

**Morehead State University
Special Collections & Archives
Archives Accession Form**

Department or Office: University Library

Collection Title: Various University Departmental Records, 1949-2003

Record Group Number: RG029-20-38

Date transferred: No record of transfer registered.

Processed by: Dieter C. Ullrich

Cataloged by: Dieter C. Ullrich

Date Listed: November 6, 2020

Date Span: 1949-2003

Size of Collection: 2.5 linear feet.

Number of Boxes: 5 letter size document cases.

Type of Material: Correspondence, memorandums, newsletters, reports, brochures, flyers and ephemera.

Condition of Material: Good.

Arrangement: Organized alphabetically by department or office, Chronological arrangement.

Historical Information: Prior to 2003, departmental documents and publications were collected and retained by the library of Morehead State University and those deemed historically significant were later deposited in the archives. The collection of materials was inconsistent and numerous departments and office are underrepresented or not represented all. There is also an irregularity in the frequency and comprehensiveness of the collection's materials.

Scope and Content: Collection consists of various departmental records collected by the Archives Department of Morehead State University Library from 1949 to 2003. The records contain miscellaneous departmental reports, office files, correspondence, meeting minutes, memorandums, newsletters, brochures, flyers and other ephemeral materials produced by departments and offices on campus.

Subject Headings / Descriptors:

Morehead State University. University Library.

Morehead State University – History.

Notes: The collection was originally dispersed among numerous boxes erratically in the University Archives. The boxes and records were later separated and organized alphabetically for easier access in October of 2020.