

Constitution and

By-Laws

—of—

Morehead

Christian Church

members present and voting in a regular or special business meeting of the church before a call may be extended.

4. The term of his ministry shall be for an indefinite period and may be terminated by either party upon sixty days notice. A written statement setting forth salary to be paid and other conditions of the call shall be made in duplicate, one copy for the minister and one for the church.

Article V. MEETINGS

Section A.—Meetings to be held

The church shall hold an annual business meeting within the first fifteen days of the first month of the church year. Special meetings may be called by the chairman, the vice-chairman or upon request of the official board or written petition of forty or more members of the church.

Section B. Notice

Notice of regular or special business meetings of the congregation shall be given at a regular Sunday Service of the church at least one week in advance of the meeting.

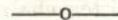
Section C. Rules of Order

All business meetings of the church and the official board shall be governed by Robert's Rules of Order.

Article VI—AMENDMENTS

This Constitution may be amended at any business meeting of the official board by a two-thirds vote of those present, provided that no amendment shall be voted on unless the same shall have been submitted in writing at least one regular meeting prior to the time of voting on same. If any such amendment shall be approved

by the board as set out herein, the same shall be submitted to the congregation at a regular Sunday service and if approved, such an amendment shall be immediately become a part of this constitution.



BY-LAWS

I. The church year shall begin on Nov. 1.

II. The Official Board shall hold its regular meetings on the fourth Monday night of each month. It shall hold special meetings as required on call of the chairman or upon request of nine or more members of the Official board. It shall consider nine members of the official board as constituting a quorum.

III. The plan of procedure for administering the church program shall be as follows:

A. The task of administering the program of the church shall be delegated to the following functional committees:

1. Worship and Devotional Life.
2. Christian Education.
3. Evangelism and Membership Development.
4. Missions and Benevolences.
5. Stewardship.
6. Property.

B. All committees shall perform such duties as may be assigned them by the official board but no committee shall be authorized to create an indebtedness for which the board would be liable without previous express authorization of and by the official board.

C. Special committees shall be appointed when needed.

church program for one year shall be placed on the "inactive" membership.

Persons temporarily located in this community who do not desire membership may, at their desire, become "affiliate" members.

Article III—OFFICERS

Section A. Officers

The affairs of the church shall be under the control of an Official Board constituted as follows:

Such a number of elders, deacons, and deaconesses as may be selected from time to time.

The presiding officer of such of the other church organizations as may be added.

The Officers Elected Shall Be:

1. Chairman: for a term of one year.
2. Vice-Chairman: for a term of one year.
3. Secretary: for a term of one year.
4. Elders: for a term of three years, one third of whom shall be elected each year.
5. Deacons: elected for term of three years, one third of whom shall be elected each year.
6. Deaconesses: elected for term of three years, one third of whom shall be elected each year.
7. Trustees: elected for a term of three years, one third of whom shall be elected each year.
8. Treasurer: for term of one year.

Section B. Duties of Officers

1. The Chairman shall fulfill the usual duties of such an officer, call and preside at all regular meetings or call meetings of the board, and shall be ex-officio member of all committees selected by the board.

and character building for each one participating.

b. It shall be responsible for keeping alive in the congregation the realization of its stewardship obligations, promoting stewardship education, supervising the preparation and subscribing of the church budget, keeping accurate records, providing for an annual audit of the records and encouraging endowments for future development in the church and world work.

6. Property.

a. It shall be the purpose of this committee to care for all the properties of the church.

b. It shall be responsible, under the direction of the trustees, for keeping all property and equipment in proper condition, studying needs and making recommendations for improvements, superintending the work of the custodian, caring for the grounds and keeping the properties adequately insured against possible loss or damage.

IV. The procedure governing employment of staff shall be as follows:

A. Employees, other than heretofore provided, shall be secured upon recommendation of the respective functional committees concerned.

B. The Official board shall designate the proper functional committee to recommend back to the board the employment or release of such employees, as shall be deemed necessary from time to time, final authority in all such matters, except calling the minister, to reside in the official board.

C. Employment shall be by a two-thirds vote of board members present and voting, each em-

accurate up-to-date records; promoting visitation projects; calling on the indiffernt, sick and unfortunate and organizing others to do likewise; providing an adequate program of social life for the church; supplying receptionists to welcome attendants at regular services and giving publicity to church life and activities.

e. It shall be responsible for orienting new members into the life and fellowship of the church

4. Missions and Benevolence.

a. It shall be the purpose of this committee to create and foster a world vision within the church and its auxiliary organizations and to lead in planning and administering the world work-program of the church.

b. It shall be responsible for planning and promoting a definite program of missionary education in every department of the church; recommending the church's annual missionary and benevolent budget; enlisting support for missions and brotherhood causes; caring for local and general benevolent needs not otherwise provided for; sponsoring interdenominational activities and projects of social action; promoting conventions; conferences and retreats; recruiting and supporting life-work recruits; and keeping records of all missionary giving and action in the church.

5. Stewardship.

a. It shall be the purpose of this committee to develop within the membership an understanding of the full meaning of Christian stewardship and so to direct the financial program of the church that it will not only supply the financial needs but prove a means of spiritual enrichment

2. The Vice-Chairman shall fulfill the usual duties of such an officer and in the absence of the chairman shall assume all the duties and prerogatives of the chairman.

3. The Secretary shall keep minutes of all regular or special business meetings of the church, serve as secretary of the general board, keep a record of all its regular or called meetings, inform members of meetings and committee appointments, and such other duties as may be assigned.

4. The elders, in cooperation with functional committees, shall promote the growth and welfare of the church, give spiritual oversight to the members with respect to regular attendance at the Lord's Supper, visitation of the sick and concern for the morally delinquent and spiritually indifferent; give thoughtful consideration to the policies of the church that will enable it to fulfill its complete mission; encourage by example and word the missionary, evangelistic, educational and stewardship responsibilities of the church; serve at the Lord's Table; and perform such other duties as may be assigned.

5. The deacons, in cooperation with functional committees, shall cooperate with the elders in promoting the growth and welfare of the church; assisting in the greeting and ushering of the worshippers; distribute the Lord's Supper and receive the offerings; assist in financial canvasses, visitation projects and preparation of candidates for baptism; give counsel and service in the business affairs and program activities of the church; cooperate in ministering to the needy; and perform such other duties as may be assigned.

6. The deaconesses, in cooperation with functional committees, shall perform the same general

duties as the deacons and cooperate with them in promoting the growth and welfare of the church; take responsibility for the preparation and care of the communion service; minister to families in time of sickness or bereavement; counsel and serve in the business affairs and program activities of the church; and perform such other duties as may be assigned.

7. The trustees shall hold title to the church property and shall discharge such other duties as may be assigned them by the Official Board from time to time and such other duties as may be required by the laws of the state of Kentucky.

8. The treasurer shall disburse all funds of the church according to the authority designated to him by the official board, serve as a member of the stewardship committee, make regular reports at each regular meeting of the general board and a yearly report to the church.

Section 3. Election of Officers

1. A nominating committee shall be appointed by the chairman at least one regular meeting before the date of election of members. This committee shall receive suggestions from members of the congregation as to those deemed suitable as members of the official board. After due consideration of the qualifications of those suggested, the committee shall recommend for consideration of the official board the names of those deemed most qualified. The board shall consider the recommendations of the nominating committee at regular session and the names of those approved by the board shall be submitted to the congregation for their approval or rejection. Those approved shall become members of the official board.

Any vacancy that may occur in any office of the church shall be filled by appointment for the

2. Christian Education.

a. It shall be the purpose of this committee to develop an effective program of religious education for the entire constituency of the church in keeping with the general objectives of Christian education.

b. It shall be responsible for planning and administering the total educational program of the church, including church school, youth activities, mid-week educational projects, leadership education, distribution of Christian literature, and fostering Christian home life. It shall also cooperate with other groups of the church such as the Missions and Benevolence Committee in planning an educational program.

3. Evangelism and Membership Development.

a. It shall be the purpose of this committee to cultivate an evangelistic spirit within the church and to plan and administer the evangelistic program.

b. It shall be responsible for developing an evangelistic church, sponsoring a year round program of evangelism which reaches into every age level and every phase of the church life, compiling a list of prospective members and planning and directing special evangelistic projects. It shall aid in the conservation of new members.

c. It shall attempt to maintain the closest possible contact with the entire church membership to the end that each member may function effectively in the life of the church and to develop a spirit of comradeship and love within the congregation founded on a common love for Christ.

d. It shall be responsible for the pastoral oversight of the membership; assisting in keeping

D. The membership of each functional committee shall be selected in the following manner, subject to the confirmation of the official board:

1. The chairman, vice-chairman, secretary, and minister shall constitute a committee to select the respective committee chairmen.

2. This committee shall then act with the respective committee chairmen in the selection of the members of each committee.

3. Membership on each functional committee shall be on the basis of qualification for the task, regardless of membership on the official board.

E. Each functional committee shall organize itself to conduct the business for which it is responsible, meet regularly to attend to its business, and plan its general program which shall be presented to the official board. Upon approval by the official board the committee shall proceed to administer its program in cooperation with other functional committees. Regular written reports shall be made to the official board.

F. The purpose and duties of the functional committees shall be:

1. Worship and Devotional Life.

a. It shall be the purpose of this committee to lead the membership in a genuine experience of worship in the public services and to enrich the personal and family devotional life.

b. It shall be responsible for the public worship of the church, its pulpit supply, the administration of baptism and the Lord's Supper, music, ushering, midweek and special prayer services, and the encouragement of the devotional life among individual members and homes of the church.

unexpired term by the chairman, subject to the approval of the official board.

Section D. The Official Board

1. The Official Board shall organize at the first regular meeting after the annual election by electing one of their number as chairman of the board, another vice-chairman. They shall elect a Secretary and a Treasurer who need not be members of the official board. They shall elect one trustee each year for a term of three years. The trustees may or may not be members of the official board.

Article IV—THE MINISTER

Section A. Duties

The minister of the church shall perform the duties which usually pertain to that office, and as spiritual administrator of the church he shall be an ex-officio member of all organized groups, auxiliaries and committees.

Section B. Selection

The minister shall be chosen by the church in the following manner:

1. A representative committee nominated by the chairman and elected by the board, shall serve as the pulpit committee and be responsible for recommending a prospective minister to the official board.

2. The Official Board shall consider the recommendation of the pulpit committee and if approved recommend the prospective minister to the church. It shall be the policy of the church to consider only one prospective minister at a time.

3. The recommendation of the board must be accepted by at least a two-thirds majority of

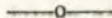
ployee to be responsible to the official board through the proper functional committee,

D. A written statement covering terms of employment shall be included in the minutes, one copy given to the employee.

V. These by-laws may be amended by a majority vote of the members of the official board present and voting in regular or special meeting, provided that the proposed amendment has been submitted in writing to the membership of the official board at least one month prior to the vote thereon.

Preamble

We, the members of the Morehead Christian Church, a congregationally-governed body, in order to promote the work of the church in the spirit of Christ and thus advance his Kingdom, do hereby adopt this constitution.



Article I—NAME AND PURPOSE

Section A. Name

The name of this organization shall be **Morehead Christian Church** of Morehead, Kentucky, affiliated with the brotherhood known as the Disciples of Christ and committed to the historic principles of this body whose local congregations are variously known as Christian Churches, Churches of Christ, or Disciples of Christ.

Section B. Purpose

The purpose of this church shall be as revealed in the New Testament to win people to faith in Jesus Christ and commit them actively to the church, to help them grow in the grace and knowledge of Christ that increasingly they may know and do his will, and to work for the unity of all Christians and with them engage in the common task of building the Kingdom of God.

Article II—MEMBERSHIP

The membership of this church shall consist of those who are now identified as members of the congregation and those who shall unite with it by baptism or by transfer of membership.

Those members who fail to take some identification with the congregation by attendance, support or participation in some phase of the

PROPOSED CHANGES

in

C O D E O F

R E G U L A T I O N S
(CONSTITUTION)

and

B Y - L A W S

of

THE UNITED CHRISTIAN MISSIONARY SOCIETY

As Amended June 19, 1946

For Consideration
at
Louisville, Kentucky
October 20-22, 1960

EXHIBIT A

PROPOSED AMENDMENTS TO THE CODE OF REGULATIONS (CONSTITUTION) OF THE UNITED CHRISTIAN MISSIONARY SOCIETY

According to the Code of Regulations (Constitution) of The United Christian Missionary Society amendments may be made to the Code "at any regular meeting of the Society by a majority vote of members present and voting, providing such amendments shall first have been recommended by the Board of Managers, or shall have been presented in writing at a preceding Annual Meeting." (Regulation 12)

Certain changes are being presented in writing to this Annual Meeting of the United Society. These proposed changes have been under consideration by the administration, the board of trustees and the board of managers of the Society throughout the year 1959-60. They were considered by the board of managers at a special called meeting in June of 1960. Final approval for presentation to the members of the Society in annual session was given by the board of managers at its meeting just concluded.

The underlying reasons for the substantive changes being recommended are threefold:

First, the increasing areas of cooperation between the United Society and the various state organizations in program planning, promotion and local church services and world outreach.

Second, the need for a broader representation on the board of managers from growing areas of the nation and younger churches on mission fields related to the Society.

Third, the enlarged scope of the Society's program.

The entire text of the Code of Regulations is submitted herewith, together with the suggested changes.

The sections marked with brackets [] indicate the deletions suggested by the board of managers.

The sections underlined are the suggested amendments approved for reference to this meeting by the board of managers.

Recommended Action:

The board of managers recommends to the members of The United Christian Missionary Society assembled in Annual Meeting at Louisville, Kentucky, October 22, 1960, that the proposed amendments to the Code of Regulations (Constitution) of The United Christian Missionary Society as set forth in Exhibit A be received for study during the ensuing year to be acted upon at the next Annual Meeting of the United Society in October, 1961, at Kansas City Missouri.

1 CODE OF REGULATIONS (CONSTITUTION) AND BY-LAWS
2 of
3 THE UNITED CHRISTIAN MISSIONARY SOCIETY

4 CODE OF REGULATIONS

5 Regulation 1.

6 Purposes and Functions

7 The purposes of this Society are as stated in Article 3 of the
8 Amended Articles of Incorporation. The Society shall seek to function
9 so as to achieve said purposes.

10 That the world may the more fully come to know Christ, the Son of
11 God; that all men everywhere may increasingly appropriate for them-
12 selves His way of life; that a world of Christian brotherhood may be
13 realized, and that the unity of God's people may be achieved, this
14 Society is established.

15 To this end the Society shall aid in the preaching of the gospel
16 of Christ at home and abroad; shall create and foster a program of
17 Christian education and training to the end that men's minds may be
18 enlightened concerning the Christian way of life; shall lend encour-
19 agement and assistance to local congregations with a view of helping
20 them to become as efficient units of the Kingdom of God as possible;
21 shall interpret to the world the social implications of the teachings
22 of Jesus; shall advance the cause of Christian womanhood; shall
23 establish and maintain such institutions as schools, institutes,
24 orphanages, hospitals, and homes in the neglected areas of the world,
25 and shall engage in such other forms of Christian service as will help
26 to bring in the Kingdom of God, in which His will shall be done on
27 earth as in heaven.

28 Among the various religious, educational and charitable purposes
29 of the Society is the continuation of the work originally carried on
30 by The Foreign Christian Missionary Society, the Christian
31 Woman's Board of Missions, the American Christian Missionary
32 Society, the Board of Temperance and Social Welfare, and certain
33 portions of the work formerly carried by the Board of Education
34 of Disciples of Christ.

35 That these ends may be achieved, the Society shall employ officers,
36 missionaries, preachers, teachers, evangelists and similar agents;
37 shall disseminate missionary and educational information; shall en-
38 courage the financial and spiritual support of its work; shall solicit,
39 receive, hold in trust, or administer gifts of whatever kind and funds
40 for the support of the purposes of the Society; shall purchase, hold
41 and sell property as may be necessary or may seem necessary in the
42 achievement of the Society's objectives, and shall engage in such other
43 forms of activity and service as may be necessary for the accomplish-
44 ment of the above stated aims.

45 Regulation 2.

46 Members - Classification and Qualification

47 Classification. The members of this Corporation are hereby
48 classified and divided into two classes, to be known as Members and
49 Unregistered Members.

50 Qualification. Any person who is a member in good standing of
51 one of the congregations variously known as Churches of Christ, Chris-
52 tian Churches, or Disciples of Christ, who is committed to the pur-
53 poses of this Society and who supports its work, is qualified to be a

54 member, and has a right, upon application to the Secretary of the
55 Society, to have his or her name recorded as a member of this Society.

56 Members. The members of this Corporation consist of its incor-
57 porators, its past officers, secretaries, directors, members of the
58 executive staff, members of its Executive Committee, and members of
59 its Board of Managers, who are now living and otherwise qualified; its
60 present officers, secretaries, directors, members of the executive
61 staff, members of its Board of Trustees and members of its Board of
62 Managers; and such other persons as have had or may hereafter have
63 their names recorded in the Book of Membership as members of this
64 Society.

65 Unregistered Members. Unregistered members of this Society
66 shall consist of persons who are members in good standing of one of
67 the congregations variously known as Churches of Christ, Christian
68 Churches, or Disciples of Christ, who are committed to the purposes
69 of this Society and support its work.

70 Any unregistered member shall have a right to vote on any ques-
71 tion in any meeting or convention of members of this Society, unless
72 otherwise provided by law in the Amended Articles of Incorporation
73 or Code of Regulations, without his or her name having been previously
74 registered or recorded as a member of this Society.

75 Regulation 3.

76 Nominating Committee

77 A Nominating Committee of twenty members, one-half of whom
78 shall be men and one-half women, shall be elected annually by members
79 of the Society. No member of the Board of Managers, or of the employed

80 staff of the Society, or of the employed staff of any other national or
81 state board of the [Disciples of Christ]Christian Churches, shall be
82 eligible to serve as a member of the committee, and not more than
83 two members shall be elected from any one state, area or [province]
84 Canada. The Board of Managers shall nominate to the Society in con-
85 vention assembled, the members of the Nominating Committee to
86 serve for the ensuing year, or until the next annual meeting of the
87 members.

88 The Nominating Committee shall meet at least twice annually.
89 One meeting of the committee, those present constituting a quorum,
90 shall be held immediately following its election, at which time the
91 committee shall organize by electing a Chairman, a Vice-Chairman,
92 and a Secretary; and one meeting shall be held just prior to the annual
93 meeting of the members of the Society, at which time the committee
94 shall prepare its nominations to be submitted to the members of the
95 Society in their annual meeting or convention. The time and place for
96 the second meeting of the Nominating Committee shall be fixed by the
97 Chairman and stated in the notice to be sent to the Nominating Com-
98 mittee of such meeting.

99 The Nominating Committee shall have the power to fill vacancies
100 in its own membership.

101 The Nominating Committee shall nominate members of the Board
102 of Managers, the President and Vice-President of the Society, and
103 members of the Time and Place Committee, all of whom shall be
104 elected by the members of the Society in annual meeting or conven-
105 tion assembled.

106 By mutual agreement between The United Christian Missionary Society
107 and the respective state or area boards of Christian Churches, recom-
108 mendations of one man and one woman for membership on the board of
109 managers shall be made by each state board of Christian Churches (or
110 area board where two or more states are joined together in an operating
111 unit) and by the All-Canada Committee to the nominating committee. From
112 such recommendations and persons recommended at large without regard
113 to geographic areas, the nominating committee shall nominate a sufficient
114 number to bring the total membership of the board of managers to 132
115 persons.

116 Additional nominations to those made by the Nominating Committee
117 may be made from the floor of the meeting of members.

118 Regulation 4.

119 Board of Managers

120 There shall be elected by the members of this Society in annual
121 meeting a Board of Managers of 132 members, of which one-half shall
122 be men and one-half shall be women, each of whom shall be members
123 of this Society. Not more than ten members of said Board shall reside
124 in any one state [or province with each state (or region where more than
125 one state is joined in an operating unit), or province in which Christian
126 churches are located having at least one representative] (or region
127 where more than one state is joined in an operating unit) or Canada with
128 each state having at least two representatives. The term of service shall
129 be for three years and until successors are elected and qualified, one-
130 third of the terms expiring each year. Members shall be eligible for re-
131 election.

132 Forty members shall constitute a quorum.

133 No salaried officer of this Society, or of any National or State
134 Board or institution of the Disciples of Christ shall be eligible to serve
135 as a member of the Board of Managers.

136 The Board of Managers shall meet at the call of the Chairman im-
137 mediately after each annual meeting of members of this Society, and at
138 the place of such annual meeting, and those present shall have a right to
139 organize the Board by electing from its membership a Chairman and a
140 Vice-Chairman, who shall serve for one year and until their successors
141 are elected and qualified; and elect from its membership a Board of
142 Trustees.

143 The Secretary of the Society shall act as Secretary of the Board of
144 Managers.

145 The Board of Managers shall have power to appoint its own meetings,
146 fill vacancies in its own membership, enact its own rules of order, not
147 in conflict with the Amended Articles of Incorporation or with the Code
148 of Regulations of this Society. At the close of each year the Board of
149 Managers shall meet and review the work of the Society and its officers,
150 and present to the members of the Society in an annual meeting assembled
151 a report of the same. Reports rendered to the International Convention
152 [of the Disciples of Christ] of the Christian Churches (Disciples of Christ)
153 shall be considered to have been rendered to the members of this Society.

154 A vote may be taken by mail on any question that may arise between
155 sessions of the Board of Managers, if the Board of Trustees so directs.

156 When deemed advisable, the Board of Trustees may call special
157 meetings of the Board of Managers at such time and place as it may des-
158 ignate.

159 A member shall be considered to have qualified for membership on
160 the Board of Managers when after election he shall have given his ac-
161 ceptance of the office and pledge to fulfill the position to the best of his
162 ability, or a member shall be considered to have accepted and qualified
163 for membership on the Board of Managers unless within sixty days after
164 receiving notice of his election he shall in writing decline to serve.

165 [Removal from one state or province to another shall not disqualify
166 a member of the Board of Managers to continue as such member unless
167 the state or province from which the member moves is left without rep-
168 resentation or the state or province to which the member has moved
169 already has ten members]. Removal from one state (or region in which
170 two or more states are joined together in an operating unit) and Canada
171 shall not disqualify members-at-large of the Board of Managers unless
172 the state, or area to which the member has moved already has ten mem-
173 bers. Members of the Board of Managers elected upon recommendation
174 by states and area boards and the All-Canada Committee who move to
175 another state or area shall be qualified to serve only until the next Annual
176 Meeting of the Society.

177 Regulation 5.

178 Trustees

179 The corporate powers, property and affairs of this Corporation
180 subject to limitations contained in applicable laws or the Amended Arti-
181 cles of Incorporation, shall be exercised, conducted and controlled by a
182 Board of Trustees, which shall consist of the President and Vice-Pres-
183 ident of the Society, the Chairman of the Board of Managers, and [nine-
184 teen] twenty-one other members elected from and by the Board of Man-
185 agers, one-half of the Trustees being men and one-half women. At
186 least one member of the Board of Trustees shall be a citizen of the

187 State of Ohio. The term of office of the elected members shall be for
188 one year and until successors are elected and qualified. Any vacancy
189 in the elected members of the Board of Trustees, caused by death, res-
190 ignment or otherwise, shall be filled from the Board of Managers by the
191 remaining Trustees.

192 Any vacancy in the office of President or Vice-President of the
193 Society, caused by death, resignation or otherwise, shall be filled by
194 the Board of Trustees until the next annual meeting of the Society.

195 The Trustees shall be elected by the Board of Managers from its
196 membership at the time and place of the annual meeting of the Society.

197 The Trustees of this Corporation may adopt By-Laws for their own
198 government consistent with the Amended Articles of Incorporation and
199 the laws of the State of Ohio.

200 The Trustees of this Corporation shall have a right to hold their
201 regular special meetings either within or without the State of Ohio, and
202 shall have power to determine the time and place thereof, and the notice
203 to be given in connection therewith.

204 The power and authority to sell, lease, mortgage or dispose of any
205 real estate or personal property owned by this Corporation is vested in
206 its Trustees. Any deed, lease, mortgage or other instrument relating
207 to the sale, lease, mortgage, or other disposition of real estate or per-
208 sonal property, when authorized by the Board of Trustees, shall be ex-
209 ecuted for and on behalf of this Corporation and in its name by the Pres-
210 ident or Vice-President, and attested by the Secretary of the Corporation,
211 and the corporate seal affixed when required.

212 A majority of the Trustees shall constitute a quorum.

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Regulation 6.

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Officers

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The officers of this Society, in addition to the Board of Trustees, shall be a Board of Managers of this Society as provided in Regulation 4, a President, a Vice-President, a Secretary, a Treasurer, and an Assistant ~~[Treasurer and an Assistant Secretary,]~~ Secretary and an Assistant Treasurer, and such executive chairmen, executive secretaries, national directors and other officers, committees and commissions as the work may require.

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All executive offices shall be open alike to men and women, except that the President and Vice-President shall be of opposite sex, and it shall be the purpose and duty of the Board of Trustees to keep the offices as equally divided between men and women as practicable.

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The term of service of the President and Vice-President shall be for four years and until successors are elected and qualified. The election of the President and Vice-President shall be by the members in annual meeting or special meeting called for that purpose. All other salaried officers shall be elected by the Board of Trustees, and the term of office fixed at the time of the election. If no term is fixed, such officers shall serve during the pleasure of the Board of Trustees. All officers shall be eligible for re-election.

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Any salaried officer, other than the President and Vice-President, may be relieved and removed by the Board of Trustees for cause deemed sufficient by the Trustees. Such action may be appealed to the Board of Managers, whose action shall be final.

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It shall be the duty of the President to perform such administrative functions as usually pertain to the chief executive officer of such an

240 organization, to coordinate the various phases of the Society's work,
241 to sign all legal papers and documents requiring such signature, to
242 preside at all meetings of members of the Society, both annual and
243 special, to serve as Chairman of the Board of Trustees, and to perform
244 such other duties as may from time to time be assigned to him by the
245 Board of Trustees.

246 It shall be the duty of the Vice-President, in case of the absence or
247 disability of the President, to perform the duties of the President. The
248 Vice-President shall counsel and advise with the President on matters
249 of general administration and perform such other functions as may be
250 assigned to him in the By-Laws or by action of the Board of Trustees.

251 The Secretary of the Society shall keep accurate minutes of the
252 meetings of the Board of Managers and the meetings of the Board of
253 Trustees, and shall enter the same in books provided for that purpose;
254 shall keep the book or record of membership; shall inform the Treasurer
255 of all appropriations authorized; shall be the Keeper of the Seal of this
256 Corporation and shall attach the same, attested by his signature, to all
257 legal papers which have been signed by the President or Vice-President
258 which require the corporate seal of the Society to be attached; and shall
259 perform such other duties within the Society as the Board of Trustees
260 may direct.

261 The Assistant Secretary, in the absence or disability of the Secre-
262 tary, shall perform the duties of the Secretary.

263 The Treasurer shall receive and disburse the funds of the Society
264 and have custody of all securities and property belonging to the Society;
265 holding same under such regulations and restrictions as the By-Laws and
266 the Board of Trustees may impose.

267 The Assistant Treasurer, in the absence or disability of the
268 Treasurer, shall perform the duties of the Treasurer.

269 [Each department within the Society shall have at its head an Exec-
270 utive Secretary. Such Executive Secretary, with the help of National
271 Directors assigned to specific phases of the work, shall act under the
272 direction of the Board of Trustees in carrying out the work of the So-
273 ciety not otherwise provided for in this Code of Regulations. Executive
274 Secretaries and National Directors shall satisfy such conditions of serv-
275 ice as the Board of Trustees may impose.] Each Administrative Divi-
276 sion within the Society shall have at its head an Executive Chairman.
277 Each department within the Society shall have at its head an Executive
278 Secretary. The Executive Chairmen and Executive Secretaries with
279 the help of National Directors and other officers assigned to the specific
280 phases of the work, shall act under the direction of the Board of Trustees
281 in carrying out the work of the Society not otherwise provided for in this
282 Code of Regulations. Executive Chairmen, Executive Secretaries, Na-
283 tional Directors and other officers shall satisfy such conditions of serv-
284 ice as the Board of Trustees may impose.

285 Regulation 7.

286 Annual and Special Meetings of Members

287 The annual meeting of this Society for the election of members of
288 the Board of Managers, and such other elections as are herein provided,
289 and for the transaction of any and all business of the Society that may
290 properly come before the members of said Society, shall be held at such
291 time and place, either within or without the State of Ohio, as may be fixed
292 each year by the Society in convention assembled, or by its Board of
293 Trustees. Failure to hold such annual meeting at the designated time

294 shall not work any forfeiture or dissolution of the Corporation, and
295 the then officers, Trustees and members of the Board of Managers
296 shall serve until the next meeting or until the next special meeting of
297 members, if any, that may be called as a deferred annual meeting.

298 Special meetings of the members may be called on same notice as
299 herein required for annual meeting when ordered by a resolution adop-
300 ted by the Board of Trustees, at such time and place as may be specified
301 in such resolution.

302 [Fifty] One hundred members shall constitute a quorum at either an
303 annual or special meeting of the members.

304 Regulation 8.

305 Notice of Meeting of Members

306 Notice of the annual or special meeting of the members of this Soci-
307 ety shall be given either by depositing in the United States mail, at
308 least ten days prior to the date of such meeting, a written or printed
309 notice, with legal postage affixed, to each member of the Society whose
310 name is of record in the membership records of the Society, giving the
311 time and place thereof, or by two publications of said notice in some
312 newspaper of general circulation, published in the City of Cincinnati,
313 Ohio, and in the City of Indianapolis, Indiana, the first of each publi-
314 cation to be at least twenty days prior to the date of said meeting, which
315 notice shall be given by the Secretary in the name of the Society at the
316 direction of the President. The Trustees and officers may give such
317 further notice or information concerning such meeting in any or all of
318 the weekly or monthly publications published by any organization or
319 corporation in support of the work of the Disciples of Christ.

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Regulation 9.

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Notice of Meetings - Board of Managers

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There shall be a meeting of the members of the Board of Managers at the time and place and immediately after each annual meeting, which meeting shall be held upon public call by the Chairman in the Convention. Other meetings of the Board of Managers may be called by the Chairman of the Board on ten days' written notice, stating the time, place and general purpose of such meeting, or such meeting may be called on like notice by authority of the Board of Trustees. Notice of such meetings, other than the meeting following the annual meeting, shall be given to each member of the Board of Managers by the Secretary of the Society.

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Regulation 10.

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Administrative Organizations

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The Board of Trustees shall have power through the enactment of By-Laws or otherwise to establish such administrative divisions, departments, committees and advisory commissions as in its judgment the work requires.

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The Board of Managers shall have power by resolution or rules to establish the Administrative Headquarters of this Society at a place other than the principal office of the Society named in the Amended Articles of Incorporation.

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Regulation 11.

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By-Laws

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The Board of Trustees shall adopt By-Laws for its own government, consistent with the Amended Articles of Incorporation, this Code of Regulations and the applicable laws of the State of Ohio.

346 Regulation 12.

347 Amendments

348 This Code of Regulations may be amended at any regular meeting
349 of the Society by a majority vote of the members present and voting,
350 provided such amendment shall first have been recommended by the
351 Board of Managers, or shall have been presented in writing at a pre-
352 ceding annual meeting.

353 Regulation 13.

354 The provisions of this Code of Regulations shall not affect the
355 tenure of the present officers who were elected by the Society.

PREAMBLE

We, the members of the First Christian Church of Morehead, Inc., a congregationally-governed body, in order to promote the work of the church in the spirit of Christ and thus advance his Kingdom, do hereby adopt this constitution.

ARTICLE I. NAME AND PURPOSE

Section A. Name.

The name of this non-profit corporation is and shall be First Christian Church of Morehead, Inc., affiliated with the brotherhood known as the Disciples of Christ and committed to the historic principles of this body whose local congregations are variously known as Christian Churches, Churches of Christ, or Disciples of Christ.

Section B. Address.

The principal office and place of business is to be located at 227 East Main Street, Morehead, Kentucky, 40351.

Section C. Purpose.

The nature of the business proposed to be transacted, promoted, and carried on is to promote the cause of Christian religion, to provide a place of worship for its members (Christian Church - Disciples of Christ) to be conducted in accordance with the rules and bylaws of the First Christian Church of Morehead, Inc.; to own, lease, mortgage, and otherwise maintain suitable real estate and buildings for its purposes, and to do all things necessary and incident thereto; to receive, hold and disburse gifts, bequests and other funds for and on behalf of the said church. It is further provided that the purpose of this corporation is to execute all the power conferred by the Articles of Incorporation, the bylaws of the corporation, and the laws of the Commonwealth of Kentucky pertaining to corporations organized for non-profit as provided under Chapter 273 of KRS as heretofore set forth.

Section D. Duration.

The duration of the corporation shall be perpetual unless sooner dissolved as provided by law.

Section E. Agent.

The name and address of the agent upon whom process and other papers may be served upon the corporation is found in the Articles of Incorporation.

ARTICLE II. MEMBERSHIP

The membership of this church shall consist of those who are now identified as members of the congregation and those who shall unite with it by baptism or by transfer of membership.

Those members who fail to take some identification with the congregation by attendance, support or participation in some phase of the church program for one year shall be placed on the "inactive" membership.

Persons temporarily located in this community who do not desire membership may at their desire, become "affiliate" members.

ARTICLE III. ELDERS, DECONS, DEACONESSSES

Section A. Election.

The Elders, Deacons, and Deaconesses shall be elected by the congregation at its annual meeting and will serve as members of the Board of Directors:

1. Elders: for a term of three years, one third of whom shall be elected each year.
2. Deacons: for a term of three years, one third of whom shall be elected each year.
3. Deaconesses: for a term of three years, one third of whom shall be elected each year.

Section B. Duties.

1. The Elders, in cooperation with functional committees, shall promote the growth and welfare of the church, give spiritual oversight to the members with respect to regular attendance at the Lord's Supper, visitation of the sick and concern for the morally delinquent and spiritually indifferent; give thoughtful consideration to the policies of the church that will enable it to fulfill its complete mission; encourage by example and word the missionary, evangelistic, educational and stewardship responsibilities of the church; serve at the Lord's Table; and perform such other duties as may be assigned.

2. The Deacons, in cooperation with functional committees, shall cooperate with the Elders in promoting the growth and welfare of the church; assisting in the greeting and ushering of the worshippers; distribute the Lord's Supper and receive the offerings; assist in financial canvasses, visitation projects and preparation of candidates for baptism; give counsel and service in the business affairs and program activities of the church; cooperate in ministering to the needy; and perform such other duties as may be assigned.

3. The Deaconesses, in cooperation with functional committees, shall perform the same general duties as the Deacons and cooperate with them in promoting the growth and welfare of the church; take responsibility for the preparation and care of the communion service; minister to families in time of sickness or bereavement; counsel and serve in the business affairs and program activities of the church; and perform such other duties as may be assigned.

Section C. Nomination Committee.

1. A nominating committee composed of one Elder, one Deacon, one Deaconess, and one young person, selected by their respective groups, and three representatives of the congregation shall be appointed by the President for the purpose of selecting nominees for Elders, Deacons, and Deaconesses, and presenting said nominees to the first annual meeting of the congregation for its approval.

2. The congregation will be permitted to write in names of other nominees. In the event additional nominations are made, selection will be made by secret ballot.

ARTICLE IV. BOARD OF DIRECTORS AND OFFICERS

Section A. Board of Directors.

The affairs of this corporation shall be managed by a Board of Directors consisting of not less than five (5) members of the congregation of the First Christian Church of Morehead, Inc., constituted as follows:

Such a number of Elders, Deacons, and Deaconesses as may be elected from time to time.

The presiding officers of such of the other church organizations as may be added.

Section B. Powers.

The Board of Directors shall have power to make all such bylaws and rules to regulate the business of the corporation as will not be inconsistent with the provisions of the Articles of Incorporation, its bylaws and the laws of the Commonwealth of Kentucky.

Section C. Exemptions.

The members and officers of this corporation shall be forever exempt from all corporation debts of any kind whatsoever. No part of the property or assets of the corporation shall ever inure to the personal benefit of the members, officers, and directors of this corporation.

Section D. Officers of the Board of Directors.

The officers of this corporation shall be a president, vice president, secretary and a treasurer.

Section E. Election of Officers.

The Board of Directors shall, at their first annual meeting, elect one of their members as president, another vice president, another treasurer, and another secretary. Persons elected to these offices shall continue for a term of one year or until their successors are elected.

Section F. Term of Office.

The term of office will be for one year. No officer shall serve for more than three consecutive terms.

Section G. Duties of Officers.

1. The President shall fulfill the usual duties of such an officer, call and preside at all regular meetings or call meeting of the Board of Directors, and shall be ex-officio member of all committees selected by the Board of Directors.

2. The Vice President shall fulfill the usual duties of such an officer and in the absence of the President shall assume all the duties and prerogatives of the President.

3. The Secretary shall keep minutes of all regular or special business meetings of the Board of Directors, meetings of the congregation, keep a record of all its regular or called meetings, inform members of meetings and committee appointments, and such other duties as may be assigned.

4. The Treasurer shall disburse all funds of the church according to the authority designated to him by the Board of Directors, serve as a member of the stewardship committee, make regular reports at each regular meeting of the Board of Directors, and a yearly report to the church.

Section H. Nominating Committee.

The President shall appoint a nominating committee of not less than three (3) members from the Board of Directors at the

last regular meeting of the current year for the purpose of selecting nominees for offices of the Board of Directors for the coming year.

At the first meeting of the new church year, the nominating committee shall report its nominations to the Board of Directors for their consideration. In the event, additional nominations are made, selection will be made by secret ballot.

ARTICLE V. THE MINISTER

Section A. Duties.

The minister of the church shall perform the duties which usually pertain to that office, and as spiritual administrator of the church he shall be an ex-officio member of all organized groups, auxiliaries, committees, and shall serve as chief administrative officer of the church staff as directed by the Board of Directors.

Section B. Selection.

The minister shall be chosen by the church in the following manner:

1. A representative committee nominated by the President and elected by the Board of Directors, shall serve as the pulpit committee and be responsible for recommending a prospective minister to the Board of Directors.

2. The Board of Directors shall consider the recommendation of the pulpit committee and if approved recommend the prospective minister to the church. It shall be the policy of the church to consider only one prospective minister at a time.

3. The recommendation of the Board of Directors must be accepted by at least a two-thirds majority of members present and voting in a regular or special business meeting of the church before a call may be extended.

4. The term of his ministry shall be for an indefinite period and may be terminated by either party upon sixty days notice. A written statement setting forth salary to be paid and other conditions of the call shall be made in duplicate, one copy for the minister and one for the church.

ARTICLE VI. MEETINGS

Section A. Meetings to be held.

The church shall hold an annual business meeting within the first fifteen days of the first month of the church year.

Special meetings may be called by the President, the Vice President, or upon request of the Board of Directors or written petition of forty or more members of the church.

Section B. Notice.

Notice of regular or special business meetings of the congregation shall be given at a regular Sunday Service of the church at least one week in advance of the meeting.

Section C. Rules of Order.

All business meetings of the church and the Board of Directors shall be governed by Robert's Rules of Order, Revised.

ARTICLE VII. AMENDMENTS

This Constitution may be amended at any business meeting of the Board of Directors by a two-thirds vote of those present, provided that no amendment shall be voted on unless the same shall have been submitted in writing at least one regular meeting prior to the time of voting on same.

If any such amendment shall be approved by the Board of Directors as set out herein, the same shall be submitted to the congregation at a regular Sunday Service and if approved, such an amendment shall immediately become a part of this constitution.

BY-LAWS

I. The church year shall begin on July 1.

II. The Board of Directors shall hold its regular meetings on the fourth Monday night of each month. It shall hold special meetings as required on call of the President or upon request of nine or more members of the Board of Directors. It shall consider nine members of the Board of Directors as constituting a quorum.

III. The plan of procedure for administering the church program shall be as follows:

A. The task of administering the program of the church shall be delegated to the following functional committees:

1. Worship and Devotional Life.
2. Christian Education.
3. Evangelism and Membership Development.
4. Missions and Benevolences.
5. Stewardship.
6. Property.

B. All committees shall perform such duties as may be assigned them by the Board of Directors but no committee shall be authorized to create an indebtedness for which the Board of Directors would be liable without previous express authorization of and by the Board of Directors.

C. Special committees shall be appointed when needed.

D. The membership of each functional committee shall be selected in the following manner, subject to the confirmation of the Board of Directors:

1. The President, Vice President, Secretary, and Minister shall constitute a committee to select the respective committee chairmen.

2. This committee shall then act with the respective committee chairman in the selection of the members of each committee.

3. Membership on each functional committee shall be on the basis of qualification for the task, regardless of membership on the Board of Directors.

E. Each functional committee shall organize itself to conduct the business for which it is responsible, meet regularly to attend to its business, and plan its general program which shall be presented to the Board of Directors. Upon approval by the Board of Directors the committee shall proceed to administer its program in cooperation with other functional committees. Regular oral and written reports shall be made to the Board of Directors.

F. The purpose and duties of the functional committees shall be:

1. Worship and Devotional Life.

a. It shall be the purpose of this committee to lead the membership in a genuine experience of worship in the public services and to enrich the personal and family devotional life.

b. It shall be responsible for the public worship of the church, its pulpit supply, the administration of baptism and the Lord's Supper, music, ushering, midweek and special prayer services, and the encouragement of the devotional life among individual members and homes of the church.

2. Christian Education.

a. It shall be the purpose of this committee to develop an effective program of religious education for the entire constituency of the church in keeping with the general objectives of Christian education.

b. It shall be responsible for planning and administering the total educational program of the church, including church school, youth activities, mid-week educational projects, leadership education, distribution of Christian literature, and fostering Christian home life. It shall also cooperate with other groups of the church such as the Missions and Benevolence Committee in planning an educational program.

3. Evangelism and Membership Development.

a. It shall be the purpose of this committee to cultivate an evangelistic spirit within the church and to plan and administer the evangelistic program.

b. It shall be responsible for developing an evangelistic church, sponsoring a year round program of evangelism which reaches into every age level and every phase of the church life, compiling a list of prospective members and planning and directing special evangelistic projects. It shall aid in the conservation of new members.

c. It shall attempt to maintain the closest possible contact with the entire church membership to the end that each member may function effectively in the life of the church and to develop a spirit of comradeship and love within the congregation founded on a common love for Christ.

d. It shall be responsible for the pastoral oversight of the membership; assisting in keeping accurate up-to-date records; promoting visitation projects; calling on the indifferent, sick and unfortunate and organizing others to do likewise; providing an adequate program of social life for the church; supplying receptionists to welcome attendants at regular services and giving publicity to church life and activities.

e. It shall be responsible for orienting new members into the life and fellowship of the church.

4. Missions and Benevolence.

a. It shall be the purpose of this committee to create and foster a world vision within the church and its auxiliary organizations and to lead in planning and administering the world work-program of the church.

b. It shall be responsible for planning and promoting a definite program of missionary education in every department of the church; recommending the church's annual missionary and benevolent budget; enlisting support for missions and brotherhood causes; caring for local and general benevolent needs not otherwise provided for; sponsoring interdenominational activities and projects of social action; promoting conventions; conferences and retreats; recruiting and supporting life-work recruits; and keeping records of all missionary giving and action in the church.

5. Stewardship.

a. It shall be the purpose of this committee to develop within the membership an understanding of the full meaning of Christian stewardship and so to direct the financial program of the church that it will not only supply the financial needs but prove a means of spiritual enrichment and character building for each one participating.

b. It shall be responsible for keeping alive in the congregation the realization of its stewardship obligations, promoting stewardship education, supervising the preparation and subscribing of the church budget, keeping accurate records, providing for an annual audit of the records and encouraging endowments for future development in the church and world work.

6. Property.

a. It shall be the purpose of this committee to care for all the properties of the church.

b. It shall be responsible, under the direction of the Board of Directors, for keeping all property and equipment in proper condition, studying needs and making recommendations for improvements, superintending the work of the custodian, caring for the grounds and keeping the properties adequately insured against possible loss or damage.

IV. The procedure governing employment of staff shall be as follows:

A. Employees, other than heretofore provided, shall be secured upon recommendation of the respective functional committees concerned.

B. The Board of Directors shall designate the proper functional committee to recommend back to the board the employment or release of such employees, as shall be deemed necessary from time to time, final authority in all such matters, except calling the minister, to reside in the Board of Directors.

C. Employment shall be by a two-thirds vote of board members present and voting, each employee to be responsible to the Board of Directors or through its designated agent.

D. A written statement covering terms of employment shall be included in the minutes, one copy given to the employee.

V. These by-laws may be amended by a majority vote of the members of the Board of Directors present and voting in regular or special meeting, provided that the proposed amendment has been submitted in writing to the membership of the official board at least one month prior to the vote thereon.

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CONSTITUTION AND BY-LAWS
of
MOREHEAD CHRISTIAN CHURCH

Preamble

We, the members of the Morehead Christian Church, a congregationally-governed body, in order to promote the work of the church in the spirit of Christ and thus advance his Kingdom, do hereby adopt this constitution.

ARTICLE I. NAME AND PURPOSE

Section A. Name

The name of this organization shall be Morehead Christian Church of Morehead, Kentucky, affiliated with the brotherhood known as the Disciples of Christ and committed to the historic principles of this body whose local congregations are variously known as Christian Churches, Churches of Christ, or Disciples of Christ.

Section B. Purpose

The purpose of this church shall be as revealed in the New Testament to win people to faith in Jesus Christ and commit them actively to the church, to help them grow in the grace and knowledge of Christ that increasingly they may know and do his will, and to work for the unity of all Christians and with them engage in the common task of building the Kingdom of God.

ARTICLE II. MEMBERSHIP

The membership of this church shall consist of those who are now identified as members of the congregation and those who shall unite with it by baptism or by transfer of membership.

Those members who fail to take some identification with the congregation by attendance, support or participation in some phase of the church program for one year shall be placed on the "inactive" membership.

Persons temporarily located in this community who do not desire membership may, at their desire, become "affiliate" members.

ARTICLE III. OFFICERS

Section A. Officers

The following officers shall be elected by the church at its annual business meeting for a term as designated for each, or until such time as a successor is elected and assumes office:

1. Chairman: for a term of one year.
2. Vice-chairman: for a term of one year.
3. Secretary: for a term of one year.
4. Elders: not to exceed 6 in number, one third of whom shall be elected each year for a term of three years.
5. Deacons: not to exceed 21 in number, one third of whom shall be elected each year for a term of three years.
6. Deaconesses: not to exceed 3 in number, one third of whom shall be elected each year for a term of three years.
7. Trustees: not to exceed 3 in number, one third of whom shall be elected each year for a term of three years.

8. Treasurer: for a term of one year.

Section B. Duties of Officers

1. The chairman shall fulfill the usual duties of such an officer, call and preside at all regular or special business meetings of the congregation, and serve as chairman of the general board.

2. The vice-chairman shall fulfill the usual duties of such an officer, call and preside at all regular business meetings of the congregation in the absence of the chairman, and serve as vice-chairman of the general board.

3. The secretary shall keep minutes of all regular or special business meetings of the church, serve as secretary of the general board keep a record of all its regular or called meetings, inform members of meetings and committee appointments, and such other duties as may be assigned.

4. The elders, in cooperation with functional committees, shall promote the growth and welfare of the church, give spiritual oversight to the members with respect to regular attendance at the Lord's Supper, visitation of the sick and concern for the morally delinquent and spiritually indifferent; give thoughtful consideration to the policies of the church that will enable it to fulfill its complete mission; encourage by example and word the missionary, evangelistic, educational and stewardship responsibilities of the church; serve at the Lord's Table; and perform such other duties as may be assigned.

5. The deacons, in cooperation with functional committees, shall cooperate with the elders in promoting the growth and welfare of the church; assisting in the greeting and ushering of the worshippers; distribute the Lord's Supper and receive the offerings; assist in financial canvasses, visitation projects and preparation of candidates for baptism; give counsel and service in the business affairs and program activities of the church; cooperate in ministering to the needy; and perform such other duties as may be assigned.

6. The deaconesses, in cooperation with functional committees, shall perform the same general duties as the deacons and cooperate with them in promoting the growth and welfare of the church; take responsibility for the preparation and care of the communion service; minister to families in time of sickness or bereavement; counsel and serve in the business affairs and program activities of the church; and perform such other duties as may be assigned.

7. The trustees shall act as the legal agents of the church in all business matters, under the direction of the general board and subject to the approval of the church; hold legal title to all church property and handle all business transactions related thereto; have supervision over all endowment and trust funds; and perform such duties as are required by the laws of the state of Kentucky.

8. The treasurer shall disburse all funds of the church according to the authority designated to him by the general board, serve as a member of the stewardship committee, make regular reports at each regular meeting of the general board and a yearly report to the church.

Section C. Election of Officers

1. A nominating committee composed of two members of the general board whose terms do not expire at the end of the current year, and three members of the church who are not members of the board, shall be appointed by the chairman, approved by the general board and announced to the congregation at least six weeks prior to the annual business

meeting to nominate candidates for officers of the church.

2. All suggestions from the congregation for nominees shall be in the hands of the nominating committee at least ten days prior to the annual meeting. The committee shall then consider qualifications, secure consent from nominees and prepare a slate consisting of one nominee for each vacancy.

3. The nominating committee shall report its nominations to the congregation at the annual business meeting.

4. All nominees who receive a majority of the votes cast by secret ballot of those present and voting, shall be declared elected.

5. Vacancies in any office of the church shall be filled for the unexpired term by nomination of the chairman of the general board in consultation with the minister and election by the general board.

Section D. The General Board

1. The general board shall consist of the elected officers of the church. i.e. the deacons, elders, deaconesses, trustees, chairman, vice-chairman, secretary, treasurer.

2. It shall be the duty of the general board: to consider and recommend general policies to the congregation; to transact business; to administer the program of the church through the designated functional committees.

3. The general board shall perform its duties according to the authority granted in this constitution or designated to it by the church. Regular reports shall be made annually to the church at its business meeting.

ARTICLE IV. THE MINISTER

Section A. Duties

The minister of the church shall perform the duties which usually pertain to that office, and as spiritual administrator of the church he shall be an ex-officio member of all organized groups, auxiliaries and committees.

Section B. Selection

The minister shall be chosen by the church in the following manner:

1. A representative committee nominated by the chairman and elected by the board, shall serve as the pulpit committee and be responsible for recommending a prospective minister to the general board.

2. The general board shall consider the recommendation of the pulpit committee and if approved recommend the prospective minister to the church. It shall be the policy of the church to consider only one prospective minister at a time.

3. The recommendation of the board must be accepted by at least a two-thirds majority of members present and voting in a regular or special business meeting of the church before a call may be extended.

4. The term of his ministry shall be for an indefinite period and may be terminated by either party upon sixty days notice. A written statement setting forth salary to be paid and other conditions of the call shall be made in duplicate, one copy for the minister and one for the church.

ARTICLE V. MEETINGS

Section A. Meetings to be held

The church shall hold an annual business meeting within the first

fifteen days of the first month of the church year. Special meetings may be called by the chairman, the vice-chairman or upon request of the general board or written petition of forty or more members of the church.

Section B. Notice

Notice of regular or special business meetings of the congregation shall be given at a regular Sunday service of the church at least one week in advance of the meeting.

Section C. Rules of Order

All business meetings of the church and the general board shall be governed by Robert's Rules of Order.

ARTICLE VI. AMENDMENTS

This constitution may be amended at any business meeting of the church by a two-thirds vote of the members present and voting on the amendment, provided that written notice of the proposed amendment has been read at a regular Sunday service at least two weeks before the vote is taken.

BY-LAWS

- I. The church year shall begin on November 1.
- II. The general board shall hold its regular meetings on the fourth Monday night of each month. It shall hold special meetings as required on call of the chairman or upon request of nine or more members of the general board. It shall consider nine members of the general board as constituting a quorum.
- III. The plan of procedure for administering the church program shall be as follows:
 - A. The task of administering the program of the church shall be delegated to the following functional committees:
 1. Worship and Devotional Life.
 2. Christian Education.
 3. Evangelism and Membership Development.
 4. Missions and Benevolence.
 5. Stewardship.
 6. Property.
 - B. Special committees shall be appointed when needed.
 - C. The membership of each functional committee shall be selected in the following manner, subject to the confirmation of the general board:
 1. The chairman, vice-chairman, secretary, and minister shall constitute a committee to select the respective committee chairmen.
 2. This committee shall then act with the respective committee chairmen in the selection of the members of each committee.
 3. Membership on each functional committee shall be on the basis of qualification for the task, regardless of membership on the general board.
 - D. Each functional committee shall organize itself to conduct the business for which it is responsible, meet regularly to attend to its business, and plan its general program which shall be presented to the general board. Upon approval by the general board the committee

shall proceed to administer its program in cooperation with other functional committees. Regular written reports shall be made to the general board.

E. The purpose and duties of the functional committees shall be:

1. Worship and Devotional Life.

a. It shall be the purpose of this committee to lead the membership in a genuine experience of worship in the public services and to enrich the personal and family devotional life.

b. It shall be responsible for the public worship of the church, its pulpit supply, the administration of baptism and the Lord's Supper, music, ushering, midweek and special prayer services, and the encouragement of the devotional life among individual members and homes of the church.

2. Christian Education.

a. It shall be the purpose of this committee to develop an effective program of religious education for the entire constituency of the church in keeping with the general objectives of Christian education.

b. It shall be responsible for planning and administering the total educational program of the church, including church school, youth activities, mid-week educational projects, leadership education, distribution of Christian literature, and fostering Christian home life. It shall also cooperate with other groups of the church such as the Missions and Benevolence Committee in planning an educational program.

3. Evangelism and Membership Development.

a. It shall be the purpose of this committee to cultivate an evangelistic spirit within the church and to plan and administer the evangelistic program.

b. It shall be responsible for developing an evangelistic church, sponsoring a year round program of evangelism which reaches into every age level and every phase of the church life, compiling a list of prospective members and planning and directing special evangelistic projects. It shall aid in the conservation of new members.

c. It shall attempt to maintain the closest possible contact with the entire church membership to the end that each member may function effectively in the life of the church and to develop a spirit of comradeship and love within the congregation founded on a common love for Christ.

d. It shall be responsible for the pastoral oversight of the membership; assisting in keeping accurate up-to-date records; promoting visitation projects; calling on the indifferent, sick and unfortunate and organizing others to do likewise; providing an adequate program of social life for the church; supplying receptionists to welcome attendants at regular services and giving publicity to church life and activities.

e. It shall be responsible for orienting new members into the life and fellowship of the church.

4. Missions and Benevolence.

a. It shall be the purpose of this committee to create and foster a world vision within the church and its auxiliary organizations and to lead in planning and administering the world work-program of the church.

b. It shall be responsible for planning and promoting a definite program of missionary education in every department of the