

## Faculty Senate Executive Council Minutes for 1-28-13

**Members present:** Doug Chatham, Royal Berglee, Ann Rathbun, Robert Royar, Lesia Lennex, Cyndi Gibbs and Beverly McCormick

EC minutes for January 14, 2013 were approved as submitted.

Discussion topics:

1. Improved campus safety training:

- A member asked for a follow up on the safety concerns that were brought up at convocation (classroom doors locking, evacuation plans posted in every classroom and hallways)
- What about training for getting a handicap person out of the building in case of fire, what is a teacher supposed to do?
- Reviewed MSU Emergency webpage (needs to be updated)

Chair Chatham asked Academic Issues to contact Harry Gunn to address safety issues with EC.

2. AI submitted a revised Safety Statement to be included in all syllabi. It was discussed and will be brought before the Senate at the January 31 meeting.
3. Academic Issues asked if advisors could get a list of their advisees at midterm that have E's in order to contact them to help them. After discussion, Chair Chatham asked AI to prepare a resolution to bring before the Senate. Clarendia Phillips is over advising in general.

Senator Royar brought a set of proposed new special rules to have all amendments dealt with at the committee level and to as a result no longer use the language "friendly amendment" to refer to requested changes. Governance issues "wordsmithing" and "how long the debate goes on". Chair Chatham made some specific suggestions. A suggestion was to have a much more in depth review of the proposal in the first reading. After considerable discussion, Senator Royar will take the following recommendations back to the Governance committee:

1. Amendments must be written and proposer insure that changes reconcile with document and list the line numbers affected throughout the document
2. What broader powers to the chair
3. What can chair close without 2/3 vote
4. Amendments prior to the second reading must be submitted by 4 p.m. on the Wednesday after the first reading

Senator Royar will revise the current Motion Form and the secretary will make them available at every Senate meeting.

Beverly McCormick updated on the SLO's, should be brought to Senate on February 21, 2013.

Faculty Welfare and Concerns brought the following issues before the EC:

1. Have Phil Gniot make presentation to senate on benefits (why do single employees pay more health premiums than couples working at the University)
2. Need to have written guidelines from Jane Fitzpatrick on the conditions under which IT can view employees work computers.

Chair Chatham asked Senator Gibbs to have her committee review PG 55 before further discussion. How does PG 55 change in light of the new Technology Plan?

Academic Issues is meeting with Steve Richmond to get answers to the questions brought by the Senate about IT. What about a liaison from IT on the Senate? Suggestion, just be sure that a Senator is on at least one of the new Technology committees. Senator Royar will send the IT committee description that was prepared some time ago and never finalized to Senator Rathbun to have Steve Richmond review with her committee.

**Executive Council**  
**January 28, 2013**

Evaluation Committee reported that they do have volunteers to use the pilot evaluation in their classes. No report will be presented at Senate this week. Also working on evaluation draft for peer and chair for online classes, not a mandate just a guideline. Senator Royar will provide a sample for to Senator Lennex.

Madonna Weathers will speak on the Smoking Policy at the Senate meeting.

**Adjournment:** 12:30 pm