

**Morehead State University
Special Collections & Archives
Archives Accession Form**

Department or Office: Construction & Engineering Office

Collection Title: Building Files & Blueprints

Record Group Number: RG036-17-01

Date transferred: May 17, 2016

Processed by: Chris Sammons

Cataloged by: Dieter C. Ullrich

Date Listed: April 13, 2017

Date Span: 1924-2014

Size of Collection: 33 linear feet.

Number of Boxes: 27 legal size document cases and 41 blueprint boxes.

Type of Material: Blueprints, drawings and office files.

Condition of Material: Good

Arrangement: Organized alphabetically by name of building; Chronological arrangement.

Historical Information: The Office of Construction & Engineering at Morehead State University began as part of the duties and responsibilities assigned to the superintendent of building and grounds in 1931. Presently the office provides technical support to all Facilities Management departments at the University. The office is involved with new facility design and continuous improvement of existing facilities. It also manages and maintains the mechanical and electrical infrastructure of the campus, as well as managing the University's utilities and improvements for conservation and efficiency.

Scope and Content: Collections consists of office files, drawings and blueprints associated with the construction and maintenance of buildings on the campus of Morehead State University from 1924 to 2014. The office files contain correspondence, work bids, equipment details, maintenance records, operation manuals and miscellaneous files related to the construction and maintenance of current and demolished campus buildings.

Subject Headings / Descriptors:
Morehead State University – History.

Morehead State University. Construction & Engineering Office.
Morehead State University – Planning.
Morehead State University – Buildings.
Campus planning.

Notes: