

# STAFF CONGRESS MINUTES



**Date:** Tuesday, July 5, 2022

## MEMBERS ATTENDED

<input checked="" type="checkbox"/> Leeann Akers	<input checked="" type="checkbox"/> Sharnetta Fritts	<input checked="" type="checkbox"/> Zachary Roberts	<input checked="" type="checkbox"/> Jennifer Shaw
<input type="checkbox"/> Samantha Bryant	<input type="checkbox"/> Merrell Harrison	<input checked="" type="checkbox"/> Rianna Robinson	<input checked="" type="checkbox"/> Andrea Stone
<input checked="" type="checkbox"/> Jamey Carver	<input checked="" type="checkbox"/> Toni Hobbs	<input checked="" type="checkbox"/> John Rose	<input checked="" type="checkbox"/> Jen Timmermann
<input checked="" type="checkbox"/> Debbie Cooper	<input checked="" type="checkbox"/> Paige McDaniel	<input checked="" type="checkbox"/> Joe Rowe	<input checked="" type="checkbox"/> Helisha Tuerk
<input checked="" type="checkbox"/> Gary Cornett	<input type="checkbox"/> Lora Pace	<input type="checkbox"/> Laura Rucker	<input checked="" type="checkbox"/> Traci Webster
<input type="checkbox"/> Julie Ferguson	<input checked="" type="checkbox"/> Tasha Purvis	<input checked="" type="checkbox"/> Ian Savard	<input checked="" type="checkbox"/> Rachel Whitt
<input checked="" type="checkbox"/> David Flora	<input checked="" type="checkbox"/> Garrick Ratliff	<input checked="" type="checkbox"/> Stacy Scott	
	<input type="checkbox"/> Shayla Ring	<input checked="" type="checkbox"/> Xavier Scott	

## GUESTS

Dr. Annie Adams, Dr. Caroline Atkins, Mary Fister-Tucker, Jarred Hunt, Dr. Joel Pace,

## CALL TO ORDER

- **Time meeting called to order:** 1:00 PM
- **Call to order given by:** Dave Flora

## MOTION TO APPROVE THE MINUTES

- **Proposed by:** Toni Hobbs
- **Seconded by:** Leeann Akers
- **Motion Approved:** Yes

## CORRECTIONS

**No corrections were presented.**

## CHAIR'S REPORT

Chair David Flora reported:

- Welcome to our new Staff Congress members.
- Meeting Venue Change: Beginning August 2<sup>nd</sup>, monthly Staff Congress meetings will resume in-person. Meetings will be held in ADUC 329.
  - Due to technical difficulties and time constraints, hybrid web options will not be offered for those who cannot attend in-person.
- Staff Congress: Executive Council (EC) will be meeting with President Morgan on July 12<sup>th</sup> to discuss potential raises for staff.
- Requested that Staff Congress subcommittees choose a Chair and Vice-Chair in their July meeting.
- Garrick Ratliff will continue as Staff Congress Parliamentarian for the 2022/2023 academic year.

## VICE-CHAIR'S REPORT

Vice-Chair Helisha Tuerk reported:

- MSU has many potential students visiting this summer. Vice-Chair Tuerk encourages SC members to engage with these students, welcoming them to our campus.
- Since the 2021/2022 Benefits and Compensation (B&C) subcommittee chair has retired, Vice-Chair Tuerk will be scheduling the next B&C meeting.

## SECRETARY'S REPORT

Secretary/Treasurer Xavier Scott reported:

- **Supply Account Balance:** \$500
- **Expenditures:** None.
- No new Staff Salutes were submitted in June.

## COMMITTEE REPORTS

### BENEFITS & COMPENSATION:

B&C Chair reported:

- No chair yet. No report given.

### CREDENTIALS & ELECTIONS:

C&E Chair Toni Hobbs reported:

- Welcomed new members.
- Toni will update the member list on the website.

### STAFF ISSUES

Staff Issues Chair Jamey Carver reported:

Comment/Concern	Response
Due to the unprecedented high prices of gasoline we are all paying right now, I would like Dr. Morgan to consider allowing employees to have the option of working remotely from home/telecommuting 2 to 3 days per week. This would be a temporary financial relief measure for employees, until gas prices drop to a more reasonable level.	Temporary remote/hybrid work must be coordinated with your immediate supervisor.
The fund reimbursement for travel is unnecessarily complicated. Requests have to be filled out online through the portal, yet the offices that need to approve the reimbursement are unable to access any of the information from that portal and require the employee to manually send them a copy of the approval and their travel expense voucher. Is there any way to streamline the process some or give the accounting office access to the online portal?	Comment passed on to Mary Fister-Tucker, who will respond to the commenter, who provided his/her contact information.

With gas prices rising weekly, has there been any discussion regarding faculty/staff being allowed to work from home during the summer?

Temporary remote/hybrid work must be coordinated with your immediate supervisor.

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#### AD-HOC COMMITTEE REPORT

**Reported by:** Lora Pace was not present. No report provided.

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#### REGENT'S REPORT

**Reported by:** Dr. Joel Pace.

- With the new asset funds that came from the recent legislative session, the following improvements will be made, starting immediately:
  - New roof for Nunn Hall.
  - New roof for Enrollment Services.
  - New roof for Camden-Carroll Library.
  - New roof for the Academic Athletic Center.
  - New HVAC unit for Mays Hall.
  - New HVAC unit for East Mignon.
  - New HVAC unit for West Mignon.
  - New HVAC unit for Normal Hall.
  - New HVAC unit for Howell-McDowell.
  - New HVAC unit for Rader Hall.
  - New HVAC unit for Claypool-Young.
  - New HVAC unit for Ginger Hall.
  - New HVAC unit for Fields Hall.
- The new Science building is funded in year two of this budget. Building is estimated in the 2023/2024 academic year.
- President Morgan was granted a 1 year extension on his contract.
- Other changes were made to the Board of Regents. Details can be found on the [Board of Regents Minutes](#).

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#### HUMAN RESOURCES REPORT

**Reported by:** Dr. Caroline Atkins was not present. No report provided.

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#### CABINET REPORT

**Reported by:** Mary Fister-Tucker

- SOAR will be held on July 12<sup>th</sup>.
- As we are in a new fiscal year, departments will be receiving their budget allocations this month.

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#### FACULTY SENATE REPORT

**Reported by:** Dr. David Long wasn't present. No report provided.

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## STUDENT GOVERNMENT ASSOCIATION REPORT

**Reported by:** SGA Chair wasn't present. No report provided.

### OLD BUSINESS

- Chair Flora suggested that we revisit the suggestion to create pendants for Staff Congress members. He asked Representative Toni Hobbs to create some potential designs, which will be voted on by SC members.
- The Executive Council will convene to review the Constitution & Bylaws for corrections and updates, including the change from Chair/Vice-Chair to President/Vice-President and moving that off to the Board of Regents.

### NEW BUSINESS

- None.

### ANNOUNCEMENTS

- The office of Communications & Marketing will be working on web-migration, which will be completed mid-late August or early September. Due to this, please expect marketing requests to be delayed.
- Website revision requests should be made as soon as possible, as they are still being processed. Submit your revision requests on the [Office of Communications & Marketing Website Update form](#).
- This year is the Centennial Celebration, commemorating 100 years as a public institution. Watch out for event announcements in the near future.

### MOTION TO ADJOURN

- Motioned by: Jamey Carver
- Seconded by: Leeann Akers
- Motion Passed
- Time Adjourned: 1:25pm