



STAFF CONGRESS MINUTES

Date: Tuesday, September 5, 2023

MEMBERS ATTENDED (ABSENTEES HIGHLIGHTED IN YELLOW)

Leeann Potter	Sharnetta Fritts	Mikayla Ray	Laura Rucker	Jen Timmermann
Jamey Carver	Merrell Harrison	Shayla Ring	Ian Savard	Helisha Tuerk
Chad Collett	Toni Hobbs	Zachary Roberts	Andrew Sexton	Dieter Ullrich
Debbie Cooper	Lora Pace	Rianna Robinson	Xavier Scott	Kelly Waite
Julie Ferguson	Tasha Purvis	John Rose	Jennifer Shaw	
David Flora	Garrick Ratliff	Joe Rowe	Andrea Stone	

GUESTS

Diane Adkins, Dr. Caroline Atkins, Marlene Blankenbuehler, Presley Boyer, Patricia (Lynn) Handshoe, Sheila Harman, Rosita Napoleoni-Milan, Dr. Joel Pace, Taylor Ruark, Mary Fister-Tucker, and Richard Wagoner.

CALL TO ORDER

- **Time meeting called to order:** 11:00 AM
- **Call to order given by:** Chair Xavier Scott

MOTION TO APPROVE THE MINUTES

- **Motioned by:** Garrick Ratliff
- **Seconded by:** Jen Timmermann
- **Motion Approved:** Yes

CORRECTIONS

No corrections were presented.

PRESIDENT'S REPORT

No report

CHAIR'S REPORT

Chair Xavier Scott reported:

Meeting with President Morgan

- Discussed the changes made to the Staff Congress Bylaws.
- He had a couple of suggestions about two of our changes that I felt were logical and reasonable. I shared these changes with the Executive Council with no objections.

Page 1 (Article 1/Section 2:C). The original change was to remove Staff Regent from the following statement. "The Staff Regent, Faculty Senate President, and President of the Student Government Association shall be ex-officio members of the Staff Congress." According to the Board of Regents Bylaws 9.3, I believe that the Staff Regent should remain among this list of ex-officio members. Regent Bylaws 9.3 states "all Board members should refrain from serving on formal committees internal to the University (non-Board committees), and also refrain from taking part in University administrative meetings or processes. If needed, and through a formal appointment process that is defined in scope, the Chair of the Board of Regents and/or University President may appoint Board members for ad-hoc, ex-officio service to internal committees where their individual expertise and/or contributions can be of benefit to the University administrative decision-making process. "

Page 11 (Article 2). The original change was to state: "The Staff Congress shall assure that all seats of University Standing Committees are populated may seek representation on appropriate University Standing Committees, in the development and implementation of to develop and implement policies and procedures, and in all aspects of University operations that affect staff."

Can we instead say, "The Staff Congress shall on a periodic basis, review University Standing Committee populations to assure they are reasonably filled may seek representation on appropriate University Standing Committees, in the development and implementation of to develop and implement policies and procedures, and in all aspects of University operations that affect staff."

Faculty Senate

- Due to department workload, I was unable to attend the Faculty Senate meetings this time. I should be able to attend future Senate meetings.

Subcommittee Members & Chair Selection

- At the end of the meeting today, I'd like everyone to get with their subcommittee and select a Chair.

VICE-CHAIR'S REPORT

Vice-Chair Jamey Carver reported:

- Assigned subcommittee membership and subcommittee chairs will be TBA.

SECRETARY'S REPORT

Secretary/Treasurer Helisha Tuerk reported:

- **Supply Account Balance:** \$500
- **Expenditures:** None.
- Waiting on approval for Staff Congress t-shirts.

STAFF SALUTES

DEPARTMENT OF INFORMATION TECHNOLOGY

Reason for Nomination:

I don't believe any of us fully know the lengths that the IT staff have gone to with restoring the essential functions and tools we need to keep campus running smoothly during the recent outage. They are greatly appreciated and acknowledged for their dedication, time, and support to all of us as we are able to open our campus for the fall semester! Thank to each of you!!!

DEPARTMENT OF INFORMATION TECHNOLOGY

Reason for Nomination:

I know IT was recognized during convocation for their hard work and endless hours of dealing with the recent cyber attack, but I wanted to give another shout out! I know many of them have lost time with their families and loved ones and likely many hours of sleep to get us back up and running. I have no doubt they will continue to do so until we are fully operational again. HUGE THANK YOU to each and every one of them- GREAT JOB! You are appreciated more than you know!

DIANE ADKINS

Job Title: Administrative Assistant; Elmer R. Smith College of Business & Technology

Reason for Nomination:

Going above and beyond to assist when Combs was flooding during the most recent rain down pour on Friday, August 25, 2023. Along with 3 faculty and one administrator, Diane quickly began assisting where needed and searched for a way to stop the second round of flooding after the first cleanup effort concluded. Her quick thinking in creating a barricade at the door saved Combs from a second round of flooding.

MARLENE BLANKENBUEHLER

Job Title: Administrative Assistant to Dean; Elmer R. Smith College of Business & Technology

Reason for Nomination:

Going above and beyond to assist when Combs was flooding during the most recent rain down pour on Friday, August 25, 2023. Along with 3 faculty and one administrator, Marlene quickly began assisting where needed by jumping in and helping with the mopping, cleanup and documenting of all that was occurring to ensure the situation was reported to the appropriate people in the appropriate way for further assistance that was needed.

PATRICIA (LYNN) HANDSHOE

Job Title: Coordinator of Tutoring Services/Lecturer

Reason for Nomination:

Lynn has gone over and above in support of the Eagle Ready (Summer Bridge) students. She has participated in evening activities that extended far past our workday. She has formed bonds with the students and actively worked to ensure they have enjoyed their experience. Many thanks to Lynn!

SHEILA HARMAN

Job Title: Business Manager and Communications Director; Elmer R. Smith College of Business and Technology

Reason for Nomination:

Going above and beyond to assist when Combs was flooding during the most recent rain down pour on Friday, August 25, 2023. Along with 3 faculty and one administrator, Sheila quickly began assisting where needed by jumping in and helping with the mopping, and putting signs throughout the building to alert others of dangers from the storm and its flooding in the building.

KEVIN "BUBBY" MCGLONE

Job Title: Facilities

Reason for Nomination:

Bubby is a superhero!!!!!! During move in day, a student stopped me regarding a pretty urgent maintenance request. I was able to reach Bubby's supervisor and within 6 minutes he was on the 4th floor of normal hall. He stopped his lunch to help the student. That is noteworthy and shows his tremendous dedication to this campus! Thanks Bubby!!!!!!

ROSITA NAPOLEONI-MILAN

Job Title: Retention Specialist and Academic Advisor

Reason for Nomination:

The OHR received a call from a distressed father whose daughter was not registered for fall classes, less than one week before classes were to begin. Although Rosita is not the advisor for that program/discipline, she reached out to the father and daughter and assisted them with their needs. She also reached back out to OHR to let us know that it was handled. We appreciate her diligence!

TAYLOR RUARK

Job Title: Degree Completion Coach/Lecturer

Reason for Nomination:

Taylor has worked many long days and helped with the coordination of the Eagle Ready (Summer Bridge) Program. She has attended evening and weekend programs and events with the students to ensure they are having a great experience as they prepare for the beginning of the fall semester. Many thanks to Taylor!

KATIE SMITH VANOVER

Job Title: Area Coordinator, Housing & Residence Education

Reason for Nomination:

Always accessible, Katie consistently and effectively communicates with other campus departments regarding questions related to the area in which she oversees. She has a zest for assisting others and passion for helping students. Katie is a ray of sunshine! Keep up the great work!

RICHARD WAGONER

Job Title: Director, IT Customer Services

Reason for Nomination:

The Office of Human Resources received a message about Mr. Wagoner "going straight into action" to support a student who was experiencing some difficulties. We appreciate Mr. Wagoner taking the initiative to help this student with their needs beyond the scope of his IT responsibilities.

COMMITTEE REPORTS

BENEFITS & COMPENSATION:

BC Committee Chair Rianna Robinson reported:

- The B&C committee voted to make Leeann Potter the new chair.

CREDENTIALS & ELECTIONS:

No report

STAFF ISSUES

Comment/Concern	Response
Many staff with which I work seem confused by the new Office 365 environment. Files are autosaving without them being aware, documents will not open outside of the browser by default, for example. Has any thought been giving to providing some training regarding this new environment in which we are all expected to work?	Office 365 training is being developed and information on training opportunities should be going out soon.
When the security department at MSU fails, MSU will fail. Why are they so understaffed and so overwhelmed? Why hasn't the VP over this section stepped up to the plate and stopped all the failures. I heard they will soon have 7 security guards, when MSU should have 15. Please tell me this isn't true. Also do we still have 24hr coverage answering phones or has that went away too.	We have reached out to administration and are waiting for a response to the concern.
I am concerned about employees having to pick up large packages/orders from the post office. Employees are told to go to the loading dock behind ADUC and use their own cars to transport multiple boxes or have to bring their own dolly and make multiple trips to get items to their departments. This seems to be a liability/injury situation waiting to happen. Why are these types of large orders no longer delivered to departments on campus by post office employees who have the equipment?	Delivery accommodations are available as staff and equipment allow. If you need assistance please contact me via email, g.huffman@moreheadstate.edu and we will arrange a time to assist you
The handicap bathroom on ADUC 2nd floor (behinds Moe's) is extremely difficult to open. I would be worried about someone with a handicap being able to open and close the door. Hoping this can be repaired soon!	FM has been notified and a work order has been issued

REGENT'S REPORT

Staff Regent Joel Pace reported:

- The board approved asset preservation projects which included renovations for Nunn Hall, Ginger Hall, Laughlin Health Building, and a water retention basin.
- They also approved seeking reimbursement for costs related to asset preservation capital projects and the razing of Wetherby Gymnasium.

- The board approved contracts for the athletic director and coaches, revisions to the student code of conduct, Ohio Valley Conference (OVC) Governing Board certification, and the University's 2023-24 operating budget.
- The next meeting is November 3rd.

HUMAN RESOURCES REPORT

Dr. Caroline reported:

- Open Enrollment will be October 9th – 20th check your email for updates.
- Let's Walk Fit Eagles Stretch, Walk & Talk Group every Monday and Tuesday 11:30 AM – 12:00 PM. Meet at the Bell Tower.
- Wonder Health Program Registration will be September 4th – 17th.

CABINET REPORT

Mary Fister-Tucker reported:

- There will be an increase in health care premiums. Employees will get a salary increase to offset the cost.
- Staff Congress will be reviewing changes to the PG-22 Employment of Relatives.
- Please complete the FAFSA before submitting Tuition Waiver Form for MSU Employees & Dependents.
- Salary increases for hourly employees (\$13.00 / hr) will occur on September 30th.
- September 26th at 3:30 PM there will be a campus live stream.
- Employees will get off October 6th for fall break.

FACULTY SENATE REPORT

Dr. Doug Chatman reported:

- Faculty Senate will be discussing Technology and Library concerns.

STUDENT GOVERNMENT ASSOCIATION REPORT

Student Government Association (SGA) President Presley Boyer reported:

- SGA Congress Elections Close on September 5th at 11:59 PM
- Results will be announced via Instagram (@moreheadstatesga)
- The first Congress meeting will be on September 9th at 6:30 PM in ADUC 329
- These meetings are weekly
- If any staff member is interested in speaking at a Congress meeting, please let me know.
- We are currently booked until September 20th.
- Our "first" event will be Fall Fest Tentatively October 25th.

OLD BUSINESS

No old business.

NEW BUSINESS

No new business

ANNOUNCEMENTS

September 15, 2023 McBrayer presidential lecture

NASA Administrator Bill Nelson will be the featured speaker for the 2023 Morehead State University “McBrayer Presidential Lecture” with his keynote address at the inaugural Appalachian Space Technology and Research Advancements Conference (ASTRA-CON) on Friday, September 15, 2023, at 1 p.m. in the Adron Doran University Center (ADUC) ballroom. The McBrayer Lecture is open to the public.

MOTION TO ADJOURN

- Motioned by: Secretary Helisha Tuerk
- Seconded by: Vice-Chair Jamey Carver
- Motion Passed: Yes
- Time Adjourned: 12:13 PM