

**Morehead State University
Special Collections & Archives
Archives Accession Form**

Department or Office: Registrar's Office

Collection Title: Enrollment Ledgers, 1925-1956

Record Group Number: RG015-21-07

Date transferred: No date of transfer registered; Transferred from the underground storage facility in Wilmore, Kentucky to the University Archives on November 5, 2020.

Processed by: Dieter C. Ullrich

Cataloged by: Dieter C. Ullrich

Date Listed: March 12, 2021

Date Span: 1925-1956

Size of Collection: 1.0 linear feet.

Number of Boxes: 2 legal size document cases.

Type of Material: Ledgers.

Condition of Material: Fair with minor dust damage and fading due to improper storage.

Arrangement: Organized alphabetically by title of file folder; Chronological arrangement.

Historical Information: The Registrar's Office at Morehead State University was established in 1927. Prior to that date, the school's Business Agent and Bookkeeper maintained the student records. The Office of the Registrar currently manages registration, transferring credit hours, degree certification, graduation, transcripts and veterans' benefits.

Scope and Content: Collection consists of student enrollment ledgers from Morehead State Normal School, Morehead State Teachers College and Morehead State College from 1925 to 1956. The ledgers consist of names of students enrolled and when they attended. Included with enrollment ledgers are the meeting minutes of the Teaching Certificate Committee (1929-1940), Teacher Certificate Applicants Lists (1935-1940), and the meeting minutes of the Morehead Foundation (1934-1941).

Subject Headings / Descriptors:

Morehead State University. Registrar's Office

Morehead State Normal School.

Morehead State Teachers College.
Morehead State College.
Morehead Foundation (Morehead, Ky.)
Morehead State University – History.
College student records – Kentucky – Morehead.
College attendance.

Notes: The collection was located in a series of boxes delivered to the University Archives in November of 2020 that included ledgers from other offices and departments. The ledgers related to the Registrar's Office were moved and placed in an independent collection in March of 2021.