



**University Graduate Committee**  
Tuesday, December 4, 2018 – 3:00pm  
901 Ginger Hall Conference Room

## MEETING MINUTES

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**Chair:** Michael Henson

**Members in Attendance:** Steve Chen, Jennifer Dearden, Patricia Harrelson, Robyn Moore, Ron Morrison, Edna Schack.

**Non-Voting in Attendance:** Gera Jones, Kerry Murphy

**Guests in Attendance:** Lucy Mays

**Approval of November 13, 2018 Meeting Minutes:**

R. Moore moved that the minutes for the November 13, 2018 University Graduate Committee meeting be accepted. J. Dearden seconded the motion. All members approved. Motion carried.

**Old Business:**

**Type II Proposal:**

MS in Engineering and Technology Management – New course – ETM 607: Advance Materials Science. Department of Engineering and Technology Management, Elmer R. Smith College of Business and Technology

In discussion of the Type II proposal for new course ETM 607, the following questions/concerns were raised by committee members:

1. How often will this elective be able to be taught? This is related to the number of faculty who teach in the program. The number of courses they are able to offer each semester.
2. Why is it an elective and not a required course?
3. Will some students be taking it online simultaneous with face-to-face students?
4. How is laboratory work accomplished if the student is online?
5. How is group work accomplished if the student is online?
6. What occurs in face-to-face classes? How do online students access the information/activities that occur during face-to-face classes?
7. The course assignments are insufficiently detailed in the syllabus—especially since there is no required textbook.

Due to the proposal originator and/or delegated representative not being present at the meeting to address these questions/concerns, consideration of this proposal was tabled and will be addressed at the next University Graduate Committee Meeting.

**New Business:**

**Type I Proposals:**

MS in Career and Technical Education – Agriculture – Minor course revision – AGR 615  
Animal Nutrition. Department of Agricultural Sciences, College of Science

E. Schack moved to accept the Type I proposal for the elimination of the laboratory requirement for AGR 615. J. Dearden seconded the motion. All members approved. Motion carried.

E. Schack moved to consider the following two Type I proposals for NURG 634 and NURG 636 collectively. R. Moore seconded the motion. All members moved. Motion carried.

MS in Nursing, Family Nurse Practitioner, Primary Care – Minor course revision - NURG 634  
Common Alterations in Primary Care. Department of Nursing, College of Science

MS in Nursing, Family Nurse Practitioner, Primary Care – Minor course revision – NURG 636  
Advanced Procedures. Department of Nursing, College of Science

E. Schack moved to accept the above two Type I proposals for the elimination of prerequisite and co-requisite requirements in courses NURG 634 and NURG 636. R. Moore seconded the motion. All members approved. Motion carried.

**Type II Proposals:**

J. Dearden moved to consider the following two Type II proposals for new courses AGR 610 and AGR 620 collectively. E. Schack seconded the motion. All members moved. Motion carried.

MS in Career and Technical Education – Agriculture – New course proposal – AGR 610 Meat  
Science. Department of Agriculture Science, College of Science

MS in Career and Technical Education – Agriculture – New course proposal – AGR 620 Farm  
Animal Reproduction. Department of Agriculture Science, College of Science

J. Dearden moved to accept the above two Type II proposals for new courses AGR 610 and AGR 620. E. Schack seconded the motion. All members approved. Motion carried.