



STAFF CONGRESS MINUTES

Date: Tuesday, October 3, 2023

MEMBERS ATTENDED (ABSENTEES HIGHLIGHTED IN YELLOW)

Leeann Potter	Sharnetta Fritts	Mikayla Ray	Laura Rucker	Jen Timmermann
Jamey Carver	Merrell Harrison	Shayla Ring	Ian Savard	Helisha Tuerk
Chad Collett	Toni Hobbs	Zachary Roberts	Andrew Sexton	Dieter Ullrich
Debbie Cooper	Lora Pace	Rianna Robinson	Xavier Scott	Kelly Waite
Julie Ferguson	Tasha Purvis	John Rose	Jennifer Shaw	
David Flora	Garrick Ratliff	Joe Rowe	Andrea Stone	

GUESTS

Click or tap here to enter text.

CALL TO ORDER

- **Time meeting called to order:** 11:00 AM
- **Call to order given by:** Chair Xavier Scott

MOTION TO APPROVE THE MINUTES

- **Motioned by:**
- **Seconded by:**
- **Motion Approved:** Approved

CORRECTIONS

No corrections were presented.

PRESIDENT'S REPORT

Dr. Morgan Reported:

No Report

CHAIR'S REPORT

- Chair Xavier Scott reported:
- Announced that Faculty Senate has requested staff participation in several standing & advisory committees.
- Provided report on Faculty Senate meeting.

- Requested that Credentials & Elections:
 - evaluate the appropriate number of representatives for Staff Congress based on sister institutions.
 - evaluate whether we need geographic limitations, or if we can open elections across the staff population.
- Made suggestion about how to improve regular communication between representatives and constituents.
- Asked Credentials & Elections subcommittee to send an updated constituent list to each member.

VICE-CHAIR'S REPORT

Vice-Chair Jamey Carver reported:

No Report

SECRETARY'S REPORT

Secretary/Treasurer Helisha Tuerk reported:

Supply Account Balance: \$464.01

Expenditures: · New expenditures \$ 48.71

Items purchased:

- One package of card stock \$12.72
- One package of Certificate holders \$35.99

STAFF SALUTES

ACCOUNTING & FINANCIAL SERVICES

Cashier to CPA

Reason for Nomination:

The work this fierce team puts in from closing the fiscal year while also assisting students and families with payment plans often goes unnoticed. Thousands of phone calls and emails roll in every semester. This team works tirelessly and is always helping our stakeholders ultimately understand how to 'pay the bill.' Kelli, Jeremy, Tena, Connie, Kristi, Sharnetta, Sarah, Patti, Sandy amongst several others continue to tirelessly work with families and campus partners to bridge the financial gap and grow our Eagle family. For this work, you should all be recognized. THANK YOU! Y'all Rock.

VALERIE CATRON

Academic Records Coordinator

Reason for Nomination:

Valerie always goes above and beyond when asked for a task. She is pleasant and always has a smile. Thank you for all you do! The university is a better place with her here.

CHAD COLLETT

Sr. Systems Administrator

Reason for Nomination:

Chad goes out of his way to ensure that no problem is left unresolved. Often working late into the evening to ensure faculty problems are resolved so that we have the technology resources to adequately teach our students. Chad epitomizes the work ethic and commitment to MSU that makes this institution great. Please recognize his dedication to dear ole MSU.

CHANCE DUFF

Interim Systems Administrator

Reason for Nomination:

I just want to take a moment to recognize Chance for his tireless commitment to helping get MSU going again after the cyber attack. While visiting IT customer service, Chance took the time out of his busy schedule to help assist with my laptop. I was just one among many faculty and staff that were struggling to get their devices “reinstalled” but Chance took the time away from his other duties to ensure that all of my data was backed up safely and I was back up and running. I apologize for taking so long to write this recommendation. Kudos! Chance Duff... keep up the good work and inspire those around you.

JESSICA HARRIS

Sergeant

Reason for Nomination:

Sgt. Harris has gone above and beyond as Police Sergeant, but Dispatch Supervisor as well. While dispatch staffing has depleted, she has covered countless hours for the last 3 months to make sure her employees receive fair time off. Sgt. Harris has selflessly sacrificed much of her personal time to ensure that each of MSU PD's employees needs are met, and if they are not she finds a way to meet them. She is one of the most professional and compassionate supervisors I have had the honor to know.

COMMITTEE REPORTS

BENEFITS & COMPENSATION:

BC Committee Chair Leeann Potter reported:

CREDENTIALS & ELECTIONS:

CE Committee Chair Toni Hobbs reported:

STAFF ISSUES

Comment/Concern	Response
<p>Can we get an update on the issue of fractionalized staff not being paid at the current rate for adjunct teaching? Some staff teaching FYS 101 are paid \$2100, which is the old adjunct rate for a 3-credit hour class, while the rest of the staff teaching the exact same class have moved to the newer adjunct rate of \$3000 for one section. As the adjunct rate increases periodically, those fractionalized staff will make much less for the same work.</p>	<p>Executive Committee will request a meeting, and provide additional information when it becomes available.</p>
<p>Myself and fellow staff would appreciate a compensation for being required to use our personal phones for work (new Microsoft authenticator). Thanks!</p>	<p>Compensation for personal phones is not a topic that IT can speak to. If the user wishes not to utilize the Microsoft Authenticator software on their personal device, then they can utilize a hardware token for multi-factor authentication. They are available for purchase using internal departmental budgets. They just need to contact IT for token setup and departmental funds transfer, which will likely need their dean's approval. Of course, you must make sure you have your hardware token with you any time you want to access your Morehead State Technology Account</p>
<p>Is there any indication as to when we may have student photos back on Colleague and Faculty Self-Service?"</p>	<p>After the cyber-attack our primary concern was to get critical systems up and running. Fortunately, we were able to get critical systems (Colleague and Self-Service) on July 25th. Then we went into a mode to work on secondary systems that integrate with Colleague. Systems, such as EagleCard, Rec Wellness center software, housing software, parking software, etc. We are still working on a couple of remaining secondary systems. However, we are now working on things that have been less critical such as faculty, staff, and student images as well as a new faculty staff directory. These are two projects that we currently have underway. At this time, we, unfortunately, do not have an ETA. We remain committed to making sure these services will be available in the near future.</p>
<p>My vacation/sick leave balance appears to be incorrect on both MyMoreheadState and my earnings statement. Is there an estimated time that this will be corrected? If not, who do we contact to find out our accurate balance? Thanks!</p>	<p>Thank you for sending forward this concern. We are aware and have submitted a "ticket" requesting assistance from Ellucian. Additionally, we have also discovered that supervisor access to the leave balances of their direct reports is currently unavailable. We are working on a solution to that as well. At this time, we do not have a timeframe for correction or completion. Please monitor</p>

	your leave balances in the event that we need to assist you with a reconciliation after the issue is resolved.
--	--

REGENT'S REPORT

Staff Regent Joel Pace reported:

No Report

HUMAN RESOURCES REPORT

Dr. Caroline reported:

No Report

CABINET REPORT

Mary Fister-Tucker reported:

No Report

FACULTY SENATE REPORT

Dr. Doug Chatman reported:

No Report

STUDENT GOVERNMENT ASSOCIATION REPORT

Student Government Association (SGA) President Presley Boyer reported:

No Report

OLD BUSINESS

No old business.

NEW BUSINESS

No new business

ANNOUNCEMENTS

- IT continues to add printing to public computers at the library but currently everyone can print using their ID and a flash drive on the printer in the learning commons. The file type must be a pdf.
- We have a suggestions form for students, staff, and faculty to submit purchasing recommendations to the library. All suggestions are subject to review by Librarian Liaisons, and budget allowances.
- October 4 – “Sounds of Our Heritage” mid-semester concert. The Kentucky Center for Traditional Music invites you to the Rowan County Arts Center Wednesday, October 4th at 7pm for an evening concert featuring all sections of student ensemble. KCTM students will present a variety of musical styles including bluegrass, string band and old-time country music.

- October 5 - Fall Break for Students
- October 6 – Fall Break for Employees and Students (University Closed)
- October 9-20 - Open enrollment
- October 10 –Benefits and Wellness Fair - 10-2 in ADUC Ballroom
- October 11 - The Library, in partnership with Diversity & Inclusion and the Art Department, will be hosting a reception for the Reflections on Culture and Self art exhibit displayed in the Diversity & Inclusion Collection space on the second floor west at 3pm. This exhibit will display in ADUC and the Library from October 9th through the 27th.
- October 30 – November 4 – Homecoming Week

MOTION TO ADJOURN

- Motioned by:
- Seconded by:
- Motion Passed: Yes
- Time Adjourned: 1:00 PM