

August 11, 2021

**MSU Faculty and Staff:**

Many thanks for your efforts to prepare for another academic year at MSU. The following are a few quick updates:

**Thank You:**

Many thanks to our Facilities Management staff for their work this summer and in getting our campus ready.

**Mask and Covid Precaution Reminders:**

Our campus policy requiring indoor masks begins Friday. We hope that you will start transitioning to mask usage today and tomorrow to be adjusted to them by Friday. Thanks to those who have already begun. We will be placing standardized signage on external doors noting a mask requirement for buildings over the next day or so.

If you have not been vaccinated for Covid, we encourage you to consult with your medical provider and consider a vaccination. Our hopes are that this Fall we can push our percentage of employees and students who have been vaccinated up to a higher level.

If you have the option to host a class outside on a nice day, please consider taking advantage of it. Additionally, we will be leaving our picnic tables out so that you have the personal option for outdoor dining.

**Office Trash Removal:**

Please continue to remove your individual office/suite trash to the nearest hallway or outdoor trash bin every few days. This will allow our Building Service staff to limit going in and out of individual offices, and concentrate on the higher traffic public areas of our campus.

**Our goal** is to push forward and provide students with a quality experience on campus this year. Many thanks for your efforts to prepare for this Fall and to help students.

Jay Morgan  
President