

MINUTES
UNIVERSITY GRADUATE COMMITTEE MEETING
08/24/12, 8:30 am, Ginger Hall 901

MEMBERS PRESENT:

Michael Henson - Chair	Murray Bessette	Elizabeth Biebel	David Gregory
Kitty Hazler	Michael Hypes	Christopher Miller	Joyce Stubbs
Kerry Murphy	Roslyn Perry	Annie Adams	

VOTING MEMBERS ABSENT:

Duane Skaggs

Approval of April 12, 2012, Minutes

A motion was made by M. Hypes to approve the minutes from the April 12, 2012, meeting. The motion was seconded by C. Miller. All members approved.

PAc-6 Policy

Committee Description

Attendance Policy

Informational materials were provided to all committee members that were present outlining the policies and procedures governing the University Graduate Committee.

Vice Chair Election

C. Miller made a motion for self-nomination as vice chair of the University Graduate Committee for the 2012/13 year. The motion was seconded by M. Bessette. All members approved.

Proposal Procedure

M. Henson discussed the option of voting online for certain types of graduate curriculum proposals. It was determined that only Type III and IV proposals will be brought before the physical committee to approve. All other proposals will be approved by virtual meeting and online ballot. If a member would like to discuss a proposal, the item will be removed from the virtual site and a meeting will be convened. A motion to approve the procedure was made by C. Miller. The motion was seconded by M. Hypes. All members approved.

Training on New Graduate Curriculum Committee Web Site

Ollie Floyd provided training to the members on how to access the new committee web site.