



# STAFF CONGRESS MINUTES

**Date:** Tuesday, July 11, 2023

## MEMBERS ATTENDED (ABSENTEES HIGHLIGHTED IN YELLOW)

Leeann Akers	Sharnetta Fritts	Garrick Ratliff	Joe Rowe	Andrea Stone
Jamey Carver	Merrell Harrison	Mikayla Ray	Laura Rucker	Jen Timmermann
Chad Collett	Toni Hobbs	Shayla Ring	Ian Savard	Helisha Tuerk
Debbie Cooper	Paige McDaniel	Zachary Roberts	Andrew Sexton	Dieter Ullrich
Julie Ferguson	Lora Pace	Rianna Robinson	Xavier Scott	Kelly Waite
David Flora	Tasha Purvis	John Rose	Jennifer Shaw	

## GUESTS

Dr. Caroline Atkins and Presley Boyer

## CALL TO ORDER

- **Time meeting called to order:** 11:00 AM
- **Call to order given by:** Xavier Scott

## MOTION TO APPROVE THE MINUTES

- **Motioned by:** Jamey Caver
- **Seconded by:** Rianna Robinson
- **Motion Approved:** Yes

## CORRECTIONS

**No corrections were presented.**

## PRESIDENT'S REPORT

No Report

## CHAIR'S REPORT

Chair Xavier Scott reported:

- Welcomed new Staff Congress Members
  - Chad Collett
  - Mikayla Ray
  - Dieter Ullrich

- Kelly Waite
- Meet with Dr. Morgan to discuss how to market the MSU employee benefits packages.
- Further information TBA.
- [https://moreheadstate.edu/\\_files/files/about-msu/leadership/administration/hr/msu-benefits-summary.pdf](https://moreheadstate.edu/_files/files/about-msu/leadership/administration/hr/msu-benefits-summary.pdf) This will also need to be addressed in the Newsletter.

## VICE-CHAIR'S REPORT

Vice-Chair Jamey Carver reported:

- No new updates at this time.
- Working on subcommittee membership and committee needs.

## SECRETARY'S REPORT

Secretary/Treasurer Helisha Tuerk reported:

- **Supply Account Balance:** \$500
- **Expenditures:** None.

## STAFF SALUTES

### RISA BOYD - ADVISOR

She goes above and beyond for students to ensure they have what they need to be successful at MSU. Not only does she meet their educational needs she also looks out for other needs as well. I feel privileged to have had the opportunity to get to know Risa. Advisors like her are what make MSU a great place!

### ALISON COPHER - ENROLLMENT SERVICES CREDENTIAL SPECIALIST

Alison is very good at her job. She is also very detailed in her note taking and updates information timely. She is a pleasure to work with and very helpful. She will help anyone in the office. She is very skilled in working in various situations and that is an asset to Enrollment Services.

### ASIAH L. HANDLEY - ADMINISTRATIVE ASSISTANCE TO ENROLLMENT SERVICES

Asiah is so patient with the staff, the guests, the phone calls and etc. She is a team player who will help anyone. She has a gentle and kind spirit that draws people near. She has helped me so many times with reports, questions, and etc. We need more like her on campus. She represents MSU well.

### MICHAELA SMEDLEY - FOUNDATION SCHOLARSHIP COORDINATOR

Michaela has stepped above and beyond to help people with third party scholarships. She helps with foundation scholarships. She is very precise and punctual with responses. She will keep working until she gets an answer. I am very thankful for her.

## COMMITTEE REPORTS

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BENEFITS & COMPENSATION:

B&C Chair Rianna Robinson reported:

- Discussed role of the Chair for the B & C Committee.
- <https://moreheadstate.edu/about-msu/leadership/staff-congress/committees>
- Changes were approved to policies related to travel expenses for interviewees coming to MSU campus.

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#### CREDENTIALS & ELECTIONS:

C&E Chair Hobbs reported:

- Discussed role of the Chair for the B & C Committee.
- <https://moreheadstate.edu/about-msu/leadership/staff-congress/committees>

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#### STAFF ISSUES

Staff Issues Chair Jamey Carver reported:

Comment/Concern	Response
Why are so many emails getting flagged for quarantine now? Even ones that were received in the same week can turn around and be quarantined a few days later. Even emails from MSU providers? It is very time consuming and frustrating to spend time every day going through email to clean it up when none of the process or decision making was shared with campus.	IT is adjusting the security settings to help reduce the number of false positives. Employees should see a reduction in non-spam emails being filtered as these settings are changed.
When certain staff were "fractionalized" and required to teach First Year Seminar as part of their job, it took our administration over a year to finally pay those staff for their teaching. \$2100, which at the time was the rate for adjunct pay for a 3 credit hour class, was built into their regular pay. Now, for over a year, the adjunct rate has increased to \$3000 for a 3 credit hour class, but those "fractionalized" staff are still just being paid \$2100 for teaching. There are other staff who can elect to teach FYS for adjunct pay but they are receiving the current amount. Many fractionalized staff have been asking about this pay gap for quite some time, but no one seems to be getting any answers. Can Staff Congress please mediate this issue, since supervisors and administrators do not seem to mind that there are many staff being paid less for teaching than every other adjunct teacher?	Staff congress EC had reached out earlier this year to administration concerning the discrepancies. It was being looked into at that time. Staff congress will continue to ask administration as to the status of any changes for those staff members affected.
Is there a webpage with a listing of past staff who have received the Distinguished Staff Award? If not, could that be added?	Staff congress is looking into and answer/solution to the concern.

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#### AD-HOC COMMITTEE REPORT

Committee Chair Lora Pace reported:

- No Report

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#### REGENT'S REPORT

Staff Regent Joel Pace reported:

- The next meeting will take place later this month (June).
- Several members have termed out or resigned. New appointees will be added soon.

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#### HUMAN RESOURCES REPORT

Dr. Caroline Atkins reported:

- “Summer Block Parties” will continue throughout the Summer. Announcements will be sent soon.

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#### CABINET REPORT

Mary Fister-Tucker reported;

- No Report

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#### FACULTY SENATE REPORT

Dr. David Long reported:

- No Report

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#### STUDENT GOVERNMENT ASSOCIATION REPORT

Student Government Association (SGA) President Presley Boyer reported:

- SGA Members are working on finalizing meeting dates.
- SGA will be ordering supplies for the fall.
- SGA is currently working on website updates.
- SGA first meeting will be July 15, 2023.

#### OLD BUSINESS

Representative Toni Hobbs reported:

- That Alumni Relations has a recognition program, *The Difference Makers* more information is available at
- <https://alumni.moreheadstate.edu/s/1869/23/home.aspx?gid=2&pgid=61>

#### NEW BUSINESS

Chair Xavier Scott gave a poll for preference on meeting times and dates.

- Poll results were 70% approval to keep meeting time and date the same.
- Staff Congress Meeting will be held in person the first Tuesday of every month from 11:00 AM to 12:00 PM, location ADUC 329.

#### ANNOUNCEMENTS

- No announcements were presented.

#### MOTION TO ADJOURN

- Motioned by: Rianna Robinson

- Seconded by: Dieter Ullrich
- Motion Passed: Yes
- Time Adjourned: 11:33 am