

STAFF CONGRESS MINUTES



Date: Tuesday, December 6, 2022

MEMBERS ATTENDED

<input type="checkbox"/> Leeann Akers	<input checked="" type="checkbox"/> Sharnetta Fritts	<input type="checkbox"/> Shayla Ring	<input type="checkbox"/> Stacy Scott
<input type="checkbox"/> Samantha Bryant	<input checked="" type="checkbox"/> Merrell Harrison	<input checked="" type="checkbox"/> Zachary Roberts	<input checked="" type="checkbox"/> Xavier Scott
<input checked="" type="checkbox"/> Jamey Carver	<input checked="" type="checkbox"/> Toni Hobbs	<input checked="" type="checkbox"/> Rianna Robinson	<input checked="" type="checkbox"/> Jennifer Shaw
<input checked="" type="checkbox"/> Debbie Cooper	<input checked="" type="checkbox"/> Paige McDaniel	<input type="checkbox"/> John Rose	<input checked="" type="checkbox"/> Andrea Stone
<input checked="" type="checkbox"/> Gary Cornett	<input type="checkbox"/> Rachel McGlone	<input checked="" type="checkbox"/> Joe Rowe	<input checked="" type="checkbox"/> Jen Timmermann
<input type="checkbox"/> Julie Ferguson	<input type="checkbox"/> Tasha Purvis	<input type="checkbox"/> Laura Rucker	<input checked="" type="checkbox"/> Helisha Tuerk
<input checked="" type="checkbox"/> David Flora	<input checked="" type="checkbox"/> Garrick Ratliff	<input checked="" type="checkbox"/> Ian Savard	<input type="checkbox"/> Traci Webster

GUESTS

Dr. Annie Adams, Mary Fister-Tucker, Dr. David Long, Dr. Joel Pace, Lora Pace

CALL TO ORDER

- **Time meeting called to order:** 11:00 AM
- **Call to order given by:** David Flora

MOTION TO APPROVE THE MINUTES

- **Proposed by:** Toni Hobbs
- **Seconded by:** Lora Pace
- **Motion Approved:** Yes

CORRECTIONS

No corrections were presented.

CHAIR'S REPORT

Chair David Flora reported:

- The Executive Council will meet with President Morgan in the Spring 2023 semester to continue the discussion about staff raises
- During the PLC (President's Leadership Council) meeting on November 29th, President Morgan outlined roof repairs and HVAC updates for many of the campus buildings during Spring semester.
- MSU will be closed on December 19th, in addition to our normal holiday hours.
- Staff Congress Executive Council discussed possibly creating a short report of accomplishments for 2021/2022 academic year to be published in an upcoming newsletter.
- Staff Congress elections will begin in April 2023. Representatives are encouraged to run for officer positions. Chair Flora's term will expire in June.
- CIO, Rick Phillips requested that all staff leave their computers on over the break so that IT may perform security updates.

VICE-CHAIR'S REPORT

Vice-Chair Helisha Tuerk reported:

Healthy at MSU Update

- The seasonal flu vaccine is now available at the MSU Counseling & Health Services Clinic located at 112 Allie Young Hall.
- MSU employees may call Counseling & Health Services at (606) 783-2055 to make an appointment.

Winter Break Update

- University Closure - December 17, 2022 - January 2, 2023
- Our University and all extended campus locations will close on Friday, December 16, 2022, at 4:30 p.m. for the extended Winter/Holiday break.
- Monday, December 19 will be a paid day off. As you depart campus on Friday, December 16, please make sure you have closed down your units for the extended break.

SECRETARY'S REPORT

Secretary/Treasurer Xavier Scott reported:

- **Supply Account Balance:** \$5.38
- **Expenditures:** \$494.62 for Staff Congress badges.

STAFF SALUTES

TOSHA BINION - ASSISTANT DIRECTOR SCHOLARSHIPS, FINANCIAL AID

She is always quick to respond. She works countless hours to ensure MSU is successful.

SCOTTY MCGLONE - GROUNDS & GENERAL SERVICES

MSU would not continue to SOAR if it was not for the dedicated hard work Scotty does daily. Rain, hail, sleet, snow or 90% humidity he's out there working tirelessly, with a hat and a smile! He always goes above and beyond the scope of the project to ensure it is completed to the liking of the unit he is working with. I do know that my job would be much more difficult if I didn't have Scotty (& his right hand man Donnie) on my team. THANK YOU SCOTTY!"

DONNIE WILLOUGHBY - MANAGER, GROUNDS & GENERAL SERVICES

Donnie Willoughby continues to SOAR above and beyond! His love for the campus-scape is easily noticeable. He takes pride in ALL of the jobs that flow into his scope.....which I have witnessed are very vast and diverse. No matter if it is 12 or 112 degrees, Donnie is always giving it his all and he is VERY APPRECIATED! I do know that my job would be much more difficult if I didn't have Donnie (& his right hand man Scotty) on my team. THANK YOU DONNIE!

COMMITTEE REPORTS

BENEFITS & COMPENSATION:

B&C Chair Rianna Robinson reported:

- A letter went out recently stating Kroger will no longer accept Express-Scripts coverage, effective January 1, 2023. All other pharmacies in Morehead continue to accept Express-Scripts. If you use Express-Scripts, you may contact your new pharmacy to have your prescriptions transferred.

CREDENTIALS & ELECTIONS:

C&E Chair Toni Hobbs reported:

- In the last Staff Congress meeting, we discussed whether our current number of representatives are appropriate for the current (diminished) number of staff. The C&E committee discussed this and decided that the total number of representatives does not need to be adjusted at this time. This will be reassessed if the total number of staff continues to diminish.
- One of the Staff Congress vacancies has been filled.
- Staff Congress representatives interested in joining the Executive Council, or nominating another representative, should contact C&E Chair Toni Hobbs or anyone on the C&E committee.

STAFF ISSUES

Staff Issues Chair Jamey Carver reported:

Comment/Concern	Response
<p>After reading the Staff Congress newsletter, I have a concern that someone other than a staff member has submitted concerns on this platform. At present, anyone, and I do mean anyone can submit a concern, a student, a community member or a member of the faculty. There is no way to verify if this is a staff concern! I would suggest that this method of receiving complaints be removed and instead have the staff members speak with his/her representative to address the concern. This has been an issue for years and I think it's time to eliminate the passive aggressive nature of people. You could argue retribution against those who come forward with the concern, but the representative does not have to report who has the concern. I also recommend eliminating the staff concerns committee and have the staff representative present the staff concern to the entire Staff Congress Committee. This would allow for complete conversation without concerns of censorship, plus the discussion could be highlighted within the newsletter. It's a win, win for all parties, I know for one I wish that the newsletter contained more information about what is being discussed during the meeting. Current newsletter is very limited (censored) and doesn't really portray the robust conversation that has been occurring during the meeting. Please note, I didn't attach my name, so you have no idea if I am Faculty, Staff, Student or a community member</p>	<p>Staff congress is working to ensure that concerns that are submitted are from staff members. We are looking into the ability to place the concerns link behind the MyMoreheadstate.edu portal (while still being able to ensure anonymity). Staff congress encourages constituents to communicate their concerns through their staff congress representative, so that they might be able to advocate for them. The concerns that are submitted, via the committee, may be already answered due to the work of the committee prior to staff congress meeting. This gives the advantage of not only the concern being brought forth, but hopefully a resolution as well during the staff congress meeting. Staff congress and the staff concerns committee will continue to evaluate the work of the committee and the processes surrounding this work.</p>

<p>I miss the old printing company. The new printing company does not follow directions, leaves invoices out of shipment and are general unorganized. I hope they get better the longer they are here.</p>	<p>Concern was sent to administration regarding both mail and copy services. Any concerns surrounding the mail service can be addressed to Guy Huffman g.huffman@moreheadstate.edu.</p>
<p>I am NOT impressed with the new printing enterprise on campus. Ricoh has absolutely no follow-through and does not pay attention to instructions given when you request a print job. I submitted something over a week ago and have not heard from them on the status of the project. Also, their management of mail services is severely lacking. They do not even have a designated space for our campus address in the mail processing center, so who knows who is getting our mail. When our person tried to explain that we are indeed a legitimate office on campus, she was given the hidey-ho and repeatedly told that their is not a labeled space, therefore we do not exist.</p>	<p>Concern was sent to administration regarding both mail and copy services. Any concerns surrounding the mail service can be addressed to Guy Huffman g.huffman@moreheadstate.edu.</p>
<p>I noticed that Dr. Norman, while addressing the many concerns of the Art Gallery and Baird, he failed to mention anything about the Costume Director's position. Because of this vacancy, the costume class can't be taught. That leaves a hole in the education of our theatre majors.</p>	<p>I have been working with Sylvia Henneberg on a funding plan regarding this position; I expect us to reach resolution prior to the beginning of the spring semester.</p>

AD-HOC COMMITTEE REPORT

Reported by: No report was presented.

REGENT'S REPORT

Reported by: Regent Joel Pace reported:

- Board of Regents met in the last week of November.
- BoR focused on the Audit Committee.
- They had a very clean audit.
- Approved graduate list.
- Looked at financial report.
- Addressed a grievance filed against President Morgan.
- BoR has approved 2 different motions concerning Cooper Hall, which will be put back online due to its sound construction, great location, and the ability to use asset preservation funding to renovate the building. The building will give better housing flexibility at a reduced cost. Goal for completion is Fall 2024.

HUMAN RESOURCES REPORT

Dr. Caroline Atkins reported:

- All staff should enter their time sheets before leaving for Winter Break. Failure to do so could result in a delayed paycheck.
- The Office of Human Resources is hosting a new event called Deck the Paws. Send in a picture of your pets dressed in MSU or holiday attire to livewell@moreheadstate.edu by December 14th to receive 10 Wellness Points. Pictures will be posted on Human Resources Facebook Page.

CABINET REPORT

Representative Toni Hobbs presented on improvements to the MSU website.

Mary Fister-Tucker reported:

- The website changes had positive impacts for MSU, increased number of student applications.
- RICOH, MSU's printing Services, has been affected by supply chain issues that prevented access to necessary equipment. The last of the equipment has since arrived and services are improving. Staff having issues with printing services or the mailroom should contact Guy Huffman or Mary Fister-Tucker.

FACULTY SENATE REPORT

Dr. David Long reported:

- Julia Finch has left MSU, which may impact the Art Department/Gallery.
- Faculty Welfare and Concerns committee is working on comparing the language of the old website and of approved PAcS vs the new website.

STUDENT GOVERNMENT ASSOCIATION REPORT

Reported by: President Chloe Marstiller was not present. No report was provided.

OLD BUSINESS

- No new business items were presented.

NEW BUSINESS

- No new business items were presented.

ANNOUNCEMENTS

- Graduation is on December 10th.

MOTION TO ADJOURN

- Motioned by: Garrick Ratliff
- Seconded by: Zachary Roberts
- Motion Passed: Yes

- Time Adjourned: 12:06 PM