

A

**First Christian Church
Morehead, Kentucky
Board Minutes
January 19, 2004**

Present: Anne Buckner Betty Hall
Natalie Caudill Jeanne Huie
Donna Corley Darlene Perkins
Rex Chaney Elizabeth Reffitt
Sarah Chaney Mickey Reffitt
Bill Davis Mabel Reynolds
John Dunstan Marge Thomas
Tommy Griffith Ron Walke

Presiding: Rex Chaney

The meeting was called to order at 6:00 PM by Rex Chaney. The opening prayer was given by John Dunstan.

Minutes: Minutes of November 24, 2003 were approved as written.

Treasurer: The written treasurer's report was submitted to the board. Glenn Johnston is out of town and will be available to address any questions when he returns.

Ron Walke presented and reviewed the budget for Human Concerns.

CWF: No report.

Deacons: Sarah Chaney announced the deacons for February:
Jim Fred Cassity Myron Doan
Donna Corley Al Evans
Bill Davis Alana Scott

Education: The video series "The Promised Land" continues. Several board members commented on the excellent quality of this video series.

Elders: The Elders met briefly last week and made plans through May. The Elders and their spouses will meet on 15 February for dinner and discussion. A new chair for the Elders will be elected. Many thanks to Marge Thomas for chairing the Elders for the last two years. Glenn and Eva Johnston have asked to be moved from active to emeritus status as Elders. The board expressed gratitude for Glenn's and Eva's many years of faithful service as Elders of the church.

Evangelism: Sarah Chaney reported that the tapes of our Sunday services continue to be televised.

The Ministerial Association now has a web site and First Christian Church will be provided with a web page to be developed on the Ministerial Association web site. The page could include a digital image of the church, general information about services, etc.

A letter of appreciation was sent to MSU's athletic department to recognize the Lady Eagles participation in the church's Family Christmas Project. The Lady Eagles spent an evening wrapping Christmas gifts for the project.

Living Memorial: No report.

Personnel: The annual renewal of contracts for the Choir Director (Ricky Little) and Organist (Hedy Caldwell) is complete. The personnel committee is finalizing contracts for the church secretary and custodian.

Property: Tommy Griffith reported that the boiler has a crack and may be leaking carbon monoxide in the church offices. Carbon monoxide detectors have been purchased and installed in the church offices to monitor CO levels. The church secretary is also working half days to avoid any health risk. Tommy has arranged for a boiler expert to examine the church system and make recommendations for repair/replacement systems. The report should be available within the next week.

Stewardship: No report.

World Outreach: The Family Christmas Project provided food and clothing for 18 families and food baskets for an additional five families. The congregation donated more than \$3,200 for this project as well as multiple food and clothing items, time and talents.

The Monthly Food Project packages were delivered on Sunday, January 19th. The average monthly cost for this project is \$100.

The church will have another opportunity to sponsor a community basketball team coached by Dr. John Dunstan. The team will include 7th and 8th graders from the community.

Upcoming opportunities for giving:

- Disciples Mission Fund Special Offering for Week of Compassion
February 22, 2004
- Fifty Sunday Offering for Christian Church Homes of Kentucky
February 29, 2004

Worship: Jeannie Huie thanked everyone for helping with church preparation before and after Advent.

Ash Wednesday service will be February 25th. The Presbyterian Church will be invited to attend the 6:00 PM supper at and 7:00 PM service.

Minister: John Dunstan reported that Janet Ehrmantraut, Regional Minister has been diagnosed with non Hodgkin's lymphoma and requests our prayers.

Dr. Dunstan reported he continues to receive many positive comments from the community about the Sunday televised service.

Dr. Dunstan is looking forward to the opportunity to serve the community as coach of a 7th and 8th grade basketball team.

The Martin Luther King service will be in the sanctuary tonight at 7:00 PM.

Dr. Dunstan will be on vacation February 15th.

Old Business: **Church Pictures:** Liz Reffitt asked about the schedule for church pictures. John Dunstan reported that picture options for a new church directory will be investigated (local digital photos vs professional photography packages).

The meeting was adjourned with prayer by Tommy Griffith at 6:40 PM.

Respectfully submitted,

Donna J. Corley
First Christian Church Board Secretary

**First Christian Church
Morehead, Kentucky
Executive Board Minutes
January 19, 2004**

Present: Rex Chaney Jeannie Huie
Sarah Chaney Elizabeth Reffitt
Donna Corley Mickey Reffitt
Natalie Caudill Marge Thomas
John Dunstan

Presiding: Rex Chaney

The meeting was called to order at 5:30 by Rex Chaney. The opening prayer was given by Rex Chaney.

Minutes from November 24, 2004 were approved as written.

Treasurer: The treasurer's report was distributed. Glenn Johnston is out of town and will be available to address any budget questions when he returns.

Deacons: Sarah Chaney and Liz Reffitt reported that all is going well.

Elders: Marge Thomas reported the Elders met briefly last week and Elders are scheduled through May. The Elders will meet on February 15th for dinner and discussion. Marge reminded the board that it is also time for the Elders to elect a new chair. Glenn and Eva Johnston have requested to be moved to emeritus status as Elders. The board commended the Johnstons for their many years of faithful service as Elders.

Personnel Committee Meeting: Contracts are in the process of review and/or renewal. The job descriptions for the church secretary and custodian will be updated and finalized prior to the next meeting. The choir director's (Ricky Little) and organist's (Hedy Caldwell) contracts have been renewed for the next year.

Property: The church heating system will need extensive repair or replacement. There is a potential for carbon monoxide to escape into the church environment. To provide early detection of this potential problem, carbon monoxide detectors have been purchased and installed in the church offices. The church secretary is also working half days to avoid any potential health risk. Tommy Griffith has arranged for a boiler expert to review the church system and make recommendations for heating options.

Minister: Dr. John Dunstan reported the Martin Luther King service will be held in the sanctuary tonight at 7:00 PM.

Ash Wednesday service will be February 25th. Dinner will begin at 6:00 PM and the service will begin at 7:00 PM. The Presbyterian Church will be asked to join us for the Ash Wednesday service. Palm Sunday is April 4, 2004.

Dr. Dunstan will be on vacation Sunday February 15, 2004.

Web Page: Sarah Chaney reported that the Ministerial Association now has a web site and that First Christian Church has a web page to be developed for this site.

Rex Chaney and John Dunstan reported that a letter of appreciation was sent to the Lady Eagles and the athletic directors at MSU for their help with wrapping during the Family Christmas Project.

The meeting was adjourned at 5:55 PM with prayer by Marge Thomas.

Respectfully submitted,

Donna J. Corley
First Christian Church Board Secretary

**First Christian Church
Morehead, Kentucky
Board Minutes
February 23, 2004**

Present: Wayne Caldwell Betty Hall
Donna Corley Virginia Hatmaker
Rex Chaney Jeanne Huie
Sarah Chaney David Perkins
Bill Davis Elizabeth Reffitt
Larry Fannin Mickey Reffitt
Tommy Griffith Di Walke
Eva Johnston Ron Walke
Glenn Johnston

Presiding: Rex Chaney

The meeting was called to order at 7:05 PM by Rex Chaney. The opening prayer was given by Rex Chaney with a time for silent prayer for Mabel and Paul J. Reynolds.

Minutes: Minutes of January 19, 2004 were approved as written.

Treasurer: The treasurer's report was submitted by Glenn Johnston. A motion to accept the treasurer's report was made by Jeanne Huie and seconded by Mickey Reffitt. The motion passed unanimously.

CWF: Di Walke reported that toothbrushes are being collected for health kits. A notice will be placed in the bulletin.

Deacons: Sarah Chaney announced the deacons for March:
Wayne Caldwell Fran Helphinstine
Donna Corley Jeannie Huie
Bill Davis Jean Mack

Education: The video series "The Promised Land" continues. Di Walke will investigate the cost to purchase the video series for the church library.

Elders: The Elders met 15 February for dinner and discussion. The following items were discussed:

Faith Annex: Two options for Faith Annex were discussed by the Elders:
1. Moving the church office to Faith Annex
2. Offering Faith Annex as space for free health clinic (to be discussed under new business)

Heifer Project: First Christian Church has been asked if there is interest in assuming the leadership role for the Community Heifer Project efforts.

Habitat for Humanity: First Christian church has been asked to consider sponsoring a house for Habitat for Humanity.

Dinner for Eight: The possibility of rekindling "Dinner for Eight" was discussed by the Elders. This would allow members to become better acquainted and provide for small groups social time.

Communion Meditation: The format for the meditation by the Elders during Sunday morning worship was discussed. Since the Minister provides a beginning meditation, a prayer for the "Loaf" and the "Cup" would be appropriate. Some Elders plan to adopt this format. Ultimately the format will be the choice of each week's Elder(s).

Chair of Elders: A new chair for the Elders was nominated and will be contacted and asked to serve.

Nominations for Elders: Four new Elders will be needed for the coming year. The following four individuals have been nominated and agreed to serve if elected: Natalie Caudill, Ronnie Caudill, Donna Corley, and Jack Whidden.

Evangelism: The Lady Eagles responded to the church's letter of appreciation and included an autographed picture of the team. The picture is displayed on the bulletin board.

Living Memorial: Report submitted for review.

Personnel: New contracts are being written for the positions of church secretary and church custodian.

Property: Boiler replacement options are still being considered. A proposal will be submitted when available.

Virginia Hatmaker suggested investigating the cost and feasibility of adding call forwarding to the church phone system. This would allow church calls to be forwarded during the period of reduced office hours until the heating system renovation is addressed.

Stewardship: Glenn Johnston reported that 29 pledges have been received for an approximate total of \$66,000.

World Outreach: A total of \$206 was received for the Disciples Mission Fund Special Offering for Week of Compassion.

Sunday February 29, 2004 is an opportunity to give to the special Fifth Sunday Offering for Christian Church Homes of Kentucky.

The Monthly Food Project packages were delivered on Sunday, February 15th.

Dates for the Easter Special Day Offering for Disciples Mission Fund are Palm Sunday, April 4th and Easter Sunday, April 11th.

Worship: Jeanne Huie reported that the Ash Wednesday service scheduled for February 25th will mark the beginning of the Lenten Season. The Presbyterian Church will join us for supper at 6:00 PM and service at 7:00 PM.

Minister: No report. John Dunstan was at UK hospital with the Reynolds family.

New Business: Faith Annex: Di Walke presented a proposal to offer Faith Annex to People to People, Inc. to establish a free clinic (The Peoples' Clinic). Di Walke provided a copy of a brief explanation of how the idea for The Peoples' Clinic evolved and the expected needs for the clinic (see attachment). The clinic proposes to offer free primary care for those with no private insurance, Medicare, or Medicaid.

Yvonne Baldwin presented Morehead State University's Civic Engagement Committee's plan which included a list of individuals in support of the clinic. Yvonne stated that the clinic plans to be open one or two days weekly (initially one day). It should take approximately three months to prepare the clinic for opening once a clinic site is identified. Initially space was offered in the Perkins Center but the clinic needs a space where adequate water, plumbing, and electricity are available. Yvonne mentioned that long term plans include seeking grant funding to purchase a permanent location for The Peoples' Clinic.

The following motion was made by Di Walke and seconded by Elizabeth Reffitt:

Motion: That Morehead First Christian Church offer the use of Faith Annex to the People to People organization for the purpose of opening a free clinic to the citizens of Morehead and Rowan County.

The following recommendation accompanied the above motion: The Executive Committee or an AD HOC committee will be designated as the negotiators whose purpose will be to help establish the parameters of the agreement.

Discussion: Larry Fannin asked about the earlier recommendation to move the church offices to Faith Annex. Rex Chaney reported that Dr. Dunstan is not in favor of moving the church offices because there is no elevator access. Mickey Reffitt asked the membership to consider the utility expense and the prospect that the plumbing and electrical system in Faith Annex may not be adequate to support the needs of a medical clinic. Maintenance needs (paint, building repair, etc.) for Faith Annex were also discussed.

Other discussion involved the security of the building and the preservation of the Memorial Gardens. The need to develop a written agreement to address specifics of the clinic and expectations of First Christian Church and People to People, Inc. was identified and generally agreed upon by all present. Yvonne Baldwin pointed out that once an agreement is obtained it would take approximately three months to prepare the clinic to open. Initially the clinic would be open only one day per week.

The Motion passed with two opposing votes. The Executive Committee was designated to serve as the committee to establish specific parameters for the agreement between First Christian Church and The Peoples' Clinic.

Nominations for Board Members and Officers: A request for nominations or volunteers to serve on the First Christian Church Board will be placed in the ECHO.

The meeting was adjourned with prayer at 7:55 PM.

Respectfully submitted,

Donna J. Corley
First Christian Church Board Secretary

**First Christian Church
Morehead, Kentucky
Executive Board Minutes
February 23, 2004**

Present: Rex Chaney
 Donna Corley
 Jeanne Huie
 Glenn Johnston
 Elizabeth Reffitt
 Mickey Reffitt

Presiding: Rex Chaney

The meeting was called to order at 6:30 by Rex Chaney. Rex Chaney opened the meeting with a moment of silent prayer for Mabel and Paul J. Reynolds.

Minutes from January 19, 2004 were approved as written.

Elders: Rex Chaney reported on the following topics from the February 15th Elders' meeting.

Faith Annex: Two proposals were submitted for future use of Faith Annex.

1. Move the church offices to Faith Annex
2. Offer Faith Annex as clinic space for a free clinic sponsored by People to People, Inc.

Proposal 1 was discussed with John Dunstan and John's opinion is the offices are best located in the church building where elevator access is available.

Proposal 2 was discussed and Rex noted that Marge Thomas and John Dunstan support this proposal. Mickey Reffitt voiced a need to investigate the adequacy of heating, air conditioning, and other utilities to support the clinic proposal. Cost of this proposal was also discussed and the need to identify the responsibility and overall cost to the church.

Heifer Project: First Christian Church has been asked to consider accepting the leadership role in the community wide Heifer Project efforts.

Dinner of Eight: The Elders discussed rekindling the Dinner for Eight proposal to allow members to become better acquainted and provide small group social interaction.

Meditation: The Elders discussed the format for the meditation preceding communion. Since John provides a beginning meditation, some Elders have elected to simplify the meditation given by the Elders at the Table. A suggested format is a prayer for the "Loaf" and "Cup". Ultimately the format will be the choice of the volunteer Elder(s) each week.

Chair of Elders: Marge Thomas is contacting the individual nominated by the Elders for the Chairs position.

New Elders: Four new Elders will be needed. The following four individuals were nominated by the Elders and have agreed to accept the nomination: Ronnie Caudill, Natalie Caudill, Donna Corley, and Jack Whidden.

Property: A proposal is being prepared for replacement of the current heating system. Concern was expressed for the congregation, church office, and organ if no heat were available for the building during heat system renovation or replacement. Mickey Reffitt stated that the electrical system upgrade would support an electric heat source.

The meeting was adjourned at 7:00 PM.

Respectfully submitted,

Donna J. Corley
First Christian Church Board Secretary

**First Christian Church
Morehead, Kentucky
Board Minutes
March 22, 2004**

Present:

Linda Bryant	Jeanne Huie
Anne Buckner	Eva Johnston
Natalie Caudill	Glen Johnston
Donna Corley	Elizabeth Reffitt
Bill Davis	Mickey Reffitt
John Dunstan	Dan Thomas
Al Evans	Marge Thomas
Betty Hall	Di Walke
Virginia Hatmaker	Ron Walke

Presiding: Mickey Reffitt

The meeting was called to order at 7:00 by Mickey Reffitt. The opening prayer was given by Betty Hall.

Minutes: Minutes from February 23rd were approved with the following addition: Under worship add: Palm Sunday service is in the planning stage. A church dinner will follow the Palm Sunday Service. Volunteers to help with the dinner include: Ron and Di Walke, Bill Davis, Elizabeth Reffitt, Donna Corley, Sonny Jones Fran Helphinstine and Rob Sloss.

Treasurer: The treasurer's report was submitted and reviewed by Glen Johnston. Glen reported we continue to spend more funds than collected. Utility costs have increased since last year (Gas and water). A motion to accept the treasurer's report as submitted was made by Bill Davis and seconded by Ron Walke. The motion carried with no opposition.

Contributions in memory of Jeremy Howard's mother are being accepted. John will deliver the contributions to Jeremy next Sunday.

CWF: Linda Bryant was elected the new chairperson for CWF.

The Spring Conference is in the near future. New study materials are distributed at the conference.

CWF is still collecting toothbrushes. A total of 500 toothbrushes have been pledged. Thus far 152 have been collected.

Deacons: Elizabeth Reffitt reported the proposed list of deacons to serve in April has been submitted to the church secretary.

Major bells have been shipped for repair and should return in time for Easter services.

Education: Di Walke reported the Sunday school video presentation on the Holy Land will be completed soon. Di will meet with the Education Advisory Committee to plan the next Sunday school sessions.

A need has been identified to provide primary Sunday school classes. Kristy would love to teach these classes if arrangements can be made to cover the nursery during the Sunday school time period.

A covered dish dinner will follow the Palm Sunday service. The dinner will be posted in the bulletin. The meat entrée will be ham. The congregation will be asked to bring vegetables and sweets.

The youth will continue to participate in the community Heifer project by collecting "30 pieces of silver" donations on Palm Sunday. The project will be posted in the Bulletin.

Elders: The ministerial Association and all churches in the area will sponsor a new Habitat for Humanity home. John Dunstan will investigate ways the church may participate in the community sponsored event. Providing lunch for the workers is one suggested project.

The possibility of reinitiating the "Dinners for Eight" is still under discussion.

The new chair for the Elders is Darlene Perkins. She will assume office in July.

Evangelism: No Report

Living Memorial Shirley Parker is in charge of this account. Reports for this fund are received quarterly. The last report was in December. The next report is due in March.

Personnel: Jeanne Huie will meet with Rex Chaney to finalize personnel contracts.

Wayne Caldwell was appointed chair of the nominating committee.

Property: Painting: Glenn Johnston reported that the present custodian will complete the painting projects initiated by the past custodian.

Utilities: KU has submitted a proposal for a new energy conservation plan called Demand Conservation. This plan would provide a \$5.00 monthly credit during the summer for each air conditioning unit. The members of the board expressed no interest in pursuing this option.

Faith Annex: The Dormers in Faith Annex are in bad need of repair. Art Cummins has been contacted for siding and window replacement estimates. Repair cost will be funded by the property maintenance line of the budget. The board unanimously affirmed the decision to repair the dormers and replace the dormer windows.

Boiler Replacement: Two options have been presented to the church for replacement of the church boiler. The replacement will be handled by Service of Morehead. Both proposals include the removal and disposal of the present boiler as well as electrical items and hardware required for installation.

1. Replace the old boiler with a single boiler similar to the present system. Estimated cost \$14,900.
2. Replace the old boiler with two smaller units. This plan is more costly but will provide a more energy efficient system. The dual boiler system would be less prone to heat surges and provide a more uniform temperature. The estimated cost for this system is \$17,600.

Boiler Payment Plan: Glenn Johnston proposed the following payment plan: Interest from Peoples Bank CD due April 26th (\$8298) and cash value of US Bank CD (~\$8000). There may be an early withdrawal fee attached to the US Bank CD. The US Bank CD originated from a past budget overflow.

A motion was made by Ron Walke to accept the second proposal to install two smaller more energy efficient boiler units and to adopt the proposed payment plan submitted by Glenn Johnston. The motion was seconded by Jeanne Huie and unanimously passed.

Electrical debt: The electrical debt has been reduced as a result of contributions to this fund. Approximately \$16,200 remain on the electrical project debt and donations are still needed so that this debt may be retired.

Stewardship: Glenn Johnston continues to receive some pledges. Some pledges have increased by 20 -- 25%.

World Outreach: The Fifth Sunday Offering to help support the Christian Church Homes of Kentucky was received on Sunday January 30th. Donations totaled \$307.

The Disciples Mission Fund offering for Week of Compassion was received February 28th. Donations totaled \$271.

The next designated opportunity for giving to the Disciples Mission Fund will be the Easter Offering on Palm Sunday and Easter Sunday.

The church local outreach project continues to provide groceries for four elderly and disabled families in Rowan County. Groceries were distributed to the four families on Sunday March 13th. The project cost averages ~\$100 per month.

Worship: Jeanne Huie made the following report from the Worship Committee:

Services: The Ash Wednesday service was well attended. Many positive comments were received about the opportunity for fellowship and the service. Plans for Lent and Good Friday are being confirmed.

Choir: Ricky Little (choir director) will be away during Palm and Easter Sunday. He will be in Spain singing for the King and Queen.

The choir is always in need of additional participation. Please consider adding your vocal talents to help support the church choir.

Prayer List: Jeanne reinforced the Christian belief that prayer, especially prayer that addresses specific individuals by name, has the potential to bring about change. She asked if we as a congregation would be interested in putting together a prayer list and calendar specific to individual in our church family and other individuals requesting prayer. The board unanimously supported this concept. Virginia will help Jeanne put together a list of church members for this project.

Minister: Dr. John Dunstan reported that First Christian Church was recognized by the House of Representatives as the best church in the region. This recognition is generated from a poll published in the Morehead News.

The First Christian Church outreach budget totals more than 10% of the churches overall budget.

Holy Week is approaching and John asked that each member be mindful of the approaching season.

John reported on the following members and families:

Don Blair has completed his hip replacement surgery and is now in rehab.

Yvonne Baldwin's mother's sister is very ill and Yvonne requests your prayers.

*delete
yellow*

Ryan has completed reparative eye surgery and a positive outcome is expected.

Irene needs prayers and visits.

New Business: Virginia Hatmaker requests that anyone bringing in the mail please leave all envelopes unopened.

Old Business: **People to People Free Clinic proposal for Faith Annex:**
During the February 23rd meeting The Peoples' Clinic proposal was presented to the Board by Di Walke and supported by Yvonne Baldwin.

The Peoples' Clinic Proposal (From February 23 board meeting)

Needs: 800 sq ft.

Water

Rest room

Parking

Handicapped access

Utilities: Our decision

Liability Insurance: Provided by People to People, International

Cleaning: Initial help in cleaning provided by local janitorial service.

Hours: One day per week at the beginning.

Equipment and other supplies are in storage at the New Hope Clinic in Owingsville.

Dr. Mehari and Kay Stiner, local president of People to People, have surveyed Faith Annex and agree that it is Perfect for their purposes

Before they could begin, we would need to do some general maintenance work that needs to be done anyway.

The following motion and recommendation was passed by the board on February 23rd and the Executive Committee was tasked with the committee responsibility:

That Morehead First Christian Church offers the use of Faith Annex to the People to People organization for the purpose of opening a free clinic to the citizens of Morehead and Rowan County. Recommendation: The Executive Committee or an AD HOC Committee be designated as the negotiators whose purpose will be to help establish the parameters of the agreement.

Di Walke presented the revised plan for the People to People (P2P) Free Clinic. Once the clinic is established the P2P organization has tentative plans to move the organizations Morehead office to the Faith Annex. The P2P offices are presently housed by Morehead Methodist Church. Additionally the free clinic proposal has been expanded to offer health education, training and classes so that Faith Annex would be occupied more than the one day a week originally proposed.

Clarification of Electrical Cost: First Christian Church has not offered to pay all utilities incurred by the proposed P2P Clinic. Glen Johnston made a motion that First Christian Church pay the monthly average of Faith Annex's past two years utility costs. The motion was seconded by Elizabeth Reffitt. The motion carried with no opposition.

Suitability of Site: It was brought to the attention of the board that some of the volunteer providers consulting with the P2P Free Clinic do not recommend Faith Annex as a suitable site for the proposed clinic project. Space and access are issues being considered.

Renovation: Ron Walke met with Keith Pack and Kay Stiner. Keith has agreed to coordinate the construction and draw up plans for renovation of Faith Annex. It is believed that many volunteers from local businesses and construction will help with the construction cost and labor in hopes that the clinic will provide a much needed service to the communities underinsured. The contract developed between First Christian Church and P2P would stipulate that Faith Annex be returned to the original configuration should the P2P clinic vacate the premises.

Proposed Renovations:

Solid walls would need to be added (ceiling to floor) to accommodate individual examining cubicles. This would require some nails in the present flooring and walls. Ron Walke pointed out that prior renovation of Faith Annex has left many existing scares in the floors and some of the woodwork.

The front and back doors will need to be replaced to provide for security. The front door will need to be made handicap accessible with a ramp constructed to run along the back of the house to the sidewalk.

All new wiring will be required and a drop ceiling may be constructed. The plumbing will need repair and possible expansion. The kitchen area will be used as a lab and work area.

Cost: Ron Walke reinforced that the renovation plan will incur no cost to First Christian Church and should improve the existing property. The contract between First Christian Church and P2P would state that the building would be returned to the original floor plan should the clinic vacate the building. The existing doors, chestnut/walnut trim and molding will be carefully removed, stored (maybe in the basement), and replaced should the clinic relocate.

Contract: The importance of having a clearly written and detailed contract with P2P that will designate responsibility, legal liability, and details of the renovation and use of Faith Annex was discussed by the board. Ron

Walke added that once the proposal is finalized, P2P will come to the board meeting and present the plan to the board.

Faith Annex Clean-up: Glen Johnston and Marge Thomas discussed the need to provide upkeep and maintenance for Faith Annex. The building needs to be maintained and kept in good repair regardless of the proposed use of the building. Di Walke suggested a work day be set to clean the building.

The board selected Saturday April 17th at 9:00 am for the Faith Annex clean-up project. Mickey Reffitt will ask the Boy Scouts to assist with the clean-up. We will need individuals to lift heavy items and pick-up trucks to haul away trash and unneeded/wanted furniture items.

The meeting was adjourned with prayer by John Dunstan at 8:45 pm.

Respectfully submitted,

Donna J. Corley
First Christian Church Board Secretary

**First Christian Church
Morehead, Kentucky
Executive Board Minutes
March 22, 2004**

Present: Natalie Caudill Glenn Johnston
 Donna Corley Elizabeth Reffitt
 John Dunstan Mickey Reffitt
 Jeanne Huie Marge Thomas

Presiding: Mickey Reffitt

The meeting was called to order at 6:35 by Mickey Reffitt.

By-Laws Clarification: Mickey Reffitt presented a review of First Christian Church's by-laws specific to the need for new elders. According to the by-laws the number of elders and deacons is based on the total church membership: one elder for each 30 members and one deacon for each ten members. Honorary elders and deacons are additional. At this time there are 11 elders and the Elders of the church have recommended the nomination of four additional elders. Mickey pointed out that although the by-laws do not specifically limit the number of Elders, no new elders are required for this nomination period. Mickey and Elizabeth Reffitt expressed a concern that electing too many elders will limit the number of deacons available to serve. Marge Thomas and Glenn Johnston reinforced the Elders proposed nomination recommendation so that an adequate number of elders would be available to serve the church.

Property: Boiler Replacement: Glenn Johnston presented the following two plans for replacement of the church boiler:

1. \$14,900 to replace the old boiler with a single boiler unit that would function similar to our present unit.

2. \$17,600 to replace the single boiler unit presently in place with two smaller boilers. This two boiler system is thermostat controlled and should provide a more stable temperature. This is also a more energy efficient system. Both boilers do not have to operate at the same time unless needed.

The costs of each plan include removal and disposal of the old boiler and new system electrical and hardware requirements.

Glenn Johnston proposed the following plan to pay for the boiler replacement: Use of the interest from the CD presently in People's Bank (~\$8298). This CD will mature on April 26th. Cash-in the CD presently at

US Bank (~\$8600). A penalty fee for early withdrawal will probably be attached to the US Bank CD.

Faith Annex: The dormer windows in Faith Annex are leaking and in bad need of repair. An estimate for vinyl replacement windows and dormer repair and has been requested from Art Cummins.

KU has submitted a proposal for a new energy conservation plan called Demand Conservation. This plan would provide a \$5.00 monthly credit during the summer for each air conditioning unit - There are three units for the main church building and one unit for Faith Annex. A total proposed cost savings of \$20.00/month during the summer.

Minister's Report: John Dunstan reported that First Christian Church has received recognition from the House of Representative as the Best church in the region.

Respectfully submitted,

Donna J. Corley
First Christian Church Board Secretary

**First Christian Church
Morehead, Kentucky
Board Minutes
April 26, 2004**

Present:

Linda Bryant	Virginia Hatmaker
Anne Buckner	Eva Johnston
Jim Fred Cassidy	Glenn Johnston
Wayne Caldwell	Darlene Perkins
Natalie Caudill	David Perkins
Sarah Chaney	Elizabeth Reffitt
Donna Corley	Mickey Reffitt
Bill Davis	Marge Thomas
John Dunstan	Di Walke
Al Evans	Ron Walke

Presiding: Mickey Reffitt

The meeting was called to order at 7:00 by Mickey Reffitt. The opening prayer was given by Marge Thomas.

Minutes: Minutes from March 22 were approved as written.

Treasurer: The treasurer's report was submitted and reviewed by Glenn Johnston. Special offerings for Easter and the Heifer Project were received. Glenn reported we continue to spend a little more than collected. A motion to accept the treasurer's report as submitted was made by Ron Walke and seconded by Bill Davis. The motion carried with no opposition.

CWF: The CWF program for March 13th was presented by Marge Thomas. The new study books are available in the church office.

The tooth brushes collected have been delivered

The annual birthday dinner is scheduled for May 23rd. Volunteers to provide cakes are needed.

Bereavement Committee: Donna Corley made a motion to contract with a local food service vender to prepare a set menu (meat and 2 or 3 side items). The church members could fill in with additional side items and dessert. The motion was seconded by Natalie Caudill. The motion passed without opposition. Donna will investigate meal options and costs.

Deacons: Deacons to serve in May: Linda Bryant, Wayne Caldwell, Myron Doran, Al Evans, Alana Scott, and Dan Thomas.

Education: Di Walke reported new toys have been purchased for the nursery. Special thanks to Dianna Reynolds for the donation of a changing table for the nursery.

Graduation Recognition: Names of students graduating this year need to be submitted to Di Walke by May 9th so the graduates may be recognized during the May 16th service.

The new video series will end on May 23rd. Sunday school will be suspended during the Memorial Day weekend (May 30th).

Di Walke reminded the board that this is her last year to serve as the Chair of the Education committee.

Elders: Darlene Perkins will begin serving as Chair of the Elders 1 July.

Evangelism: Sarah Chaney will take pictures for a digital directory during the month of May.

Nominations: Anne Buckner, Chair of the Nominating Committee, presented the slate of officers, Deacons and Elders for 2004-2005.

Board Chair: Rex Chaney

Vice Chair: Wayne Caldwell

Secretary: Donna Corley

Treasurer: Glenn Johnston

Elders: Natalie Caudill Donna Corley
Ronnie Caudill Jack Whidden

Deacons: Jim Fred Cassidy Jim McCarty
Molly Dunstan Gene McFarland
Neva Griffith Teresa McFarland
Sonny Jones Kathy Porter
Etta Jane McCarty

Glenn Johnston asked that the board approve Wayne Caldwell and Glen Johnston to tabulate and manage the weekly offering. The board unanimously supported this recommendation.

Living

Memorial : No report

Property: Faith Annex: The residence was cleared of excess furniture and debris. Surplus items were donated to Christian Social Services. Library items were moved to the third floor of the main building. Plans are in place to establish a reading/sitting area on the third floor. Many thanks to the individuals who helped with the clean-up project: Marge, Dan, Susan, Grant, Ron and Di.

Window Repair: The dormer window repair/replacement has been completed. The board has been asked to consider pressure washing the retaining walls and patio area at a cost of \$300. Discussion followed and included: 1. The need to clean the gutter before the wall is pressure washed and 2. The cost of the project. The board elected not to pursue this project at this time.

Stewardship: No report

World Outreach: The next scheduled opportunity for giving to the Disciples Mission Fund is during Pentecost, May 23rd. Kaitlyn Reynolds will give the Minute for Missions at the beginning of the service.

The Disciples Mission Fund offering for Easter totaled \$494.

The Fifth Sunday offering to support the Christian Church Homes of Kentucky will be received on May 30th.

The church local outreach project to provide groceries for four elderly and disabled families in Rowan count continues. John and Molly Dunstan and Bessie Pernel distributed groceries to the four families on Monday, April 25th. The project cost continues to averages~\$100 per month.

Undie Sunday: New underwear will be collected during the month of July so that it will be available for school children in August.

Worship: Natalie Caudill reported that the special and regularly scheduled services for Lent were wonderful! Plans are in place for Pentecost.

Minister: Dr. John Dunstan reported that the church gained two new members during April. April services went well and special and regularly scheduled services were well attended.

The television outreach continues to be well received with positive comments by the community.

John will be on vacation next week. Glenn Johnston will serve as worship leader and Stewart Schneider will deliver the sermon.

New Signage for back of church: Di Walke asked if the church would like to

Business: consider a sign at the back of the church to identify the structure and welcome/invite students. The board supported this recommendation. Di will investigate the cost of the signage.

Bulletin Cover: Virginia Hatmaker has revised the format for the bulletin cover. The revised cover has a smaller challis and a formal border. It was the consensus of the board to print the revised program.

Old Business: People to People Free Clinic proposed for Faith Annex: The People to People (P2P) board met last Thursday. Kim Williams is the individual in charge of the contractual agreement for the free clinic between First Christian Church and P2P. Renovations of the building have been estimated by Keith Pack to exceed \$75,000. This is a large investment and Dr. Williams asked the church to consider extending the proposed contract period from one year to five years. Bill Davis made a motion to support this request. The motion was seconded by Glenn Johnston and passed with no opposition.

Boiler: Glenn Johnston reported that the US Bank certificate valued at approximately \$8600 will incur \$1000 in penalties if cashed prior to the maturity date. Glenn will investigate an alternate plan to complete payment of the boiler, possibly negotiating with Peoples Bank to combine the existing electrical debt with the proposed boiler debt.

The meeting was adjourned with prayer by John Dunston at 8:00 pm.

Respectfully submitted,

Donna J. Corley
First Christian Church Board Secretary

**First Christian Church
Morehead, Kentucky
Executive Board Minutes
April 26, 2004**

Present: Natalie Caudill
Sarah Chaney
Donna Corley
John Dunstan
Glenn Johnston
Elizabeth Reffitt
Mickey Reffitt
Marge Thomas

Presiding: Mickey Reffitt

The meeting was called to order at 6:30 by Mickey Reffitt.

Property:

Faith Annex: People to People has asked if the church would consider a five year contract for the clinic proposal.

Art Cummins has completed the dormers and window replacement. The cost is approximately \$800.

A proposal has been presented to pressure wash the patio and walls.

Treasurer: The treasurer's report was approved as submitted.

Minister: Dr. Dunstan reported the Lenten Season services went well as were well attended.

Children's Program: Dr. Dunstan asked that the board consider hiring someone for youth ministry. Marge Thomas commented that the Board supports hiring an individual to assist with our youth ministry and we have been unsuccessful in filling this position during the last year. We presently have eight children first grade and suggested that we advertise for a Director of Christian Education with youth as the focus.

Dr. Dunstan will be on vacation next Sunday and Steward Snider will present the Sunday morning service.

Worship: The board discussed changes and adaptations of the Sunday morning worship service format to appeal to youth and children.

Church Directory: Digital photos will be taken on May 23rd during the Birthday dinner. Photos will also be taken during the month of May.

Respectfully submitted,

Donna J. Corley
First Christian Church Board Secretary

First Christian Church
Morehead, Kentucky
Board Minutes
May 24, 2004

Present: Dianna Walke Marge Thomas
Eva Johnston Dianna Reynolds
Betty Hall Al Evans
Bill Davis Sarah Chaney
Virginia Hatmaker David Perkins
Glenn Johnston John Dunstan
Wayne Caldwell

Presiding: Wayne Caldwell

The meeting was called to order at 7:10 by Wayne Caldwell. The opening prayer was given by Glenn Johnston.

Minutes: Minutes from April 26 were approved with no exceptions or corrections by a motion from Al Evans and a second from Dianna Walke.

Treasurer: The treasurer's report was submitted and reviewed by Glenn Johnston. Glenn pointed out two corrections which had been made to the April report and that the last page of the report was inadvertently added and was of no regard to the Board. Mr. Johnston showed concern for the ongoing monthly deficit in the church. He spoke of the difficulty in determining placement of unusual expenses. He talked specifically of the expense for the advertisement of a Youth Director and how he placed it under the Youth Activities. Dianna Walke, the head of the Education committee, said monies in Youth Activities were not needed now because of recent donations of toys and books for the children's area so there was no problem using those funds for the advertisement bill.

CWF: CWF President Linda Bryant was unable to attend the Board meeting due to family illness. Marge shared the success of the Birthday Dinner from the previous Sunday. She explained the plans to create throws and baby blankets during the July CWF picnic in memory of Mabel Reynolds to be given to the elderly and new mothers. More information will be presented in the upcoming bulletins.

Bereavement Committee: no report due to Donna Corley's absence.

Deacons: June Deacons: Al Evans, Jean Mack, Myron Doan, Alana Scott, Fran Helphinstine and Lee Chaney. June 20th was tentatively chosen for the installation of new Deacons, the ordination of Elders and the appointing of Board Officers. June 13 was chosen as an alternate date. Eva Johnston and

Betty Hall volunteered to assist Darlene Perkins and John Dunstan with the presentation.

Education: Di Walke explained that the last film series was over and a new offering needed to be decided. Marge reminded everyone of the great job done by Alana Scott on biblical history last summer and suggested something similar to that program should be found for this coming summer. Di spoke of the need to form a small committee to determine her successor as head of the Education committee by July 1. There was also concern for developing the children's program and Di said she would contact Ann Mayhew to ascertain her desire to work with the very young. Di also will contact Isaac Hopper regarding the Youth Director's position.

Elders: The information on the installation of new Elders was previously discussed in the meeting. No additional information regarding Elders. Ron Walke and David Perkins were added to the list of those responsible for the tabulation of Sunday offerings.

Evangelism: The development of the church directory is going as planned. There are still many photos and components to collect. Sarah Chaney will generate the details of the fall church picnic before next Board meeting.

Living

Memorial: No report.

Property: Glenn Johnston informed the Board of the two new boilers installed. Finishing details are still to come to complete the job. He explained the exit signs will eventually be replaced with LED lights. The painting of the church will continue next week when the custodian returns.

Stewardship: No report.

World

Outreach: Marge reported the monthly grocery delivery had taken place. She told of concern for children involved with one of the recipients and will check into the additional essentials for them. Marge described the need for a set a permanent delivery date so the recipients know when deliveries will arrive. Glenn Johnston added undetermined monies had been given to needy families and transients during the month. "The Undie Sunday" will return in July. It will be announced in the bulletins and the Echo.

Worship: No report.

Minister: Dr. John Dunstan told of the decrease in attendance from an average of 95 persons per Sunday in April to 73 persons in May.

He reported the selection of officers, Deacons and Elders on May 9 was completed.

On May 16 the church recognized graduates from Middle School to graduate school with a gift for each of the eight grads.

John reported on the donations of time, work and food given to the Habitat for Humanity at the Habitat Build.

He announced the dates for the 2004 Biennial Assembly in Owensboro. Anyone interested in attending on September 9-11 should contact John for more information.

Dr. Dunstan continues to be on call at St. Claire.

New:

Glenn Johnston explained the need for additional funds to pay for the remainder of the boiler costs. He explained the note at People's Bank will be due on June 24. It must be paid or renewed, possibly with a temporary increase. He said the note at US Bank was not an option because of high penalties. Marge Thomas made a motion which was seconded by Bill Davis to adopt a resolution concerning this matter. Donna Corley will write said document. Glenn also added he will make a plea in the June Echo for donations for this project directly from the congregation.

Old:

People's Church

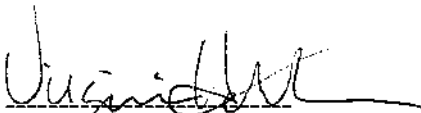
Di Walke gave out copies of the "suggested" lease agreement written by the People-to-People group. She announced there were a few things in this proposed contract which did not follow the original verbal agreement concerning restoration and other subjects. The contract will be given to Paul Blair for review.

Di Walke also recounted on the proposed sign for the back of the church. She had been unable to reach Caudill sign company. Glenn did speak with the company and individual letters instead of a sign were suggested. The matter is still being evaluated.

Sarah Chaney reported the approved new shelf was being created for the sound equipment.

The meeting was adjourned with prayer from David Perkins at 8:15 p.m.

Respectfully submitted,



Virginia Hatmaker

Church Secretary (representing Board Secretary Donna Corley in her absence)

**First Christian Church
Morehead, Kentucky
Executive Board Minutes
May 24, 2004**

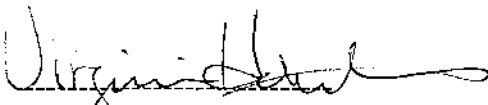
Present:	Marge Thomas	Natalie Caudill
	Liz Reffitt	Sarah Chaney
	Glenn Johnston	Mickey Reffitt
	Virginia Hatmaker	John Dunstan

Presiding: Marge Thomas

The meeting started at 6:40 p.m.

Minister: Dr. Dunstan spoke on the need for a "shepherd" to lead Youth Ministries at the church. He was concerned of searching further without adequate details of the position (salary, hours, requirements, schedules, etc.). He had placed an advertisement in the Lexington Herald newspaper and had only two responses. Neither was to his liking. Sarah Chaney suggested forming a committee consisting of board members and parents of the children involved to interview prospective leaders. An evening meeting with applicants was presented by Marge Thomas for an informal get-to-know-you discussion to narrow the selection process. Dr. Dunstan believes it should be a local person hired so they may be available during the week. Mickey Reffitt spoke of an individual who possibly may be interested in the job and that he and his wife were moving back to Morehead. It was decided Marge would contact this person to inquire of his interest for the position. It was determined that this position must be filled before fall. Meeting was not officially adjourned.

Respectively submitted,



Virginia Hatmaker
Church Secretary (representing Board Secretary Donna Corley in her absence)

Still receiving wiring # from congregation.
Still have deficit.

CWF - Natalie - tablecloths were bought wrong size
blankets - August Supply #

Reasons for July? _____

Education - adult watching "Gospel of John" - after will watch "Peter & Paul" older film

children with Kristi - about fall -
interested in teaching a class
Olivia Makyle Logan

or Anne Mayhew -
may work w/ Kristi to show her how the class
should be conducted

or Sunday school room needs to be done - pitch + organize
Mary may help

Elders - no report or
informal meeting was
formal mtg will be organized

Church picnic
shelter area
2nd or 3rd Sunday
Sept
meat + drink
Hubert + Delia

Grange -> Church die going price -
Sarah reported

LMF -> David in charge
Property -> shelf has been built + is being painted -
more a few to back to accommodate system
tape distr. discussed.

Stewardship -> painting fire extinguishers
replaced exits
W. Outreach -> nothing
Donor notes
several of \$15,000.00 of interest earned
in conjunction of chair of outreach - 7000 to LFS shoe campaign - 1000.00 for shoes
School Supplies -> 1000.00 HF Humanity \$500
CS Service? 2500
Minute Alliance? 500.00
Human Concern Fund
Food monthly ↑ 1200.00

Worship - 1 can bells repaired over/under
choir iffy because of vacations thru summer

Minister -> read his printed copy

- Natalie thanked about feelings during ordination -
Glenn told of "no sermon"
Glenn Eva Betty - Maria brainstorming ideas for sermon -

give Donnie's committee
approved
More + Glenn
Second - DI

Old -> \$675.00 installation of new sign

di moved
presum sign
Glenn 2nd
approved

Pastor's Report to the Board

Worship attendance for the month of May did not keep pace with April. In April we averaged 95 persons per Sunday and in May we averaged 73 persons per Sunday.

The annual meeting of the congregation, May 9th, brings us some new elders, deacons and officers. We will need to set a date for the installation of officers and deacons and the ordination of elders.

May 16th was the celebration of our church graduates. We had graduates from middle school, high school, college and graduate school. Gifts from the church were given to each graduate.

The week of May 9-15 was the week that the local churches sponsored the Habitat Build. Our congregation furnished lunch on Saturday and desserts for the week-ending celebration.

The regional church is preparing for the 2004 Biennial Assembly set for September 9-11 in Owensboro. If you are interested in attending let me know.

The district church continues to work on renewal plans for small congregations. So far not much action.

I continue to be on call at St. Claire Regional Medical Center during the month.

Program Needs

We really need to employ a Coordinator of Children's Programs. We have advertised in the Lexington Herald and locally but no good leads so far. I think it is time to move forward, somehow, in the children's area.

Pastoral note:

Evelyn Teater spent last week in Central Baptist Hospital, She is currently at St. Claire on the fifth floor.

**First Christian Church
Morehead, Kentucky
Board Minutes
June 28, 2004**

Present: Rex Chaney Sarah Chaney
Eva Johnston Glenn Johnston
Betty Hall Darlene Perkins
Natalie Caudill Jeanne Huie
Virginia Hatmaker David Perkins
Dianna Walke John Dunstan
Ron Walke Paul Blair

Presiding: Rex Chaney

The meeting was called to order at 7:04 by Rex Chaney. The opening prayer was given by Dianna Walke.

Minutes: Minutes from May 24, 2004 were approved with one exception by a motion from David Perkins and a second from Glenn Johnston.

Treasurer: The treasurer's report was submitted and reviewed by Glenn Johnston. He told of the 150 shares from Smith Barney which were being cashed in to use as additional funds in the budget. Hubert Allen donated shares. Installment had been paid on the boiler replacement. The note had been renegotiated and interest and renewal fee had been resolved. Interest from Peoples Bank LMF and the Inez Faith Humphrey accounts were deposited. Glenn felt although we were still receiving funds from the congregation we needed to address our continuing deficit each month.

CWF: In the absence of President Linda Bryant, Natalie Caudill reported the tablecloths that had been purchased were the incorrect size and had to be exchanged. She repeated the information about the blankets which are to be made during the picnic and donated accordingly in honor of Mabel. Natalie also foretold the "refrigerator memo" which coming out in the July Echo that would explain the food donation program for the next year.

Bereavement Committee: no report due to Donna Corley's absence.

Deacons: Sarah Chaney had no report. July deacons had not yet been selected.

Education: Dianna Walke, reporting a final time as Education Chair, explained the films being shown in adult Sunday school called the "Gospel of John." Another film set called "Peter and Paul" will follow. Dianna spoke of Kristi Skaggs and her interest in perhaps teaching a child's Sunday school class in the fall. She mentioned that she talked to Ann Mayhew about

assisting Kristi in the beginning. Dianna also talked of having a "pitching party" in the small classrooms to organize and refresh the area. No date was set.

Elders: The new elders joined the established elders in an informal get-together and will be planning a formal meeting soon.

Evangelism: The development of the church directory is going as planned. The audio shelf will be in place soon. One pew will have to be moved to accommodate the new structure. Discussion of the distribution of sermon tapes was briefly mentioned. Details of the annual church picnic have begun to surface. Hubert and Delia Allen will be providing the meat and drinks for the party. Dates have attentively been planned for the second or third Sunday of September.

Living

Memorial: LMF committee met and proposed the removal of \$15,000 in interest earned and in conjunction with the Outreach committee have made plans to use the funds for school supplies, Habitat for Humanity, Christian Social Services, Ministerial Alliance, school shoe campaign and the Human Concerns fund (which supplies the monthly grocery donations). This was proposal was moved by Glenn Johnston and seconded by Dianna Walke and approved by the board.

Property: Glenn Johnston reported the replacement of exit lights and the renewal of fire extinguishers had occurred. Painting of the interior is ongoing.

Stewardship: No report.

World

Outreach: No report.

Worship: Jeanne Huie explained the repair of some of the bells had happened. She told of the number of choir members may be temporarily smaller because of vacations and asked that we be "patient with the music program" (tongue-in-cheek) during the summer months.

Minister: Dr. John Dunstan talked of the recent installation. Bible school is going as planned. The Cane Ridge Homecoming was celebrated the Sunday past and that Glenn Johnston had been recognized at the service for all his hard work he donated to the maintenance of the stained glass windows at Cane Ridge shrine. He talked of the continuing support of the on-call pastoral program at St. Claire.

New:

Old: Di Walke gave out copies of the "suggested" lease agreement written by the People-to-People group. She announced there were a few things in this

proposed contract which did not follow the original verbal agreement concerning restoration and other subjects. The contract will be given to Paul Blair for review.

Di Walke also recounted on the proposed sign for the back of the church. She had been unable to reach Caudill sign company. Glenn did speak with the company and individual letters instead of a sign were suggested. The matter is still being evaluated.

Sarah Chaney reported the approved new shelf was being created for the sound equipment.

The meeting was adjourned with prayer from David Perkins at 8:15 p.m.

Respectfully submitted,

Virginia Hatmaker
Church Secretary (representing Board Secretary Donna Corley in her absence)

June 28, 2004

Pastor's Report

This month we installed new officers, deacons, rededicated an elder and ordained three elders.

Bible School planning is going well. We look forward to hosting a four church Bible School on July 11-14.

Cane Ridge Homecoming was celebrated this month with our own Glenn Johnston receiving special recognition for his work on the stained glass windows at the shrine.

We have had three members with serious health problems and I have made many trips to Lexington for pastoral support.

The region and district continue to plan for the regional assembly.

We continue to support the on-call pastoral support of St. Claire Regional.

Attendances

Evart Glenn Johnston

Betty Hall

Martin Candell

~~Jessie K. Hines~~

Glee + Gustav

D. S. Park

Marlene Perkins

Sarah Chaney

Rex Chaney

Jim Walker

D. WALKER

Secretarial Contract

Original date of employment:

Anniversary date and review:

Pay: \$9.00/hr. (with yearly review on original date of employment)

No benefits

1. Duties and Responsibilities:

All duties and responsibilities of the secretary shall fall within the usual and customary expectations of a receptionist and secretary who performs general office work. The Minister of the church shall make daily and weekly expectations clearly known to the secretary. Other church work shall be clearly described as needed by congregational members. The secretary shall rely upon the Minister as an immediate supervisor in order to review all expectations.

The secretary shall work thirty (30) hours per week. The normal daily schedule shall be Monday through Friday 8:30 a.m. to 3:00 p.m. There will be a fifteen minute break in the morning and afternoon. These breaks can not accumulate. Lunch shall be 30 minutes and scheduled between 12:00-1:00 p.m.

2. Vacation:

After employment of one year, there shall be two (2) weeks paid vacation leave, with a 30 day written notice given to the Executive Committee and/or the Chairman of the Board. Vacation days can not accrue over one (1) year period. In addition to the paid vacation there shall be (7) paid holidays as follows: New Year's Day, Martin Luther King, Jr. Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day and Christmas Day. Employee will not be paid for unused vacation days upon termination.

3. Sick Leave:

Negotiable. In the past this started one year from the original date of employment of seven (7) days per year up to a maximum of 30 days. Unused sick days will not be paid upon termination of employment.

4. Work after Hours:

Any time worked after hours or during lunch shall be approved by the Minister or the chairperson of the Personnel Committee or an appointed representative. Compensatory time may only be accrued and used after approval.

5. Purchases:

Any purchases made through the office shall receive approval as stated above. All receipts or copies of orders shall be placed in the Church Treasurer's box. The Minister or any Congregational Officer may review these with the Treasurer.

6. Cash Policies:

There is a cash handling policy and all cash received must be receipted even if from an unknown source. All receipts and receipt book are open to the Minister, Congregational Treasurer and President of the Board.

7. Dress:

The church does expect appropriate dress of the secretary. We do leave the choice of what is appropriate for each workday to the secretary. The Minister may request more formal dress for special occasions.

EITHER PARTY MAY TERMINATE THIS AGREEMENT BY GIVING THIRTY (30) DAYS WRITTEN NOTICE.

Signed:

(Secretary)

(President of the Board and Chairman of Personnel Committee)

Date:

DRAFT 6/2004

Ray chary called w/ to order

7:04 Di wake - prayer

Di + Paul of lease.

John	Glenn
Paul	Eva
David	Betty
Deanne	Natalie
Sarah	Opal
Ray	
Ron	
Di	
me	

Di gave out a few copies of lease -
Next Board meets 3rd thru of July

(stowed
in
2.2)

restorations may be
restored to orig. shape

Paul - looked up deed
from Em Hogg

S.1.

no smoking etc

shreddessor - FCM, Inc

mention of sign staying in front of Hogg House
(paying part of utilities) (by church)

also:
if cease to use it
for this purpose
may terminate lease.

dates at beg + end need to be ~~changed~~ changed

2.2. 2nd sentence

end of 5 yr term - can change

\$1.00/yr. rent 5 yrs.

(block out "original terms")

4.1 needs to state "electric must be updated"

in lot A parking lots - perhaps limit # of spaces

10.10 - whether or not you might want to maintain everything 4 25 yrs or not

reviewed format

Glenn feels we might have been too generous offering by paying utilities
\$500.00

review

Treasury report

Old minutes approved by
David + Glenn seconded w/ one exception

150 shares @ 25 given by Hubert to FCM

Renegotiated 16 500 note interest has been paid + annual fee

has been paid - installment pd on boiler replacement

interest from People Bank over 8000. + 6000 from Iny Faith LMF
due to penalty there on paying down interest

**First Christian Church
Morehead, Kentucky
Board Minutes
July 26, 2004**

Present:	<u>Board Members</u>	<u>Others Attending</u>
	Don Blair	Pucky Bradley
	Anne Buckner	Bill Davis
	Wayne Caldwell	Shirley Parker
	Natalie Caudill	Elizabeth Reffitt
	Ron Caudill	Mickey Reffitt
	Donna Corley	Paul J. Reynolds
	Betty Hall	Virginia Hatmaker
	Jeanne Huie	Peggy Reynolds
	Eva Johnston	
	Glen Johnston	
	Sonny Jones	
	Etta Jane McCarty	
	Jim McCarty	
	Dianna Reynolds	
	Dan Thomas	
	Marge Thomas	
	Jack Whidden	

Presiding: Wayne Caldwell

The meeting was called to order at 7:00 by Wayne Caldwell. Noting that quorum was present.

Minutes: Minutes from June 28th were approved as written.

Treasurer: The treasurer's report was submitted and reviewed by Glen Johnston. Approximately \$10,000 in stock was cashed to provide budget support.

The line item for the church secretary's salary has been changed to reflect the actual paid salary of \$14,040.

A motion was made by Marge Thomas and seconded by Betty Hall to accept the treasurer's report as submitted. The motion carried without opposition.

CWF: Connie Hamilton and Susan Thomas will deliver to the schools the socks and "undies" collected during July. A total of 349 items were collected.

During the month of August, peanut butter will be collected for Christian Social Services. Refer to the ECHO refrigerator memo for each months planned donations.

The CWF picnic was enjoyed by all. More than 30 blankets were completed for distribution to Life Care Center and St. Claire OB Unit.

Deacons: There will be a meeting of the Deacons immediately following Sunday service on 1 August. A group picture of the deacons will be taken for the church album.

Education: Kristy Skaggs will teach a Sunday school class for toddlers beginning 12 September. Ann Mayhew will mentor Kristy in the planning and implementation of this class.

Elders: The elders will meet at 7:00 PM Sunday August 1st. A group picture of the elders will be taken following Sunday service on August 1st.

Evangelism: Group pictures of honorary elders and elders, honorary deacons and deacons, and church officers will be taken on Sunday August 1st.

The sign for the back of the church is completed and will be installed this week. CWF will donate \$300 toward the cost of the sign.

Eva Johnston made a motion that the church picnic be held on August 29th immediately following Sunday service. The motion was seconded by Ann Buckner and passed unanimously.

The annual church picnic will be held at Sheltowee Trail Country Club and a golf scramble will follow the meal. Meat and drinks will be provided.

Living Memorial Glen Johnston reported on the approved distribution of \$15,000 interest from Living Memorial. The funds will be distributed as follow:

Lexington Theological Seminary		\$7500
Back to school project:	Shoes	2000
	School Supplies	500
	Back Packs	500
Community Grocery Project		1500
Christian Social Services		1000
Habitat for Humanity		500
Local Boy Scouts		500
Ministerial Alliance		500
DOVES		500

Property: Painting is progressing. The furnace statement has been paid. Furnace installation is not yet complete

Stewardship: No Report

World Outreach: The Outreach committee will meet during the month of August. During this meeting we will discuss the annual Christmas Project and other outreach opportunities. There are many opportunities for service within this committee. Please notify Donna Corley or a member of the Outreach Committee if you are interested in participating.

The Fifth Sunday Offering to help support the Christian Church Homes of Kentucky will be August 29th.

The next designated opportunity for giving to the Disciples Mission Fund will be the Reconciliation, September 26th and October 3rd.

The church local outreach project continues to provide groceries for four elderly and disabled families in Rowan County. Groceries were distributed on Sunday July 18th. The next distribution is scheduled for August 15.

Worship: Natalie Caudill presented John Dunstan's request to consider moving the Christmas Eve service to an earlier time (5:30 or 6:00 PM). This may assist older individuals' attendance. It was the consensus of the group not to move the service from the usual 10:00 PM time frame. Over the years families has scheduled their families Christmas fellowship around the 10:00 PM service.

Minister: Written report submitted. John is on vacation July 26-28.

Wayne Caldwell reminded the group that we need to select representatives for General Assembly.

Old Business: **People to People Free Clinic proposal for Faith Annex:**
The lease agreement has been reviewed by Paul Blair. He suggested the church may wish to designate the number of parking spaces made available to the clinic and the number of days the space will be used. These issues need to be addressed by the committee. Paul Blair also noted that the name of the church was not consistent throughout the document.

New Business: Discussion was initiated involving the Minister's performance in fulfilling the duties as outlined in his job description. After much discussion a motion was made by Glen Johnston and seconded by Ann Buckner to "Notify the minister that if he does not shape-up he will be released at the end of the contract plus 60 days." More discussion followed and the motion was amended to read "Notify the minister that if he does fulfill the terms of his contract he will be released at the end of the contract plus 60 days". More discussion followed and the motion was amended to read "That the minister be notified that he may be terminated 60 days following a called meeting of the congregation." Discussion

followed to clarify the time frame for a called congregational meeting. Wayne Caldwell provided clarification: The congregation should be notified one week prior to the meeting. The earliest meeting time would be August 8th. The motion was further amended to add an item to the August 1st bulletin stating "The board is calling a special meeting of the congregation on August 8th to vote on termination of the Minister's contract." The motions passed with 11 votes in favor and 4 abstentions.

The meeting was adjourned with prayer by Glen Johnston at 8:30 pm.

Respectfully submitted,

Donna J. Corley
First Christian Church Board Secretary

July 26, 2004

Pastor's Report

Vacation Bible School, July 11-14, was a big hit. The Hero Quest theme produced a good deal excitement. The Episcopal, Presbyterian, Catholic and Christian Churches cooperated to have a good community experience.

Worship attendance has been lower than last month. Most churches experience this drop in the summer months as folks vacation. Hopefully in August attendance will begin to pick up.

On August 1 we will have our first elders meeting of this program year. We also plan to do some training for our newest deacons.

The Regional Assembly for the Christian Church in Kentucky will be September 9-11 in Owensboro, Ky. If you are interested in attending please let me know. We have a program book in the office.

**First Christian Church
Morehead, Kentucky
Special Meeting of Board
August 4, 2004**

Present:

Board Members	Others in Attendance
Yvonne Baldwin	Pucky Bradley
Jack Bizzel	Hedy Caldwell
Don Blair	Virginia Hatmaker
Linda Bryant	Elizabeth Reffitt
Ann Buckner	Mickey Reffitt
Wayne P. Caldwell	Paul J. Reynolds
Natalie Caudill	
Ronnie Caudill	
Rex Chaney	
Sarah Chaney	
Donna Corley	Proxy Votes
Myron Doan	Troy Burgess
Mollie Dunstan	Grace Cassity
Al Evans	Jim Fred Cassity
Betty L. Hall	Kathern Caudill
Eva Johnston	Lee Chaney
Glenn Johnston	Billie Jean clayton
Sonny Jones	Larry Fannin
Etta Jane McCarty	Jean Mack
Gene McFarland	Dianna Walke
Teresa McFarland	Ron Walke
Darlene Perkins	
David Perkins	
Kathy Porter	
Peggy Reynolds	
Alana Scott	
Marge Thomas	
Charles J. Whidden	

Presiding: Rex Chaney

The meeting was called to order at 7:30 by Rex Chaney. The meeting was held by recommendation of the Executive Board and Elders to address concerns regarding the process for the Minister's evaluation and contract. The opening prayer was given by Wayne Caldwell. The presence of a quorum was established.

The resolutions to cancel the Congregational Meeting scheduled for August 8, 2004 and continue with the established protocol for the evaluation of the Minister was read by the

secretary of the Board of Directors. (see attached agenda and resolution.) The inclusion of proxy votes related to the motion was discussed and approved by consensus. A motion to accept the resolution was made by Sonny Jones and seconded by Al Evans.

The motion passed with 35 votes in favor of the motion and 2 votes apposed.

Rex Chaney explained that the Executive Board would meet no later than August 15, 2004 to begin the process of evaluation of the minister. It was further explained that the evaluation process would include an opportunity for input from the congregation based on the 17 criteria in the Minister's contract.

Written notice of the cancellation of the congregational meeting with a brief explanation will be mailed to the ECHO list. Those in attendance at tonight's meeting will be excluded from the mailing to conserve cost.

A motion to adjourn was made by David Perkins and seconded by Ronnie Caudill. The meeting was adjourned at 7:50 PM.

Respectfully submitted,

Donna J. Corley
First Christian Church Board Secretary

First Christian Church

Special Meeting of The Board of Directors

August 4, 2004

Agenda

- I. Opening Prayer**
 - II. Resolution**
 - A. Discussion**
 - B. Vote**
 - III. Closing Prayer**
 - IV. Adjournment**
-

Tonight's meeting addresses the following motion approved by the Board of Directors on July 26, 2004.

Motion: That the Minister be notified that he may be terminated 60 days following a called meeting of the Congregation. That the following item be posted in the August 1st bulletin: The Board is calling a special meeting of the Congregation on August 8th to vote on termination of the Minister's contract.

The business of this special meeting is to present for your consideration the following resolution approved by the Executive Board and Elders on August 1, 2004.

The Executive Board and Elders have recommended proxy votes be accepted for this resolution so that members unable to attend may be represented.

Resolution: That the call for a Congregational vote on termination of the Pastor's contract be rescinded, and that the Personnel Committee be directed to fulfill its duty to perform the written annual evaluation of the Pastor, and provide its recommendations to the Executive Board for its review and action. Such action may include a call for a special meeting of the full Board to discuss and act on this very important issue for the Church.

First Christian Church
Disciples of Christ

227 East Main St.
Morehead, Ky. 40351
606.784.4836



August 5, 2004

To All Members of the Congregation,

A special meeting of the Board of Directors was held on August 4, 2004. During the meeting, the Board determined that the Special Meeting of the Congregation to be held after the regular service on Sunday, August 8th would not be necessary.

The Board has directed the Personnel Committee to conduct its annual evaluation of the Pastor's performance with input from the Board, the Elders and the Congregation. Your input is requested and is vital to the evaluation process which will commence on August 15, 2004.

Also, we look forward to seeing you at the annual church picnic on August 29th immediately following the morning service. The picnic will be held at Sheltowee Trail Country Club. The meat and drinks will be furnished. Bring a covered dish and your golf clubs to participate in the golf scramble following the meal.

Executive Committee of the Board of Directors
August 4, 2004

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Message 1 of 2

- [Print](#)
- [Header](#)

FROM: "Donna J. Corley" <d.corley@morehead-st.edu> | [Save Address](#)

DATE: Mon, 2 Aug 2004 08:10:01 -0400

TO: "Virginia Hatmaker" <fccm@YCNX.net>

SUBJECT: Board Meeting

John and Virginia,

This is the notice to go to all members of the Board of Directors. The Board of Directors consists of the church officers, Elders, and Deacons.

The notice should be mailed this morning .

I also think it would be wise to call each member that was not at the meeting last night and notify them of the meeting day and time.

Tell them they will receive a notice in the mail.

I will try to come by the office this a.m.

I will be at the office if you need to call (793-2297).

Virginia ,

Would you provide me with a current list of Board of Directors with addresses and phone numbers? I have the current list of Deacons. The last Elders list I found was dated 2000.

(The list should include any honorary members.) I would also like an up to date list of all church members. Are you familiar with Excel? It would be nice to have these as an excel spread sheet so I could merge selected correspondence if needed.

Many thanks,

Donna

[Donna J. Corley \(d.corley_moreheadstate.edu\).vcf \(Text attachment\)](#)

[FCCMeetingNotice080404.doc \(Binary attachment\)](#)

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John D





NOTICE OF
A SPECIAL MEETING
OF THE
BOARD OF DIRECTORS

A special meeting of the Board of Directors of the First Christian Church of Morehead has been scheduled for Wednesday, August 4, 2004 at 7:30 p.m. The meeting will be held at the Church.

The purpose of the meeting is to act on the following issues before the Church:

1. At Sunday's meeting, your Executive Board and Elders have unanimously recommended the following resolution for consideration:

RESOLVED: That the call for a Congregational vote on termination of the Pastor's contract be rescinded, and that the Personnel Committee be directed to fulfill its duty to perform the written annual evaluation of the Pastor, and provide its recommendations to the Executive Board for its review and action. Such action may include a call for a special meeting of the full Board to discuss and act on this very important issue for the Church.

2. Due to the importance of this issue, and to enable a complete and accurate vote of all Board members, your Executive Board and Elders have recommended that proxy votes on the above resolution be accepted. You are encouraged to attend, however, if you are unable to attend, please cast your proxy vote by contacting Donna Corley, Secretary of the Board, at home 784-8143, office 783-2297, or mobile 776-1818 by 6:30 p.m. on Wednesday, August 4, 2004. Voicemail is available at all phone numbers.

Donna J. Corley
Secretary, Board of Directors
August 2, 2004

**First Christian Church
Morehead, Kentucky
Personnel Committee Minutes
August 14, 2004**

| | | |
|-----------------|----------------|-----------------|
| Present: | Wayne Caldwell | Donna Corley |
| | Rex Chaney | Glen Johnston |
| | Sarah Chaney | Darlene Perkins |

Presiding: Rex Chaney

The meeting was called to order at 6:00 by Rex Chaney. The opening prayer was given by Wayne Caldwell.

The committee reviewed the process for annual evaluation of the Minister. A proposed evaluation form based on 16 criteria outlined in the Minister's contract was presented by Rex Chaney. The committee discussed and amended the form to include 16 items from the Minister's contract with three response options: Yes (meets my expectations); No (does not meet my expectations); NA (No Opinion). The survey will also include a self-evaluation for the responder (outlined in the church By-Laws) and room for comments. An optional signature line will be provided. See attached survey form.

Members of the committee reviewed verbal and written comments from congregation members and visitors. The areas listed as needing improvement on the last two Minister evaluations were discussed (office hours and ministers report).

The entire congregation will be mailed the survey to allow each member to have input into the process.

The survey will be revised for the Personnel Committee to review prior to mailing.

Respectfully submitted,

Donna J. Corley
First Christian Church Board Secretary

**First Christian Church
Morehead, Kentucky
Personnel Committee Minutes
August 15, 2004**

Present: Wayne Caldwell Donna Corley
 Rex Chaney Glen Johnston
 Sarah Chaney Darlene Perkins

Presiding: Rex Chaney

The Personnel Committee met immediately following the Sunday AM service to review the proposed Minister Evaluation Survey.

The Survey was approved and will be mailed on Tuesday with a letter from the President of the Board of Directors. Respondents will be asked to reply by September 1, 2004. The letter will also include an offer of assistance from anyone needing help returning the survey to the church office.

Respectfully submitted,

Donna J. Corley
First Christian Church Board Secretary

**First Christian Church
Morehead, Kentucky
Personnel Committee Minutes
September 15**

Present: Rex Chaney John Dunstan
 Sarah Chaney Glen Johnston
 Donna Corley Darlene Perkins

Presiding: Rex Chaney

The meeting was called to order at 7:00 PM by Rex Chaney.

The opening prayer was given by Glen Johnston.

Rex Chaney reported meeting with the minister to review and discuss the congregation survey results.

It was the consensus of the group that the majority of the survey results were positive with several areas noted as needing improvement. Clearly many individuals feel the minister is meeting their expectations. Based on the congregational survey the Personnel Committee will recommend that the Minister's contract be continued with the following suggestions: (1) That regular office hours be established immediately, (2) That outreach to the congregation and community become transparent by documenting contact with membership and community, (3) That a complete and detailed Minister's report be made available monthly to the Board of Directors.

There is a true concern for youth ministry. The Board of Directors has previously considered hiring an individual with the specific charge of youth recruitment. Other congregations attract youth with a weekday kindergarten or school programs. It is difficult to attract youth without a stable youth program or stable teachers for youth. If we wish our youth program to be successful, it will probably require a concrete plan be formulated to bring in someone to develop a youth ministry.

The Personnel Committee offered suggestions to the Minister of individuals needing priority on the visitation list as well as insight to individual needs. The Minister should act as "the stable, nurturing force to support the congregation".

The congregation will be mailed an information letter stating the results of the survey and Personnel Committee's recommendation. The letter will include an invitation for any individual who desires to meet with the Personnel Committee. The mailing will include the details of the survey results.

The Personnel Committee submits these recommendations with prayers for wisdom in dealing with the business of the Church and hopes of setting the stage for our Church to move forward with individual ministry and community outreach.

Meeting adjourned at 8:20 PM.

Respectfully submitted,

Donna J. Corley
First Christian Church Board Secretary

First Christian Church
Disciples of Christ

227 East Main St.
Morehead, Ky. 40351
606.784.4836

TO: Membership of the First Christian Church

FROM: The FCC Personnel Committee

RE: Annual Minister Evaluation Survey

The Personnel Committee of The First Christian Church has tallied and evaluated the Minister's annual survey. (A copy of the results is included with this memo.)

The survey indicates that the majority membership of The FCC is in favor of continuing the contract with Dr. Dunstan. The Personnel Committee will make a recommendation to the Board of Directors to renew the Minister's contract.

Because of some areas the membership would change or improve criteria 6, 8, and 16 on the survey, the Committee recommends Dr. Dunstan take the following actions:

1. Immediately initiate office hours from 9:30 am to 1:30 pm daily.
2. Attempt to visit every FCC member in the next three months.
3. Create an environment for counseling FCC members in need.
4. Provide a totally informative monthly Minister's report to the board.

The Committee will do monthly evaluations in the areas of concern to ensure that The FCC membership is satisfied with Dr. Dunstan's performance.

Dr. Dunstan is on a continuing contract and this contract will be continued if the above directions are met satisfactorily. If the directives are not met satisfactorily, the Church Board will take action to effect changes that will fulfill the needs of the membership/congregation.

Should any FCC member desire to meet with the Personnel Committee, call the FCC office to indicate your interest.

Much prayer has gone to God by the Personnel Committee for Divine guidance for the health of The First Christian Church and the prayers will continue.

The Personnel Committee
Rex Chaney, Re D.
Chair

**First Christian Church, Inc.
Morehead, Kentucky
Annual Evaluation Survey Results
2004**

A total of 94 surveys were returned.

Yes (meets my expectations), No (does not meet my expectations), or NA (No Opinion).

| | Yes | | No | | NA | | Total |
|---|-----|------|----|------|----|------|-------|
| | # | % | # | % | # | % | # |
| 1. Assume responsibility for the Sunday morning service, opening morning prayer, sermon, announcements, communion and invitation | 69 | 85.2 | 10 | 12.3 | 2 | 2.5 | 81 |
| 2. Supervision of youth activities: minister directed, layman directed college age group | 11 | 12.8 | 44 | 51.2 | 31 | 36.0 | 86 |
| 3. Mid-week services: Bible Study/Prayer Group | 39 | 51.3 | 20 | 26.3 | 17 | 22.4 | 76 |
| 4. Visitation: Hospital, nursing home, homes, bereaved, other | 41 | 50.6 | 33 | 40.7 | 7 | 8.7 | 81 |
| 5. Keep abreast of all church committees | 32 | 37.7 | 20 | 23.5 | 33 | 38.8 | 85 |
| 6. Counseling (home church priority) | 24 | 28.3 | 33 | 38.8 | 28 | 32.9 | 85 |
| 7. Represent the church at the district, state and national meetings and keep members informed (this responsibility to be shared) | 40 | 46.5 | 16 | 18.6 | 30 | 34.9 | 86 |
| 8. Establish regular office hours for the benefit of the congregation | 21 | 24.4 | 47 | 54.7 | 18 | 20.9 | 86 |
| 9. Work cooperatively with the local Ministerial Association | 32 | 38.1 | 16 | 19.0 | 36 | 42.9 | 84 |
| 10. Attend and give minister's report at the church board meetings | 42 | 50.6 | 17 | 20.5 | 24 | 28.9 | 83 |
| 11. Conduct weddings and funerals of church members | 54 | 65.9 | 11 | 13.4 | 17 | 20.7 | 82 |
| 12. Be responsible for office and office staff | 35 | 41.2 | 26 | 30.6 | 24 | 28.2 | 85 |
| 13. Keep abreast of all Church activities | 43 | 51.2 | 25 | 29.8 | 16 | 19.0 | 84 |
| 14. Coordinate the music program | 37 | 44.0 | 14 | 16.7 | 33 | 39.3 | 84 |
| 15. The 25.3bulk of the sermons should be based on Biblical studies | 65 | 77.4 | 11 | 13.1 | 8 | 9.5 | 84 |
| 16. Established vacation patterns to satisfy both minister and board | 21 | 25.3 | 33 | 39.8 | 29 | 34.9 | 83 |

Congregation Evaluation: Yes (fulfill my responsibility) or No (do not fulfill my responsibility).

1. Attendance at worship service and meetings
2. Continued financial support for the church, it's missions and ministries
3. Support for the Ministry in ministry of the church and to the community
4. Lay leadership and shared ministry
5. Business and financial management of the church

| Yes | | No | | Total |
|-----|------|----|------|-------|
| # | % | # | % | # |
| 76 | 92.7 | 6 | 7.3 | 82 |
| 71 | 88.8 | 9 | 11.2 | 80 |
| 57 | 80.3 | 14 | 19.7 | 71 |
| 52 | 67.5 | 25 | 32.5 | 77 |
| 48 | 64.9 | 26 | 35.1 | 74 |

August 2004

**First Christian Church
Morehead, Kentucky
Board Minutes
August 23, 2004**

| | | |
|-----------------|----------------------|-------------------------|
| Present: | <u>Board Members</u> | <u>Others Attending</u> |
| | Don Blair | Pucky Bradley |
| | Linda Bryant | Jim Hatmaker |
| | Anne Buckner | Virginia Hatmaker |
| | Wayne Caldwell | Jim Reynolds |
| | Natalie Caudill | |
| | Ron Caudill | |
| | Rex Chaney | |
| | Sarah Chaney | |
| | Donna Corley | |
| | Al Evans | |
| | Tommy Griffith | |
| | Neva Griffith | |
| | Betty Hall | |
| | Fran Helphinstine | |
| | Jeanne Huie | |
| | Eva Johnston | |
| | Glenn Johnston | |
| | Sonny Jones | |
| | Gene McFarland | |
| | Teresa McFarland | |
| | Darlene Perkins | |
| | David Perkins | |
| | Marge Thomas | |
| | Dianna Walke | |
| | Ron Walke | |

Presiding: Rex Chaney

The meeting was called to order at 7:10 by Rex Chaney. A quorum was present.

The opening prayer was given by Betty Hall

Minutes: A motion to approve the minutes from July 26th was made by Al Evans and seconded by Ron Walke. Following clarification of the vote count from the July meeting, the minutes were approved with one opposing vote.

Treasurer: The treasurer's report was submitted and reviewed by Glenn Johnston.

A motion was made by Ron Walke and seconded by Jeannie Huie to accept the treasurer's report as submitted. The motion carried without opposition.

CWF: CWF contributed \$300 toward the sign posted on the back church wall. CWF will meet on September 14th at 10:00.

During the month of August, peanut butter is being collected for Christian Social Services. Remember to bring your peanut butter. Collection baskets are located in the front of the church and in the fellowship hall.

Deacons: The Deacons met and elected Sarah Chaney chairperson. The responsibilities of Deacon and process for communion were reviewed during the meeting.

Deacons for September: Wayne Caldwell, Al Evans, Bessie Pernell, Dianne Reynolds, Alana Scott, Dianne Reynolds, and Dan Thomas

Education: A chair is needed for the Education Committee. Kristy Skaggs will teach a Sunday school class for toddlers beginning 12 September. Ann Mayhew will mentor Kristy in the planning and implementation of this class.

Elders: The workshop presented by Rev. Molly Smothers on August 22nd was well received by the Elders.

Evangelism: The annual church picnic will be held at Shelton Trail Country Club on August 29th immediately following the morning service. A golf scramble will follow the meal. Bring a covered dish of your choice. Meat and drinks will be provided.

Living Memorial Glenn Johnston reported the funds from the Living Memorial were distributed as approved by the Board of Directors.

Fund Distribution:

| | | |
|--------------------------------|-----------------|--------|
| Lexington Theological Seminary | | \$7500 |
| Back to school project: | Shoes | 2000 |
| | School Supplies | 500 |
| | Back Packs | 500 |
| Community Grocery Project | | 1500 |
| Christian Social Services | | 1000 |
| Habitat for Humanity | | 500 |
| Local Boy Scouts | | 500 |
| Ministerial Alliance | | 500 |
| DOVES | | 500 |

Property: Faith Annex: Di Walke reported the proposed renovation to Faith Annex will be completed by John King and students. Faith Annex will be configured to include two exam rooms, a triage room, waiting area, and

lab record room. Di is in charge of procuring furniture. The lease should be ready for board approval at the next meeting.

Stewardship: No Report

World Outreach: The packages of new underwear donated by church members was distributed to the schools on August 10th. The picture and article in the Morehead News will be included in the September ECHO.

The Fifth Sunday Offering to help support the Christian Church Homes of Kentucky will be August 29th.

The next designated opportunity for giving to the Disciples Mission Fund is Reconciliation, September 26th and October 3rd.

The church local outreach project continues to provide groceries for four elderly and disabled families in Rowan County. Groceries were distributed on Sunday August 15.

Worship: No Report

Minister: Rev. Molly Smothers presented Elder training on personality and communication. The sessions closed with biblical text from 1st Corinthians. The next step in training would be based on Paul's letter to the Corinthians and include character assessment for basic communication with each other.

New Business: Susan Thomas has requested approval to hold Yoga classes in the church Fellowship Hall on Thursdays from 6:00 – 8:00 PM. The cost of the class will be a donation of the CWF designated food item of the month. Approval was granted by consensus of the board members in attendance.

The meeting was adjourned with prayer by Marge Thomas at 7:50 pm.

Respectfully submitted,

Donna J. Corley
First Christian Church Board Secretary

**First Christian Church
Morehead, Kentucky
Executive Board Minutes
August 23, 2004**

Present: Wayne Caldwell Donna Corley Darlene Perkins
Rex Chaney John Dunstan
Sarah Chaney Glenn Johnston

Presiding: Rex Chaney

The meeting was called to order at 6:40 by Rex Chaney.

Minutes from July 26th were approved with the following correction:

Minister Evaluation: Rex Chaney reviewed the evaluation process. Virginia, the church secretary, will place each unopened survey in a box in the church office. The personnel committee will meet on September 2nd at 6:30 to open and tally the survey results.

Custodian Contract: The contract for the custodian is under review and will be finalized at a later date.

Minister: John will attend the Regional Assembly in Owensboro on September 10 and 11.

Travel Expenses: The committee discussed travel reimbursement for the minister. Glen clarified that the budget line item for the minister's travel expenses was a portion of the minister's annual salary and should be pro-rated should the minister leave prior to the end of the contract year. John stated his understanding actual costs would be reimbursed until the funds budgeted were exhausted. Travel expenses would then be out of pocket. It was the consensus of the Executive Board members to reimburse the minister for all actual, documented travel expenses until the funds in the budget line are exhausted.

Respectfully submitted,

Donna J. Corley
First Christian Church Board Secretary

August 23, 2004

Pastor's Report

The important issues before the congregation at this point in the church's history are how we process conflict and how we communicate with each other.

The Lord of the church, Jesus Christ, has delivered to us the ideals for being his body in the community.

The Rev. Molly Smothers at our Elders' training event reminded us of St. Paul's admonition for life in Christ together. Rev. Smothers lead us to Paul's letter to the Corinthians.

Paul writes to us:

Love is patient; Love is kind; Love is not boastful or arrogant or rude. It does not insist on its own way; Love is not irritable or resentful; it does not rejoice at wrongdoing, but rejoices in the truth. It bears all things, believes all things, hopes all things, endures all things.

In verse 12 Paul urges us, "Since you are eager for spiritual gifts, strive to excel in them for building up the church."

Speaking the truth in love is a central aim of the Christian Church. May the Lord be with us as we seek to build up his church.

**First Christian Church
Morehead, Kentucky
Board Minutes
September 27, 2004**

| Present: | <u>Board Members</u> | <u>Others Attending</u> |
|-----------------|----------------------|-------------------------|
| | Linda Bryant | Pucky Bradley |
| | Anne Buckner | Virginia Hatmaker |
| | Wayne Caldwell | Joe Macke |
| | Natalie Caudill | Jim Reynolds |
| | Ron Caudill | Robert Sloss |
| | Rex Chaney | |
| | Sarah Chaney | |
| | Donna Corley | |
| | Al Evans | |
| | Neva Griffith | |
| | Tommy Griffith | |
| | Betty Hall | |
| | Fran Helphinstine | |
| | Jeanne Huie | |
| | Eva Johnston | |
| | Glenn Johnston | |
| | Sonny Jones | |
| | Etta Jane McCarty | |
| | Jim McCarty | |
| | Darlene Perkins | |
| | David Perkins | |
| | Dianna Reynolds | |
| | Marge Thomas | |
| | Jack Whidden | |

Presiding: Rex Chaney

The meeting was called to order at 7:00 by Rex Chaney. A quorum of 25 voting members was present.

The opening prayer was given by Wayne Caldwell.

Minutes: A motion to approve the minutes from August 23rd and August 4th (Special Meeting) was made by Marge Thomas and seconded by Linda Bryant. The minutes were approved with no opposition.

Treasurer: The treasurer's report was submitted and reviewed by Glenn Johnston.

The copies expense increase does not reflect a true increase in expenses. An uncleared check for August payment was cancelled and resubmitted

and the billing date changed. A motion was made by Fran Helphinstine and seconded by Betty Hall to accept the treasurer's report as submitted. The motion carried without opposition.

CWF: Un-Tea Party invitations were mailed and donations are being received.

During the months of August and September, 73 jars of peanut butter and 55 boxes of cereal were collected and donated to Christian Social Services. Canned fruit will be collected during the month of October.

Condolence Committee: Mike Montes from Aramark at St. Claire Regional Medical Center has proposed a meal plan for \$4.50 per person. The meal would include one entrée, 2 veggies, and a salad. The following choices are available:

Entrée: Roast beef, ham, turkey breast, fried chicken

Vegetables: Mashed potatoes and gravy, oven browned new potatoes, green beans, buttered corn, broccoli

Salad: Tossed salad with dressing, potato salad, fruit salad, Cole slaw

Deacons: Deacons for October: Al Evans, Neva Griffith, Fran Helphinstine, Jeannie Huie, Etta Jane McCarty, Jim McCarty

Education: A chair is needed for the Education Committee.

Elders: No Report. Paul J. Reynolds should be added to the list of Elders.

Evangelism: The Televised ministry continues to be offered. The picture directory is in progress and should be available in the next few weeks.

Living Funds have been dispersed as approved by the Board of Directors.

Memorial: Quarterly statement is not yet available for review.

Property: The buffer for the floors cannot be located. Joe Macke clarified that he rented a buffer to wax the floors during his time as custodian.

Stewardship: Glenn Johnston reminded the Board that Stewardship is rapidly approaching. Individuals should consider increasing contribution to church.

World A total of \$298 was received during the Fifth Sunday Offering on August
Outreach: 29th. A total of \$180 was received for Reconciliation on September 26th
and October 3rd.

The church local outreach project continues to provide groceries for four elderly and disabled families in Rowan County. Groceries were distributed on Sunday September 19th.

Worship: No Report

Minister: Written report submitted. See attached.

Old Business: A total of 134 Annual Evaluation Surveys were distributed and 94 returned. The Personnel Committee worked prayerfully to assess and disseminate the information from the survey to the congregation. The Personnel Committee makes the following recommendation to the Board of Directors:

The Personnel Committee makes a recommendation to the Board of Directors to continue the Minister's contract.

Because of some areas the membership would change or improve criteria 6, 8, and 16 on the survey, the Committee recommends Dr. Dunstan take the following actions:

- 1. Immediately initiate office hours Monday – Thursday from 9:30 am to 1:30 pm.*
- 2. Attempt to visit every FCC member in the next three months.*
- 3. Create an environment for counseling FCC members in need.*
- 4. Provide a totally informative monthly Minister's report to the board.*

The Committee will do monthly evaluations in the areas of concern to ensure that The FCC membership is satisfied with Dr. Dunstan's performance.

Dr. Dunstan is on a continuing contract and this contract will be continued if the above directions are met satisfactorily. If the directives are not met satisfactorily, the Church Board will take action to effect changes that will fulfill the needs of the membership/congregation.

A recommendation to accept proxy votes for the above motion was discussed but no motion was made.

Discussion concerning the Annual Survey and the above motion followed.

Wayne Caldwell discussed the need for a calm and unbiased vision. The Bible's goal for reconciliation concerns man to God and man to brother and sister. Reconciliation so the body is edified and made to feel good about itself. The creation of an environment that fosters relationships where all partners can continue to worship and love and move forward.

The question was called and a motion was made by Glenn Johnston and seconded by Etta Jane McCarty to vote by secret ballot. The ballots were collected and counted by Wayne Caldwell and Marge Thomas.

The motion carried. Votes in favor = 14. Votes against = 13.

The meeting was adjourned with prayer by Marge Thomas at 8:10 pm.

Respectfully submitted,

Donna J. Corley
First Christian Church Board Secretary

**First Christian Church
Morehead, Kentucky
Executive Board Minutes
September 27, 2004**

Present: Wayne Caldwell Donna Corley Darlene Perkins
Rex Chaney John Dunstan
Sarah Chaney Glenn Johnston

Presiding: Rex Chaney

The meeting was called to order at 6:30 with prayer by Rex Chaney.

Minutes from August 23, 2004 and Executive Board were approved.

Treasurer: Glenn submitted the written report for review. Funds transferred for wiring project: \$2440. Reconciliation offering: \$180. Fifth Sunday Offering: \$298. Increased copy expenses reflected on the report were created by an uncleared check for August payment not received by Xerox and a change in the billing date. We continue to spend more than we collect.

Old Business: **Ministers Evaluation:** The Personnel Committee will recommend to the Board of Directors the continuance of the Minister's contract with monthly review of areas of concern. See attached letter to congregation of September 23, 2004.

Respectfully submitted,

Donna J. Corley
First Christian Church Board Secretary

Since our last board meeting we have had five worship services. During the morning worship of August 29, 2004 we received a new member by transfer- Ebonie Martin. Ebonie is a pre-law student at MSU.

In the past month we have seen an increase in college students attending worship. I hope we are doing all we can to welcome, get to know and encourage these young folks.

The youth and children of the church need the help and support of the total church. I recommend that we form a youth and children's task force and support this group with all the resources necessary to build successful programs in these areas.

Mid-Week Bible Study and Prayer group continues to meet on Tuesdays at 12 P.M. The Bible study is currently focusing on the Gospel of John. We will be looking at John 13 on Tuesday Sept. 28.

During the past month we have been blessed with the lowest number of members in the hospital so far this year. We continue to support the St. Claire volunteer chaplains program which supplies emergency on call service from 9 P.M. to 8 A.M. on scheduled evenings.

This month I have met with Tom Cardiff and Matthew Roberts, District Executive of the Blue Grass Council of the Boy Scouts of America. These scout leaders are working to increase relationships between the council level of the BSA and the local congregations that sponsor scout troops.

This month I have conducted eight counseling sessions.

On September 9, 10 and 11th I attended the Regional Assembly at Owensboro, Ky. The major presentations by the moderator, the regional minister, and Dr. Fred Craddock are on C.D.s and are available in the church office. The theme for the assembly was "Stepping Out in Faith". The workshops which I attended focused on the work of the Elders and the work of the Deacons. Dr. Gary Straub delivered presentations from his book, Your Calling as an Elder. Rev. James Trader led the workshops on the work of the deacons. He developed his presentations from his new book on the same topic.

On Sept. 22 we received a letter from Rev. Janet Ehrmantraut announcing her resignation as regional minister for the region of Ky. Jan's resignation is effective November 30, 2004. She will become the minister of pastoral care at Central Christian Church in Lexington.

Since our last board meeting I have been in the church office 76 hours. The personnel committee has recommended regular office hours of 9:30 AM to 1:30 PM. These hours will be kept as routinely as possible.

The local ministerial association met on Wed. Sept. 1, 2004. The association received the news that Mary Wescott, the director of Christian Social Services, is getting married in Nov. and leaving the area. A search for a new director is underway.

The next meeting of the association will be on Wed. Oct. 6th. Kay Steiner of the People's Clinic will be the guest presenter.

During the past month we have had no weddings or funerals for members of the congregation.

The sermons for the past five weeks have been Biblically based on the scriptures of:

Aug. 29 I Cor. 13 The God of Love

Sept 5 Luke 14: 25-33 Called to be Faithful

Sept. 12 Luke 15: 10 Called to Repentance.

Sept. 19 John 3:16 The God of Love

Sept. 26 Matthew 14: 22-33 Stepping Out in Faith

During the past month I have taken 1 vacation day, Thurs. Sept 16, 2004.

The congregation is invited to the District 11 Fall Rally. Rev. Chris Hobgood, the general minister and president of the Christian Church (Disciples of Christ) will be the worship leader. This event will be on Oct. 17 at Middlesboro, Ky. The event will begin at 3 PM with worship at 6:30 PM.

**First Christian Church
Morehead, Kentucky
Board Minutes
October 25, 2004**

| Present: | <u>Board Members</u> | <u>Others Attending</u> |
|-----------------|----------------------|-------------------------|
| | Don Blair | Virginia Hatmaker |
| | Linda Bryant | |
| | Wayne Caldwell | |
| | Natalie Caudill | |
| | Ron Caudill | |
| | Rex Chaney | |
| | Sarah Chaney | |
| | Donna Corley | |
| | John Dunstan | |
| | Al Evans | |
| | Neva Griffith | |
| | Tommy Griffith | |
| | Betty Hall | |
| | Jeanne Huie | |
| | Eva Johnston | |
| | Glenn Johnston | |
| | Sonny Jones | |
| | Etta Jane McCarty | |
| | Jim McCarty | |
| | Darlene Perkins | |
| | David Perkins | |
| | Marge Thomas | |
| | Dianna Walke | |
| | Ron Walke | |
| | Jack Whidden | |

Presiding: Rex Chaney

The meeting was called to order at 7:05 by Rex Chaney. A quorum of 23 voting members was present.

The opening prayer was given by Wayne Caldwell.

Minutes: A motion to approve the minutes from September 27 was made by Di Walke and seconded by Linda Bryant. The minutes were approved with no opposition.

Treasurer: The treasurer's report was submitted and reviewed by Glenn Johnston.

Di Walke questioned line item 6430 for the amount of \$357.70. Glen will investigate the expense and report.

CWF: During the month of October canned fruit is being collected for Christian Social Services food pantry. Additional peanut butter and cereal was also delivered. Tuna will be collected during the month of November.

Donations from the un-Tea Party totaled \$940.

A quilt was made and sent to the Christian Church Homes of Kentucky by Virginia Hatmaker

Deacons: The Deacons met on 24 October. The Deacons plan to call individuals not attending services, pray for the church and members, and host a Chili Dinner for fellowship.

The chili dinner will be held on Sunday, 7 November immediately following the morning service. The congregation is asked to come and participate in the fellowship. The Deacons will furnish the meal.

Deacons for November: Jim Fred Cassity, Al Evans, Sonny Jones, Bessie Pernel, Kathy Porter, Dianna Reynolds.

Education: A chair is needed for the Education Committee.

Kristy continues to teach the children's class. Many thanks to Ann Mayhew for mentoring Kristy. The adults will begin a film series with study guide entitled *That the World May Know*. The series will be completed July 3rd.

Elders: The elders will meet Sunday at 2:00 PM.

Evangelism: A black and white draft copy of the church directory was circulated for review. The final version should be available soon.

Living Memorial: Quarterly statement is not yet available for review.

Property: Jeannie Huie requested that the light bulb over the choir loft be replaced.

The Boy Scouts need a place to meet on the 4th Monday during the church board meeting. There was some discussion about meeting in the sanctuary. No decision on an alternative meeting place for the Boy Scouts or the Church Board was made.

Stewardship: A stewardship committee needs to be appointed and a proposed budget prepared.

World Outreach: The Fifth Sunday Offering for Christian Church Homes of Kentucky will be collected on October 31. The next scheduled opportunity for giving to the Disciples Mission Fund is the Thanksgiving Offering, November 14th and 21st.

The Outreach Committee met to plan Thanksgiving and Christmas activities:

Items for ten Thanksgiving baskets for the Rowan County Intercgency Cooperative and four Thanksgiving baskets for our monthly grocery project will be purchased on Sunday November 21st.

The annual family Christmas project will begin during advent. A list of needed items and opportunities for service will be posted.

The MSU girls' basketball team will be recruited to help with the gift wrapping. Rex will confirm a dates the team will be available.

Worship: Advent dates:
November 21st: Decorate tree and church
November 28th: First Sunday in Advent
December 12th: Special Music
Dinner following service (Voluntcers: Marge Thomas, Eva Johnston, Di Walke, Natalie Caudill, Etta Jane McCarty, Donna Corley)
December 24th: Christmas Eve Service (10:00 PM)

Miller Pipe Company estimates \$4587 for organ repair. This amount will be written into the church budget so that the organ may be maintained.

Contracts for the Choir Director and Organist are ongoing.

Harold Tackett's 70th birthday is 1 November.

Minister: Written report submitted. See attached.

Old Business: Update on Faith Annex and People to People Clinic. Di Walke continues to attend all meetings. An updated contract for use of Faith Annex has not been submitted for review.

Respcctfully submitted,

Donna J. Corley
First Christian Church Board Secretary

**First Christian Church Morehead
Executive Board Committee Minutes
October 25, 2004**

Present: Wayne Caldwell Donna Corley Darlene Perkins
Rex Chaney John Dunstan
Sarah Chaney Glenn Johnston

Presiding: Rex Chaney

The meeting was called to order at 6:40. The opening prayer was given by John Dunstan.

Minutes from September 27, 2004 Executive Board were approved.

Treasurer: Glen reported that a \$25 check from Ricky Little had been incorrectly deposited into the church general account. Virginia reimbursed this amount from her private account and will be reimbursed from the church budget. This month funds collected exceeded expenditures. All bills are up-to-date.

Old Business: **Ministers Evaluation:** Four points of the Minister's evaluation were reviewed:

1. Office Hours: Office hours being maintained:
Monday – Thursday 9:30 – 1:30.
2. Attempt to visit: John reported that fourteen visits have been made this month. Evening visitations are planned for the next two months. The board recommended individuals for visitation.
3. Environment for Counseling: John reported 14 counseling sessions this month.
4. John reported drafting his report to cover each area of the Minister's job description. Written report submitted.

Respectfully submitted,

Donna J. Corley
First Christian Church Board Secretary

Minister's Report to the Official Board October 25,2004

Since our last board meeting we have had four worship services. Rev. Stuart Schneider was our guest speaker for our service on Oct. 24. We received no new members during this month.

The worship committee has been busy planning the season of Advent and Christmas. We plan to decorate the church for Christmas on Sunday Nov. 21, at 1 P.M. The special music program for Christmas is planned for December 12. Our annual Christmas Eve Service is scheduled for Friday Dec. 24, at 10 P.M.

The deacons met on Sunday Oct. 24 for a chili lunch. Plans were developed for a larger chili dinner.

During the month I conducted fourteen counseling sessions. Several of these sessions were with clients who came to the church for human concerns. This time of the year brings financial stress on many families.

Our regional minister Jan Ermantraut has resigned to accept a position with Central Christian Church. Jan has also been experiencing significant health problems. Jan will complete her tenure at the end of November. Plans are being developed to begin the search for a new regional minister. On the district level, there have been no meetings or significant activity. Rev. Lon Oliver continues to be our support staff person during this period.

In the office, the pictorial directory is near completion. A copy is presented for additional comments. I have been in the office for fifty-eight hours this month.

The next meeting of the ministerial association will be on Nov. 3rd at 9am at St. Claire Regional Hospital.

During this month there have been no funerals or weddings.

The sermons for the past month have been based on the Biblical texts of:

| | | |
|----------|------------------------|-------------------------------------|
| Oct. 3 | 1 Corinthians 11:23 | A Worldwide Body |
| Oct. 10 | 1 Corinthians 11:17-29 | Lifting Up the
The Pastor's Arms |
| Oct. 17. | 2 timothy 3:14-45 | Proclaim the Message |
| Oct. 24 | John 14:11-14 | Prayer Power |

The Season of Advent begins on Sunday November 28th.

**First Christian Church
Morehead, Kentucky
Board Minutes
November 22, 2004**

| Present: | <u>Board Members</u> | <u>Others Attending</u> |
|-----------------|------------------------|-------------------------|
| | Linda Bryant | Phyllis Bradley |
| | Wayne Caldwell | Bill Davis |
| | Natalie Caudill | Virginia Hatmaker |
| | Ron Caudill | Elizabeth Reffitt |
| | Rex Chaney | |
| | Sarah Chaney | |
| | Donna Corley | |
| | John Dunstan, Minister | |
| | Al Evans | |
| | Neva Griffith | |
| | Tommy Griffith | |
| | Betty Hall | |
| | Jeanne Huie | |
| | Eva Johnston | |
| | Glenn Johnston | |
| | Sonny Jones | |
| | Darlene Perkins | |
| | David Perkins | |
| | Dan Thomas | |
| | Dianna Walke | |
| | Ron Walke | |
| | Jack Whidden | |

Presiding: Rex Chaney

The meeting was called to order at 7:10 by Rex Chaney. A quorum of 22 voting members was present.

The opening prayer was given by Rex Chaney.

Minutes: A motion to approve the minutes from October 25 was made by Al Evans and seconded by Jeanne Huie. The minutes were approved with no opposition.

Treasurer: The treasurer's report was submitted and reviewed by Glenn Johnston. Glenn clarified the questioned expense from the October 25th meeting. Line item 6430 for the amount of \$357.70 covered gifts for May graduates. This month contributions continued to exceed expenditures. Special contributions continue to decrease the electrical debt.

CWF: Food items being collected for Christian Social Services:
November: Tuna
December: Cake and Brownie Mix

CWF Christmas open house will be hosted by Natalie Caudill on December 13, 2004 at 2:00 PM.

Deacons: The chili dinner provided by the deacons on November 7th was very successful. The dinner was well attended and the chili and fellowship were outstanding.

The deacons will provide a meal for the Lady Eagles on December 18th. The Lady Eagles have volunteered to help with the Family Christmas Project by wrapping the family gifts.

Deacons for December: Linda Bryant, Jean Mack, Dan Thomas

Education: The adult Sunday school film series entitled *That the World May Know continues*.

Elders: The elders met on October 31st at 2:00 PM. The elders discussed providing a spiritual growth workshop for the entire congregation. The elders also plan to participate in visitation with the Minister.

Evangelism: The Directory has been published and distributed. If you do not have a copy, pick one up from the church office.

Living Memorial: The quarterly statement was distributed and reviewed by David Perkins.

Property: The requested light replacements have been completed. Thanks to Ronnie Caudill and Bill Huie for replacing the light over the choir loft "at reported great peril".

Stewardship: Glenn Johnston prepared and distributed a letter to each member. Glenn asked that all consider continued and increased level of giving.

Glenn suggested that the television ministry be added as a budget item for the upcoming budget.

World Outreach:

A total of \$327 was received on October 31 for Christian Church Homes of Kentucky Fifth Sunday offering. A total of \$508 was received on November 14 and 21 for the Disciples Mission Fund Thanksgiving offering. The next scheduled opportunity for giving to the Disciples Mission Fund is the Christmas Offering, December 12th and 19th.

A total of \$565 was collected for Thanksgiving Baskets. Fourteen Thanksgiving Baskets were distributed. Four as part of our local outreach grocery project (delivered November 21st) and ten for the Rowan County Interagency Cooperative (delivered November 22nd).

The annual family Christmas project will begin November 28th. The list of needed toys will be available on December 5th.

Worship: Thanks to all volunteers helping with advent decorations. Christmas music and congregational dinner will be December 12th. The first Sunday of Advent is November

28th. Poinsettias (white foil and ribbon) should be delivered to the church on Friday December 10th.

Minister: Thanksgiving baskets were delivered as scheduled. The minister has responded to counseling needs and other requests throughout the month (6 member visitations and ~10 counseling sessions). The focus for Bible study is the Gospel of John.

There has been a change in leadership at Christian Social Services. Kay Stiner will assume the director position.

New Business: Myron Doan has resigned and will relocate to Northern Kentucky. He will maintain an associate membership with First Christian Church.

John Dunstan submitted his resignation to Rex Chancy on November 16th. John requests the effective date to be December 15, 2004.

The following motion was made by the Personnel Committee:

John Dunstan will remain in active ministry and maintain full salary until December 15th, 2004. He will receive a total of three weeks additional compensation to cover remaining vacation and continuing education leave. He will also receive an additional \$338.09 to cover previously un-reimbursed conference expenses.

Discussion: Ronnie Caudill questioned the exact amount owed. Glenn Johnston calculated the amount to be \$5,833.13 plus \$338.09.

The motion carried without opposition.

The co-chairs of the Worship Committee (Natalie Caudill and Jeanne Huie) recommended Molly Smothers of Mt. Sterling as part-time interim minister. It is the consensus of the board for the Personnel committee to negotiate a satisfactory arrangement of the details.

It is the consensus of the Executive Board that there will not be a December meeting.

The meeting was adjourned at 8:00 PM

Respectfully submitted,

Donna J. Corley
First Christian Church Board Secretary

**First Christian Church Morehead
Personnel Committee Minutes
November 22, 2004**

Present: Wayne Caldwell Donna Corley Darlene Perkins
Rex Chaney John Dunstan
Sarah Chaney Glenn Johnston

Presiding: Rex Chaney

The meeting was called to order at 6:10. The opening prayer was given by Rex Chaney. John Dunstan was not present for the first half of the meeting.

Rex Chaney presented a letter of resignation dated November 16, 2004 from John Dunstan. The effective date from the letter was December 15, 2004. Attached to the letter was a proposed settlement of the contractual agreement between the Minister and the Church.

Rex reported discussing the possibility of the Minister leaving with the Worship Committee Chairs. Natalie Caudill and Jeanne Huie suggested contacting Molly Smothers as a possible interim minister. Rex contacted Molly and she has consented to serve as a part-time interim. This would consist of all day on Sunday and one full day or two half days during the week. Molly would also be on call as needed for emergencies such as funerals, etc.

The Committee discussed the terms of the letter submitted by John and proposed the following alternative:

1. Remain in active ministry to the Church until January 15, 2005 and receive additional compensation for two weeks vacation and one week continuing education.
2. Remain in active ministry until December 31, 2004 and receive compensation for an additional three weeks to cover remaining vacation and continuing education time.
3. Remain in active ministry until December 15, 2004 and receive compensation for an additional three weeks to cover remaining vacation and continuing education.

John Dunstan joined the meeting at this point and the above alternatives were discussed. The discussion included interpretation and clarification of the sixty days notice in the contractual agreement between First Christian Church and John Dunstan. The committee discussed the best avenue for the Church and the Minister at this point. Agreement was reached and the following proposal will be recommended to the Board of Directors as New Business.

John Dunstan will remain in active ministry to First Christian Church until December 15, 2004. First Christian Church will provide full salary through December 15, 2004. First

Christian Church will provide additional compensation for a total of three weeks (two weeks vacation and one week continuing education). Additionally First Christian Church will reimburse John Dunstan \$338.09 for expenses incurred while attending annual convention.

Respectfully submitted,

Donna J. Corley
First Christian Church Board Secretary