

**Morehead State University  
Special Collections & Archives  
Archives Accession Form**

**Department or Office:** Registrar's Office

**Collection Title:** Records

**Record Group Number:** RG015-19-07

**Date transferred:** April 5, 2019 from the Registrar's Office.

**Processed by:** Jake Bush

**Cataloged by:** Dieter C. Ullrich

**Date Listed:** July 31, 2019

**Date Span:** 1924-1982

**Size of Collection:** 17 linear feet.

**Number of Boxes:** 16 letter size document cases, 16 record center boxes and 4 card cases.

**Type of Material:** Permanent record cards, grade cards, withdrawals, graduate lists, maiden name lists and transcripts.

**Condition of Material:** Good.

**Arrangement:** Organized alphabetically by surname; Chronological arrangement.

**Historical Information:** The Registrar's Office at Morehead State University was established in 1927. Prior to that date, the school's Business Agent and Bookkeeper maintained the student records. The Office of the Registrar currently manages registration, transferring credit hours, degree certification, graduation, transcripts and veterans' benefits.

**Scope and Content:** Collection consists of permanent records files retained by the Registrar's Office of Morehead State University from 1924 to 1982. The collection contains grade cards, withdrawals, graduate lists, maiden name lists and transcripts from the Breckinridge Training School (1924-1982), Morehead State Normal School (1924-1926), Morehead State Normal School and Teachers College (1926-1930), Morehead State Teachers College (1930-1948), and Morehead State College (1948-1959). Included with the collection are cumulative reports, school digests and miscellaneous reports generated by the Breckinridge Training School (1924-1982).

**Subject Headings / Descriptors:**  
Morehead State University. Registrar's Office.

Morehead State University. Breckinridge Training School.

Morehead State University. University School.

Morehead State Normal School.

Morehead State Teachers College.

Morehead State College.

Morehead State University – History.

College student records – Kentucky – Morehead.

College student records.

College attendance.

**Notes:** *Restrictions to the collection may apply. Contact the University Archivist for access and restrictions.* The records were removed from fireproof file cabinets located in Ginger Hall and transferred to the University Archives on April 5, 2019.