



# STAFF CONGRESS MINUTES

**Date:** Tuesday, May 7, 2024

## MEMBERS ATTENDED (ABSENTEES HIGHLIGHTED IN YELLOW)

Michelle Barber	Sharnetta Fritts	Zachary Roberts	Jennifer Shaw
Jamey Carver	Merrell Harrison	John Rose	Jen Timmermann
Chad Collett	Leeann Potter	Laura Rucker	Helisha Tuerk
Debbie Cooper	Garrick Ratliff	Ian Savard	Dieter Ullrich
Julie Ferguson	Mikayla Ray	Andrew Sexton	Kelly Waite
David Flora	Shayla Ring	Xavier Scott	

## GUESTS

Topaz Bulter, Dr. Doug Chatman, Steve Crail, Brittany Dennis, Jana Fife, Sara Lawson, Teddy Lauiser, Dr. Jay Morgan, Dr. Joel Pace and Taylor Ruark

## CALL TO ORDER

- **Time meeting called to order:** 11:00 AM
- **Call to order given by:** President Xavier Scott

## MOTION TO APPROVE THE MINUTES

- **Motioned by:** Rep. David Flora
- **Seconded by:** Rep. Dieter Ullrich
- **Motion Approved:** Approved

## CORRECTIONS

No corrections were presented.

## PRESIDENT'S REPORT

President Dr. Jay Morgan reported:

- Working on finalizing IT policies.
- The post-retirement return to work policy is being vetted by Staff Congress and Faculty Senate. More information TBA
- Cyber reported show that there was a 14% decrease of clicks.
- A new building will replace Combs and Baird.

## STAFF CONGRESS PRESIDENT'S REPORT

President Xavier Scott reported:

Faculty Senate meetings

- Attended the meeting on 4/18 and 5/2.

Staff Congress Executive Council

- Met on 4/25.
- Discussed concerns over PG-55 tech policy changes.
  - User privacy
  - Remote wipe or confiscation of devices, including personal devices, without notice.
  - EC and Faculty Senate have met with CIO Rick Philips to discuss our issues.
  - IT has modified the policy to specify that users will be consulted before remote wipe of devices.
  - Clarified that devices would only be confiscated by local, state or federal authorities.

Staff Regent Forum

- The forum was held on 4/16 with Donna Besant, Dave Flora, and Joel Pace.
- Reasonably well attended.

## VICE-PRESIDENT'S REPORT

Vice-President Jamey Carver reported:

No Report

## SECRETARY'S REPORT

Secretary/Treasurer Helisha Tuerk reported:

- **Supply Account Balance:** \$202.25
- **Expenditures:** Staff Congress President Gavel Plaque \$ 55.51

## STAFF SALUTES

**Staff Salutes were recognized.**

Gavyn Gasparac

Job Title: Academic Department Specialist

Gavyn is a treasure to have in the Math department, answers emails quickly, follows through when questions are asked, and makes my job as an advisor much easier because of his dedication, work ethic, and drive to assist others.

Jewell Henderson

Job Title: Academic Department Specialist

Jewell is a jewel, pun intended! Her personality shines through in her emails, she's quick to respond, works seamlessly with her coworkers and has earned recognition for her hard work and dedication.

Dr. Bridget Prichard

Job Title: Instructional Designer

Bridget is a standout staff member, known for crafting clear and engaging training materials, facilitating effective collaboration within MSU. Her expertise in technology-enhanced instructional materials, notably in AI, greatly enriches our professional development offerings. Bridget's dedication to faculty development and her upcoming presentation at the 2024 Anthology Conference highlight her leadership in educational technology. Her remarkable performance and proactive approach to professional development make her a highly deserving candidate for recognition for her significant contributions.

Justin Slone

Job Title: RSVP Project Director

Justin is a great person to work for. He is very knowledgeable on the ins and outs of grants and making sure our programs meet all their requirements to be able to continue doing all the good work we do. He is also a very kind, caring, and good-humored person, making our office a great place to work. We are lucky to have him!

Helisha Tuerk

Job Title: RSVP Associate Director

Helisha excels at her job of RSVP Associate Director. She is very talented at event planning and making good use of donations and is very creative with decorating for everything on a shoestring budget. She is also always coming up with thoughtful ways to recognize not only the volunteers we work with, but fellow employees as well. She shines at making sure everyone feels seen and cared for and is very generous with her time and her kindness towards others.

Laura Vice

Job Title: Assistant Registrar for Graduation & Student Services

Laura again pulled off a wonderful graduation celebration for our 2024 spring and summer graduates. Her hard work behind the scenes and on the "Big Day" did not go unnoticed. Thank you for giving our students a great send-off.

Jing Zhang

Job Title: Senior Instructional Technologist

Jing Zhang's unparalleled expertise in Blackboard technology at MSU, coupled with his proactive problem-solving approach, distinguishes him as a cornerstone of excellence deserving of commendation. From swiftly restoring systems post-cyber-attack to strategically managing Blackboard's capacity within budget constraints, Jing's resilience, adaptability, and dedication ensure seamless learning experiences for faculty and students alike. Jing's tireless efforts, exemplified by his "magic worker" reputation, make him a standout employee whose exceptional dedication to MSU's educational technology landscape merits our recognition and appreciation.

## COMMITTEE REPORTS

### BENEFITS & COMPENSATION:

BC Committee Chair Leeann Potter reported:

No Report

### CREDENTIALS & ELECTIONS:

Credentials & Elections (C&E) Committee Vice-Chair Mikayla Ray reported:

Representatives, please familiarize yourself with Article III of the Staff Congress Bylaws in regard to the election of SC Officers. [Staff Congress Bylaws | Morehead State University | Kentucky](#)

Below are highlights you need to be aware of:

- Elected officers must have at least 1 year of experience on Staff Congress
- Staff Congress Representatives must submit any nominees to Mikayla Ray, Vice-Chair of Credentials and Elections Committee by 11:59pm on Monday, May 20
- Representatives can nominate members, or themselves for an officer position
- Nominations will need to include a statement from the nominee, so please make sure you reach out to the representative you are nominating before sending to Mikayla
- Silent ballot election for new officers will take place during the June Staff Congress Meeting (Tuesday, June 4). Representatives must attend the June meeting in order to vote.
- Newly appointed officers of Staff Congress will begin duties on July 1

### STAFF ISSUES

Comment/Concern	Response
The recent downgrade to the quality of bathroom tissue provided in our restrooms is a harsh reminder that comfort of the worker does not matter at this institution. The new paper is actually abrasive, very similar in texture to the paper towels we are given to dry our hands. A sample was taken and compared from a restroom that hasn't been refilled yet, and there is absolutely a difference, before any denial of a change in paper is issued. Frustrating, but it feels like this is just a metaphor for how administration thinks of the worker here. We see money spent while we hear there is none, and obviously the money saved from toilet paper is going to right all the financial wrongs we have seen around here.	Same Vendor for the toilet paper is being used, we have not made any changes to what we order.
I thought the book sale at the Camden Carrol Library was a great idea. The only concern I have was that I didn't find out about it until the day before and could not adequately plan to attend with such short notice.	Thank you for sending this, we will make this look into this.

<p>My office is on the far east end of campus and some people who work off campus was interested but then again did not get enough notice to make plans to do so. I hope it is done again but would like more notice so I can make plans to go.</p>	
<p>EE new hire/ Benefits - Standardization-- 1.) would there be a way to have a new hire standard process to show new staff around to most important offices on campus? Sort of a "Staff Welcome to MSU", here is the Eagle Card office, and some of the offices they may need in the first weeks on the Job? 2.) Could we know what benefits are available on a one page document? This could contain information about the Rec. Center - is this free for employees? During the wellness fairs there have been vendors like Sam's set up with \$25 new member deals, is this something always available to us? Do we have discounted sporting event tickets as employees? Season Tickets? Do we partner with any banks/credit unions for special deals/rates? Discount with Enterprise? .....etc.</p>	<p>We'll see if a FAQ sheet can be put together with our vendors listed.</p>

#### REGENT'S REPORT

Staff Regent Joel Pace reported:

- The next Board of Regents meeting is Friday, June 14.

To view board archives and minutes please visit: [Board Archives & Minutes | Morehead State University | Kentucky.](#)

#### HUMAN RESOURCES REPORT

Dr. Caroline Atkins reported:

- No Report

#### CABINET REPORT

Mary Fister-Tucker reported:

- No Report

#### FACULTY SENATE REPORT

Dr. Doug Chatman reported:

- Faculty Senate approved the committee revisions.
- Faculty Senate will continue their Q&A on the current IT policies changes.

To access the Faculty Senate Official Meeting Records please visit: [Morehead State University Digital Archives](#)

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## STUDENT GOVERNMENT ASSOCIATION REPORT

Student Government Association (SGA) President Presley Boyer reported:

- The finals week snack table is set up in the library for students to enjoy study snacks!
- We are working to transition the incoming executive board into their positions.
- The incoming executive board will be tabling and speaking at SOARs.
- As always, let me know if you need anything from me. If you have something you believe will transition into the Fall semester, consider contacting my successor, Brady Lawson. (His email is [blawson3@moreheadstate.edu](mailto:blawson3@moreheadstate.edu).)

## OLD BUSINESS

Will continue to discuss the IT policies, more information TBA.

## NEW BUSINESS

President Scott requested a motion to endorse the revisions outlined in the Registration Advisory Committee document, which had been circulated to Congress members via email. The motion was put forward and accepted.

## ANNOUNCEMENTS

Dates:

- Wednesday, June 19 – Juneteenth Holiday – University Closed
- Thursday, July 4 – July 4th Holiday – University Closed
- Friday, July 5 – Floating MSU Holiday – University Closed

Additional Paid Day Off on June 21 or June 28:

To give everyone an “extra paid day off”, and another 3-day weekend, all employees may take off either Friday, June 21 or Friday, June 28. The University and all offices will remain open both days, however, staff may work with their direct supervisors to determine which day they can take off and still have their areas covered.

## MOTION TO ADJOURN

- Motioned by: Garrick Ratliff
- Seconded by: Zachary Roberts
- Motion Passed:
- Time Adjourned: 12:01 PM