

## **Faculty Senate Minutes August 21, 2008**

### **Call to Order:**

Call to order: 4:15 pm; Riggle Room; ADUC.

Senators Absent: Ali Ahmadi, Glen Colburn

Visitors: Yvonne Baldwin, Charles Patrick, Lisa Shemwell

### **Reports:**

Dr. Hughes presented an update on the curriculum audit process. Dr. Hughes emphasized that faculty talk with her if they have questions or concerns regarding the information they hear about the audit. Dr. Hughes is sending out updates regarding the audit via email.

- Dr. Hughes met with Deans during June to review the Audit Reports submitted by departments
- Dr. Hughes provided a summary of those meetings to the Deans for review
- Dr. Hughes continued to meet with the Deans to refine the recommendations
- Dr. Hughes sent final recommendations to the Deans
- Dr. Hughes is meeting with the Deans this week
- Audit Report will be forwarded to Deans by August 27<sup>th</sup>
- Dr. Hughes will provide the final Audit Report to the Chairs Council on September 3<sup>rd</sup>
- Final Audit Report will be released electronically by September 5<sup>th</sup>
- Faculty will have one month to review the report
- Department chairs and audit teams will facilitate discussions in departments during September
- Departments to provide feedback by October 3<sup>rd</sup> or 4<sup>th</sup> with pros, cons, recommendations and justifications for
- Dr. Hughes and Deans will revise the Audit Report to be presented to the Presidents Cabinet in mid October
- Anticipate that the Audit Report will be on the Board of Regents agenda in December
- Implement transition teams as needed
- Identify resources needed and time frame
- The audit process is forming a framework for a reporting system in academic affairs and identifying data that needs to be collected

Dr. Baldwin provided an update on General Education Reform.

- Problems with General Education:
  - No coherent vision for Gen Ed
  - Large quantities of course substitutions for Gen Ed
  - Curriculum in Gen Ed keeps growing
- Core group attended a conference in May, 2007 on General Education
- Senate chartered the Faculty General Education Advisory Committee (FGEAC)
- Each department has a faculty representative on the FGEAC
- General Education Web Site is available with information
- FGEAC conducted a survey on Gen Ed – Survey and analysis are on web site
- Gen Ed has goals but no outcomes that can be assessed
- Will develop a plan for assessment of Gen Ed
- Create a process for course proposals and assessment of the process
- Look at individual courses
- How to deal with students that need developmental education, honors, gifted students or special programs
- Frequently Asked Questions and a timeline are posted on the web site

- FGEAC will visit departments in September to discuss Gen Ed
- In October FGEAC will share a variety of models of Gen Ed from other schools and ask for faculty input
- When the framework is developed it will be provided to the faculty for input, it will be revised per faculty input and provided again for review by faculty, and this process will continue until the framework is complete
- Gen Ed must be somebody's responsibility in order to be assessed

Dr. Patrick presented a review of the upcoming SACS Reaccreditation.

- This SACS accreditation is not just an event but an implementation of processes at the Institution that will allow the University to look at ongoing and continuous improvement
- Two parts are Compliance Certification and Quality Enhancement Plan (QEP)
- "Compliance Certification (formerly know as the "Self-Study") is the document used by the institution in attesting to its determination of the extent of its compliance with each of the Core Requirements and Comprehensive Standards (and federal regulations for Title IV funding, where appropriate) within the *SACS Principles of Accreditation: Foundations for Quality Enhancement.*"
  - The University will send a report to SACS in August 2010
  - SACS will review the report and decide whether or not the University is in compliance for each standard
  - The SACS team that comes to campus in March or April of 2011 will only look at the standards for which the University is in partial or noncompliance
  - Darrin DeMoss (faculty) and Kevin Koett (staff) are the co-chairs of the Compliance Report
  - This semester the work will be divided into committees
  - Identifying leadership this fall
  - Asking for volunteers in spring
  - Writing will start in August of 2009
- The Quality Enhancement Plan (QEP) "describes a carefully designed course of action that addresses a well-defined and focused topic or issue related to enhancing student learning."
  - Dr. Patrick asked the members to talk to their constituents about problems that need to be addressed at the University in order to increase student learning
  - The institution must provide resources for this process
  - Dr. Patrick will be visiting departments and asking how the University can measure, assess and set targets for student learner outcomes

### **Senate Actions:**

Elections for the executive council were held. The following were elected as departmental representatives on the executive council: Scott Wymer, Business; Lesia Lennex, Education; Royal Berglee, Humanities; and Doug Chatham, Science and Technology.

Rebecca Katz moved to extend the meeting past 6:00 pm. Roland Buck seconded the motion. Motion passed.

Beverly Klecker and Ann Macintosh were elected for the two at-large positions.

Members of the newly elected executive council were placed on a ballot for chair elect. Royal Berglee was elected chair elect.

Adjournment: 6:15 pm