

**MINUTES**  
**UNDERGRADUATE COMMITTEE MEETING**  
**January 24, 2012 AY 31, 8:15 A.M.**

**Members present:**

Jody Fernandez	Mark Graves	Lynn Haller	Sarah Hawkins
Tom Kmetz	James Masterson	Kerry Murphy (Roslyn Perry)	
Sherif Rashad	Dayna Seelig		

**Guests:**

Sam Faulkner  
Nilesh Joshi

**Approval of the November 11, 2011, Minutes**

A motion was made by M. Graves to approve the November 11, 2011, minutes. The motion was seconded by L. Haller. All members approved.

**Community Engagement "C" Designation**

Dayna Seelig discussed with the committee the Community Engagement "C" Designation. L. Haller made a motion to approve the process of faculty submitting a Type I or Type II proposal to offer a section of a course as a "C" designation. The motion was seconded by M. Graves. All members approved. It was discussed that a new letter will be used because "C" is currently an identifier of a capstone course.

**New CPE Submission Materials**

Dayna Seelig distributed the new CPE submission materials. The new process was discussed. The current Type III and Type IV proposals will be revised incorporating the new guidelines and then will be submitted for approval at the March meeting.

**SCI 111, Inquiry Physical Science for Elementary Teachers – Type I**

**a) SCI 112 to ESS 112, Type I**

**b) SCI 112, Inquiry Earth & Space Science for Elementary Teachers – Type VI**

A motion was made by M. Graves to approve the proposals as a group. The motion was seconded by L. Haller. All members approved.

**EDF 100, Introduction to Education – Type II**

A motion was made by L. Haller to approve EDF 100, Introduction to Education. The motion was seconded by Jody Fernandez. Six members approved and one member voted to abstain.

### **AAS in Engineering Technology – Type III**

Nilesh Joshi was present to answer questions about the proposal. A motion was made by L. Haller to approve the proposal with revisions to the option groupings. The motion to approve was seconded by M. Graves. All members approved.

### **AAS in Industrial Technology Options – Type VI**

Nilesh Joshi was present to answer questions about the proposal. A motion was made by L. Haller to approve the proposal. The motion was seconded by M. Graves. All members approved.

### **SWK 370, Introduction to Substance Abuse Counseling – Type I**

### **SWK 471, Alcohol, Alcoholism & chemical Dependency – Type II**

### **SWK 472, Approaches to Chemical Dependency Treatment I – Type II**

### **SWK 473, Approaches to Chemical Dependency Treatment II – Type II**

### **SWK 474, Practicum in Chemical Dependency – Type II**

### **Minor in Chemical Dependency Counseling – Type IV**

Sam Faulkner was present to answer questions about the proposals. A motion was made by L. Haller to discuss all proposals for the courses and minor as a total package. The motion was seconded by M. Graves. All members approved.

After discussion, a friendly amendment was made by M. Graves to permit the Psychology, Health, Wellness and Human Performance, Nursing, and Social Work departments the opportunity to discuss an Interdisciplinary degree in chemical dependency. A report of the meeting coordinated by Sam Faulkner will need to be submitted to Dr. Seelig by the end of April, 2012. The motion was seconded by L. Haller. All members approved. Revisions to catalog descriptions will also need to be submitted.