

**Morehead State University  
Special Collections & Archives  
Archives Accession Form**

**Department or Office:** Construction & Engineering Office – Building Maintenance Files,

**Collection Title:** Building Maintenance Files, 1981-2009

**Record Group Number:** RG036-18-16

**Date transferred:** April 27, 2018

**Processed by:** Jacob Bush

**Cataloged by:** Dieter C. Ullrich

**Date Listed:** December 5, 2018

**Date Span:** 1981-2009

**Size of Collection:** 10.5 linear feet

**Number of Boxes:** 31 record center boxes.

**Type of Material:** Drawings, plans, records and reports.

**Condition of Material:** Good.

**Arrangement:** Organized alphabetically by name of building; Chronological arrangement.

**Historical Information:** The Office of Construction & Engineering at Morehead State University began as part of the duties and responsibilities assigned to the superintendent of building and grounds in 1931. Presently the office provides technical support to all Facilities Management departments at the University. The office is involved with new facility design and continuous improvement of existing facilities. It also manages and maintains the mechanical and electrical infrastructure of the campus, as well as managing the University's utilities and improvements for conservation and efficiency.

**Scope and Content:** Collection consists of office files, drawings and blueprints associated with the construction and maintenance of buildings on the campus of Morehead State University from 1981 to 2009. The office files contain correspondence, work bids, equipment details, maintenance records, operation manuals and miscellaneous files related to the construction and maintenance of current and demolished campus buildings. Collection also includes maintenance of now closed extended campus located in West Liberty and repairs of infrastructure of the city of West Liberty.

**Subject Headings / Descriptors:**

Morehead State University – History.

Morehead State University. Construction & Engineering Office.

Morehead State University – Planning.

Morehead State University – Buildings.

Campus planning.

**Notes:**