

MINUTES
PRESIDENTIAL SEARCH AND SCREENING ADVISORY COMMITTEE MEETING
THURSDAY, DECEMBER 1, 2016
9 AM

COMMITTEE MEMBERS IN ATTENDANCE (*Quorum present*):

Mr. Wayne Martin – Chair
Ms. Kathy Walker – Vice Chair
Mr. Adam Abbott
Dr. Royal Berglee
Dr. Shannon Harr
Mr. Buckner Hinkle
Mr. Eric Howard
Dr. Michelle Kunz
Mr. Paul C. Goodpaster – ex-officio

COMMITTEE MEMBERS ON PHONE:

Ms. Karen Chaney

SEARCH FIRM REPRESENTATIVES IN ATTENDANCE: Mr. Bill Funk, Mr. Willie Funk

SUPPORT STAFF IN ATTENDANCE: Ms. Sharon Reynolds – Secretary to the Committee

I. Approval of Minutes from November 4, 2016 Meeting

Motion to approve the minutes by Ms. Kunz; seconded by Mr. Howard. All were in favor.

II. Update of Search

Mr. Bill Funk of R. William Funk & Associates provided a general overview of the search process. The committee members have reviewed the application materials for the pool of active candidates and have each submitted a list of their “top ten” candidates. At today’s meeting, the goal will be to narrow the list to a short list of (approx.) ten individuals the committee would like to learn more about. The firm will contact the candidates and let them know they are on the short list and ask for directed references. Committee members will contact those references prior to the next meeting. Meanwhile, the firm will conduct Lexis-Nexis and Google reports on each candidate and make those available to the committee. The next meeting will involve reporting out on the reference calls and further narrowing the list of candidates if possible.

There is a pool of 48 active candidates from a total pool of approx. 150 that the firm contacted. Those who declined to be considered did so for personal reasons.

III. Closed Session

Chair Martin stated that the Committee would now retire into Closed Session pursuant to KRS 61.810(1)(f) to discuss matters relating to appointment of a specific employee. The Committee will take no action while in Closed Session. The representatives from the search firm were asked to join the Closed Session. Motion to go into Closed Session made by Dr. Harr; seconded by Ms. Walker. All those present were in favor.

IV. Open Session

Motion to return to Open Session made by Ms. Walker; seconded by Mr. Hinkle. All those present were in favor. Chair Martin confirmed that no action was taken during the Closed Session, and only the matters that were publicly announced prior to convening the Closed Session were discussed.

V. Other Discussion

There was no further discussion.

VI. Public Comments

There were no public comments.

VII. Summary and Concluding Remarks

The next meeting will be held on January 11, 2017 at 1:30 p.m.

Adjournment – The committee meeting adjourned at approx. 11:30 a.m.