

**Faculty Senate Minutes  
January 31, 2013**

**Call to Order:** Chair Chatham called the meeting to order at 4:12 pm; Riggle Room, ADUC

Senators Absent: Matt Chapman, Michael Dobranski, Lee Nabb, Manuel Probst

Visitors: Madonna Weathers, Vice President Student Life; Dr. Michael Henson, Associate Vice President and Dean of Graduate School sitting in for the Provost

Minutes: The minutes of January 17, 2013 were approved as submitted.

**Reports:**

Chair's Report:

- Chair Chatham reported that the copy of the Financial Summary & Reporting Guidelines 2011-2012 requested by the Senate was on the sign-in table for pickup by Senators.
- PAc 17 was approved by the BOR in December. Chair Chatham read a change and a footnote that was added to PAc 17 after Senate and BOR approval as a result of a change in KTRS policy. It is as follows:

**"RECIPIENT RIGHTS DURING THE LEAVE:**

The successful applicant will retain the following rights during time spent on a sabbatical leave of absence:

1. The recipient may share in the salary increases awarded by the University.

2. If the recipient is a KTRS participant, retirement contributions will not be withheld during the time spent on sabbatical nor will the University make retirement contributions on your behalf. However, sabbatical recipients will be eligible to purchase service credit for the period of time spent on a sabbatical according to the guidelines set forth by the KTRS. If the sabbatical participant chooses to purchase the service credit within the "interest-free period" as established by the KTRS, the University will pay the difference between the service credit purchase price and the amount that would have otherwise been deducted from the recipient's pay if contributions had been allowed by KTRS. If the sabbatical participant chooses not to purchase the service credit, the University will make no contributions on the participant's behalf. Retirement withholdings for non-KTRS sabbatical recipients and contributions by the University on their behalf will continue at the rates in effect before the sabbatical began. # [1]

**Footnote:** [1] In this section it states that if you are a KTRS participant retirement contributions will not be withheld, however, after the policy was approved by the Board of Regents we were notified that people taking a half year sabbatical with full pay will earn KTRS credit and KTRS deductions will be withheld. We are unable to determine at this time if this will be an ongoing KTRS policy. When we are able to determine if this change is ongoing, this policy will be revised as appropriate with subsequent approvals."

- Chair Chatham asked the Senators to review ASPIRE to Greatness and the revised key performance indicators at [http://www.moreheadstate.edu/aspire\\_indicators](http://www.moreheadstate.edu/aspire_indicators) and provide feedback on the online form at [http://www.moreheadstate.edu/aspire\\_feedback](http://www.moreheadstate.edu/aspire_feedback) by February 11, 2013.

Vice President Weathers presented a report to the Senators regarding the process used to determine the location of the designated smoking areas on campus. After her report, there was a lengthy question, answer and discussion period. Faculty in Baird Music Hall stated that the smoke coming into that building from the smoking area behind Baird was very detrimental to students, faculty and staff in that building. Vice President Weathers will investigate their concerns further. There were questions regarding the enforcement of the smoking policy on campus. Smoking on campus is not illegal but a violation of MSU regulations.

Vice President Weathers also reported on the proposed campus-wide safety training being setup by Dr. Janet McCoy, Interim Director, Center for Leadership & Professional Development, and other emergency and safety personnel on campus. Training should be from February 12 – 15. If there is a need for more sessions after this, they will be planned. Session information:

- Multiple sessions with 3 presenters—police, risk management, and counseling services
  - One hour sessions repeating multiple times
  - Sessions coinciding with MSU's teaching schedule and beginning at 8:00, 9:10, 10:20 etc.
  - Various locations spread throughout campus—Space Science, Breckinridge, ADUC, CHER
- At least one session per location

Provost's Report: Dr. Henson stated that he would take any questions back to the Provost. There were no questions.

Regent's Report: No Report

Senator Nash informed the Senators that Chief Sparks was very willing and had spoken to her class about campus emergencies. She indicated the information was very informative.

General Education Council Report:

- The GEC was provided a "General Education Data Submission Status" that noted nearly 80% of MSU students have been included in the Gen-Ed assessment process since it began
- Working on exchange courses
- Discussed the redistribution of SLOs
- Working to help the campus community understand why there is so much assessment needed and why it is so urgent
- Voted to combine two SLOs into one for clarity and simplification
- Approved new courses for GE

A Senator asked for more information on what parts of the SACS accreditation that the University failed to meet.

#### **Academic Issue:**

Senator McCormick brought a revised Campus Safety Statement to the Senate for a first reading. The Campus Safety Statement must be on all syllabi, but made no sense for online classes as it was originally written. Following is the proposed revised statement:

**Campus Safety Statement:** When on campus, students should familiarize themselves with the nearest exit routes in the event that an evacuation becomes necessary. All students should familiarize themselves with emergency response protocols at [www.moreheadstate.edu/emergency](http://www.moreheadstate.edu/emergency). For on-campus classes, emergency response information will be discussed in class. You should notify your instructor at the beginning of the semester if you have special needs or will require assistance during an emergency evacuation.

A motion was made and approved to suspend the rules and move to second reading. Senator McCormick, representing Academic Issues, moved to approve the revised Campus Safety Statement. Motion passed.

#### **Governance:**

Senator Royar explained the revisions made to the Registration Advisory Committee Description and, on behalf of the Governance Committee, moved to have the revised description approved as submitted. After discussion, the Senate approved the revised Registration Advisory Committee Description as submitted.

#### **Senate Committee on Issues (SCI):**

Senator Rathbun provided an update on the meetings that are ongoing with SCI and Steve Richmond to get answers to the questions presented to him by the Senate. She will make a presentation to Senate when the discussions are complete.

In speaking with Dr. Janet McCoy, Interim Director, Center for Leadership and Professional Development, regarding the campus wide safety training, Senator Rathbun was informed that Dr. Brenda Wilburn, Counseling and Health Services, may also be involved in the safety training and education of faculty and staff.

Dr. McCoy asked if the Senate would be interested in being a co-sponsor for the Safety Training Event. Senator Rathbun moved that the Senate be a co-sponsor of the Campus Wide Safety Training Event and also assist with a donation of \$100 to the Center for Leadership and Professional Development for the event. Senator Gibbs seconded the motion. After discussion, the Senate approved the motion.

**Announcements:**

Senator Rathbun asked for volunteers to serve on an Ad hoc committee to plan the 2013 Senate Retreat.

Next Senate meeting will be February 7, 2013 in the Riggle Room. There will be a briefing on retention.

Adjournment: 5:15 p.m.