

July 22, 1953

A meeting of the Board of Regents of Morehead State College was held pursuant to the call of the Chairman, at the office of President Charles R. Spain, July 22, 1953, at 9:30 A. M.

Present: Superintendent Wendell P. Butler

E. R. Price
M. K. Eblen
W. W. Ball
J. T. Norris

Absent: None

The meeting was called to order by the chairman, Mr. Butler, and the minutes of the meeting of April 28 were read. They were approved as read on motion of Mr. Eblen, seconded by Mr. Price.

President Spain then submitted his report on the operation of the College for the quarter April 1, 1953 to June 30, 1953, a copy of which is hereto attached, and made a part of these minutes:

MOREHEAD STATE COLLEGE
Morehead, Kentucky
July 22, 1953

The Board of Regents
Morehead State College
Morehead, Kentucky

Gentlemen:

I submit herewith a report on the operation of the College for the quarter April 1, 1953 to June 30, 1953.

1. Summer Session Enrollment. The total enrollment for the current summer session is approximately 720. This figure represents a drop of about 45 students from the 1952 summer session. Other colleges in the state and in the nation seem to have experienced even greater reductions.

2. Financial Report. I am enclosing the financial report for the quarter April 1, 1953 to June 30, 1953. This report shows we overexpended our budget by \$39,761.38. We exceeded our revenue estimate by \$54,680.23. On July 1 our revolving fund balance was \$38,077.42, reflecting encumbrances of \$34,271.00. Some of these encumbrances may be overestimated, and about \$2500 will later be transferred from Building Commission funds to the revolving

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fund. Our revolving fund will probably amount to about \$43,500, when all records in the past fiscal year are cleared up.

3. I recommend appropriation of \$14,500 from the revolving fund to balance our estimated budget for the 1953-54 fiscal year. This appropriation is necessary because of a reduction of \$22,300 in our state appropriation. We have transferred \$7800 from receipts of the past fiscal year to skinking funds for Men's Hall and Science Hall and have thereby reduced our budget for the current year by this amount.

4. I recommend the creation of a Bureau of Public Relations and School Services. This Bureau will combine into one administrative unit activities that relate to extension and correspondence, public relations, publications, duplications, mailing, the college newspaper, recruitment, consultant services to schools, alumni relations, and various special events.

5. I recommend appointment of N. B. McMillian as director of the Bureau of Public Relations and School Services and assistant to the president. The appointment as assistant to the president is recommended in order that Dr. McMillian may represent the president officially at various functions and also that he may handle numerous administrative details.

6. Personnel changes. I recommend acceptance of the following personnel changes.

a. Appointments.

Robert Laughlin as director of athletics, effective July 1, 1953
 Wilbur Jamerson, head football coach and instructor in physical education, effective July 15, 1953, at a salary of \$4600 per year.

Silas Prewitt, assistant football coach and instructor in physical education, effective August 1, 1953, at a salary of \$4200 per year.

Mary Jo Humpston, cafeteria director, effective July 1, 1953, at a salary of \$3000 per year.

Eleanor Findling, assistant cafeteria director, effective September 1, 1953, at a salary of \$2400 per year.

Henrietta Avent, assistant professor of physical education, effective September 1, 1953, at a salary of \$3600 per year.

Barbara Hickey, assistant to the director of the Bureau of Public Relations and School Services, effective June 15, 1953, at a salary of \$3000 per year.

Walter Brown, 1953 summer session instructor, \$550.

Don Betz, assistant in physical education, summer 1953, \$400.

Mrs. F. S. Robertson, housemother, Allie Young Hall, effective September 1, 1953, at a salary of \$2000.

Catherine Bach, clerk in registrar's office, effective July 1, 1953, at a salary of \$150 per month.

President's report to Board of Regents continued -

- b. Leaves
 Leave without pay for Mary Range, supervising teacher in Breckinridge Training School, for period July 15 - August 1.
 Leave without pay for George Young, assistant professor Breckinridge Training School, for period July 27-31.
- c. Resignations
 Mary Kozee, cafeteria director, effective August 1, 1953.
 Elizabeth Sutton, summer school instructor.
- d. Salary adjustment.
 Increase of salary of Mary Woerner, head, department of nursing, from \$4500 to \$4600, effective September 1, 1953.

7. I recommend payment to Allen Hyden estate the salary of Allen Hyden for the month of July. Mr. Hyden was electrician for the College until his unfortunate electrocution on July 2. Mr. Hyden had not taken his two weeks' vacation and was also entitled to 12 days' sick leave. I further recommend that the Board authorize the president to write Mrs. Allen Hyden a letter of appreciation for Mr. Hyden's service.
8. I recommend approval of the following students for graduation at the summer commencement on July 30.

BACHELOR OF ARTS

Lexie L. Allen
 Maxine Elam Anglin
 Robert L. Auxier
 Bess P. Bailey

Helen Mae Eskew
 Marcella L. Eubanks
 Betty Jeanne Fanning
 Geraldine Roberta

Delcie Maynard Phillips
 Faye W. Phillips
 Rushie Preston

Ethelberta Fite Beard
 Marie J. Belcher
 Grady G. Bevins
 Charles W. Blackburn
 Frank Norris Bloss
 Irene Mynhier Botts
 Lodema Botts
 Ruth Clark Bradley
 Jewell Lane Breeding
 Anna Laura Brooks
 Lexie Nolton Butler
 Julia Fielding Callihan
 Ida McBrayer Caudill
 Opal Ball Chumley
 Barbara Allen Coleman
 Bettie Lucile Crace
 Lillian Hope Craven
 Chester Damron
 Kenneth Ray Damron
 Anna Louise Davenport

Fletcher
 Eubie Dixon Foust
 Eugene Frazier
 Vivian Scott Gray
 Lorene H. Greenhow
 William E. Hauck
 James C. Howes
 Eunice J. Hurley
 Ruth Hamilton Jackson
 Beulah Reeves James
 Frelleland Johnson
 Holleen Cain Maher
 Leonard D. Marshall
 Mary Louise McClave
 Helen McKellup
 Ottis Murphy
 Daisy P. Nickell
 George Painter, Jr.
 George Lawrence Parsons
 Hazel Patrick
 Agnes L. White Phillips

Lucille Jones Rawlings
 Mary Margaret Manley Rawlings
 Norine D. Rogers
 Evelyn Johns Salisbury
 Hazel Ross Cott
 Parma Johnson Sparks
 Ruth Butcher Sparks
 Irvin Earl Spencer
 Maxie R. Stiltner
 Alma Ernst Tackett
 Francis Fon Tackett
 Alpha Ratliff Thacker
 Pauline Johnson Walker
 Eliza Whalen, Jr.
 Arlene Wheeler
 Evallee Whitaker
 Neva Vines White
 Ruby Mae Williams
 Lena Avanelle Webb Wray
 Vivian Cable Wright
 Anna Lee Yonts

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BACHELOR OF SCIENCE

Ray Cassity
 Carson Castle
 Berton Conway
 Lorraine Brammell Criswell
 Thomas A. Easterling

Jack Elkins
 William V. Hackney
 Park Prater
 Herschel Reed
 Lawrence B. Rogers

MASTER OF ARTS IN EDUCATION

Oliver Edward Allen
 James O. Botts
 Clifford Raymond Cassady

Amanda R. Grubb
 Howard Hall
 William Taylor
 Hammonds

Verna May
 Foster Meade

Carl G. Crawford
 Viola Grace Crosthwaite

Pauline Redwine Johnson
 John Edward Malone
 Truman H. Walters
 Andy Paul Wheeler
 Luther Wright

Respectfully submitted,

/s/ Charles R. Spain
 President

The financial report for the same period was also submitted to the Board and is also hereto attached and made a part of these minutes. It was fully discussed and the recommendations of the President in his report were then taken up and acted upon in order by the Board.

(Note: Due to the fact that the financial report has to be typed lengthwise, it will follow at the end of these minutes).

In paragraph 3 of the report, President Spain recommended appropriation of \$14,500 from the revolving fund to balance the estimated budget for the 1953-54 fiscal year. Mr. Ball moved that this recommendation be approved. Mr. Price seconded the motion and on roll call all members voted "aye."

The President recommended in paragraphs 4 and 5 the creation of a Bureau of Public Relations and School Services and recommended the appointment of N. B. McMillian as director of the Bureau and assistant to the President. This recommendation was approved on motion of Mr. Price, seconded by Mr. Norris, and unanimously carried.

The personnel changes recommended and detailed in paragraph 6 of the President's report were approved on motion of Mr. Price, seconded by Mr. Eblen and unanimously carried.

President Spain recommended to the Board in paragraph 7 of his report that the Allen Hyden estate be paid the salary of Allen Hyden for the month of July. This recommendation was approved on motion of Mr. Ball seconded by Mr. Price. On roll call the members all voted "aye."

The list of graduates for the summer commencement, July 30 as recommended

Minutes of July 22, continued -

by President Spain in paragraph 8 of his report was approved on motion of Mr. Eblen and seconded by Mr. Price and carried unanimously.

The desirability of a maintenance survey of the College was next discussed. The idea was approved by unanimous agreement as it is already provided for in the budget adopted.

On motion of Mr. Ball, seconded by Mr. Norris, the naming of the College Auditorium the F. C. Button Auditorium in memory of the former president of the institution was approved unanimously.

Messrs. W. H. Rice, Herbert Hogan and George Cline then joined the Board for a discussion of a proposed new fuel gas contract with the City of Morehead. After a full discussion of the proposed contract, the following resolution was adopted on motion of Mr. Ball, seconded by Mr. Eblen and carried unanimously:

" Resolved, that the President be authorized to negotiate a new gas contract with the City of Morehead, following the lines agreed upon at the meeting today and that he be authorized to submit the contract to the chairman and secretary of the Board for their final approval and signing."

No further business appearing, the meeting was adjourned.

Financial Report on following pages

Chairman

J. T. Norris

m Secretary

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July 20, 1953

Dr. Charles R. Spain, President
Morehead State College
Morehead, Kentucky

Dear Dr. Spain:

All fund balances as of June 30, 1953 have been reconciled with the Department of Finance. Fund balances as of June 30, 1952 were \$129,216.83, as of June 30, 1953 the fund balances are \$119,205.66. The budget for 1952-53 appropriated \$815,000.00 of which \$31,200.00 was from surplus; \$11,200.00 from the old Power Plant Sinking Fund cash surplus and \$20,000 from the Revolving fund cash surplus. We actually spent \$10,011.27 from surplus or \$21,188.73 less than we anticipated in the original budget.

The estimated receipts for the fiscal year 1952-53 were \$784,000.00, the actual receipts were \$838,680.23 or over-realized by \$54,680.23 or 6.97 per cent.

The 1952-53 expenditure budget was \$815,200.00, we have spent \$854,961.38 or over-expenditure of \$39,761.38 or 4.9 per cent. The principal overrun is for equipment and in the equipment overrun are two new cafeteria lines and cash registers for approximately \$13,000.00. The overrun in maintenance is due to the boiler wall repair for \$5,000.00.

The income was over-realized by \$54,680.23 and the budget was overrun by \$39,761.38 or we operated the college for the year by using only \$10,011.27 from cash surplus when we had anticipated using \$31,200.00.

All auxiliary enterprises show some profit for the year. Complete statements will be made after September 30, 1953 after all accounts payable are either paid or cancelled.

Respectfully,

/s/ H. Hogan

HH:vc

MOREHEAD STATE COLLEGE

Financial Statement

End of Fourth Quarter, June 30, 1953

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MOREHEAD STATE COLLEGE

Statement of Fund Transactions

End of the Fourth Quarter, June 30, 1953

	Balance as of July 1, 1952	Allotments or Receipts	Disbursements	Encumbrances Outstanding	Balance as of June 30, 1953
General Fund -----	-0-	432,000.00	432,000.00	-0-	-0-
Revolving Fund -----	56,750.62	370,928.18	355,330.38	34,271.00	38,077.42
Science Building Fund, Cash -----	5,704.38	18,860.00	9,440.00	-0-	15,124.38
Science Building Fund, Investments ---	10,000.00	-0-	-0-	-0-	10,000.00
Power Plant Fund, Cash -----	900.00	20,216.00	11,200.00	-0-	9,916.36
Power Plant Fund, Investments -----	32,000.00	20,000.00CR	-0-	-0-	12,000.00
Water Works Improvement Fund, Cash ---	10,261.83	4,845.67	5,880.00	-0-	9,227.50
Water Works Improvement Fund, Invest- ments -----	-0-	8,000.00	-0-	-0-	8,000.00
Men's Dormitory Fund, Cash -----	7,600.00	10,100.00	6,840.00	-0-	10,860.00
Men's Dormitory Fund, Investments -- --	6,000.00	-0-	-0-	-0-	6,000.00
Total	129,216.83	844,950.21	820,690.38	34,271.00	119,205.66

MOREHEAD STATE COLLEGE

Condensed Statement of Revenue Receipts

End of Fourth Quarter, June 30, 1953

	<u>Estimated Receipts</u>	<u>Actual Receipts</u>	<u>Unrealized Estimate</u>	<u>Percent of Realization</u>
100-200 State Appropriation --- ----	432,000.00	432,000.00	-0-	100.00
200-300 Tuition Fees - ----	68,010.00	90,006.63	21,996.63CR	132.34
300-400 Board ----	130,000.00	143,165.68	13,165.68CR	110.13
400-500 Room Rent ----	55,400.00	62,520.90	7,120.90CR	112.85
500-600 Special Student Services ---	3,600.00	3,856.31	245.31CR	106.81
600-650 Inter-Collegiate Athletics--	18,000.00	17,909.57	90.43	99.50
700-750 Bookstore --- ----	35,000.00	43,590.38	8,590.38CR	124.54
750-800 Extension ----	20,000.00	22,952.97	2,952.97CR	114.76
800-900 Miscellaneous Receipts ----	21,990.00	22,688.79	698.79CR	103.18
TOTAL	784,000.00	838,680.23	54,680.23CR	106.97

MOREHEAD STATE COLLEGE

Condensed Statement of Disbursements

End of Fourth Quarter, June 30, 1953

	<u>Allotment</u>	<u>Disbursement</u>	<u>Encumbrances Outstanding</u>	<u>Unencumbered Balance</u>
100-700 Central Administration -----	65,910.00	65,340.70	853.96	284.66CR
700-2600 Instruction -----	286,125.00	270,050.37	4,768.68	11,305.95
2600-2700 Library -----	21,150.00	19,843.49	95.09	1,211.42
2700-4000 General Maintenance -----	104,009.24	104,550.08	3,354.90	3,895.74CR
4000-4800 Special Student Services -----	14,531.54	12,106.43	942.08	1,483.03
4800-5100 Athletics -----	43,063.10	44,833.73	357.03	2,127.66CR
5100-5500 Dormitories -----	36,605.92	38,118.16	1,137.38	2,649.62CR
5500-5700 Cafeteria and Grill -----	122,116.00	119,107.36	7,215.96	4,207.32CR
5700-5800 Bookstore -----	29,700.00	35,155.91	4,575.03	10,030.94CR
5800-5900 Extension -----	18,055.00	21,895.37	2,199.00	6,039.37CR
5900-6000 Alternations -----	-0-	1,229.36	-0-	1,229.36CR
6100-6300 Equipment -----	34,574.20	51,881.06	8,596.44	25,903.30CR
6300-6400 Plant Acquisition and Improve- ment -----	-0-	3,218.36	175.45	3,393.81CR
6700-7000 Fixed Charges -----	39,360.00	33,360.00	-0-	6,000.00
Total	815,200.00	820,690.38	34,271.00	39,761.38CR

MOREHEAD STATE COLLEGE

Statement of Club and Sundry Funds

End of Fourth Quarter, June 30, 1953

Balance July 1, 1953	-----\$7,124.06	
Receipts	<u>27,476.54</u>	
Total Income		34,600.60
Expenditures		<u>27,789.56</u>
Balance June 30, 1953		6,811.04