

MOREHEAD STATE UNIVERSITY™

BOARD BRIEFS

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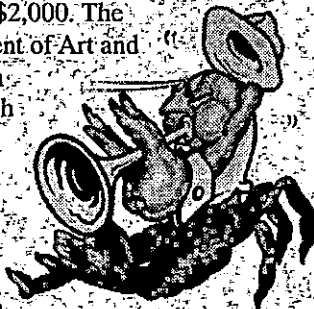
William R. Seaton

Spring Gala Nets Nearly \$47,000

The 1999 Spring Gala, organized by Mrs. Bonnie Eaglin and the Gala Steering Committee, earned \$46,824.01 after expenses.

Ticket sales for the annual event totalled \$56,815. Of the \$33,500 to be distributed to academic programs, the Department of Music will receive \$20,000. The Theatre and Human Science programs will receive \$5,000 each. The Department of Geography, Government & History received \$2,000. The Department of Art and Phi Alpha Theta each received \$500. Sigma Alpha Epsilon received \$300, and the Honors Program received \$200.

In addition to proceeds from ticket sales, the silent auction earned \$11,473.01. After expenses, net earnings totalled \$9,843.56. Those proceeds were shared by the College of Business and the Department of Art.



Reprinted from the September 15 issue of *The Trail Blazer*, Brad Baker, cartoonist.

New Alcohol Policy Has Stiff Penalties

By Gary Kennon and Beth Crace

MSU students were introduced to a new alcohol policy when they returned to school this semester. The policy, a revised version of last year's policy, has some students grumbling about a couple of new provisions.

Myron Doan, dean of students, said an alcohol task force made up of faculty, staff, and students was created last semester to make changes to the existing policy.

Doan said the actual content of the policy has not changed, that the campus has always been dry but there are some new components in relation to committing offenses. The biggest change comes with parental notification. Doan said national legislation led to this change.

Madonna Weathers, Alcohol Task Force member and director of Student Development, said "the parental notification is a national trend. It was suggested by President (Ronald) Eaglin.

"We decided to notify parents because of concerns that we as an institution have about how alcohol and drug use can hurt students and contribute to student failure. Anything we can do to change that is something we want to do."

Another aspect of the policy is the fact that students can be written up for drinking off campus and returning drunk. Doan says students commit an offense if they possess or consume alcohol on campus or display disruptive behavior as a result of drinking.

Weathers said, "this doesn't have to be a legal offense (such as alcohol intoxication or driving under the influence). An RA can't prove that they're legally drunk. They don't have to be proven to be legally drunk to fall under violation."

Doan said there have already been a few write-ups and that students do tend to get upset. He said the students have been warned about the consequences of having alcohol.

Many students on campus are complaining about the new policy and say it needs to be changed.

Weathers said, "the committee knew it wouldn't be a popular policy. We had students on the committee. Everyone knew it wouldn't be popular, but there comes a time when you have to do what's best for the general public."

"I don't anticipate any changes in the near future. We'll give it time."

Doan invites students interested in the campus alcohol issue to join the Alcohol Task Force. Those interested should contact Doan for more information.

This story is reprinted from the September 15 issue of The Trail Blazer.

External Agreements

The University routinely enters into agreements with external agencies to provide academic support and public services. These agreements are accomplished without monetary consideration and cover such services as providing clinical learning facilities for students enrolled in professional programs, classroom facilities for off-campus classes, and agreements with other educational institutions and state agencies for various services.

These agreements have previously been reported for informational purposes during Board of Regents meetings. However, there is no statutory requirement that agreements of this type be reported to or acted upon by the Board. In an effort to present information to the Board in the most efficient and effective manner, all agreements of this type will be reported in the Board Briefs newsletter.

Since the last Board meeting, the University has entered into the following agreements:

Clinical Learning Facility Agreements

- FIVCO District Health Department
- Gateway District Health Department
- Mary Chiles Hospital
- Montgomery County Health Dept.
- St. Claire Medical Center

Classroom Facilities

- Floyd County Board of Education
- Institutional Cooperation Agreement
- Eternal Life Christ College of Taiwan

Microcomputer Acquisition Program

Beginning in the 99/00 fiscal period, the Microcomputer Acquisition Program (MAP) replacement schedule was reduced from a five-year to a four-year cycle. A total of 454 new Gateway and Macintosh computers were received in July 1999 and are in the process of being installed with priority going to lab and classroom facilities. Details on the program's current machine configurations, replacement schedule, and a new short-term computer lease option is available on the IT Web page at www.morehead-st.edu/units/it.

Auditor Of Public Accounts Report On State University Accounts Receivable Practices

Edward B. Hatchett, Jr., auditor of public accounts, recently released a report titled "Universities Should Improve Account Collection Procedures." The report was critical of the practices followed by the universities in the state system for collection and management of accounts receivable. Hatchett stated that the material in the report was taken from the audited financial statements of the universities that were submitted by CPA firms for the June 30, 1998, fiscal year.

According to the report, Kentucky's universities are among the worst accounts receivable collection rates in the country. The most effective or "best" collection rates in the nation collect accounts in fewer than 9 days. The median or "average" collection rate is 25 days, while the least effective or "worst" rates have collection of accounts receivable in 49 days or more.

Morehead State University and Northern Kentucky University are the only two universities in the state with a better than average collection rate. Morehead State University's collection rate is 19 days. Northern's collection rate is 18 days.

Murray's collection rate was at the national average of 25 days. Western, Eastern, and the University of Kentucky fall between the median and worst category. The University of Louisville and Kentucky State have collection rates higher than the nation's worst.

Morehead State was also listed as having comparative best business practices for the lowest percentage of accounts receivable considered doubtful or uncollectible. Morehead's rate is 3% as is the University of Louisville's. Eastern posted a rate of 4%.

Morehead State University receivables account for 3% of the total accounts receivable among the state universities. The other regional universities account for an additional 22% of the receivables and the University of Kentucky and University of Louisville account for the remaining 75%.

College Of Science And Technology

On September 8 - 10, the Morehead State University Water Testing Laboratory hosted a three-day workshop on new methods for the isolation and enumeration of *Cryptosporidium* and *Giardia* in water supplies. The workshop was conducted by Clancy Environmental Consultants, Inc., St. Albans, Vt., and attended by Ted Pass and Rita Wright of the MSU Laboratory, Lisa Hawkins, MSU biology graduate student, Tricia Coakley, Western Kentucky University, Monica Ottens and Roger Tucker, Louisville Water Company, Mary Carol Wagoner, Kenton County Water, and Peggy Ryker, State Division of Water, Drinking Water Branch.

Department Of Agricultural Sciences

• The Department of Agricultural Sciences hosted the STATE FFA Horse Judging Contest at the Derrickson Agricultural Complex on Wednesday, August 4, 1999.

• The Collegiate FFA sponsored the Fruit/Vegetable Production Proficiency Award at the 1999 State FFA Convention. Willie Thompson, agriculture education major from Hillsboro, Ky., made the presentation.

• The new Distance Learning classroom in Reed Hall 325 has been completed and is being used during the Fall 1999 semester. This project was funded through a special appropriation from the state legislature. Agriculture Sciences faculty are working collaboratively with Eastern Kentucky University and Berea College to provide agriculture education courses via Distance Learning to both institutions.

• Students in MSU's Veterinary Technology program are collaborating with the Guide Dog Foundation to perform radiological evaluation of dogs in the training program. At about one year of age the dogs need to be evaluated for signs of hip and elbow dysplasia. Only those dogs that are free of these inheritable diseases are eligible for use in the breeding program. The radiographs are performed by the students in the VT program as part of their training. Because these radiographs are being sent to the radiologists in the Guide Dog Foundation for evaluation, they must be of excellent quality.

• The veterinary technology program begins the second year of Problem Based Learning (PBL) curriculum in which the students participate in the active exploration of medical case scenarios as a means of discovering the relevant information they need to acquire. Assessment results from the first year of PBL are being used to fine-tune and

improve the process this year.

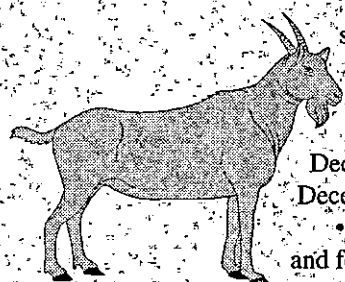
• Dr. Philip Prater, Assistant Professor of Veterinary Technology, traveled to Venezuela with the Christian Veterinary Mission in August.

• The 21st annual Morehead Clinic Day was held in June. This was the most successful Clinical Day conference with over 100 veterinarians, 40 technicians, 24 exhibitors and sponsors in attendance. National and regional speakers provided over 30 hours of continuing education on small animal, large animal, and technician topics. The KVMA/Buffalo Trace Veterinary Association donated \$2,400 to the Veterinary Technology Scholarship Fund in recognition of its role as host of the conference.

• Jane C. Ellington, associate professor of human sciences, received the 1999 Kentucky Vocational Association Outstanding Vocational Educator Award at the Vocational Teachers Conference in Louisville, Ky., on July 17. Mrs. Ellington will represent Kentucky in the Region II American Career and Technical Education Association Awards competition in October 1999, in Atlanta, Ga. Additionally, she serves as the vice president for service for the Kentucky Family and Consumer Sciences Association and represented that association at the National AAFCS meeting in Seattle, Wash., in June 1999.

• The Department of Agricultural Sciences will host approximately 250 Region 9 Family Career and Community Leaders of America (FCCLA) members on campus for their fall meeting on Friday, October 8.

• The Goat Marketing Grant is continuing through the semester with the following scheduled events planned: (1) Symposium II on October 7; (2) The 2nd Kentucky Dairy and Meat Goat Open Show; (3) Meat Goat Collections for market are scheduled for November 6, November 27, December 4, and December 11; and (4) Symposium III on December 10.



• Dr. Michael McDermott, assistant professor of agriculture, and four agricultural education students — Virginia Adams, Sarah Williams, Jeremy Hall, and Christy Gouge — conducted the

Kentucky FFA State Agricultural Mechanics Career Development Event at the Kentucky State Fair in August.

• Over 100 undergraduate students enrolled in human sciences introductory nutrition courses will prepare 50 care packages for families in need. The packages will be donated to Christian Social Services, Inc., for their Food Pantry Program.

Department Of Biological And Environmental Sciences

Morehead State University's pre-professional students out distance state and national acceptance rates to health programs. In the past five years, students completing pre-professional tracks of training in the College of Science and Technology show acceptance rates that are the envy of most colleges and universities. At least 141 of 199 students applying for admission to medical, dental, pharmacy, physical therapy, and physician assistant programs have been accepted showing an overall admission rate of 71%. Following are statistics for individual program success compared to state and national figures.

	MSU	State	National
Dental School	97%	54%	44%
Medical School	74%	45%	38%
Physician Assistant	77%	35%	14%
Pharmacy	66%	33%	26%
Physical Therapy	49%	32%	22%

Department Of Mathematical Sciences

The College of Science and Technology is making final plans for a special day to showcase the academic areas of mathematical sciences, physics, and industrial education and technology. Outstanding junior and senior high-school students interested in any of the above areas are being invited to participate in the 6th Annual Mathematics, Physics, and Advanced Technology Exploration Day on Wednesday, October 6, from 8:30 a.m. through 1:30 p.m.

Teams of students will participate in challenging and exciting exploration activities centered around mathematics, physics and technology. Each team will consist of students

Bookstore Promotions For New School Year

The University Bookstore introduced several promotional activities to open the new school year. A newspaper-type flyer was designed with color photographs of bookstore merchandise and distributed to students in residence halls and other central points of student activity on campus. The flyer also contained information about the services offered at the Bookstore as well as food services, student telephone services, and the new campus computer store.

WIKO/WKCA radio had a live remote broadcast from the Bookstore on August 18. During the broadcast, door prizes were awarded to students. The prizes were donated by vendors and included cameras and software. Pepsi Cola Bottling Company, the University's soft drink vendor, donated products to be distributed to students while shopping in the Bookstore.

The promotional activities were designed to distribute useful information about campus services available to our students, interject some fun into the task of buying books, and to show the store's appreciation to the student customers. The activities were well received.

Sprinkler Project

The contractor, D. W. Wilburn, Inc., continues to work toward completion of the \$1.3 million project for installation of sprinkler and new fire alarm systems at Cartmell Hall and Alumni Tower. With the fire alarm systems operating at standards equal to or greater than systems in place last year, 60-day temporary occupancy permits were issued by the Division of Housing, Building, and Construction. Students moved into the facilities as scheduled.

The contractor will continue to work under restricted and monitored conditions until the project is complete. Disruption of student schedules and inconvenience to students will be minimized during this 60-day period.

New Food Service Contractor Begins Operations

Aramark, the University's new food service contractor, began operations on July 1. Renovations to facilities in the Adron Doran University Center and Alumni Tower were conducted during July and August.

The Chick-Fil-A in Alumni Tower was moved to the University Center. The Burger King and Taco Bell national branded concepts were also retained. Aramark introduced the Freshens yogurt and ice cream concept to campus at the beginning of the fall semester. Other concepts introduced include a convenience store in Alumni Tower, all you care to eat meal plans in both Alumni Tower and the University Center, and the MSU Grill and Barbeque.

Report On Sexual Harassment

In accordance with the policy on sexual harassment (PG-6), the following is a summary of complaints for the 1998-99 academic year.

- There were two separate cases investigated by Mr. Myron Doan, dean of students, and four separate cases investigated by Dr. Francene Botts-Butler, director of Multicultural Student Services/Affirmative Action Officer.

- Students were the complainants in five cases, staff in one case, and faculty in none of the cases.

- Faculty were the respondents in two cases, students in two cases, and staff in two cases.

- An informal method of resolution was utilized in all six cases.

- All six cases have been resolved with no cases pending resolution. Two cases ended with the resignation of the faculty members involved.

- Training was provided on several different occasions during the academic year. Academic Student Support Tutors were trained at the beginning of the academic year and faculty and staff were trained in the fall and spring semesters. Training has already been scheduled for the incoming academic year.

from different schools and prizes will be awarded to teams that achieve the highest scores on the activities. Faculty members from the three areas will coordinate and judge the activities. The fun filled day will end with lunch and the awards ceremony in ADUC. Last year's activities attracted over 400 students from more than 20 schools.

- Dr. Dora Ahmadi, assistant professor of mathematics, has been selected to serve on the MAA Committee on Undergraduate Programs in Mathematics (COPM). This is a three-year appointment and will offer Dr. Ahmadi the valuable opportunity to work with colleagues from across the nation to review various mathematics programs and to formulate recommendations for improvement in the mathematics curriculum.

- Ms. Kathryn Lewis, ABD from Purdue University and assistant professor of mathematics, joined the MSU faculty this fall and has been accepted as a Fellow in the New Experiences in Teaching Project (Project NEXT). This project is sponsored jointly by the Exxon Education Foundation and the Mathematical Association of America. It is designed to provide beginning faculty members with professional development in the areas of teaching and research and to provide a support network among all of the NEXT Fellows from across the nation. Approximately seventy new Fellows were selected for 1999-2000. Dr. Dora Ahmadi is also a former NEXT-Fellow.

Department Of Nursing And Allied Health Sciences

- Four MSU graduates — Katrina Barker of Olive Hill, Alisa Jane Click of Morehead, Kristi Goble of Harold, and Tara Young of Frenchburg — have been admitted to the University of Kentucky Nurse Practitioner Program for 1999 fall class.

- The American Registry of Radiologic Technology Examination reported that MSU's Radiologic Technology Program had 100% passage for the 1998/99 graduating class.

- The Kentucky Board of Nursing has reported to MSU that 100% of the 1999 May Associate Degree Nursing graduates have successfully completed the NCLEX Exam.

Capital Construction Report

Several projects were completed this spring/summer. These include Phase II of the Wellness Center (\$1,511,700.60); Chiller Replacements at Adron Doran University Center, Allie Young Hall, Lloyd Cassity Building, Mignon Tower, Mignon Hall, and Cooper Hall (\$655,106.50); Construction of Equine Teaching Facility (\$661,360.19); installation of lights at Allen Field (\$127,000); electric upgrade at Waterfield Hall (\$165,395); and painting of Jayne Stadium (\$23,450).

Projects currently under construction include the following:

- Roof Replacements at Mignon Hall and West Mignon Hall by Bri-Den Co. (\$230,000).

- Elevator replacements at East Mignon Hall, Mignon Hall, and Alumni Tower by D-C Elevator, Inc. (\$249,000).

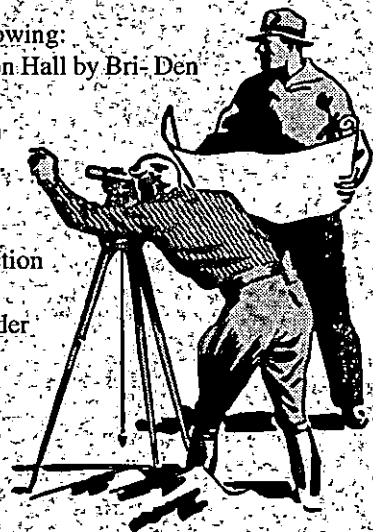
- Mechanical Repairs at Cooper Hall and Mignon Tower by Abner Construction, Inc. (\$220,000).

- Construction of swine facility by Concrete Construction Plus (\$208,900).

- Roof replacements at Laughlin Health Building, Rader Hall, Howell-McDowell Administration Building, and Support Services Complex by Bri-Den Co. (\$718,000).

The architectural firm of Sherman-Carter-Barnhart of Lexington assisted by CMTA Engineers is nearing completion of plans and specifications for renovation of Breckinridge Hall. This project includes a complete renovation of the existing facility. It also includes additions at each end of the facility that will increase the square footage from 65,760 sq. ft. to approximately 100,000 sq. ft. This \$14 million project is scheduled to be bid in 1999, with construction to begin in 2000. The newly remodeled facility is expected to be operating by 2002.

Construction is also scheduled to begin on the West Liberty Extended Campus Center in 2000. Person/Bender Association PLC Architects and Biagi, Chance, Cummins, Titzer, Inc.,



are nearing completion of the design for this 35,000 sq. ft. facility. This facility will be located on land along U.S. 460 donated to the University. The Department of Transportation has made this a usable site by releasing some right of way land to the University.

Other capital projects that are in the design and/or planning stage include the following:

- Phase II of sprinkler project
- Mignon Tower, Mignon Hall, Cooper Hall \$1,160,000
- Elevator upgrades at Lloyd Cassity Building and Claypool-Young Art Building \$257,000
- Fire alarm upgrade at Academic-Athletic Center \$150,000
- Mechanical (pool) repairs at Academic-Athletic Center \$250,000
- Window replacement Combs Building \$300,000
- Cartmell Hall repairs (wall tile, blinds, vent covers) \$170,000
- Alumni Tower/Cartmell Hall furniture replacement \$500,000
- Alumni Tower floor tile replacement \$300,000
- Triplett-Creek dam restoration \$800,000

Vocational Education Programs

The vocational education programs receiving vocational rehabilitation funds from the Kentucky Cabinet for Workforce Development, Department for Technical Education were audited this past summer for compliance with various federal and state nondiscrimination laws. On April 28, Mr. Robert McCullough conducted an on-site visit of these vocational programs to determine if Morehead State was in compliance with the Guidelines for Eliminating Discrimination and Denial of Services on the Basis of Race, Color, National Origin, Sex, and Disability in Vocational Education Programs.

Mr. McCullough reviewed recruitment publications, program materials, employment recruitment materials, textbooks and facilities. Morehead State was determined to be in compliance; however, some adjustments were required. Most have been made or have been scheduled to be completed or in progress prior to the next visit from the Department for Technical Education.

The primary adjustment is that all publications will be required to prominently include a policy statement of nondiscrimination. Publications include, but are not limited to, announcements, bulletins, center newsletters, catalogs, applications, and etc. One page documents should contain the statement "Equal Education and Employment Opportunities" or "MSU is an affirmative action equal opportunity educational institution." Multiple page publications require a much more detailed policy statement of nondiscrimination. Following is the text of the detailed policy statement.

Morehead State University is committed to providing equal educational opportunities to all persons regardless of race, color, national origin, age, religion, sex, or disability in its educational programs, services, activities, employment policies, and admissions of students to any program of study. In this regard the University conforms to all the laws, statutes, and regulations concerning equal employment opportunities and affirmative action. This includes: Title VI and Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Executive Orders 11246 and 11375, Equal Pay Act of 1963, Vietnam Era Veterans Readjustment Assistant Act of 1974, Age Discrimination in Employment Act of 1967, Sections 503 and 504 of the Rehabilitation Act of 1973, as amended 1992, Americans with Disabilities Act of 1990, and Kentucky Revised Statutes 207.130 to 207.240. Vocational Educational programs at Morehead State University supported by federal funds include industrial education and the associates degree program in nursing. Any inquiries should be addressed to Francene Botts-Butler, Affirmative Action Officer/ADA Coordinator, Morehead State University, 308 Allie Young, Morehead, KY 40351. Telephone (606) 783-2668.

Other adjustments that have been made or will be made are to designate "areas of rescue" in all buildings and to ensure that the bathrooms and elevators meet the requirements of the ADA. Morehead State will be revisited by the Department for Technical Education in the Spring of 2000.

IT Web Site

The Office of Information Technology launched a new web site during the spring of 1999. This web site features on-line information regarding technology resources available for MSU faculty, staff and students. The site also contains information regarding routine technology hardware and software purchases, current and archived technology newsletter articles, technology project status reports, technology policy information, as well as details about IT's mission, goals, organizational structure and staff resources. Please visit the site throughout the semester for additional updates and technology service information.

Ky. Folk Art Center

On Friday, Oct. 1, the new "Kentucky Collects Kentucky" exhibition opening reception will be held from 6-9 p.m. at the Kentucky Folk Art Center, in conjunction with the annual potluck dinner for KFAC members, volunteers, and artists. The exhibit runs through Dec. 22, followed by the Jan. 10, 2000, opening of "Millennium Folk Art," an invitational show of Kentucky folk artists' interpretations of the year 2000.

Two KFAC traveling exhibitions will be on display in Louisville during September and October. "African-American Folk Art in Kentucky" will be shown at the Kentucky Art & Craft Foundation Sept. 15 - Oct. 30, then move on to the Mennello Museum of American Folk Art in Orlando, Fla. "Kentucky Quilts: Roots & Wings" will be shown at the Water Tower Gallery of the Louisville Visual Arts Association Sept. 15 - Oct. 30 before traveling to EKU and the Springfield (Ohio) museum of Art during 2000.

On Saturday, Oct. 9, KFAC will host the Folk Art Society of America for a day in Morehead, beginning with a luncheon in ADUC with Speakers Alan Jabbour, director of the Folk Life Center, Library of Congress, and musicologist John Harrod. From 1-5 p.m. about 50 area folk artists will display and sell their work at the Center, followed by a reception at 5 p.m. and a dinner with folk music and dance. Two hundred FASA members are expected to attend.

Print Metering

Tests are under way by the Office of Access Card Services and the Office of Information Technology to evaluate technology solutions that will control and meter laser print resources in public lab and classroom facilities across campus. During the test period, students will use their ID card to access their laser-printed output generated in the Student Open Access Lab in the basement of the CCL. However, this is currently a test process only and no charges for the printed output will be assessed.

Academic Software And Student Open Access Lab Services

Please be aware that IT will be unable to renew our license for the BMDP statistical software package on MSUACAD as the company has announced it will not be providing a Y2K compliant version of the application. However, MSUACAD licenses for both SPSS and SAS are Y2K compliant and will continue to be available throughout the academic year.

Students will find that scanning services, color printing options, and zip drives are now available for their use in the SOAL lab. Normal lab operating hours for the fall semester will be as follows:

Monday - Thursday

7:00 a.m. - midnight

Friday

7:00 a.m. - 6:00 p.m.

Saturday

9:00 a.m. - 6:00 p.m.

Sunday

2:00 p.m. - midnight

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Office of Information Technology Student Technology Services And Residence Hall Network (RESNET)

Students returning to campus this fall will find two significant changes in technology service offerings. All residence halls have been networked and are equipped with a high-speed data communications port providing access to all campus network resources and the Internet. The data access fee will remain at \$20 per semester/per room to activate the network port.

Students may also take advantage of the new Best Campus Computer Store located on the first floor of the Adron Doran University Center. This store was established to provide students with on-campus computer sales and service for their personal computer equipment.

Campus Software License for Microsoft Products

At the recommendation of the University Technology Resources Committee, a software contract has been acquired to license several Microsoft software applications on ALL University-owned computers. This license will enable computers located in all offices, labs and classrooms across campus and at the Extended Campus Centers to run a consistent suite of software applications. Details of the Microsoft Campus Agreement are available on the IT web page at www.morehead-st.edu/units/it

New MSU Web Site

The University's new web site is now on-line and offers faculty, staff, and students access to administrative and academic information previously only available directly from the AIMS system or on hard copy. Students may inquire on course offerings, review their course schedules, and inquire on financial aid, holds, and financial account balances on-line through the new site. This information is secured by requiring entry of a Personal Identification Number (PIN) assigned to each student.

Faculty and staff may also inquire and print course rosters, course schedules, enter mid-term and final grades, access student information and inquire about their employment and payroll records through their secure web account. As with the student accounts, this information is secured by a personal login and PIN assigned to each faculty and staff member. Plans are under way to offer students full registration and fee payment services through the new web site by the fall of 2000. A task force subcommittee has begun work to define the procedures and guidelines for implementing the web-based registration services.

Preparing For The Year 2000

A plan for identifying and addressing all Y2K issues on the various centrally maintained computer hardware and software was developed in early 1998. The primary work identified in this plan involved the necessary conversion of the University legacy administrative computer application system (AIMS). Over the past 18 months, all systems-level and applications-level programs have been analyzed and prepared to handle the new millennium date. A full-scale test of the modified administrative software was completed in July 1999. The test was organized by the Information Technology programming staff and completed by users in the various administrative and academic support offices. Full documentation of the Y2K project is available in the Office of Information Technology.

Improvements In Bulk Mail Services

The responsibility for handling campus bulk mail services was transferred to Office of Information Technology effective July 1, 1999. These services, along with all central systems and special forms printing, will be provided from room 307 Ginger Hall. New bulk mail equipment has been installed that will accommodate bar code addressing, tabbing, and several other services previously not available through the campus bulk mail center.