

**Morehead State University
Special Collections & Archives
Archives Accession Form**

Department or Office: Office of Budgets and Financial Planning

Collection Title: Financial Ledgers, 1925-1966

Record Group Number: RG031-21-08

Date transferred: No date of original transfer registered; Transferred from the Kentucky Underground Storage Inc. in November of 2020.

Processed by: Dieter C. Ullrich

Cataloged by: Dieter C. Ullrich

Date Listed: March 12, 2021

Date Span: 1925-1966

Size of Collection: 3.5 linear feet.

Number of Boxes: 3 records center boxes.

Type of Material: Ledgers.

Condition of Material: Fair with dust damage and fading due improper storage.

Arrangement: Chronological arrangement.

Historical Information: Office of Budgets and Financial Planning at Morehead State University began modestly with a single part-time bookkeeper in the spring of 1924. Presently, the office manages over fifty employees in nine separate divisions. It provides administrative, financial, facility, personnel, procurement, and environmental health and safety services essential to the University community.

Scope and Content: Collection consists of bound ledgers related to the daily financial expenses of Morehead State Normal School, Morehead State Teachers College and Morehead State College from 1925 to 1966. The ledgers contain lists of businesses, organizations and individuals that the college conducted business with during the dates mentioned above.

Subject Headings / Descriptors:

Morehead State University. Office of Budgets and Financial Planning.

Morehead State Normal School – Finance.

Morehead State Teachers College – Finance.

Morehead State College – Finance.
Morehead State University – History.
Account books.

Notes: The finance ledgers were found in a larger collection of ledgers delivered to University Archives from the underground storage facility in Wilmore, Kentucky and separated to create an independent collection specific to the Office of Budgets and Financial Planning.