

AGENDA BOOK
Board of Regents



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**Board of Regents Meeting
Morehead State University
Thursday, March 13, 2008**

Schedule

9 a.m.	BOR Meeting	Riggle Room
Noon	Lunch	Heritage Room

Members, Morehead State University Board of Regents

James H. Booth (*Chair*)
Jean M. Dorton (*Vice Chair*)
Brian N. Gay (*Student Member*)

Paul C. Goodpaster
Dr. Terry L. Irons (*Faculty Member*)

Sylvia L. Lovely
John C. Merchant
Dr. John D. O'Cull
Lora L. Pace (*Staff Member*)

Helen C. Pennington
Jill Hall Rose

Wayne D. Andrews, President

**Board of Regents Meeting
Morehead State University
Riggle Room – Adron Doran University Center
9 a.m., Thursday, March 13, 2008**

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March 13, 2008

Agenda

- I. CALL TO ORDER
- II. ROLL CALL
- III. APPROVE MINUTES OF DECEMBER 6, 2007
- IV. SABBATICAL LEAVE REPORT – *Sharon Walters*
Associate Professor of Accounting
- V. SPOTLIGHT – *Capital Campaign – James A. Shaw*
Vice President for Development
- VI. RATIFY RECIPIENT OF FOUNDERS DAY AWARD
FOR UNIVERSITY SERVICE
- VII. RATIFY NAMING OF FACILITIES
- VIII. PRESIDENT'S RECOMMENDATIONS AND REPORTS
 - A. Recommendations
 - 1. Approve Review Process for the Curriculum Audit and Framework for Gen Ed Reform.....14-23
 - 2. Approve Tenure with Promotion, 2008.....24
 - 3. Approve Sabbatical Leaves, 2008-09.....25
 - 4. Ratify Personnel Actions.....26-31
 - 5. Approve Contracts for Banking Services.....32
 - 6. Accept Second Quarter Financial Report and Amend Operating Budget.....33-41
 - 7. Approve 2008-09 Tuition and Fee Structure.....42-49
 - 8. Approve Student Government Association Constitutional Amendments.....50-54
 - 9. Approve Revisions to Chapter 5 of University Police Department Standard Operating Procedures Manual.....55-56
 - B. Reports
 - 1. Preliminary Report on 2008 Spring Enrollment.....57
 - 2. Report on Personal Service Contracts.....58-59
 - 3. Gift Income Reports.....60-61
 - 4. Status Report on Audit Management Letter Issues.....62-63
 - C. President's Report
- IX. OTHER BUSINESS
 - A. Election of Officers – *Elect Chair, Vice Chair, and Secretary; Appoint Treasurer*
 - B. Executive Session
- X. ADJOURNMENT

**BOARD OF REGENTS
MOREHEAD STATE UNIVERSITY
December 6, 2007**

The Board of Regents of Morehead State University met at 9 a.m. on Thursday, December 6, 2007, in the Riggle Room of the Adron Doran University Center in Morehead, Kentucky. Chair James H. Booth presided.

ROLL CALL

The following members were present: James H. Booth, Jean Dorton, Brian Gay, Paul Goodpaster, Dr. Terry Irons, Sylvia Lovely, John Merchant, Dr. John D. O'Cull, and Lora Pace. Jill Hall Rose was unable to attend.

Others present: President Wayne Andrews, Provost Karla Hughes, Vice Presidents Michael Walters, Keith Kappes, Beth Patrick, Madonna Weathers, and Michael Seelig, and other members of the administrative staff.

NEWS MEDIA

Jason Blanton, Interim Director of Media Relations, introduced Carlo Angerer, who represented Morehead State Public Radio and *The Trail Blazer* at the meeting.

**SEPTEMBER 20,
2007, MINUTES**

Ms. Dorton moved that the minutes of September 20, 2007, be approved as distributed. Ms. Pennington seconded the motion. The motion carried.

**SABBATICAL
LEAVE REPORT**

Dr. Hughes introduced Dr. Yvonne Baldwin, Chair of the Department of Geography, Government and History, who reported on her sabbatical leave. Dr. Baldwin said that the purpose of her sabbatical was to complete a full draft of the book manuscript titled *Kentuckians and Vietnam: An Oral History of the War*. Dr. John Ernst, her research partner and an Associate Professor of Geography, Government and History at MSU, began the project several years ago. They have conducted more than 100 oral interviews, collected documents and photographs, and extensively researched and studied the secondary literature and primary source material. Although much of their research dealt with soldiers' experiences, it also involved the soldiers' families and others. In addition, they have made several conference presentations on their research and completed an article on the anti-war movement in Kentucky, which appeared in the prestigious *Journal of Southern History*. Dr. Baldwin thanked the Board for giving her the opportunity to work on the book.

**SPOTLIGHT
PRESENTATION
--CHER**

Dr. Andrews introduced Dr. Gerald DeMoss, Dean of the College of Sciences and Technology, and Mr. Joe Planck, Assistant to the Director of Facilities Management for Construction, who reported on the Center for Health, Education and Research (CHER) which is a \$26 million joint project between Morehead State University, St. Claire Regional Medical Center, and the University of Kentucky. Dr. DeMoss and Mr. Planck reported that final planning is underway for construction of the new health sciences building, funded in the 2006-08 state budget, to house all the University's health care programs in one facility. Construction is expected to begin in late 2008. This facility will be located on the nearby campus of St. Claire Regional Medical Center. With the new facility, through

BUSINESS PLAN

an existing partnership with the University of Kentucky, academic programs in imaging sciences, nursing, physician's assistant and other health care related programs will be expanded and/or developed. Dr. Andrews noted that UK is committing ten slots in its medical program for students interested in rural medicine. These students will complete their third and fourth years in Morehead.

Regents commended the University on the partnership between MSU, St. Claire and UK to provide greater health services for the citizens in this area.

The President recommended:

RECOMMENDATION: That the Board of Regents approve the University's Business Plan framework.

(Business Plan attached to these minutes and marked VI)

Dr. Andrews said that the Business Plan was developed primarily to define what the University must do to fulfill its part in reaching the 2020 goals of the Commonwealth as stated by the Council on Postsecondary Education in its *Public Agenda* and *Double the Numbers Plan* to ultimately improve the quality of life for Kentuckians in our service region and beyond. CPE has identified 2020 bachelor's degree targets for MSU that will require a combination of growth and significant improvements in productivity and efficiency. MSU must work internally and in partnership with its service region to:

- Recruit more first-generation students into the higher education pipeline
- Improve adult and GED college transitions
- Increase the transfer rate of KCTCS graduates
- Partner with P-12 schools to increase high school graduation and college-going rates
- Increase the retention and graduation rates of students who enter MSU
- Dispel beliefs that higher education is unaffordable and create an understanding of the return on investment that higher education brings to the individual and the community

Lengthy discussion followed.

MOTION: Mr. Goodpaster moved that the Board approve the President's recommendation. Ms. Dorton seconded the motion.

VOTE: The motion carried.

**CODE OF
ETHICS**

The President recommended:

RECOMMENDATION: That the Board of Regents approve the adoption of PG-61 Code of Ethics.

(Code of Ethics and additional background information attached to these minutes and marked VII)

Michael Walters, Vice President for Administration and Fiscal Services, stated that in a recent legislative session, the State Ethics Commission attempted to amend the legislation to cover postsecondary institutions under the same code with oversight by the state's Ethics Commission. The Council on Postsecondary Education and the institutions opposed the legislation based on the difference in the structure of higher education as well as desire for oversight within the academe rather than an outside agency. As a result, the Council asked each public postsecondary education institution to adopt a code of ethics. Best practices at other institutions and the needs of Morehead State University were considered in drafting the recommended policy. The code has been shared with the Faculty Senate and Staff Congress. The Faculty Senate suggested several changes with most of those incorporated into the policy that is being recommended for approval today.

MOTION: Mr. Merchant moved that the Board approve the President's recommendation. Ms. Lovely seconded the motion.

VOTE: The motion carried.

Following a ten-minute break, Chairman Booth reconvened the Board at 11:50 a.m.

**PRESIDENT'S
RECOMMENDATIONS**
Winter Graduates

The President recommended:

RECOMMENDATION: That the awarding of degrees to all candidates who successfully complete all degree requirements as approved by the faculty of the University at the 2007 Winter Commencement on December 15, 2007, be approved.

Karla Hughes, Provost and Vice President for Academic Affairs, noted that 547 students have completed all degree requirements and applied for graduation at Winter Commencement.

MOTION: Ms. Pennington moved that the Board approve the President's recommendation. Mr. Gay seconded the motion.

VOTE: The motion carried.

Personnel Actions

The President recommended:

RECOMMENDATION: That the Board ratify the Personnel Actions for the period August 25, 2007, through November 9, 2007.

(Personnel Actions and additional background information attached to these minutes and marked VIII-A-2)

Suzanne Hogge, Associate Director of Human Resources for Compensation and Benefits, reported that 28 personnel action requests had been processed during the period August 25 to November 9, 2007. Of this number, 89 percent were regular appointments, 7 percent temporary, and 4 percent restricted. Compared with the same quarter last year, there are approximately 20 fewer PARs for the current quarter.

MOTION: Ms. Dorton moved that the President's recommendation be approved. Ms. Lovely seconded the motion.

VOTE: The motion carried.

The President recommended:

**Audit Report &
Fourth Quarter
Financial Reports**

RECOMMENDATION: That the Board accept the audit report for the fiscal year ended June 30, 2007, as presented by Dean, Dorton & Ford, PSC; accept the reports related to the fourth quarter financial information and capital outlay; and amend the operating budget for the 2006-07 fiscal year.

(2006-07 Audit Report, fourth quarter financial reports, and additional information attached to these minutes and marked VIII-A-3)

Michael Walters, Vice President for Administration and Fiscal Services, reported that the Audit Committee met earlier this morning and received the audit report for the fiscal year ended June 30, 2007, as prepared by Dean, Dorton & Ford, PSC. Representatives from Dean, Dorton & Ford presented the University's audited financial statements. The audit report was issued with an unqualified opinion on the financial statements.

James Fluty, Director of Accounting and Budgetary Control, noted that the information contained in the audited financial statements is reflective of all transactions for the fiscal year and serves as the University's fourth quarter financial report to the Board.

Teresa Johnson, Director of Budgets, reported on budget amendments for the period April 1 to June 30, 2007, as found on pages 37-40 of the agenda book.

**First Quarter
Financial Report**

MOTION: Ms. Dorton moved that the Board approve the President's recommendation. Ms. Pace seconded the motion.

VOTE: The motion carried.

The President recommended:

RECOMMENDATION: That the Board accept the financial statements and amend the operating budget for the first quarter of the fiscal year that will end June 30, 2008, and amend the operating budget.

(First Quarter Financial Statements attached to these minutes and marked VIII-A-4)

Mr. Fluty discussed the first quarter financial statements and significant trends and variances for the three-month period that are summarized on page 42. He noted that during the period July 1 to September 30, 2007, the University operated with a surplus of revenues over expenditures and transfers in the amount of \$18,086,308. He said that this level of operating surplus is expected at this time since most of the billings for the fall 2007 semester are reflected in the tuition and fees revenue and only expenditures through September 30, 2007, are reflected. The variance between revenues and expenditures will decrease as the fiscal year proceeds.

Ms. Johnson discussed budget amendments and noted that the budget was adjusted by \$593,648 and the amended budget as of September 30 was \$119,543,648. She also provided a capital outlay status report.

MOTION: Dr. O'Cull moved that the Board approve the President's recommendation. Mr. Merchant seconded the motion.

VOTE: The motion carried.

The President recommended:

Surplus Property

RECOMMENDATION: That the Board approve the proposed revision to the policy for the disposition of surplus personal property.

(Proposed Policy and additional background information attached to these minutes and marked VIII-A-5)

Mr. Walters discussed the proposed revision to the policy on the disposition of surplus personal property. He said that at its meeting on November 14, 1986, the Board approved a policy for the disposition of surplus personal property, which included farm animals, surplus plants and other farm laboratory by-products. Since the adoption of the policy, several changes have occurred in the methods available for disposition and updates

in the state's surplus personal property policy. As a result, the University's policy has been revised to reflect these changes. The most significant change in the proposed revised policy is the provision and procedure for the transfer of surplus personal property to organizations exempt from taxation under Internal Revenue Code Section 501 (c) (3).

MOTION: Ms. Dorton moved that the Board approve the President's recommendation. Ms. Pennington seconded the motion.

VOTE: The motion carried.

The President recommended:

**FKFAC Board of
Directors**

RECOMMENDATION: That the Board confirm the appointment of two new members of the Board of Directors of the Friends of the Kentucky Folk Art Center, Inc.

(Additional background information and list of new appointments attached to these minutes and marked VIII-A-6)

Keith Kappes, Vice President for University Relations, said that as an affiliated corporation of Morehead State University, the Board of Regents must confirm the appointment of members of the Friends of the Kentucky Folk Art Center (FKFAC) Board of Directors. The FKFAC Board has recommended the appointment of two board members – Richard Mook of Lexington and Grant Alden of Morehead.

MOTION: Ms. Pennington moved that the Board approve the President's recommendation. Ms. Pace seconded the motion.

VOTE: The motion carried.

The President recommended:

**2008-10 Executive
Branch Budget
Request**

RECOMMENDATION: That the Board of Regents ratify the University's 2008-2010 Executive Branch Budget Request.

(2008-2010 Executive Branch Budget Request and additional background information attached to these minutes and marked VIII-A-7)

Beth Patrick, Vice President for Planning, Budgets and Technology, said that the University was required to submit a 2008-2010 Executive Branch Budget Request by November 15, 2007, to the Governor's Office for Policy and Management, the Legislative Research Commission, and the Council on Postsecondary Education (CPE). This submission was made in accordance with the CPE's recommendation regarding the state appropriation and capital project request approved on November 5, 2007. The CPE's Biennial Budget Request for Morehead State University for general fund appropriations

(operating) is \$51,627,600 or a 7.1 percent increase for 2008-09 and \$54,430,000 or a 5.4 percent increase for 2009-10. Further, Ms. Patrick said that based on the University's success in meeting the degree production goals as defined in its Business Plan and outlined in the CPE's Double the Numbers Plan, MSU has the potential to receive an additional \$210,000 in the first year and \$772,500 in the second year of the biennium. Also, the CPE has included \$5,557,500 in its budget request as MSU's share of the Bucks for Brains Endowment Match Program.

Ms. Patrick provided a table showing MSU's Capital Projects Request for 2008-2010. The highest priority projects for the University that are included in CPE's 2008-2010 Capital Budget recommendation are:

Construct Space Science Center Star Theatre/Clean Room	\$ 9,641,000
Renovate & Expand Student Center, Phase II	26,000,000
(Note: Full project scope is requested at \$49,092,000)	
Capital Renewal, Maintenance, and Infrastructure Pool	4,677,300
Information Technology Initiatives/Equipment Pool	2,516,200

Discussion followed.

MOTION: Mr. Goodpaster moved that the Board approve the President's recommendation. Mr. Gay seconded the motion.

VOTE: The motion carried.

2007 Fall Enrollment Report

Dr. Hughes reported on Fall 2007 Final Enrollment. She reported that the good news is that head-count enrollment is up slightly at 9,066. (*Fall 2007 Final Enrollment Report attached to these minutes and marked VIII-B-1*)

Report on Health Insurance for 2008

Ms. Hogge reported on Health Insurance for Plan Year 2008. The University's 2007 health insurance carrier, CHA, was purchased by Humana who will take over as MSU's health care carrier beginning January 1, 2008. In making the transition, Ms. Hogge reported that there were four primary objectives in negotiating the health plan:

- Make the transition from CHA to Humana as seamless as possible
- Negotiate the lowest price with Humana while maintaining high quality healthcare
- Enhance consumer driven philosophy
- Incorporate employee suggestions into plan

Although MSU's health insurance increase for 2008 is 5.1 percent, the University will offer a new wellness incentive program that may allow employees to maintain their current 2007 health insurance premiums for the 2008 year. These incentives are (1) complete an online Humana Health Assessment health questionnaire, and (2) employees and spouses covered

by the plan who are non-tobacco users. (*Report on Health Insurance for Plan Year 2008 and Health Insurance Rates attached to these minutes and marked VIII-B-2*)

Report on Personal Service Contracts

Mr. Walters reported on Personal Service Contracts which represent contracts issued with amounts greater than \$10,000 between September 1 and November 15, 2007. One such contract was an amendment to the contract with McCarthy & Speaks Strategic Solutions for the period July 1, 2007, to June 30, 2008, in the amount of \$6,000 bringing the total contract amount to \$86,004 for the fiscal year.

Gift Income Report

Dr. Michael Seelig, Interim Vice President for Development, reported that the University is slightly ahead of last year in gifts to the University. He attributed this primarily to the gifts made for the acquisition of Eagle Trace. Dr. Seelig said that the Development Office has focused on providing increased training over the past few months to individual Development staff members who can travel and solicit gifts. In addition to traveling to Lexington, Louisville, Dayton, Cincinnati, Richmond, Columbus, staff also have traveled to Washington, DC; Sarasota and Winter Haven, Florida; Chattanooga and Nashville, Tennessee; and other locations. (*Gift Income Report attached to these minutes and marked VII-B-3*)

A question was raised about the gift related to the Congress of the US endowment in the amount of \$54,655. Dr. Seelig advised that when the former Bucks for Brains Program began, all of the state's universities were trying to raise private funds to come up with the match for the Bucks for Brains Program and several used federal funds that were matched by the Bucks for Brains Program. MSU had one such initiative through the Institute for Regional Analysis and Public Policy that was matched. Subsequently, the Council on Postsecondary Education discontinued the practice of allowing federal funds to be matched. However, CPE grandfathered in those arrangements that institutions had previously made.

President's Report

President Andrews congratulated John Merchant and Sylvia Lovely's husband, Bernie, on being appointed by Governor Beshear to his Economic Development Transition Team. Also, President Andrews reported on the following:

- Encouraged Board members to read the Executive Summary of the Kentucky Chamber of Commerce's Postsecondary Education Study, which is included in the Board packet. The purpose of the study was to get the business community more actively engaged in higher education.
- Since the last Board meeting, Dr. Andrews said that he had visited Morgan County High School and would be visiting Montgomery County High School the following day. He plans to visit all high schools in the University's service region.
- The University is holding forums in several Eastern Kentucky communities to unveil the newly developed Center for Regional Engagement. Forums have been held in Maysville, Jackson, Prestonsburg, Mt. Sterling, and West Liberty, and two more are scheduled next week in Ashland and Morehead. The forums will provide

an opportunity (1) to describe to these communities what the new Center for Regional Engagement is about, (2) to listen to community members' concerns on the issues and challenges facing our region, and (3) to get the best ideas on what the communities are interested in improving and how the University and communities can come together and share resources to accomplish these initiatives. A 16-member advisory committee has been appointed to guide and direct the activities of the Center.

- The good news about fall enrollment is that the University's freshman enrollment is up about 100 students, the highest since 2003. Also, this year's freshman class has the highest ACT composite score ever at 20.9. In addition, we have 60 new Governor's scholars and now more than 100 Governor's Scholars on the campus. Diversity Day was held in conjunction with Open House on November 10 and more than 300 attended the program and an additional 340 students participated in Open House for a record-breaking crowd. The University had 96 applications from minority students alone on that day.
- The search is underway for the Vice President for Development and the search committee has identified three candidates who will be invited to campus for interviews later this month.
- The consulting firm, Alexander Haas Martin & Partners, has completed both the external feasibility and internal readiness studies related to MSU's first capital campaign.
- The NCAA Self-Study is underway and will culminate with a team visiting the campus in October 2008.
- The Volleyball team won the OVC regular season championship.
- Carol Becker, Director of Financial Aid, has retired. Donna King has been appointed on an interim basis through June 30, 2008, to ensure excellence in customer service for all visitors and callers.
- A tabletop exercise was held earlier this week and plans are to have one each semester so everyone knows what his/her role is in the event of an emergency. A copy of the new Emergency Procedures Handbook was included in Board members' packets.

EXECUTIVE SESSION

Following the President's Report, Chairman Booth opened the floor for a motion to go into executive session to discuss the President's performance evaluation. No action will be taken during the closed session.

Dr. Irons moved that the Board go into Executive Session. Ms. Dorton seconded the motion. The motion carried.

PUBLIC SESSION

Chairman Booth declared the Board back in open session at 12:50 p.m. following about 30 minutes in Executive Session. Chairman Booth said that no action was taken in the closed session.

Bonus Plan for the President

Ms. Dorton moved that the Board adopt the plan that will assess the progress that the President of the University makes on goals articulated in a performance document organized along the framework of the strategic goals of the ASPIRE plan starting January 1, 2008. This plan will allow the Board to compensate the annual performance rating and assessment of the President with a bonus of up to 40 percent of the President's base salary.

Mr. Merchant seconded the motion. The motion unanimously carried.

CODE OF ETHICS FOR BOR

Chairman Booth appointed John Merchant, Lora Pace, and John O'Cull to serve on a committee to develop a Code of Ethics for the Board of Regents. Mr. Merchant will chair the committee.

ADJOURNMENT

There being no further business to conduct, Ms. Pennington moved that the meeting adjourn at 1 p.m. Ms. Dorton seconded the motion. The motion carried.

Respectfully submitted,



Carol Johnson, Secretary
Board of Regents

**2008 FOUNDERS DAY AWARD
FOR UNIVERSITY SERVICE**

**BOR (VI)
March 13, 2008**

Recommendation:

That the Board of Regents approve the selection of Dr. Marshall D. Banks as the recipient of the 2008 Founders Day Award for University Service.

Background:

The Founders Day Award for University Service was established by the Board of Regents in 1978 and has been presented each year to individuals with records of outstanding service to the University over a sustained period. The presentation is part of the annual Founders Day observance.

Previous recipients have included W. E. Crutcher, 1978; Linus A. Fair, 1979; Carl D. Perkins, 1980; Dr. Warren C. Lappin, 1981; Dr. Ted L. Crosthwait, 1982; Monroe Wicker, 1983; Lloyd Cassity, 1984; Grace Crosthwaite, 1985; Boone Logan, 1986; Dr. Rondal D. Hart, 1987; George T. Young, 1988; John E. Collis, 1989; Dr. Wilhelm Exelbirt, 1990; Dr. R. H. Playforth, 1991; Dr. Mary Northcutt Powell, 1992; Senator Woody May, 1993; Dr. J. E. Duncan, 1994; Sherman R. Arnett and Harlen L. Hamm, 1995; Dr. Adron Doran, 1996; Robert S. Bishop and Martin Huffman, 1997; Dr. Charles J. Pelfrey, 1998; Carolyn S. Flatt, 1999; Dr. Earl J. Bentley, 2000; Mrs. Mignon Doran, 2001; Dr. C. Nelson Grote, 2002; Merl F. Allen, 2003; Dr. John C. Philley, 2004; Dr. Charles M. Derrickson, 2005; Dr. John R. Duncan, 2006; and Steve A. Hamilton, 2007.

The Founders Day Committee recommended that the 2008 award be presented to Dr. Marshall D. Banks, a distinguished professor at Howard University in Washington, D.C., and an authority on the academic success of minority student athletes in college. The ceremony was part of the Founders Day Luncheon at 11:30 a.m. on Tuesday, March 11.

Dr. Banks is a native of Ashland who became the first African American athlete at Morehead State University and in the Ohio Valley Conference. A member of the University's Athletic and Alumni halls of fame, he earned a bachelor's degree at MSU and master's and doctoral degrees at the University of Illinois. He has served on the faculty of Howard University since 1978. In 1998 the University bestowed its highest award on Dr. Banks with the presentation of an honorary doctoral degree.

This year marks the 50th anniversary of Dr. Banks' historic decision to begin his college career at MSU.

**NAMING OF DAVID T. MAGRANE
MOLECULAR BIOLOGY LABORATORY**

**BOR (VII)
March 13, 2008**

Recommendation:

That the Board of Regents approve naming of the Molecular Biology Laboratory in recognition of Dr. David T. Magrane, former faculty member and chair of the Department of Biological and Environmental Sciences.

Background:

The naming of physical facilities at the University requires a recommendation from the President and approval of the Board of Regents. Traditionally, naming of facilities has been a permanent means of recognizing those who have provided outstanding support, financial or otherwise, to the institution or given exemplary personal service over a sustained period.

Dr. David T. Magrane served as chair of the University's Department of Biological and Environmental Sciences from 2000 until his retirement in 2007. He came to MSU in 1976 and was promoted to full professor in 1984. He was named MSU's Outstanding Professor in 1998 and was nominated by MSU for the Carnegie Outstanding National Teacher Award in 2000.

Dr. Magrane holds a bachelor's degree in Biology and a master's in Physiology from Drake University. After teaching for two years at Milliken University, he became an NIH pre-doctoral fellow at the University of Arizona, where he received his doctorate in animal physiology in 1972.

In addition to his reputation as a great teacher and his leadership in developing a strong curriculum, Dr. Magrane was instrumental in the planning and establishment of the Molecular Biology Laboratory which opened last fall in Lappin Hall. A group of his colleagues and former students started a campaign to raise \$25,000 for an endowment to name the laboratory in his honor for his dedication. The goal has been exceeded and proceeds from the naming project will be used to support the program needs of the laboratory.

**APPROVE NAMING OF LARRY A. WILSON
UNIVERSITY LANES**

**BOR (VII)
March 13, 2008**

Recommendation:

That the Board of Regents approve naming of the University Bowling Lanes in the Laughlin Health Building in recognition of Larry A. Wilson, successful bowling coach, faculty member and manager of the lanes.

Background:

The naming of physical facilities at the University requires a recommendation from the President and approval of the Board of Regents. Traditionally, naming of facilities has been a permanent means of recognizing those who have provided outstanding support, financial or otherwise, to the institution or given exemplary personal service over a sustained period.

Larry A. Wilson coached the University's bowling teams from 1972 until his retirement. He also served as manager of the University Lanes, as well as assistant director of intramurals and recreation. He taught physical education for 30 years and in the Upward Bound program for 13 years.

His leadership of the MSU bowling program resulted in the women's team being consistently ranked as one of the top five in the nation since 1989, including four national championships, a runners-up and a third place finish. His men's team was national runners-up and a third place finisher. Lady Eagle bowlers have been named Female Collegiate Bowler of Year on seven occasions.

Mr. Wilson holds bachelor's and master's degrees from the University. Following his retirement from full-time service, a group of former bowlers started a campaign to raise \$20,000 for an endowment to name the bowling lanes in his honor for his dedication to the MSU bowling program. The goal has been reached and proceeds will be used to support the Eagle bowling squads, including travel expenses, equipment and other needs.

**APPROVE REVIEW PROCESS FOR THE
CURRICULUM AUDIT AND
FRAMEWORK FOR GEN ED REFORM**

**(BOR VIII-A-1)
March 13, 2008**

Recommendation:

That the Board of Regents approve the review process for the Curriculum Audit.

That the Board of Regents approve the General Education Steering Committee's Framework for General Education Reform:

- Morehead State University will require 120 credit hours for graduation.
- General Education will consist of 33 credit hours with a minimum of 15 hours of core courses and a capstone course for a total of 36 credit hours.
- A centralized management and assessment of General Education will facilitate oversight and continuous improvement.

That the Board of Regents approve the timeline for Redesigning General Education proposed by the Faculty General Education Advisory Committee (FGEAC).

Background:

Review Process for Curriculum Audit

Reviewers of the curriculum audit reports (department chairs, deans, and provost) are charged with making one of the following recommendations with respect to each program reviewed:

1. Enhance the program through resource reallocation
2. Maintain the program and continue to explore continuous improvement opportunities
3. Maintain the program but with some modifications
4. Maintain the program with conditions
5. Delete or phase out the program

Reviewer recommendations will not yield a numerical score but will consider the relative importance of each set of criteria as defined below. The identified emphases will serve as a guide in shaping the reviewers recommendations and should be referenced at each level of reviews.

Each college will determine a process described by the "Action" section below.

Area of Evaluation	Criteria	Relative Emphasis	
Demand for the Program	Criterion#1: External Demand for the Program	0.14	20%
	Criterion# 2: Internal Demand for the Program	0.06	
Quality of the Program	Criterion# 3 Quality of Program Inputs and Processes	0.10	20%
	Criterion# 4: Quality of Program Outcomes	0.10	
Productivity and Cost of Program	Criterion# 5: Size, Scope, and Productivity of the Program	0.12	20%
	Criterion# 6: Fiscal Considerations of the Program	0.08	
Justification and Opportunity Analysis of Program	Criterion# 7: Impact, Justification, and Overall Essentiality of the Program	0.40	40%
	Criterion# 8: Opportunity Analysis of the Program		
	Criterion# 9: Recommendations		

Curriculum Audit Review Process and Timeline

Date(s)	Action	Comments
Due April 11	Curriculum audits with all documentation completed by each audit team and submitted to department chair.	Each department chair should develop a timeline for interim reports and updates to help audit teams remain on schedule and to provide opportunities for periodic interaction between chairs and faculty.
April 11 - May 9	<p>Department chair completes summative reportsⁱ and submits to the college dean.</p> <p>The college dean will distribute copies of all department chair summative reports to all other chairs in the same college.</p> <p>Audit team notebooks will remain in the dean's office for reviews by all department chairs.</p>	<p>Each college will establish a process for department reviews.</p> <p>Chairs should meet periodically with dean during development of department summative report. Chairs should also provide opportunities for departmental faculty feedback before forwarding summative report to the dean.</p> <p>The dean and chairs in the college will collectively discuss all program audits and chair summative reports.</p>
May 9-30	<p>Each dean will:</p> <ol style="list-style-type: none"> 1. Write a college-level summative reportⁱⁱ 2. Provide copies of the following to the other academic deans: <ol style="list-style-type: none"> a. The summative comments from each department chair within the college. b. The dean's college-level summative report. 3. Submit copies of the completed audit reports to Institutional Research. 	The dean and chairs in the college will meet collectively during development of dean's summative report for the college. The deans should specifically seek feedback from the faculty related to issues not previously considered.
Jun 2 – 27	<p>The academic deans and provost will:</p> <ol style="list-style-type: none"> 1. Review all department and college summative reports. 2. Collectively assess all academic programs as a basis for making resource allocation decisions. 	
July 31	Provost completes initial cumulative report with recommendations for academic affairs.	

Summer 08	Continued discussion between provost and deans; information shared with colleges and departments	
August – September	Faculty and staff discussion of recommendations; feedback to provost; provost finalizes report	
October	Provost reports to cabinet; budget requests for AA based on priorities; begin implementation	

¹ Department chair reports should provide summary recommendations/observations based on the review of all program reports within the department. Summative comments for each program should be no more than three pages. Depending on the nature of the recommendations, multiple programs may be addressed in a single summative report (programs recommended for consolidation, for example). The department chair's summary should include the following:

- An overall department review
- A recommendation regarding each program (one of the five recommendations identified at the beginning of this document)
- Comments regarding any discussions/recommendations for reorganization, realignment, or consolidation with programs outside the department or college

² Dean summative reports will follow the same format as chair summative reports, but will be based on all programs within the college.

General Education Reform

General Education Steering Committee's Framework Summary

Why?

- The current program has not been meaningfully assessed, nor does it lend itself to meaningful assessment. The latter is why overlaying an assessment component onto the current program is not a solution.
 - The Steering Committee considered the assessment issue at length and decided that it would move forward in guiding the development of a new general education program, and leave it to others to assess the current program. Since then, a few documents related to the assessment of the current program have been generated and made available to the Advisory Council.
- The current program (beyond the core) consists of a diverse menu of course choices distributed over various academic disciplines. It lacks cohesiveness, fails to articulate a clear vision of the attributes and abilities of a successful student, and lacks a framework for providing defensible evidence of teaching and learning accomplishments. Many courses serve multiple functions: general education, majors, minors, and service to other programs of study. Many of these courses would function better as they were originally designed (i.e., not as a general education course).
- Reform provides the opportunity to focus on outcomes-based student learning and to create outcomes that are not only measurable, but are educationally important and relevant to today's world and the changing needs of our student body. It enables us to create an effective culture of assessment, both formative and summative, that promotes continuous improvement. A new program composed of courses taken primarily for general education credit would not only ensure philosophical cohesion, it would better serve the educational needs of a student body that includes more non-traditional and under prepared learners.
- Reform provides an opportunity to more effectively align a general education program with academic programs of study. Although work intensive, this is the advantage of conducting a curriculum audit along with general education reform. This process will (and should) be transformational.
- It is essential that we create a general education program that can and does evolve with the changing needs of our student body, that responds in positive ways to social, political, economic, and technological change, and that positions our students to be competitive in a continuously changing job market. Holding ourselves to that standard requires that course and program assessments be carefully designed and integrated and that we use assessments to promote and ensure academic excellence throughout.

How?

- The General Education Steering Committee has considered general education reform since February 2007, becoming immersed in and discussing the issues, and producing two documents that help frame and guide the process:
 - Pathway to Success for the 21st Century: Redesigning General Education
 - FGEAC Descriptions, Expectations and Responsibilities
- The GESC has established a time line for the reform effort.
- The GESC has built a General Education Reform website to provide a resource for the reform effort and a venue to help insure transparency and openness of the process.

- The Faculty Senate has authorized the formation of the Faculty General Education Advisory Committee which is charged with the task of moving the reform process forward by developing a new general education program defined by measurable learning outcomes and consistent with external general education mandates (SACS, CPE, etc), identifying and recommending appropriate assessment strategies, overseeing the development of criteria for new general education courses, and developing and recommending a committee structure to review and approve new general education course proposals.
- The FGEAC is strongly encouraged to reach out and include other members of the campus community by way of membership on FGEAC committees focused on various components of the reform process and participation in campus forums.
 - For example, there are people on campus who have experience and knowledge in developing curricula and appropriate assessments. Reaching out to these folks can enhance the conversation and facilitate the sharing of ideas.
- The role of the GESC is to provide direction, guidance, assistance, and support to the FGEAC.
- To date the FGEAC has developed a draft list of Learner Outcomes, is exploring what other institutions are doing in general education reform, identifying best practices in assessment, gathering information from focus groups and forums, and preparing for participation in an AAC&U General Education Conference in Boston (21 -24 February 2008).
- The most immediate milestone for the FGEAC is to have a proposed general education framework ready for a campus-wide faculty consideration and vote by the end of April 2008. This framework should include proposed assessment strategies.

Centralized General Education Unit

- The GESC strongly recommends a central unit that would more effectively coordinate course offerings in the general education program; will implement effective assessment strategies; collect, organize, and analyze assessment data; use that data to make necessary adjustments to the program; and provide assessment data for various accreditation and accountability reports.
- Establishing centralized leadership and accountability will assure a focus on general education as a critical part of the overall educational experience of the undergraduate student. Redefining that experience within the context of a traditional liberal education focused intentionally and specifically on developing the best qualities and outcomes in our graduates should engage the institution's best teachers. Teaching in the general education program should be considered an honor, and ought to attract some of our best faculty.
- MSU is considering several options as it moves toward developing and adopting differentiated faculty workloads. In this context, faculty would be able to select general education courses as part of a teaching component in a palette that also includes some mix of advising, research, service, etc.
- The curriculum audit process will help inform how Academic Affairs will be re-structured so that its resources and reporting channels are streamlined, and that all academic programs, including general education, are more effectively aligned with MSU's Mission. In fact, the institution is in the midst of an overall re-alignment as

evidenced by the development of a business plan, curriculum audit, and general education reform.

Interdisciplinary Courses

- When the current general education program was conceived and implemented in the mid-1990s, it included a required paired course component as a way to bridge writing with specific content areas. Although a good concept, the scheduling logistics became untenable, and the requirement was abandoned after a few years.
- Reform provides an opportunity to develop interdisciplinary courses that address some set of general education learner outcomes as a way for students to understand the interconnectedness of the human experience. This does not mean that all general education courses will necessarily be interdisciplinary, nor does it mean that interdisciplinary courses inherently lack rigor. The level of quality and rigor are a function of the individual faculty that delivers the course. We expect that there will be content-specific courses developed, submitted and approved for inclusion in the general education program. The program, then, would include a mix of both types of courses.

Working Strategies

- Morehead State University will require 120 credit hours to graduation.
- General Education will consist of 33 credit hours with a minimum of 15 hours of core courses and a capstone course for a total of 36 credit hours.
- A centralized management and assessment of General Education will facilitate oversight and continuous improvement.

FGEAC Redesigning General Education Timeline		
	COMPLETED	TARGETED COMPLETION
Meeting between Provost, GESC and FGEAC to discuss revised process for Redesigning General Education Timeline		March 12, 2008
FGEAC meets to form subcommittees and assign tasks for assessment of current Gen Ed program		March 26, 2008
FGEAC meets to discuss results from each Gen Ed assessment subcommittee		April 7, 2008
FGEAC meets to review draft of report on the current Gen Ed program		April 23, 2008
FGEAC submits report on the state of current Gen Ed program to Provost		May 7, 2008
FGEAC organizes documents/activities to be used in department workshops for Fall 08 (including Gen Ed report and models of learner outcomes and assessment practices)		August 20, 2008
FGEAC conducts workshops for departments explaining the strengths/weaknesses of current Gen Ed program and solicits ideas for improving general education		September 1-30, 2008
FGEAC conducts workshops on "best practices" of Gen Ed programs and solicits ideas for improving Gen Ed		October 1-30, 2008
FGEAC develops Gen Ed Framework (including learner outcomes, assessment strategies, and other best practices)		November 1-December 15, 2008

FGEAC submits Gen Ed Framework to Provost		January 7, 2009
FGEAC solicits campus feedback on new Gen Ed Framework		January 14 – February 16, 2009
FGEAC submits revised Gen Ed Framework to Provost		March 2, 2009
Faculty endorsement of new Gen Ed program		March 23, 2009
President's Cabinet votes to approve new Gen Ed program		April 2009
FGEAC develops guidelines for new Gen Ed courses, assessment, and new general education committee structure for reviewing and approving courses		May 2009 – September 2009
FGEAC submits proposed guidelines for new Gen Ed courses, assessment and new Gen Ed committee structure for reviewing and approving courses to Provost		October 1, 2009
Faculty Senate votes to establish Gen Ed Committee to review and approve new Gen Ed courses, with a priority on "core" courses.		November 1, 2009
Professional Development opportunities for faculty to develop and teach Gen Ed courses become available.		November 2009
Deadline for submission of General Education "core" courses.		February 15, 2010
Approval of General Education "core" courses.		May 15, 2010
Trial offering of new General Education "core" courses		Fall 2010
Evaluation of Fall 2010 new Gen Ed courses		Report by March 1, 2011

Trial offering of new General Education "core" courses continues		Spring 2011
Evaluation of Spring 2011 new Gen Ed courses		Report by June 30, 2011
Workshop for Gen Ed faculty to share AY 2010-2011 Gen Ed course trial results		Early August 2011
Development, submission, review, and approval of new General Education "theme" courses.		Fall 2009 – Spring 2011
Registrar begins building new Gen Ed courses into the AY 2011/2012 class schedules.		Fall 2010
Full Implementation of re-designed General Education Program.		Fall 2011

APPROVE TENURE WITH PROMOTION, 2008

**BOR (VIII-A-2)
March 13, 2008**

Recommendation:

That the Board of Regents approve the granting of tenure and promotion to those who are assistant professors to the associate professor rank for the following faculty members with the issuance of their contracts for the 2007-2008 year:

Dr. Lola Aagaard-Boram, assistant professor of education
Dr. Martha Decker, assistant professor education
Mr. Glenn Ginn, assistant professor of music
Dr. Kitty Hazler, assistant professor of education
Mr. Jeffrey Hill, assistant professor of mass communication
Dr. Scott Meisel, assistant professor of accounting
Dr. Christopher Miller, assistant professor of education
Dr. Sean Reilley, assistant professor of psychology
Dr. Wayne Christopher Schroeder, assistant professor of mathematics
Dr. Paul Steele, associate professor of sociology
Mr. Gregory Wing, assistant professor of music
Dr. Troy Wistuba, assistant professor of agriculture and human science

Background:

Assistant professors who successfully gain tenure are automatically promoted to the rank of associate professor without further review by the University Promotion Committee. Faculty members are responsible for developing their own tenure portfolios for submission to their peers and administrative supervisors for analysis and review during the first semester of the last year of their probationary period. These portfolios are reviewed by departmental committees, as well as by the candidate's department chair and college dean. The University Tenure Committee receives and reviews the recommendations from these peer groups and administrators and forwards its recommendations to the Provost. The President, based upon recommendations from the Provost, submits his recommendations to the Board of Regents.

APPROVE SABBATICAL LEAVES, 2008-2009

**BOR (VIII-A-3)
March 13, 2008**

Recommendation:

That the Board of Regents approve the granting of sabbatical leaves for the following faculty:

Haiwook Choi, Spring 2009
Mee-Ryoung Shon, Fall 2008
Edna Schack, Fall 2008
Joy Gritton, Fall 2008
Elizabeth Mesa-Gaido, Spring 2009
Eugene Hastings, Fall 2008
Sylvia Henneberg, Fall 2008 and Spring 2009
Ric Caric, Fall 2008
Jason Holcomb, Fall 2008
Gary O'Dell, Spring 2009
Bernadette Barton, Fall 2008 and Spring 2009

Background:

Faculty members desiring sabbatical leaves submit their application to be evaluated by their departmental committee, department chair, college dean, and the Professional Development Committee. These committee evaluations are forwarded to the Provost who recommends to the President for his recommendation to the Board of Regents.

RATIFY PERSONNEL ACTIONS

**BOR (VIII-A-4)
March 13, 2008**

Recommendation:

That the Board ratify the Personnel Actions for the period November 12, 2007, through February 15, 2008.

Background:

The Personnel Action Request Report includes actions related to:

- 1) full-time and continuing part-time faculty, librarians and Executive, Administrative and Managerial employees, excluding supplemental actions not listed under Item 3, below;
- 2) full-time and continuing part-time non-classified Executive, Administrative and Managerial and Professional Staff positions (including supplemental actions);
- 3) supplemental actions for faculty acquiring managerial duties, excluding normal grant activities;
- 4) discipline;
- 5) leave of absences
- 6) sabbaticals; and
- 7) retirements.

MOREHEAD STATE UNIVERSITY
STANDING I AND STANDING II POSITIONS SUMMARY
02/15/08

<u>DEPARTMENT NAME</u>	<u>July 1 Authorized Positions</u>	<u>Current Authorized Positions</u>	<u>+/- Position Adjustments</u>	<u>Current Position Strength</u>	<u>% Current Strength</u>
OFFICE OF THE PRESIDENT	5.25	5.25	0.00	5.25	100.00
DIVISION OF UNIVERSITY RELATIONS	33.00	33.00	0.00	32.00	96.97
DIVISION OF DEVELOPMENT	16.00	16.00	0.00	13.00	81.25
DIVISION OF PLANNING, BUDGETS AND TECHNOLOGY	48.75	53.75	5.00	50.75	94.42
DIVISION OF ADMINISTRATION AND FISCAL SERVICES	72.00	74.00	2.00	72.00	97.30
FACILITIES MANAGEMENT	158.70	158.70	0.00	150.70	94.96
DIVISION OF STUDENT LIFE	152.99	155.99	3.00	144.49	92.63
DIVISION OF ACADEMIC AFFAIRS	27.50	28.50	1.00	26.00	91.23
CAUDILL COLLEGE OF HUMANITIES	166.70	166.70	0.00	164.25	98.53
COLLEGE OF BUSINESS	52.50	52.50	0.00	49.50	94.29
COLLEGE OF EDUCATION	119.00	119.00	0.00	111.00	93.28
COLLEGE OF SCIENCE AND TECHNOLOGY	162.30	162.30	0.00	150.30	92.61
INSTITUTE FOR REGIONAL ANALYSIS & PUBLIC POLICY	16.50	16.50	0.00	15.50	93.94
GRADUATE AND UNDERGRADUATE PROGRAMS	47.00	46.00	-1.00	45.00	97.83
CAMDEN-CARROLL LIBRARY	39.00	39.00	0.00	34.00	87.18
	1117.19	1127.19	10.00	1063.74	94.37

NOTE: Positions are expressed in terms of full-time equivalency.

DEFINITIONS OF THE DIFFERENT KINDS OF APPOINTMENTS

- Full-Time Standing:** A Full-Time Standing Appointment designates an appointment that is full-time and for which no ending date is specified. Such appointments are terminable in accordance with the appropriate University policy. Full-time Standing Appointments must be backed with budgeted funds. Full-Time Standing Appointments may be used for all four payroll classification categories namely 1) Academic; 2) Administrative; 3) Staff Exempt; and 4) Staff Nonexempt (see PG-2). Full-Time Standing Appointments may be specified for nine, ten, eleven, or twelve months per fiscal year. This type of appointment is provided all regular University benefits.
- Full-Time Fixed:** A Full-Time Fixed Appointment designates an appointment that is full-time for a fixed period of time and for which an ending date is specified. Such appointments may be specified for nine, ten, eleven, or twelve months. The appointments do not have to be backed by permanent funds. Full-Time Fixed Appointments may be used for all four payroll classification categories namely 1) Academic; 2) Administrative; 3) Staff Exempt; and 4) Staff Nonexempt (see PG-2). This includes instructors and any other individuals in a classification covered by the tenure regulations. Such appointments are discontinued automatically at the specified ending date. Appointments may be terminated before the ending date for cause or business necessity. Full-Time Fixed Appointments may be renewed. Persons appointed to Full-Time Fixed Appointments are not converted to Full-Time Standing Appointments without an appropriate search or search waiver. This type of appointment is provided all regular University benefits.
- Supplemental:** A Supplemental Appointment designates an appointment which is supplementary to a Full-Time Standing or Full-Time Fixed Appointment and has the effect of providing an additional contractual provision beyond the term of the Full-Time Standing or Full-Time Fixed Appointments. For example, a Supplemental Appointment may be used if an individual whose regular appointment is for nine months but whose appointment is extended for one to three additional months. Supplemental Appointments will also be used to designate those appointments which are supplementary to Full-Time Standing or Full-Time Fixed Appointments to compensate for approved additional services normally outside the scope of regular duties. For example, A Supplemental Appointment can be used when an eligible employee is employed to teach a course for additional compensation. Regular University benefits, except sick leave and vacation accrual, continue with a Supplemental Appointment.

APPOINTMENT STATUS ACTIONS

11/12/2007 - 2/15/2008

Department/Office	Name	Effective Date	Ending Date	Title	Contract Months	Salary	Employment Status	Employment Action
Hires								
Development	Shaw, James	03/03/08		Vice President for Development	12	\$160,000.00	Full-Time Standing, Prob.	Hire-New
Industrial Ed. & Tech.	Wogoman, Joyce	01/07/08		CTE Coord/Asst. Prof. CTE	12	\$75,000.00	Full-Time Standing	Hire-New
Nursing	Brickey, Carol	08/07/08		Asst. Prof. of Nursing	9	\$45,000.00	Full-Time Standing	Hire-New
Office of the Provost	Maxwell, Bruce	01/16/08	06/30/08	Asst. to Prov./Proj. Spec	12	\$70,000.00	Full-Time Fixed, Prob.	Hire-New
Eng. Foreign Lang. & Philo.	Mandrell, Elizabeth	01/16/08	05/30/08	Visiting Faculty/Site Dir.	9	\$40,000.00	Full-Time Fixed	Hire-New
Athletics/Football	Ballard, D. Matt	01/01/08	12/31/08	Head Football Coach	12	\$100,000.00	Full-Time Fixed	Hire-Renewal
Athletics/Football	Dunn, Gary	01/01/08	12/31/08	Asst. Football Coach	12	\$50,000.00	Full-Time Fixed	Hire-Renewal
Athletics/Football	Gamer, Christopher	01/01/08	12/31/08	Asst. Football Coach	12	\$35,887.00	Full-Time Fixed	Hire-Renewal
Athletics/Football	Gilliam, John	01/01/08	12/31/08	Asst. Head Football Coach	12	\$57,324.00	Full-Time Fixed	Hire-Renewal
Athletics/Football	Humphries, Paul	01/01/08	12/31/08	Asst. Football Coach	12	\$35,450.00	Full-Time Fixed	Hire-Renewal
Athletics/Football	Tenyer, Robert	01/01/08	12/31/08	Asst. Football Coach	12	\$43,763.00	Full-Time Fixed	Hire-Renewal
Athletics/Women's Soccer	Aubry, Erin	01/01/08	12/31/08	Women's Head Soccer Coach	12	\$45,001.00	Full-Time Fixed	Hire-Renewal
Athletics/Women's Soccer	Manard, Kristal	01/01/08	12/31/08	Asst. Soccer Coach	12	\$25,375.00	Full-Time Fixed	Hire-Renewal
Athletics/Women's Volleyball	Gordon, James	01/01/08	12/31/08	Women's Head Volleyball Coach	12	\$50,001.00	Full-Time Fixed	Hire-Renewal
Athletics/Women's Volleyball	Grunwald, Kristopher	01/01/08	12/31/08	Asst. Volleyball Coach	12	\$35,000.00	Full-Time Fixed	Hire-Renewal
Leave Of Absences								
Geo., Govt. & History	Hennen, John	01/01/08	05/09/08	Assoc. Prof. of History	9			LOA With Pay-Sabbatical
Geo., Govt. & History	N'Daye, Noelle	12/02/07	05/10/08	Asst. Prof. of Government	9			LOA Without Pay-Medical
Geo., Govt. & History	N'Daye, Noelle	11/12/07	11/19/07	Asst. Prof. of Government	9			LOA Without Pay-Personal
Mgmt., Mrk. & Real Estate	Cowart, Lary	01/01/08	12/31/08	Assoc. Prof. of Real Estate	9			LOA Without Pay-Personal
Eng. Foreign Lang. & Philo.	Adams, Annie	01/14/08	05/09/08	Assoc. Prof. of English	9			LOA Without Pay-Sabbatical
Eng. Foreign Lang. & Philo.	Neeper, Layne	01/14/08	05/09/08	Assoc. Prof. of English	9			LOA Without Pay-Sabbatical
Building Maintenance	Tabor, Allen	01/17/08	01/18/08	Maintenance Technician II	12			LOA Without Pay-Suspension
Other								
Athletics/Football	Tenyer, Robert	01/01/08		Asst. Football Coach	12	\$44,263.00		Other-Advanced Degree Incr.
Mgmt., Mrk. & Real Estate	Whitaker, Brian	01/14/08		Asst. Prof. of Management	9	\$85,000.00		Other-Advanced Degree Incr.
MSU @ Prestonsburg	Bowling, Lula	01/01/08		Dir., MSU @ Prestonsburg	12	\$81,114.00		Other-Advanced Degree Incr.
Athletics/Baseball	Sorg, John	12/28/07		Head Baseball Coach	12			Other-Probation Completed
Athletics/Football	Humphries, Paul	08/12/07		Asst. Football Coach	12			Other-Probation Completed
Athletics/Men's Basketball	Reynolds, Kevin	12/22/07		Asst. Basketball Coach	12			Other-Probation Completed
Athletics/Women's Basketball	Allen, Ashley	01/12/08		Asst. Basketball Coach	12			Other-Probation Completed
Athletics/Women's Basketball	Bradbury, Michael	11/03/07		Head Women's Basketball Coach	12			Other-Probation Completed
Athletics/Women's Golf	Barker, Stephanie	01/19/08		Women's Head Golf Coach	12			Other-Probation Completed
Athletics/Women's Softball	Bruder, Holly	12/29/07		Women's Softball Coach	12			Other-Probation Completed
Educational Service Unit	Gold, Rosemarie	11/12/07		Dir., Educational Service Unit	12			Other-Probation Completed
Enrollment Services	Liles, Jeffrey	10/28/07		Asst. V.P., Enroll. Serv.	12			Other-Probation Completed
Athletics/Women's Basketball	Ellison, Harold	11/10/07		Asst. Basketball Coach	12	\$50,750.00		Other-Probation Comp./ATB Inc.
Athletics/Women's Basketball	King, Valerie	11/10/07		Asst. Basketball Coach	12	\$33,495.00		Other-Probation Comp./ATB Inc.
Human Resources	Gniot, Phillip	10/24/07		Director of Human Resources	12	\$88,813.00		Other-Probation Comp./ATB Inc.
Promotions								
Communications & Marketing	Hornbuckle, Jami	01/16/08		Asst. VP, Comm. & Marketing	12	\$83,059.00	Full-Time Standing	Promotion
VP for Plan., Bud. & Tech.	Cornett, Andrea	01/02/08	06/30/08	Asst. to VP for Plan. Bud. Tech.	12	\$91,300.00	Full-Time Fixed	Promotion

APPOINTMENT STATUS ACTIONS

11/12/2007 - 2/15/2008

Department/Office	Name	Effective Date	Ending Date	Title	Contract Months	Salary	Employment Status	Employment Action
Terminations								
Geo., Govt. & History	Goldey, Gregory	11/28/07		Assoc. Prof. of Government	9			Term-Death
Camden Carroll Library	Carroll, Julie	12/20/07		Library Associate I (A)	12			Term-Discharge
Registrar	Washington, Betty	01/30/08		Assistant Registrar	12			Term-Discharge
Telecommunications	Compton, Larry	02/19/08		Technology Consultant I	12			Term-Discharge
IRAPP	Brooks, Stefan	05/10/08		Asst. Prof. of Government	9			Term-Release
Agricultural & Human Sci.	Warber, John	01/02/08		Asst. Prof. of Human Sciences	9			Term-Resignation
CDPVTC	Bentley, Scottie	02/14/08		Residential Adjustment Counselor	12			Term-Resignation
Curriculum & Instruction	Hamblin, David	05/09/08		Asst. Professor of Education	8			Term-Resignation
Curriculum & Instruction	McWright, Buford	12/14/07		Visiting Asst. Professor	9			Term-Resignation
IRAPP	Cave, Lisa	01/11/08		Asst. Prof. of Economics	9			Term-Resignation
Nursing-ADN Program	Herald, Ronald	05/10/08		Asst. Professor of Nursing	9			Term-Resignation
Curriculum & Instruction	Letendre, Wanda	05/10/08		Assoc. Prof. of Education	9			Term-Retirement
KY Senior Savings Medicare	Howard, Ethel	02/29/08		KY Senior Med. Director	12			Term-Retirement
Nursing-BSN Program	Gross, Janet	06/30/08		Professor of Nursing	9			Term-Retirement
Police Department	Cline, Joseph	01/31/08		Chief of Police	12			Term-Retirement
Student Activities	Townsend, Mildred Sue	12/31/07		Secretary Specialist	12			Term-Retirement
VP for Student Life	Scruggs, Jeanie	05/31/08		Admin. Asst., VP Stud. Life	12			Term-Retirement
Total Number of PARs = 56								

SUPPLEMENTAL ACTIONS

11/12/2007 - 2/15/2008

Department/Office	Name	Title	Effective Date	Ending Date	Salary	Description
Art	Gritton, Joy	Assoc. Prof. of Art	01/14/08	05/09/08	\$2,500.00	Dir., Inter. App. Stud. Prog.
Athletics/Football	Ballard, D. Matt	Head Football Coach	01/09/08	01/09/08	\$4,400.00	Eagle Sports Network
Athletics/Men's Basketball	Tyndall, Donald	Head Men's Basketball Coach	01/01/08	12/31/08	\$1,500.00	Donald Tyndall Show
Athletics/Men's Basketball	Tyndall, Donald	Head Men's Basketball Coach	01/09/08	01/09/08	\$7,500.00	Eagle Sports Network
Athletics/Women's Basketball	Bradbury, Michael	Women's Head Basketball Coach	01/09/08	01/09/08	\$5,000.00	Eagle Sports Network
Athletics/Women's Golf	Barker, Stephanie	Women's Head Golf Coach	01/09/08	01/09/08	\$1,200.00	Vehicle Allowance
Athletics/Women's Volleyball	Gordon, James	Women's Head Volleyball Coach	02/04/08	02/04/08	\$1,499.00	Conference Champions
Athletics/Women's Volleyball	Grunwald, Kristopher	Asst. Volleyball Coach	01/01/08	02/15/08	\$1,108.00	Conference Champions
Communication & Theatre	Willenbrink, Robert	Dept. Chair, Comm. & Theatre	01/14/08	05/09/08	\$2,500.00	Interim Honors Director
Curriculum & Instruction	Hazler, Kitty	Asst. Prof. of Education	01/07/08	05/12/08	\$6,000.00	Dir., KY Reading Project
Development	Seelig, John Michael	Dean of Humanities	01/01/08	03/31/08	\$3,222.00	Interim VP for Development
Health, PE & Sport Sci.	Ballard, D. Matt	Head Football Coach	01/14/08	05/09/08	\$1,400.00	Teach 2 hrs.
Health, PE & Sport Sci.	Gilliam, John	Asst. Football Coach	01/14/08	05/09/08	\$700.00	Teach 1 hr.
Learn. Lead. Comm.	Lindell, Calvin	Asst. Prof. of Speech	08/20/07	12/14/07	\$6,051.00	Interim. Dir., LLC
Office of the Provost	Phillips, Clarenda	Dept. Chair, SSWC	08/01/07	06/30/08	\$10,000.00	Interim Asst. Provost
Regional Steward	Rudy, David	Assoc. Provost RE & Dean, IRAPP	07/01/07	06/30/08	\$12,000.00	Assoc. Provost, Regional Engage.
Total Number of Supplemental PARs = 16						

**APPROVE CONTRACTS FOR
BANKING SERVICES**

**BOR (VIII-A-5)
March 13, 2008**

Recommendation:

That the Board exercise the option to renew the banking services contracts for the period July 1, 2008 to June 30, 2009, with US Bank of Morehead for the main campus banking, and with Citizens National Bank in Ashland, Commercial Bank in West Liberty, Citizens National Bank in Prestonsburg, and Citizens Bank and Trust in Jackson to continue to serve as depositories for funds collected at the extended campus centers. Also, that the Board designate Traditional Bank in Mt. Sterling to serve as the depository bank for the regional campus in that city.

Background:

The University is required by KRS Chapters 41 and 164A to designate depository banks for all funds collected. The methods for securing such services are set forth in the Kentucky Model Procurement Code, KRS Chapter 45A.

Using the guidelines for competitive bidding of contracts, bids for banking services were requested in 2007 from the four banks having a presence in Morehead. At the close of that process, a contract was awarded to US Bank for the period beginning on July 1, 2007 and ending on June 30, 2008. The contract contained options for four additional one-year renewal periods.

Contracts were also awarded to banks in Ashland, West Liberty, Prestonsburg, and Jackson, for banking services for the regional campuses in those cities. These accounts function as clearing accounts for regional campus business transactions. Receipts deposited into the accounts are transferred to the main campus account on a frequent basis. The contracts are with Citizens National Bank in Ashland, Commercial Bank in West Liberty, Citizens National Bank in Prestonsburg, and Citizens Bank and Trust in Jackson.

The term of the banking services agreement for the Mt. Sterling regional campus does not expire until June 30, 2008. Proposals were solicited from banks in that community to provide banking services at that campus beginning July 1, 2008. The proposal from Traditional Bank was determined to best fit the regional campus banking needs.

All contracts will be effective from July 1, 2008 to June 30, 2009 with options to renew the contracts for three additional one-year periods.

Prepared by: Michael R. Walters

**ACCEPT SECOND QUARTER
FINANCIAL REPORT AND
AMEND OPERATING BUDGET**

**BOR (VIII-A-6)
March 13, 2008**

Recommendation:

That the Board accept the financial statements and amend the operating budget for the second quarter of the fiscal year that will end June 30, 2008, and amend the operating budget.

Background:

The University has a statutory requirement to furnish quarterly financial reports to the Board of Regents. Financial statements have been prepared as of December 31, 2007, the second quarter of the fiscal year ending June 30, 2008. The statements, along with management's discussion and analysis and budget amendment information are attached.

Management's Discussion and Analysis
Second Quarter Financial Statements
Morehead State University
December 31, 2007

This discussion and analysis of Morehead State University's financial statements provides an overview of the University's financial activities for the six months that ended on December 31, 2007. The statements and this discussion and analysis have been prepared by Accounting and Budgetary Control staff.

Using These Financial Statements

This report contains the Statements of Revenues, Expenditures and Changes in Fund Balance and provides information about the unrestricted current funds revenues, expenditures and transfers of the University. The statements are prepared on an accrual basis and reflect the results of all transactions that affect the financial status of Morehead State University. These financial statements have not been prepared in full accordance with *Government Accounting Standards Board Statement 35* (GASB 35). Interim statements are prepared using a fund approach to facilitate budget comparisons and management decisions. Year-end statements are prepared in the GASB 35 format.

Financial Highlights

Morehead State University's financial picture remains stable through the second quarter of the 2007-2008 fiscal year. During the six month period July 1, 2007 through December 31, 2007 the University operated with a surplus of revenues over expenditures and transfers in the amount of \$27,916,458. This level of operating surplus is expected at this time, since most of the billings for the Spring 2008 semester are reflected in the tuition and fees revenue and only expenditures through December 31, 2007 are reflected. As the fiscal year proceeds, the variance between revenues and expenditures will decrease and should reflect a more appropriate operating surplus or deficit.

Significant trends and variances for the six months are summarized as follows:

- ▶ Total revenues increased \$7.3 million over last year to \$83.6 million. Tuition & fees increased \$3.8 million, auxiliary enterprises increased \$1.6 million, and other categories increased \$1.9 million (net).
- ▶ The total actual revenue percent to budget increased .8% to 69.6% versus 68.8% at 12/31/2006. Housing revenue increased 13%, other auxiliary and other revenue decreased 1.2%, and educational and general revenue increased .18%, compared to the previous year.
- ▶ Total Expenses increased \$6.4 million over last year to \$55.7 million. Increases in the E & G expenses make up the \$6.4 million increase.

- ▶ Net change in fund balance increased \$.9 million to \$27.9 million as compared to \$27.0 million at 12/31/06. This is 3.2% increase over the previous year.

MOREHEAD STATE UNIVERSITY
Unrestricted Current Funds
Statements of Revenues, Expenditures and Changes in Fund Balance
For the Six Months Ended December 31, 2007 and 2006

	2007-2008			2006-2007		
	Amended Budget	Actual	Percent of Actual to Budget	Amended Budget	Actual	Percent of Actual to Budget
REVENUES						
Educational and General						
Tuition and Fees	\$ 47,898,031	\$42,287,070	88.29%	\$ 44,692,750	\$ 38,500,072	86.14%
Gov't Appropriations	49,297,600	26,814,799	54.39%	45,462,600	25,035,395	55.07%
Indirect Cost Reimbursement	365,000	192,559	52.76%	365,000	326,620	89.48%
Sales & Services of Ed. Activities	1,421,280	1,113,576	78.35%	1,455,396	1,544,949	106.15%
Other Sources	3,024,807	2,495,947	82.52%	2,745,511	1,792,602	65.29%
Budgeted Fund Balance - E & G	5,738,126	0	0.00%	4,869,748	0	0.00%
Total Educational and General	\$ 107,744,844	\$72,903,951	67.66%	\$ 99,591,005	\$ 67,199,638	67.48%
Auxiliary Enterprises						
Housing	\$ 7,113,700	\$ 7,711,683	108.41%	\$ 6,796,800	\$ 6,482,310	95.37%
University Store	3,759,708	2,371,328	63.07%	3,687,172	2,185,740	59.28%
Food Services	707,500	400,188	56.56%	687,500	375,277	54.59%
Other	663,893	214,865	32.36%	187,500	73,776	39.35%
Total Auxiliary Enterprises	\$ 12,244,801	\$10,698,064	87.37%	\$ 11,358,972	\$ 9,117,103	80.26%
TOTAL REVENUES	\$ 119,989,645	\$83,602,015	69.67%	\$110,949,977	\$ 76,316,741	68.78%

MOREHEAD STATE UNIVERSITY
Unrestricted Current Funds
Statements of Revenues, Expenditures and Changes in Fund Balance
For the Six Months Ended December 31, 2007 and 2006

	2007-2008			2006-2007		
	Amended Budget	Actual	Percent of Actual to Budget	Amended Budget	Actual	Percent of Actual to Budget
EXPENDITURES AND TRANSFERS BY DIVISION						
Educational & General						
President & Administration	\$ 803,568	\$ 411,891	51.26%	\$ 899,109	\$ 425,558	47.33%
University Relations	3,134,533	1,626,450	51.89%	2,921,700	1,389,396	47.55%
Development	1,081,001	463,422	42.87%	1,076,339	525,719	48.84%
Administration & Fiscal Services	12,448,733	7,061,227	56.72%	11,274,330	5,728,288	50.81%
Planning & Technology	6,579,648	4,071,380	61.88%	4,926,713	2,797,429	56.78%
Student Life	21,899,593	10,965,633	50.07%	19,321,834	9,678,844	50.09%
Academic Affairs	53,983,642	23,157,695	42.90%	51,166,105	21,831,042	42.67%
Other	7,024,278	2,395,989	34.11%	7,134,571	1,395,064	19.55%
Total Educational & General	\$ 106,954,996	\$50,153,687	46.89%	\$ 98,720,701	\$ 43,771,340	44.34%
Auxiliary Enterprises						
Housing	\$ 8,138,112	\$ 3,228,915	39.68%	\$ 8,085,002	\$ 3,162,674	39.12%
University Store	3,507,156	1,772,375	50.54%	3,326,772	1,957,278	58.83%
Food Services	459,896	205,730	44.73%	436,005	215,433	49.41%
Other	929,485	324,850	34.95%	381,497	169,254	44.37%
Total Auxiliary Enterprises	\$ 13,034,649	\$ 5,531,870	42.44%	\$ 12,229,276	\$ 5,504,639	45.01%
TOTAL EXPENDITURES AND TRANSFERS BY DIVISION	\$ 119,989,645	\$55,685,557	46.41%	\$110,949,977	\$ 49,275,979	44.41%
NET CHANGE IN FUND BALANCE		\$27,916,458			\$27,040,762	

MOREHEAD STATE UNIVERSITY
Unrestricted Current Funds
Budget Amendments
For the Period October 1, 2007 to December 31, 2007

Description	Amended Budget As Of 10/1/2007	Adjustments	Amended Budget As Of 12/31/2007
Revenues and Other Additions			
Tuition and Fees	\$ 47,898,031	\$ -	\$ 47,898,031
Government Appropriations	49,297,600	-	49,297,600
Indirect Cost Reimbursement	365,000	-	365,000
Sales and Services of Ed. Activities	1,350,641	70,639	1,421,280
Other Sources	2,955,681	69,126	3,024,807
Budgeted Fund Balance - E&G	5,550,419	187,707	5,738,126
Auxiliary Enterprises	11,986,448	6,960	11,993,408
Budgeted Fund Balance - AUX	139,828	111,565	251,393
Total Revenues and Other Additions	\$ 119,543,648	\$ 445,997	\$ 119,989,645
Expenditure Authorizations by Division			
Educational & General			
President & Administration	\$ 808,443	\$ 125	\$ 808,568
University Relations	3,081,297	53,236	3,134,533
Development	1,078,789	2,212	1,081,001
Planning & Technology	6,577,163	2,485	6,579,648
Administration & Fiscal Services	12,251,791	196,942	12,448,733
Student Life	21,788,580	111,013	21,899,593
Academic Affairs	53,481,827	501,815	53,983,642
Debt Service & Mandatory Transfers	2,088,985	-	2,088,985
Other	5,479,459	(544,166)	4,935,293
Total Educational & General	\$ 106,636,334	\$ 323,662	\$ 106,959,996
Auxiliary Enterprises			
Planning & Technology	\$ 710,084	\$ -	\$ 710,084
Administration & Fiscal Services	8,206,620	123,747	8,330,367
Student Life	798,613	3,588	802,201
Debt Service	3,029,583	-	3,029,583
Other	162,414	-	162,414
Total Auxiliary Enterprises	\$ 12,907,314	\$ 127,335	\$ 13,034,649
Total Expenditure Authorizations	\$ 119,543,648	\$ 450,997	\$ 119,994,645

MOREHEAD STATE UNIVERSITY
Unrestricted Current Funds
Budget Amendments
For the Period October 1, 2007 to December 31, 2007
Notes of Significant Adjustments to Revenue and Other Additions

Sales & Services of Educational Activities

Unbudgeted revenue allocated during the second quarter totaled \$70,639

- Eagle Excellence Fund (EEF) support from the MSU Foundation totaled \$61,317
- Other athletic revenue totaling \$1,402 was received and allocated to various athletic programs
- Revenue from GED and ACT test fees from MSU at West Liberty totaled \$10,134. These funds were allocated to that regional campus center.
- Projected revenue from horse sales was reduced by \$848 from \$8,000 to \$7,152

Other Sources

Budget allocations from other sources increased by \$69,126 in the second quarter.

- Unbudgeted support from the MSU Foundation totaled \$66,232
 - \$ 212 Development
 - \$39,040 University Relations (primarily Public Radio)
 - \$20,000 Administration & Fiscal Services
 - \$ 4,423 Student Life
 - \$ 2,557 Academic Affairs
- Miscellaneous other income totaling \$2,894 was allocated primarily to the division of Academic Affairs

Fund Balance – E&G

Net budget allocations from fund balance for educational and general purposes totaled \$187,707.

- \$11,846 Early Alert System
- \$ 5,500 Accreditations in Academic Affairs
- \$41,386 Assistant to Provost for Special Projects
- \$50,000 Additional allocation for carry forward of funds from 2006-2007
- \$38,875 Strategic Budget Initiatives

Fund Balance - Auxiliary

Allocation of \$111,565 for Lakewood demolition to be reimbursed from agency bond funds

MOREHEAD STATE UNIVERSITY
Budget Amendments Greater Than \$200,001
For the Period October 1, 2007 to December 31, 2007

From: <u>Revenue and Other Addition:</u>	To: <u>Division/</u> <u>Budget Unit</u>	<u>Amount</u>	<u>Description</u>
None.			

MOREHEAD STATE UNIVERSITY
Capital Outlay Status Report
Agency Funds
For the Period of October 1, 2007 to December 31, 2007

	<u>Estimated Project Scope</u>	<u>Completion Date</u>	<u>Project Status</u>
I Equipment Purchases Greater than \$100,000			
None			
II Capital Construction Projects/ Land Acquisitions Greater than \$400,000			
Wellness Center - Phase III	\$ 450,000		In Progress
Bond Issue			
Button Auditorium Renovation	\$ 750,000		In Progress
ERP Implementation Project	\$ 4,000,000		
Technical Setup and Training (June 2005)			Completed
Financial System (July 2006)			Completed
Human Resources (December 2006)			Completed
Student System (December 2007)			In Progress
Auxiliary Modules (December 2007)			In Progress
Nunn Hall Renovation	\$ 5,000,000		In Progress

**APPROVE 2008-2009 TUITION AND
MANDATORY STUDENT FEES**

**BOR (VIII-7)
March 13, 2008**

Recommendation:

That the Board of Regents approve tuition and mandatory fees as proposed for 2008-2009.

Background:

In accordance with 13 KAR 2:050, the Council on Postsecondary Education determines tuition for all students enrolled in Kentucky public postsecondary institutions. Prior to 2001, the Council set resident undergraduate tuition rates for students attending public institutions as a percentage of Kentucky Per Capita Personal Income differentiated by sector. Starting with the 2001 fiscal year, the Council delegated this authority to the governing boards of each institution.

The Council approved a revised tuition policy for 2008-2009 on February 26, 2008. A copy of the 2008-2009 Tuition and Mandatory Fee Policy follows this agenda item as Attachment A.

Analysis:

With the decrease in state appropriations enacted in the current year and projected additional decreases for 2008-2009, MoSU's ability to maximize tuition and fee revenue becomes a critical strategy in the development of an operating budget that will continue to fuel the progress toward the goals identified in the University's Business Plan and Strategic Plan. However, in setting a 2008-2009 tuition and fee structure, MoSU must also carefully assess affordability for all students.

A comprehensive review of the University's tuition model was conducted to assess the effectiveness and market competitiveness of the current tuition structure. Rates were compared with both in-state and out-of-state peer institutions and economic data from the University's service region. MoSU continues to offer the best value when compared to other Kentucky public universities. However, in setting tuition rates, we must also consider the number of MoSU students who come from the 22 county service region—a region which faces economic challenges with significantly lower median family income, more families living in poverty, higher unemployment rate, and higher numbers of citizens eligible for Medicaid as compared to other regions in the Commonwealth.

Results of all assessments and findings from the state-wide affordability study commissioned by the Council on Postsecondary Education in 2005 and updated by Council staff in 2008 were considered in developing the proposed changes in the tuition and fee rate structure for 2008-09. One notable finding from the affordability study was that part-time and adult students in the Commonwealth are at the highest risk of being denied access to postsecondary education due to affordability. In fall 2007, 32.5 percent of MoSU total

students attended part-time which represents an increase of 5.9 percent from fall 1997 when part-time students represented 26.6 percent of the total students enrolled.

Per credit hour Assessment

An analysis was conducted in 2006 of a per credit hour assessment model and the current full-time model which allows a full-time student to enroll in credit hours above 12 and below 18 without incurring additional tuition charges. At that time, two primary concerns prevented the University from recommending a switch to the per credit hour model. First, the switch to a straight per credit hour model would assess an unreasonable percentage increase in tuition on current full-time students enrolled in 15 or more credit hours. The second concern was that the model could potentially create a financial disincentive for students to take larger course loads which would result in lengthening a student's time until graduation.

Additional consideration of a per credit hour model has been completed with emphasis given to resolving these prior identified concerns. The recommended tuition and mandatory fee structure includes a tuition assessment for each credit hour enrolled but suggests a discounted rate for all credit hours enrolled above 12. Using this adjustment allows the per credit hour model to maintain a financial incentive for students to enroll above 12 credit hours in a given semester. Although the hours above 12 and below 18 will not be available 'free' as in the traditional full-time rate model, the reduced rate assessed for the hours above 12 would continue to provide a financial incentive for students to enroll in credit hours beyond 12. The following is a comparison of total tuition that would be assessed to students enrolling part-time with six credits hours and full-time with 12, 15 and 20 credit hours per semester. The comparison uses the current per credit hour rate of \$220 and assumes that the discounted rate for hours above 12 would be set at 25 percent of the full per credit hour rate.

Student Status	Semesters Enrolled	Years to Graduation	Total Credit Hours	Total Tuition per Semester	Total Tuition Assessed
6 Credit Hours	20	10	120	\$1,320	\$26,400
12 Credit Hours	10	5	120	\$2,640	\$26,400
15 Credit Hours	8	4	120	\$2,805	\$22,440
20 Credit Hours	6	3	120	\$3,080	\$17,820

Several initiatives which are ongoing have been implemented to improve academic quality and ensure student success will impact the success of a per credit hour tuition model. These initiatives include:

- A comprehensive review of each academic program to ensure that all requirements for graduation with a baccalaureate degree can be completed in no more than 120 credit hours. This enables a student to complete requirements for a baccalaureate degree in four years if the student enrolls and completes 15 credit hours each fall and spring semester.
- Implementation of more effective advising tools and processes that will facilitate students in planning and scheduling the appropriate coursework needed for completion of their selected degree program over a four-year period.
- Revision of the general education requirements to ensure that student core competencies are offered efficiently and within a schedule that will support student demand.

Nonresident Rates:

MoSU maintains a differential for nonresident students with a factor of 2.5—significantly higher than the average nonresident tuition differential of the other Kentucky regional universities of 2.1 and the CPE minimum differential of 1.75 times the resident rate. Over the past two years, MoSU has slowly lowered the nonresident differential to bring it into alignment with other public universities and the CPE minimum differential. By decreasing the tuition differential between nonresident and resident rates, a net savings will be realized due to the high percentage of nonresident students who currently receive tuition discounts through undergraduate scholarship programs and graduate assistantships. Decreasing the “sticker price” of nonresident tuition will also help to attract more out-of-state students who do not qualify for financial assistance.

The 2008-2009 tuition and fee proposal continues to recommend that nonresident students enrolled *exclusively* in courses delivered at an MoSU regional campus or enrolled *exclusively* in courses delivered online via the Internet be assessed at the appropriate undergraduate or graduate instate rate.

Graduate Rates:

The proposal recommends that we maintain a tuition differential for graduate tuition between a range of 1.2 and 1.5 times the undergraduate per credit hour rate. This differential range is comparable to the differential assessed at other Kentucky public universities.

Mandatory Fees:

A comprehensive facility study was commissioned by the Council on Postsecondary Education in 2007 to assess the condition and fit-for-use of the facilities located on each of Kentucky's public college and university campuses. Results of that study emphasized the growing liability that MoSU has with the ongoing need for repair, maintenance and renovation of its aging facilities. Lack of state support for facility renewal has constituted a need to include in the 2008-2009 tuition and mandatory fee proposal a provision to consider a per credit hour mandatory fee to generate revenue to address ongoing maintenance and repair, renovation, and construction of new facilities. The proposal recommends that the per credit hour facility fee be assessed up to a maximum of 12 credit hours each semester.

Recommended Parameters:

The timeline for setting a 2008-2009 tuition and mandatory fee schedule is problematic given that we do not expect to know the final enacted state appropriation reduction until after adjournment of the 2008 Regular Session of the General Assembly which is scheduled for April 15. The Council on Postsecondary Education will take action on each institution's proposed rates at its regularly scheduled meeting on April 14, 2008. Therefore, the proposed change in MoSU's 2008-2009 tuition and fee schedule is being recommended through a range of parameters with an understanding that the final rates will be determined by the President within those ranges once state appropriation changes are known. The final tuition and fee rate schedule will be presented to the Board for ratification as part of the 2008-2009 Operating Budget at the June 2008 meeting.

The proposed tuition and mandatory fee schedule includes the following ranges for setting the various parameters which drive the per credit hour model.

- All students would be assessed on a per credit hour rate regardless of hours enrolled.
- The per credit hour rate for tuition would be set no lower than the 2007-2008 rate and no higher than 6 percent of the 2007-2008 rate. Note: The 2007-2008 per credit hour rate is \$220 per credit hour for resident undergraduate students.
- The per credit hour rate for hours enrolled above 12 would be discounted at a rate between 25 percent and 50 percent of the full per credit hour rate.
- Non-resident students would be assessed at no less than 2 times and no more than 2.5 times the resident rate.
- Graduate rates would be assessed at a rate no less than 1.2 times and no more than 1.5 times the undergraduate resident and non-resident rates.
- A mandatory per credit hour fee for facilities may be assessed for all non-Internet courses at a rate not to exceed \$10 per credit hour and assessed on a maximum of 12 credit hours each semester.
- All Internet-delivered and Hybrid courses will continue to be assessed a \$35 per credit hour mandatory fee.

Advantages identified with the per credit hour model include:

- Generates more revenue – no more free classes between 12 and 18 credit hours.
- Both full-time and part-time students will pay the same rate for the same education once fully implemented.
- Model is built on a more flexible foundation to facilitate potential tuition differential policies should they be considered in the future
- Model helps address affordability issue for part-time students

Potential Uses for New Revenue:

New revenue generated from tuition and fees in 2008-2009 will be combined with internal reallocation and expenditure reductions to cover the projected decrease in state appropriations, increases in fixed and unavoidable costs that the University will incur in the new budget year as well as strategic investments in initiatives to drive the goals of the University Business Plan and Strategic Plan. The following table identifies a preliminary list of increases in major fixed operating expenditures and priority strategic investments which will be considered as we continue to develop an operating budget for 2008-2009.

Fixed Costs and Strategic Investments	Preliminary Estimate
Employee Health Insurance Benefit Increases	\$ 275,000
Contracts & Leases	\$ 300,000
Scholarship Increases – to cover tuition increase amount	TBD
Utilities	\$ 500,000
Athletics Operating – Travel	\$ 100,000
Student Recreation Center - Debt Service	TBD
Graduate Assistantship Stipend & UG Fellowship Investments	\$ 150,000
Capital Renewal and Deferred Maintenance – Trust Fund match	\$ 600,000
Capital Campaign Expenses	\$ 100,000
Faculty Promotions and Staff Reclassifications	\$ 500,000
Faculty and Staff Salary Increases (1% = \$600,000)	TBD
	\$2,525,000

Communication:

Anticipated changes in the tuition and mandatory fee schedule for 2008-2009 were shared and discussed with the following groups prior to development of this final recommendation:

- MSU Board of Regents, Board Workshop – February 21, 2008
- SGA Executive Committee – March 3, 2008
- SGA / Open Campus Tuition Forum – March 12, 2008

ARTICLE VI - THE STUDENT COURT

Section 2.

Composition and Duties

B. Duties:

3. Attorney General:

- a. He/she is to act as a prosecutor for the court.
- b. He/she is to gather all pertinent and relevant information concerning the case.
- c. He/she shall serve writs of summons on individual or chief executive officers of organizations, ordering them to appear before the court. The summons must be delivered at least 24 hours before the date of appearance.

Section 3.

Method of Selection, Terms of Office and Vacancies:

- B. Terms of office: All justices, the Attorney General, Assistant Attorney General, the Chief Defense Counsel, and the clerk of court shall serve from the date of their approval by Congress until the close of the spring semester, unless otherwise stated in this constitution. All court officers must be full-time students with a minimum of 27 30 credit hours and must not be on social or academic probation at the time of appointment or during their term of office.

Section 10.

Hearings:

B. For regular hearings, the following procedures will be observed:

1. Call of cases on docket
2. Opening statements from prosecution and defense counsels respectively
3. Presentation of case for prosecution, including evidence and witnesses through direct examination
4. Cross examination
5. Any re-direct or re-cross examinations
6. After prosecution rests its case, defense will pursue its case in the same order. Summation by prosecution
7. Summation by prosecution
8. Summation by defense
8. Verdict of the Court

Section 11.

Enumerated Rights of the Defendant: A person appearing before the court is to be advised of the following rights which he or she enjoys as an American Citizen, and as a full-time student of Morehead State University. These rights shall be enumerated in the writ of summons.

- A. He/she may act as own counsel, utilize the assistance of the chief defense counsel's office, or have counsel of own choice. Such counsel must be a full-time Morehead State University student.
- B. He/she may have witnesses testify on his/her behalf.
- C. He/she must be informed of the charges brought against him/her.
- D. He/she may not be forced to testify against himself/herself, or be forced to otherwise incriminate himself/herself.
- E. He/she may change his/her plea.
- F. He/she may request an open or closed hearing.
- G. He/she has right to request of the court that the courtroom be cleared of all spectators. The Chief Justice reserves the right to clear the courtroom of spectators who violate the dignity of the court by unruly action during proceedings.

**APPROVE REVISIONS TO CHAPTER 5 OF
UNIVERSITY POLICE DEPARTMENT STANDARD
OPERATING PROCEDURES MANUAL**

**BOR (VIII-A-9)
March 13, 2008**

Recommendation:

That the Board of Regents approve revisions to the Morehead State University Police Department Standard Operating Procedures Manual.

Background:

KRS 164.4950 establishes the authority for the creation of the Office of Public Safety/Police Department. It delegates virtually all policy decisions to the "governing board," which in this case is the University Board of Regents.

The Public Safety Policy Manual was first approved and published in 1980. Since that time, several revisions to the Morehead State University Police Department Standard Operating Procedures Manual have been approved, with the most recent revisions approved by the Board on March 8, 2007.

Analysis:

Chapter 5 of the Operating Procedures Manual contains regulations concerning the care and use of firearms. The Police Department purchases and issues firearms to police officers. In addition to the Glock Model 22 firearms which the department has issued for several years, Glock Model 27 firearms have recently been purchased and issued to officers for use as off-duty or concealed weapons. The Glock Model 22 is the duty firearm for uniformed sworn officers and must be carried in an unconcealed manner. Sworn officers on duty, but not in uniform, may carry either model in a concealed manner. These firearms are the only concealed weapons authorized to be carried by off-duty officers. Police officers who carry concealed firearms other than those authorized will be subject to disciplinary action.

This regulation ensures uniformity of weapons between on-duty and off-duty officers and guarantees that officers are proficient in weapon use, with each officer attending three firearms qualification/training sessions annually. Each officer must demonstrate and understand the use of deadly force by written exam before or after qualification.

Upon separation from the Morehead State University Police Department, an officer must surrender both unit-issued weapons.

MOREHEAD STATE UNIVERSITY POLICE DEPARTMENT STANDARD OPERATING PROCEDURES MANUAL

Chapter 5 – Firearms Policy

J. CARRYING FIREARMS OFF DUTY

While off duty, each member shall carry, or have in his/her immediate possession, his/her Police Identification, badge and duty/off-duty firearm. ~~Only~~ The department issued Glock Model 22 ~~or the individual supplied~~ and Glock Model 27 ~~may be carried as an~~ are the only authorized off duty firearms. The Glock Model 27 may only be carried off duty after qualifying with the firearm. ~~The Glock 27 must also be pre-approved by the Chief of Police or his/her designee before being carried as an off-duty weapon.~~ The firearm must be concealed at all times in accordance with KRS: 527.020.

K. CARRYING FIREARMS ON DUTY

While on duty, each uniformed sworn officer will carry, ~~in an unconcealed manner,~~ the duty firearm, Glock Model 22, in an unconcealed manner. Sworn officers on duty, but not in uniform, may carry ~~their authorized firearm~~ the Glock Model 27 or Glock Model 22 in a concealed manner KRS 527.020. If an officer elects to carry the firearm exposed, he/she must prominently display his/her police badge adjacent to, but in front of the holster. A secondary handgun may be carried with approval of the Department Firearms Instructor and the Chief of Police.

**PRELIMINARY REPORT ON
SPRING ENROLLMENT, 2008**

**BOR (VIII-B-1)
March 13, 2008**

HEAD-COUNT ENROLLMENT

	Spring	% Increase/Decrease
2004	8,954	+ 0.8
2005	8,680	- 3.1
2006	8,625	- 0.6
2007	8,422	- 2.4
2008	8,390	- 0.4

FULL-TIME EQUIVALENCY

	Spring	% Increase/Decrease
2004	6,727	+ 0.5
2005	6,510	- 3.2
2006	6,272	- 3.7
2007	6,028	- 3.9
2008	6,407	+6.3

CREDIT-HOUR PRODUCTION

	Spring	% Increase/Decrease
2004	104,757	+ 0.6
2005	101,034	- 3.5
2006	97,198	- 3.8
2007	93,212	- 4.1
2008	92,411	- 0.9

PERSONAL SERVICE CONTRACTS

**BOR (VIII-B-2)
March 13, 2008**

The attached list of personal service contracts represents all such contracts issued with amounts greater than \$10,000 between November 16, 2007 and January 31, 2008.

Prepared by: Michael R. Walters

PERSONAL SERVICE CONTRACTS November 16, 2007 through January 31, 2008					
Individual/Firm	Contract Description	Contract Beginning Date	Contract Ending Date	Contract Amount	Method of Selection
University Accounting Service	Perkins Loan Servicing	7/1/07	6/30/08	\$32,000.00 (Original Contract Amount \$29,000.00)	Request for Proposal

GIFT INCOME REPORTS

March 13, 2008

Morehead State University**Year-to-Date Gift Income***As of December 31, 2006 and 2007*

Description	Fiscal Year 2006-2007	Fiscal Year 2007-2008	Variance
Degreed Alumni	\$278,557.13	\$350,917.47	\$72,360.34
Non-degreed Alumni	79,648.63	83,309.10	3,660.47
Faculty/Staff	40,025.23	45,620.11	5,594.88
Retiree	13,620.00	24,881.50	11,261.50
Parent	17,985.00	13,893.75	(4,091.25)
Student	929.53	9,839.65	8,910.12
Leadership Board Members	1,155.00	650.00	(505.00)
Corporate Contributors	238,731.09	278,683.90	39,952.81
Foundations	6,909.20	5,994.02	(915.18)
Non-Profit Organizations	8,027.11	57,922.05	49,894.94
MSU and Student Organizations	2,549.25	566.65	(1,982.60)
Friends of MSU	222,164.68	201,749.18	(20,415.50)
GRAND TOTALS	\$910,301.85	\$1,074,027.38	\$163,725.53

Matching Gifts Received*	\$8,931.11	\$8,590.00
Gift-in-Kind*	\$174,838.70	\$167,619.88
Stocks*	\$85,734.01	\$166,369.87

Included in totals abovePrepared: 2/1/2008*

REPORT OF MAJOR GIFTS

Since December 1, 2007

The following is a list of gifts of \$10,000 or more that have been received and/or recorded since December 1, 2007, on behalf of the University in accordance with terms of the operating agreement between Morehead State University and the MSU Foundation, Inc.

<u>Donor Name</u>	<u>Gift Date</u>	<u>Type or Purpose</u>	<u>Gift Amount</u>
Bradley Redmon	1/29/2008	General/Athletic	\$10,000
Richard A. Walls	2/19/2008	Endowment	\$24,000

**REPORT ON
AUDIT MANAGEMENT LETTER ISSUES**

**BOR (VIII-B-4)
March 13, 2008**

Background

At the Board of Regents meeting on December 6, 2007 several items considered material weaknesses in internal controls were brought to the Board by the external auditors and it was agreed that the Board would be provided with a written report at the March 2008 meeting. The items and status of remedying the weaknesses are listed below:

Cash Reconciliations

Bank reconciliations for all cash accounts through the month of January 2008 are completed and up-to-date. All bank account reconciliations are reviewed immediately upon completion, all reconciling items are promptly investigated, if necessary, and all necessary adjustments are made at that time. The Assistant Director and the Senior Accountant have worked with the Accounting Assistant staff to develop more efficient bank reconciliation processes and have also spent time with the Cashiers creating necessary reports needed for the reconciliations.

Grants

The Office of Accounting & Budgetary Control has converted the current grants receivable billing to Datatel. This will enable the office to more readily generate an aged trial balance for all invoiced grants and to follow up on discrepancies noted in amounts billed and amounts collected.

Accounting Staffing

The Office of Accounting & Budgetary Control filled one of two new Senior Accountant positions January 22, 2008 and is in the process of interviewing candidates for the 2nd position. This will enable the Office of Accounting & Budgetary Control to spread many of the financial tasks to these mid-level positions and free up more of the Director and Assistant Director's time to supervise the direct day to day operations of the office.

Accounting Manual

The accounting policy and procedures manual is scheduled to be completed by June 30, 2008.

In addition to the above items identified as material internal control weaknesses, other issues were noted that constitute internal control deficiencies. Those issues and the status of remedying the deficiencies are as follows:

Bank Reconciliation Process

All old outstanding checks have been written off. Procedures have been implemented to review all outstanding checks more than 90 days old.

All bank statements are also being reviewed by the Director or Assistant Director when received from the bank. This is done in order to try to spot any unusual items that might come through the accounts. There have been none as of this report.

Accounts Receivable

Collection statistics from other colleges and universities are being reviewed to help establish benchmarks for accounts that would fall into the allowance for doubtful accounts adjustment criteria. Adjustments, if necessary, in the selection criteria can be made for future periods as supported by the collection data.

Internal Audit Function

The internal audit plan is being revised to incorporate audit areas considered to be of greater risk or more importance to the overall financial health of the University.

Return of Title IV Funds Calculation Performed on Students Receiving All I's or All E's

A staff review of the regulations has indicated that no refund calculation needs to be performed for students receiving grades of all I's. Students earning all E's are now being included in the Title IV funds return calculations.

Disaster Recovery

The existing disaster recovery plan is being revised and expanded to include the new Colleague ERP system and other critical parts of the systems infrastructure. The annual restoration test is being scheduled with SunGard for late spring/early summer.

Enterprise Antivirus

The University currently uses a pull approach to acquire virus signatures and MS Office updates. Using the pull approach, each workstation gets updates from internet-based servers maintained by software vendors.

Intrusion Detection System

The University has scheduled a pilot test in the summer for 2008 to test a "push" server model for the distribution of virus signature and application updates.

**Board of Regents Meeting
Morehead State University
Riggle Room – Adron Doran University Center
9 a.m., Thursday, March 13, 2008**

Agenda

- I. CALL TO ORDER
- II. ROLL CALL
- III. APPROVE MINUTES OF DECEMBER 6, 2007
- IV. SABBATICAL LEAVE REPORT – *Sharon Walters*
Associate Professor of Accounting
- V. SPOTLIGHT – *Capital Campaign* – *James A. Shaw*
Vice President for Development
- VI. RATIFY RECIPIENT OF FOUNDERS DAY AWARD
FOR UNIVERSITY SERVICE
- VII. RATIFY NAMING OF FACILITIES
- VIII. PRESIDENT'S RECOMMENDATIONS AND REPORTS
 - A. Recommendations
 - 1. Approve Review Process for the Curriculum Audit and Framework for Gen Ed Reform..... 14-23
 - 2. Approve Tenure with Promotion, 200824
 - 3. Approve Sabbatical Leaves, 2008-09.....25
 - 4. Ratify Personnel Actions.....26-31
 - 5. Approve Contracts for Banking Services.....32
 - 6. Accept Second Quarter Financial Report and Amend Operating Budget.....33-41
 - 7. Approve 2008-09 Tuition and Fee Structure.....42-49
 - 8. Approve Student Government Association Constitutional Amendments.....50-54
 - 9. Approve Revisions to Chapter 5 of University Police Department Standard Operating Procedures Manual.....55-56
 - B. Reports
 - 1. Preliminary Report on 2008 Spring Enrollment.....57
 - 2. Report on Personal Service Contracts58-59
 - 3. Gift Income Reports.....60-61
 - 4. Status Report on Audit Management Letter Issues62-63
 - C. President's Report
- IX. OTHER BUSINESS
 - A. Election of Officers – *Elect Chair, Vice Chair, and Secretary;*
Appoint Treasurer
 - B. Executive Session
- X. ADJOURNMENT