

**Morehead State University
Special Collections & Archives
Archives Accession Form**

Department or Office: Communications & Marketing Office

Collection Title: 120mm and 4x5 inch Photographic Negatives Collection, 1930-1973

Record Group Number: RG021-17-26

Date transferred: No date transfer recorded.

Processed by: Dieter C. Ullrich

Cataloged by: Dieter C. Ullrich

Date Listed: August 29, 2017

Date Span: 1930-1973 (bulk, 1964-1973)

Size of Collection: 9.0 linear feet.

Number of Boxes: 17 letter size document cases and 2 letter half size document cases.

Type of Material: Photographic negatives and contact sheets.

Condition of Material: Fair with some negatives damaged, stained and faded due to improper storage.

Arrangement: Chronological arrangement.

Historical Information: Communications & Marketing Office of Morehead State University is responsible for marketing, advertising and monitoring print and electronic media related to the University. In the summer of 2010, the Photography and Publications Department transferred their collection of photographic prints, negatives and slides to the University Archives.

Scope and Content: Collection consists of 120 millimeter and 4x5 inch photographic negatives produced and retained by the Office of Communications & Marketing at Morehead State University from the from February of 1964 to August of 1973. The collection also includes earlier negatives dating back to the 1930s, color negatives and some contact sheets. The negatives depict images of events, people and places on the campus of Morehead State.

Subject Headings / Descriptors:

Morehead State University. Communications & Marketing Office.

Morehead State University – History.

Morehead State University – Photographs.

Morehead State College – Photographs.

Morehead State Teachers College – Photographs.

Notes: The negatives were removed from their original envelopes, identified, titled, organized in chronological order and placed in *Print File* archival sleeves. There are numerous unidentified negatives in the collection. Restrictions for usage may apply due condition of negative.