section 5. The Order of Business shall follow the agenda as set by the Executive Council.
Items to be included on the published agenda must be submitted in writing to the Executive
Council at least 72 hours in advance of the meeting.

Section 6. Faculty Senate approval for recommendations shall require a simple majority of
members voting. A senator may designate another senator as a proxy for the purpose of casting
votes on specific issues, but such designation must be in writing and must be submitted to the
Chair President before voting occurs. Unofficial substitution is not permitted.

Section 7. Records, excluding those covered by relevant privacy acts but including meeting
agendas, minutes, correspondence and committee reports, shall be deposited in the Camden-
Carroll Library and Faculty Senate office by the Chair President of the Faculty Senate. Proposed
agendas and minutes of the Faculty Senate meetings shall be distributed to Faculty Senators and
honorary members of the Senate. The Chair President may disseminate Faculty Senate records
as deemed appropriate, relevant, or necessary.

ARTICLE SEVEN: UNIVERSITY SUPPORT

Section 1. The Chair President shall receive six credit hours of reassigned time in regular
teaching load during each semester of service. Additionally, the Chair President shall receive the
full amount of compensation for a three-credit course, based on the applicable formula, for Senate
responsibilities during the summer. The Chair President - elect may negotiate reassigned time and
compensation during the spring and summer semesters based on the expectations for Faculty
Senate initiatives.

Section 2. The University shall provide adequate secretarial assistance for the Faculty Senate.
The Faculty Senate secretary will record the official minutes for each senate meeting and send the
minutes to the Camden-Carroll Library to be archived.

Section 3. An adequate reasonable annual operating budget shall be published/provided to all
faculty and provided to the Faculty Senate.

Section 4. Office space and appropriate equipment for the Faculty Senate Chair
President, secretary and Faculty Senate files shall be provided. This should include a
conference room suitable for committee meetings.

ARTICLE EIGHT: AMENDMENTS TO THE CONSTITUTION

Section 1. Amendments to this Constitution may be proposed by a Senator, Faculty Senate
Committee, or by a petition signed by at least twenty-five members of the University faculty.
The proposed amendment shall be filed with the Chair President of the Faculty Senate.
Amendments require approval by a two-thirds majority of the Senators voting.

Section 2. Copies of proposed amendments shall be distributed to all University faculty
through their Senators. Ballots for voting shall be distributed by secure and confidential methods
to all members of the University faculty who are eligible to vote as defined in ARTICLE 2,
Section 3. Ballots shall be counted after the published deadline, which shall be at least two
weeks after the amendments have been distributed. A majority of the eligible University faculty
voting shall be necessary for approval.

Section 3. Upon approval by the University Faculty, proposed amendments shall be
submitted by the University President to the Board of Regents for final approval.

ARTICLE NINE: SPECIAL RULES OF ORDER

Section 1. Special Rules of Order are intended and designed to enhance the operational
effectiveness of the Faculty Senate. Special Rules of Order supersede Robert’s Rules in the
conduct of Faculty Senate Business. Special Rules of Order are attached to this Constitution
and will be maintained with the constitution but are not a part of the constitution itself and may
be changed following the procedures below. These Special Rules will be available to the Chair
President at every Faculty Senate meeting.

Section 2. A senator may submit a proposed Special Rule of Order in writing to the Chair
President. It is placed on the agenda and handled according to the normal rules for motions.

Section 3. Approval, amendment, removal or suspension of a Special Rule of Order
requires a two-thirds majority of Senators voting.

Section 4. During periodic revisions of the Faculty Senate Constitution, the Special Rules
of Order may be also be amended or revised and presented to the Faculty Senate with the
revised Constitution for approval as a whole.

ARTICLE TEN: EFFECTIVE DATE

This Constitution becomes effective immediately upon ratification by the University faculty
and the Morehead State University Board of Regents. Transition into amended sections of this
constitution shall follow the procedures outlined in Article Eleven: Transition.

ARTICLE ELEVEN: TRANSITION

Section 1. All duly elected senators shall continue in office until the normal
expiration of their term.

Section 2. Election of departmental representation to the Faculty Senate shall
proceed in the manner directed by the constitution in effect as of March 1.

Section 3. Implementation of amended sections of this constitution shall begin with the
start of the next academic year following the approval of this document.

ARTICLE TWELVE: SEVERABILITY

The invalidation of any portion of this Constitution shall not affect the validity of any other
portion of the Constitution.

FACULTY SENATE SPECIAL RULES OF ORDER

2/17/2011–11/29/18

1. Regular meetings of the Faculty Senate shall be called to order by the Chair President at 3:45
11 PM on the first and third Thursday of each month during the regular academic year. Any
Thursday within a given month that the University is not officially in session will not be
considered in calculating meeting dates.

2. Two regular summer meetings of the Faculty Senate shall be called to order at
3:45 PM, as necessary, on the third Thursday of June and July. Only those faculty who are
teaching during the Summer session of the meeting's date may be called to attend.

3. A motion to recommend changes to University policy or to change Senate rules shall not be
voted on at the meeting at which it is moved. When such a motion is made and seconded, there
shall be a “first reading” at which the mover will explain the motion and answer questions by
Senators about the motion. During a first reading, no debate on or amendment of the motion
shall be in order. The Executive Council shall place the motion on the agenda of a subsequent
meeting for “second reading”, at which debate of and amendments to the motion are in order.

4. Friendly amendments that are accepted by the moving party are allowed.

5. The Chair President of the Faculty Senate, with the consent of the Executive Council,
may include an open chair segment on meeting agendas.

6. Each meeting of the Faculty Senate shall adjourn no later than 110 minutes after the meeting
is called to order.

7. The Chair President of the Faculty Senate may nominate a Senator to serve as parliamentarian
in order to clarify procedural questions as they arise. The nominee for parliamentarian must be
approved by a majority of Senators voting.

8. In order to seek recognition, a Senator shall not stand, but instead shall raise his or her
hand.

9. The Secretary of the Faculty Senate, with the consent of the Faculty Senate Chair, The
Governance Committee Chair or designee may amend University Standing and Advisory
Committee descriptions to ensure that positions and bodies mentioned in those descriptions are
referred to by their current, correct names. Minor editorial corrections may also be made.

10. At least 48 hours before each meeting, the Chair President shall send to the Senators the
agenda for that meeting and all minutes, motions, and other documents scheduled on that
agenda for discussion or approval.