

CAMPUS ENVIRONMENT TEAMS

Name	Ms. Marcia Cooper
Title	Assistant Professor Radiologic Technology
Department/College	College of Science & Technology, Nursing & Allied Health
Responsibilities on campus	Advise students and teach Radiology classes. Faculty Senate appointment to Affirmative Action Committee.

Name	Dr. Joan Whitworth
Title	Assistant Professor of Science
Department/College	College of Science & Technology, Physical Science
Responsibilities on campus	Advise students and teach Physical Science courses. Faculty Senate appointment to Affirmative Action Committee.

Name	Ms. Rhonda Mackin
Title	Academic Departmental Specialist II
Department/College	College of Science & Technology, Mathematics
Responsibilities on campus	Serves as the secretary for the Math faculty. Staff appointment to Affirmative Action Committee.

Name	Mr. Vincent H. Butler
Title	Admissions Specialist
Department/College	Office of Admissions
Responsibilities on campus	Supervises student telecounselors (STARS) who help the Admissions staff recruit students to the University. Inputs data on newly admitted students. Staff Congress appointment to Affirmative Action Committee.

Name	Bessie Boyd
Title	Payroll Specialist
Department/College	Administration & Fiscal Services Office of Payroll
Responsibilities on campus	Staff Congress appointment to Affirmative Action Committee. Term expires in August.

Name	Mr. William Scald
Title	Staff
Department/College	Unknown
Responsibilities on campus	Staff Congress appointment to Affirmative Action Committee. Term expires in August.

Name	Ms. Joyce Wise
Title	Student
Department/College	
Responsibilities on campus	Student Government appointment to Affirmative Action Committee.

Name	Ms. Tiffany Camp
Title	Student
Department/College	Paralegal Studies, Geography, Government & History
Responsibilities on campus	Student Government appointment to Affirmative Action Committee.

Name	Francene Botts-Butler
Title	Director/Affirmative Action Officer
Department/College	Multicultural Student Services/Office of President
Responsibilities on campus	Advises students regarding academic, vocational, social and intellectual concerns. Conducts training on diversity, sexual harassment and other issues. Coordinates ADA compliance. Conducts investigations regarding race, sex and other discrimination. Ex officio member of Affirmative Action Committee.

Name	Ms. Peggy Overly
Title	Minority Student Services Coordinator
Department/College	Office of Multicultural Student Services
Responsibilities on campus	Advises minority students on academic, social, vocational and intellectual matters. Provides programming for minority students. Ex officio member of Affirmative Action Committee.

Name	Ms. Valerie Wagoner
Title	Research Assistant
Department/College	Office of Institutional Planning, Research & Effectiveness
Responsibilities on campus	Conducts research for campus constituents needing information for reports to CPE and other outside agencies. Provides support to the Affirmative Action Officer regarding the AAP. Presidential appointment to Affirmative Action Committee. This positions serves as chair.

Describe the charge to the Campus Environment Team and identify the individual(s) to whom the team reports.

The Affirmative Action Committee has been in place since 1985. As the Affirmative Action Officer, I selected the AAC to also be the Campus Environment Team. The purpose of the Affirmative Action Committee is to review and make recommendation about policies and issues related to Affirmative Action at the University. The voting membership of the committee shall consist of two faculty members (at least one a Faculty Senator); four staff members (2 executive/managerial or professional non-faculty) and two students. Representation from these groups shall be at least 50% female. At least two members shall come from other protected classes. Additional voting members of the Committee shall include the Affirmative Action Officer and the Multicultural Student Services. The chairperson is appointed by the President from the membership or as an additional member. The President shall make selection of all members from slates of nominees furnished as follows: Faculty Senate – four nominees, Staff Congress – eight nominees, and the Student Government Association – four nominees. The term of service for student members shall be one year. All other terms of appointment shall be two years with staggered terms.

Duties & Responsibilities:

1. To make recommendation concerning policies, procedures, implementation, and revision of the University's Affirmative Action Plan.
2. To assist the Affirmative Action Officer in identifying areas of concern regarding affirmative action and equal employment opportunity.
3. To constitute, when necessary, an Affirmative Action Grievance committee pursuant to PG-5 to review investigation findings of the Affirmative Action Officer regarding affirmative and equal employment opportunity complaints.
4. To constitute, when necessary, an Affirmative Action Grievance Committee pursuant to PG-5 to review investigation findings of the Affirmative Action Officer regarding claims of sexual harassment.
5. To implement strategies to educate the University community concerning affirmative action, discrimination, and sexual harassment issues.

**THIS INFORMATION IS DUE AT THE COUNCIL OFFICE BY
FRIDAY, JULY 14, 2000**

Attachment B

**INDIVIDUALS RESPONSIBLE FOR CAMPUS DIVERSITY/
MINORITY AFFAIRS**

Name	Dr. Ronald G. Eaglin
Title	President
Department/College	
Responsibilities on Campus	CEO of University.

Name	Dr. Michael Moore
Title	Executive Vice President for Academic Affairs & Dean of faculty
Department/College	Academic Affairs
Responsibilities on Campus	Responsible for hiring all faculty and related academic programs.

Name	Mr. Porter Dailey
Title	Vice President
Department/College	Administration & Fiscal Services
Responsibilities on Campus	Responsible for fiscal affairs of the University. Also Treasurer for Board of Regents.

Name	Mr. Mike Mincey
Title	Vice President/Director of Athletics
Department/College	Student Life/Athletics
Responsibilities on Campus	Responsible for student affairs – Greek life, athletics, student development, wellness, health care, Multicultural Student Services and student discipline.

Name	Mr. Keith Kappes
Title	Vice President
Department/College	University Advancement
Responsibilities on Campus	Responsible for university marketing, publications and printing.

Name	Dr. Francene Botts-Butler
Title	Director Multicultural Student Service/Affirmative Action Officer
Department/College	Multicultural Student Service/Office of the President
Responsibilities on Campus	Advises students regarding academic, vocational, social and intellectual concerns. Conducts training on diversity, sexual harassment and other issues. Coordinates ADA compliance. Conducts investigations regarding race, sex and other discrimination. Ex officio member of Affirmative Action Committee.

Name	Ms. Peggy Overly
Title	Minority Student services Coordinator
Department/College	Office of Multicultural Student Services/Office of President
Responsibilities on Campus	Advises minority students on academic, social, vocational and intellectual matters. Provides programming for minority students. Ex officio member of Affirmative Action Committee.

Name	Ms. Ernestine Winfield
Title	Coordinator, Minority Teacher Education Program
Department/College	Office of Retention - Academic Affairs
Responsibilities on Campus	Coordinates the recruitment and retention of minority students to the teacher education program. Also, coordinates the Governor's Minority Student College Preparation Program.

Name	Mr. William Salazar
Title	Retention Specialist
Department/College	Office of Retention - Academic Affairs
Responsibilities on Campus	Works with minority students on retention issues, study skills, test taking skills, job skills, etc.

**THIS INFORMATION IS DUE AT THE COUNCIL OFFICE BY
FRIDAY, JULY 14, 2000**

SERVICE COMMITTEE

Termination Date: Standing Committee, established May 1991, revised April 1994.

Purpose: To recognize and reward service by evaluating applications for, and recommending selection of outstanding recipients for the Distinguished Faculty Service Award (DFSA) and the Distinguished Staff Service Award (DSSA).

Membership: Membership shall consist of four faculty members, one from each college, and one professional librarian selected by the Faculty Senate (At least one faculty member shall be a Faculty Senator, but Faculty Senators should not hold a majority of faculty membership on the committee.); with terms for two years staggered so that two members are elected each year; six staff members, one from each EEO job classification category, selected by the Staff Congress, with terms for two years staggered so that three members are elected each year; one academic department chair selected by the Executive Vice President for Academic Affairs; one representative of the Student Government Association, selected by the SGA annually; and the two most recent recipients of both the Distinguished Faculty Service Award who are active faculty and the Distinguished Staff Service Award. Should a faculty member of the committee be nominated for "Distinguished Faculty Service Award" that faculty member should be replaced by an alternate named by the Faculty Senate.

Duties & Responsibilities:

1. To promote and recognize quality service to the University, community, region, nation and world.
2. To solicit, review and make recommendations on nominations for the Distinguished Faculty Service Award (DFSA) and the Distinguished Staff

Service Award (DSSA).

Officers: Chair, a Vice Chair, and a Secretary to be selected by the committee from the membership.

Frequency of Meetings: Minimum of twice a semester.

Reporting Channels: Recommendatory to the President.

Minutes and Proposals Copied to: The Library, Faculty Senate, Student Government Association and Staff Congress. (Published minutes should protect the confidentiality of nominees.)

Support Services: Office of the President.

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AFFIRMATIVE ACTION COMMITTEE

Termination Date: Standing Committee, last revision April 1994.

Purpose: To review and make recommendation about policies and issues related to Affirmative Action at the University according to PG-5 and the University's Affirmative Action Plan.

Membership: Voting membership of the committee shall consist of two faculty members, (At least one faculty member shall be a Faculty Senator, but Faculty Senators should not hold a majority of faculty membership on the committee.) four staff members (at least two of whom shall be from executive/managerial or professional nonfaculty categories) and two students. Representation from these groups shall be at least 50% female. At least two members shall come from other protected classes. Additional voting members of the Committee shall include the Affirmative Action Officer and the Minority Student Affairs Director. A chairperson will be appointed by the President from the membership or as an additional member. Selection of all members shall be made by the President from slates of nominees furnished as follows: Faculty Senate - four nominees, Staff Congress - eight nominees, and the Student Government Association - four nominees. The President shall make every effort to insure that pluralism and diversity are observed in membership selection. The term of service for student members shall be one year. All other terms of appointment shall be two years with staggered terms.

Duties & Responsibilities:

1. To make recommendation concerning policies, procedures, implementation, and revision of the University's Affirmative Action Plan.
2. To assist the Affirmative Action Officer in identifying areas of concern regarding affirmative action and equal employment opportunity.
3. To constitute, when necessary, an Affirmative Action Grievance Committee pursuant to PG-5 to review investigation findings of the Affirmative Action Officer regarding affirmative action and equal employment opportunity complaints.
4. To constitute, when necessary, an Affirmative Action Grievance Committee pursuant to PG-5 to review investigation findings of the Affirmative Action Officer regarding claims of sexual harassment.
5. To implement strategies to educate the University community concerning affirmative action, discrimination, and sexual harassment issues.

Officers: Chair - appointed by the President as an additional member or from the membership who shall vote only in case of a tie; a Vice Chair and a Secretary to be selected by the committee from the membership.

Frequency of Meetings: Minimum of once quarterly.

Reporting Channels: Recommendatory to the President. Recommended changes in policies and procedures shall be reported to the Faculty Senate and Staff Congress.

Minutes & Proposals Copied to: The Library, Faculty Senate, Student Government Association, and Staff Congress. (Published minutes should protect the confidentiality of employees and students.)

Support Services: Office of Human Resources.

GRADUATE COMMITTEE

Termination Date: Standing Committee, last revision January 1996.

Purpose: To review and make recommendations on policies and regulations pertaining to graduate study; to advise the graduate dean in the execution of these policies; to review and recommend the approval of graduate programs, faculty, and courses; and to conduct hearings on graduate student appeals.

Membership: Voting membership of the committee shall consist of two faculty members from each college, one graduate student from each college selected by the Student Government Association, the Dean of Graduate and Extended Campus Programs. The Director of Libraries or his/her designee shall serve as a non-voting member. The faculty members shall be selected by the Graduate Faculty (all members) from the full members of the Graduate Faculty. The selection process will be handled by the Faculty Senate in consultation with the Dean of Graduate and Extended Campus Programs. Terms of service for faculty shall be two years, with no more than one-half of the members being replaced each year. Term of service for student members shall be one year.

Duties & Responsibilities:

1. To examine and evaluate the graduate curriculum of the University for possible improvement.
2. To recommend revisions and to initiate suggestions for study or actions by the graduate faculty of the colleges and/or departments.
3. To pursue the development of experimental and innovative graduate curricular programs.
4. To make recommendations on proposals for new graduate curricular programs and changes in graduate offerings which have been approved by the appropriate college graduate committee and dean.
5. To coordinate and promote the activities of the college graduate committees.
6. To recommend policies, standards, and regulations pertaining to graduate programs.
7. To receive and review nominations and make the final decision of appointments to the graduate faculty as outlined in PAC-6.
8. To hear grievance appeals regarding grades and academic matters within the graduate programs, render a decision on each appeal, and notify the student and Executive Vice President for Academic Affairs and Dean of Faculty through the Office of the Dean of Graduate and Extended Campus Programs.
9. To review the admissions standards for University graduate programs.
10. To monitor off-campus undergraduate and graduate courses, programs, facilities, library and support services to ensure compliance with University and accreditation standards.

Officers: Chair - Dean of Graduate and Extended Campus Programs who shall vote only in case of a tie; a Vice Chair and a Secretary as selected by the committee from the membership.

Frequency of Meetings: At least twice a semester.

Reporting Channels: Recommendatory to the Executive Vice President for Academic Affairs and Dean of the Faculty. Recommended changes in policies and procedures shall be reported to the Faculty Senate.

Minutes & Proposals Copied to: The Library, Faculty Senate, Student Government Association, Staff Congress, and Registrar.

Support Services: Office of the Dean of Graduate and Extended Campus Programs.

INTERCOLLEGIATE ATHLETICS COMMITTEE

Termination Date: Standing Committee, last revision April 1994.

Purpose: To serve as an advisory board on matters pertaining to University Intercollegiate Athletics.

Membership: Membership on the committee shall conform to regulations set forth by NCAA Guidelines which specify that a majority of voting members must be faculty and/or administrators with faculty rank. Voting members shall consist of six faculty (at least one per college) selected by the Faculty Senate (no more than one from any department and at least fifty percent must be from protected classes with at least three women), (At least one faculty member shall be a Faculty Senator, but Faculty Senators should not hold a majority of faculty membership on the committee.) three students selected by the Student Government Association (one male, one female, and one athlete), two staff members selected by the Staff Congress (no more than one from any employee category), an administrator with academic rank from Academic Affairs as appointed by the Executive Vice President for Academic Affairs and Dean of Faculty and a staff member or administrator appointed by the President. The Faculty Athletics Representative, Director of Athletics, the Registrar, the Director of Budgets and Management Information, the Vice President for University Advancement, and the Vice President for Student Life or his/her designee, shall serve as nonvoting ex officio members. Term of service for faculty members shall be three years with two of the members (exclusive of the Faculty Athletic Representative) being replaced each year. Term of service for staff shall be two years with staggered terms. The term of service for students shall be one year. Members may serve no more than two terms in sequence.

Duties & Responsibilities:

1. To advise the President and make recommendations on policies and procedures related to the following:
 - (A) Review of the implementation of University policies established on intercollegiate athletics.
 - (B) Change in NCAA divisional status.
 - (C) Determination of conference participation.
 - (D) Addition or discontinuance of intercollegiate sports.
 - (E) Facility needs for intercollegiate athletics.
 - (F) Selection of the Director of Athletics and full-time head intercollegiate coaches.
 - (G) Practices in intercollegiate athletics which directly affect the academic progress of student athletics.

Officers: A Chair and a Vice Chair selected by the committee from the voting members; a Secretary to be selected by the committee from the entire membership.

Frequency of Meetings: At least twice a semester.

Reporting Channels: Recommendatory to the President. Recommended changes in policies and procedures shall be reported to the Faculty Senate and Staff Congress.

Minutes & Proposals Copied to: The Library, Faculty Senate, Student Government Association, and Staff Congress.

Support Services: Office of the Director of Athletics.

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ACADEMIC STANDARDS AND APPEALS COMMITTEE

Termination Date: Standing Committee, last revision January 1996.

Purpose: To review and recommend policies and regulations pertaining to the undergraduate curriculum for the purpose of initiating improvements and maintaining high academic quality and to provide a level of appeal for undergraduate students on academic matters.

Membership: Voting membership of the committee shall consist of two faculty members from each college selected by the Faculty Senate. (At least one faculty member shall be a Faculty Senator, but Faculty Senators should not hold a majority of faculty membership on the committee.) One student with junior standing or higher from each college selected by the Student Government Association, and the Dean of Undergraduate Programs. A member from the Academic Services Center appointed by the Dean of Undergraduate Programs shall serve as a nonvoting ex officio member. Term of service for faculty members shall be two years. These terms shall be nonsuccessive and half of the faculty members will be replaced each year. Term of service for the students shall be one year with possible selection to an additional year.

Duties & Responsibilities:

1. To serve as an appeals committee for those undergraduate students who have been dropped from the University for failure to meet academic standards.
2. To serve as an appeals committee for student academic grievances.
3. To render a decision and notify the student and the Executive Vice President for Academic Affairs and Dean of Faculty through the Dean of Undergraduate Programs.
4. To implement, strictly monitor, and recommend revisions of approved criteria and procedures for academic appeals.
5. To review and recommend policies, standards, and regulations pertaining to undergraduate academic programs and admissions.

Officers: Chair - the Dean of Undergraduate Programs who shall vote only in case of a tie; a Vice Chair and a Secretary to be selected by the committee from the membership.

Frequency of Meetings: Minimum of twice a semester.

Reporting Channels: Proposed revisions in approved criteria and procedures must be approved by the Executive Vice President for Academic Affairs and Dean of Faculty. Recommended changes in policies and procedures shall be reported to the Faculty Senate.

Minutes & Proposals Copied to: The Library, Faculty Senate, Student Government Association, and Staff Congress. (Published minutes should protect the confidentiality of students and employees.)

Support Services: Office of the Dean of Undergraduate Programs.

LIBRARY COMMITTEE

Termination Date: Standing Committee, last revision April 1994.

Purpose: To review and recommend changes in policies and promote use of the University Libraries.

Membership: voting membership of the committee shall consist of one faculty member from each college and two professional librarians selected by the Faculty Senate, (At least one faculty member shall be a Faculty Senator, but Faculty Senators should not hold a majority of faculty membership on the committee.), two undergraduate and two graduate students selected by the Student Government Association, two staff members selected by the Staff Congress, and the Director of the Libraries. Term of service for faculty, librarians, and staff shall be two years with one-half from each category being replaced each year. Term of service for students shall be one year.

Duties & Responsibilities:

1. To promote use of the library.
2. To review, evaluate, and propose library policy regarding circulation, purchasing, and other service/programs.
3. To monitor off-campus library holdings, facilities, and support services to ensure compliance with University and accreditation standards.

Officers: Chair - Director of the Libraries who shall vote only in case of a tie; a Vice Chair and a Secretary to be selected by the committee from the membership.

Frequency of Meetings: As required.

Reporting Channels: Recommendatory to the Executive Vice President for Academic Affairs and Dean of Faculty. Recommended changes in policies and procedures shall be reported to the Faculty Senate and Staff Congress.

Minutes and Proposals Copied to: The Library, Faculty Senate, Student Government Association, and Staff Congress.

Support Services: Office of the Director of the Libraries.

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PROFESSIONAL DEVELOPMENT COMMITTEE

Termination Date: Standing Committee, last revision January 1999.

Purpose: To promote excellence in teaching, and to evaluate application for, and recommend selection of, the University's Distinguished Teacher, and to recommend policies and activities related to faculty development, especially in the evaluation of applications for sabbatical leave of absence.

Membership: Voting membership of the committee shall consist of one tenured faculty member selected by the Faculty Senate from each college (one of which at least one faculty member shall be a Faculty Senator, but Faculty Senators should not hold a majority of faculty membership on the committee), one professional librarian selected by the Faculty Senate, one student selected by the Student Government Association (for the sole purposes of selecting the Distinguished Teacher Award and shall not be present for discussion nor vote on issues of sabbatical or educational leave), the most recent recipient of the Distinguished Teacher Award, the most recent recipient of the Distinguished Research Award, the most recent recipient of the Creative Production Award, and the Director of the Critical Thinking (who shall serve as an officio non-voting member of the committee).

Term of service shall be two years with terms staggered such that one-half of the elected faculty are replaced each year. Terms of service for students and award recipients shall be one year. Should a faculty member on the committee be nominated for the distinguished Teacher Award, that faculty member shall be replaced by an alternate named by the Faculty Senate. Should a faculty member on the committee apply for sabbatical leave of absence, that faculty member shall be replaced by an alternate named by the Faculty Senate Governance Committee, for the purpose of the evaluation of the applications for sabbatical leave of absence.

Duties and Responsibilities:

1. To recognize, publicize, and promote excellence in teaching.
2. To evaluate proposals for, and award internal grants for, innovations in teaching.
3. To consult and advise the Executive Vice President for Academic Affairs and Dean of Faculty concerning university grading practices and report to the faculty concerning such practices.
4. To solicit, review and consider making recommendations on nominations of faculty for the Distinguished University Teacher Award.
5. To decide the process of evaluating Distinguished Teacher nominees as per the process set forth by the Distinguished Teacher Award Guidelines.
6. To develop a list of recommended professional development activities to be completed during the upcoming fiscal year and to report that list to the Director of Critical Thinking, the Executive Vice-President for Academic Affairs and the Dean of Undergraduate Graduate Programs.
7. To evaluate and make recommendations to the Executive Vice President for Academic Affairs and Dean of Faculty regarding faculty requests for sabbatical and educational leave as specified in PAC-17 and PAC-28 respectively.

Officers: Chair - selected by the committee who shall vote only in case of a tie; a Secretary to be selected by the committee from the membership.

Frequency of Meetings: As required. Must have a quorum of at least 2/3 of the committee members. Items to be voted upon require a simple majority of the voting members.

Reporting Channels: Recommendatory to the Executive Vice President for Academic Affairs and Dean of Faculty. Recommended changes in policies and procedures shall be reported to the Faculty Senate.

Minutes and Proposals Copied to: The Library, Faculty Senate, Student Government and Staff Congress.

Support Services: Office of the Dean of Undergraduate Programs and the Office of the

Graduate and Extended Campus Programs.

RESEARCH AND CREATIVE PRODUCTIONS COMMITTEE

Termination Date: Standing Committee, last revision April 1994.

Purpose: To promote quality University research and creative productions.

Membership: Voting membership of the committee shall consist of two faculty members from each college and a professional librarian selected by the Faculty Senate (At least one faculty member shall be a Faculty Senator, but Faculty Senators should not hold a majority of faculty membership on the committee.), and the Director of Research, Grants and Contracts. Up to four graduate student members may be appointed annually by the Dean of Graduate and Extended Campus Programs as nonvoting observers. Faculty members and the librarian shall serve a two-year nonsuccessive term with one member of each college being replaced each year. Members of the Committee are not eligible to receive funding for research and creative production proposals.

Duties & Responsibilities:

1. To promote quality research and creative productions.
2. To encourage and evaluate grant proposals and make recommendations regarding internal funding for research and creative productions.
3. To prepare the annual report of research and creative productions.
4. When assigned, to host the annual Research and Creative Productions Scholars Luncheon.
5. To solicit and review nominations of faculty for the Distinguished Research Award and the Creative Production Award and to recommend the recipient.

Frequency of Meetings: Biweekly.

Officers: Chair - Director of Research, Grants, and Contracts who shall

vote only in case of a tie; a Vice Chair and a Secretary to be selected by the committee from the membership.

Reporting Channels: Recommendatory to the Executive Vice President for Academic Affairs and Dean of Faculty.

Minutes and Proposals Copied to: The Library, Faculty Senate, Student Government Association, and Staff Congress.

Support Services: Office of Research, Grants and Contracts.

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SCHOLARSHIP COMMITTEE

Termination Date: Standing Committee, last revision April 1994.

Purpose: To ensure uniform, consistent and fair distribution of scholarship funds and to comply with University policies and procedures for distributing these funds.

Membership: Voting membership shall consist of the Director of Admissions, one faculty member from each college to be selected by the Faculty Senate (At least one faculty member shall be a Faculty Senator, but Faculty Senators should not hold a majority of faculty membership on the committee.), two professional nonfaculty staff members selected by the Staff Congress and two students selected by the Student Government Association. Nonvoting members shall be the Director of Budgets and Management Information, the Honors Program Director, and the Director of Financial Aid. The selected faculty and staff members shall serve two-year terms with no more than one-half being replaced each year. Student members shall serve a one-year term.

Duties & Responsibilities:

1. To review all scholarship awards funded or dispersed by or through Morehead State University to ensure compliance with admission and scholarship requirements and to assess financial aid/scholarship packages. These awards include, but are not limited to the following:
 - A. General University budgeted awards recommended to the committee by the Executive Director of Student Services;
 - B. University Budgeted Institutional Opportunity Grants (IOG) recommended to the committee by the awarding college/department/program through the Scholarship and Awards Officer, the Director of Admissions and/or the Director of Financial Aid;

- C. Privately funded scholarships or awards (recipient selected by the University) recommended to the committee by college/department/ program making the selection;
 - D. To approve the recipients of the MSU Foundation, Inc., Scholarships or Awards;
 - E. Athletic scholarships recommended to the committee by the head coach of each sport and the Director of Athletics;
 - F. Scholarship renewals verified and recommended to the committee by the Director of Financial Aid; and,
 - G. Phase-out of scholarships verified and recommended to the committee by the Director of Financial Aid.
2. The committee shall serve as an appeals body for all University-budgeted and privately-funded scholarship recipients.
 3. To recommend policies and procedures pertaining to scholarships.

Officers: Chair, Vice Chair, and Secretary to be selected by the committee from the membership.

Frequency of Meetings: Monthly.

Reporting Channels: Recommendatory to the Vice President for Student Life. Recommended changes in policies and procedures shall be reported to the Faculty Senate and Staff Congress.

Minutes and Proposals Copied to: The Library, Faculty Senate, Student Government Association, and Staff Congress.

Support Services: Office of Financial Aid.

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Food Committee

(10-12 students, on and off campus, males and females, grad and undergrad)

✓ 1.	Teresa Johnson	3-3925	0438328
✓ 2.	Jason Rainey	3-4285	0536061
✓ 3.	Alicia Hall	4-2201	0418787
4.	Tammie Winburn	4-8083	
✓ 5.	Pam Kitchen	3-4023 41046	
✓ 6.	Jon Keller	3-3150	
✓ 7.	Josh Gruenke	3-4356	
✓ 8.	Abbey Liggett	3-3875	
✓ 9.	Luke Davis	3-4259	
✓ 10.	Mary McDonald	3-4389	
✓ 11.	Brian Martin	4-2694	0465093
✓ 12.	Kristen Beasley	3-3221	
✓ 13.	JR Robinson	3-4902	
✓ 14.	Ross Morgan	3-3091	
✓ 15.	Jeff Morrett	3-3301	
✓ 16.	Kassie Scott	3-3595	
✓	David Lockhart	3-4613	

- Nov 29th @ 2:30

Ross Morgan 3-3091
Crystal Bradshaw 4-1845
Sheila Haynes 3-4452



March 7, 2001

Ms. Teresa Johnson
President S.G.A.
Morehead State University

Ms Johnson:

In reponse to your Q & A please review the following answers.

- 1) The new contracts were put in place as of January 1, 2001. All students signing up for meal plans at the beginning of Spring Semester were given the new contract, along with the Meal Plan Brochure outlining meal plans are non- transferable.
- 2) **ARAMARK'S** Liason with the University is Mr. Bill Redwine, and Mr. Mike Walters. The board days run in conjunction with the academic calendar, with the exception of MLK Holiday, and Easter weekend. Mr. Redwine and I are putting together a board calendar to be enclosed in all enrollment packets for the fall. We feel this calendar will help answer any questions students may have in the future. Board plans are pro-rated with close down periods not included with-in the cost to the student.
- 3) Operating hours are established with The University and **ARAMARK** . The hours are set from traffic flow and transaction reports. The hours will sometimes be adjusted in the end of each semester as business drops off to help contain overhead and expenses.
- 4) I am not at liberty to discuss Company Information, however I would be glad to meet with you at anytime.

In closing , ARAMARK and Morehead State are building a partnership to provide affordable meal plans and service for the Students. We invite any, and all questions you may have in the future.

Roy Biggers
Food Service Director
ARAMARK \ Morehead State University

Cc:
Mr. Bill Redwine
Mr. Mike Walters
Mr. Randy Clay
ARAMARK District Manager

The Association for the Improvement of Retention (AIR)

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Robert Reynolds
Ron Kent
Sean Ishmael
Steve Parkansky
Susan Creasap
Susan Pugh
Suzanne Tallichet
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Subject: A.I.R. meeting overview....

Date: Wed, 21 Feb 2001 23:33:44 -0500

From: "ANTHONY P. CURTIS" <apcurt01@morehead-st.edu>

To: Allison Rhodes <alrhod01@morehead-st.edu>,
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To All:

Attached you will find, the final draft of the Mission Statement and an A.I.R. E-mail list. Any typographical errors or corrections I forgot to make, please let me know.

A majority of the Wednesday meeting was spent, focusing on the 14 issues of A.I.R. We decided on four issues to focus our energy's on for the upcoming Presidential Forum, March 21 at 5:00pm in the Crager Room of ADUC (mark your calenders). We then formed the following committees based on these four issues: Housing Committee, "Anti-Suitcase" College Committee, Dining Services Committee, and Childcare Committee. A listing of the individuals involved on each committee follows:

Housing Committee:

Jeffery A. Lewis
Jessi Richmond
Kristen Kauffman
Erik Lewis
Garry Garrett
Chris Withrow
Tony Curtis

"Anti-Suitcase" College Committee:

Meg Gill
Linda Stevenson
W.A. Morella
Jessica McCarty
Tony Curtis
Chris Withrow

Dining Service Committee:

Kenyatta Rhodes
Jeffery A. Lewis
Garry Garrett
Jessica McCarty

Childcare Committee:

Dan Salvato
Jessi Richmond
Kristin Kauffman

If you are interested in joining any of the committees, please contact someone on the committee (E-mail list attached). I would encourage all committees to meet, and discuss what issues you would like to incorporate into your research.

I personally think the Presidential Forum is going to be our biggest opportunity, not only to get the group name out, but to get student voices heard. We can let the administration know there is no longer going to be an apathetic student voice here at Morehead State University. These committees will prepare us with facts about each subject as well as developing a plan of action to bring about change for the betterment of the MSU campus community as a whole. Let's go to this meeting ready to address issues with the "highers", prepared with facts, and ready to discuss and make change possible.

Those attending the meeting with Mincey, Rhodes, and White (Thursday at 3:30 in the conference room of Howell-McDowell), please delegate someone in the group attending to send out an E-mail to A.I.R. giving a brief overview of the occurrences of that meeting.

In Solidarity,
Tony

ANTHONY P. CURTIS
Email: apcurt01@morehead-st.edu
Morehead State University

- 1- Library Hours
 - extension of hours, especially on weekends.
 - AIR members offer to work these hours, voluntarily or as work studies.
- 2- 24-hour cafe
 - possible location: 2nd Floor ADUC, present location of Jukebox.
 - 3-month trial period.
- 3- Hours posted on all buildings & services
 - regular operating hours.
 - in turn will inform a student of operating hours, encouraging people to stay on the weekends.
- 4- Task-force: electronic survey (asking students what it would take to make MSU a thriving community on the weekends).
 - diverse representation (AIR, SGA, SAC, RHA, SAAC, Eagle Mafia)
 - Publicity system (Mass Communication)
 - Bulletin Broadcast Review
 - Activities Bulletin Board
- 5- SGA seasonal activities
 - Outdoor Movie Night (Laughlin Lawn, projected on side of building)
 - Laughlin Lock-in (weekend activities, with competition between Fraternities, Sororities, Honors Groups, etc.)
 - Plan, Publication, and Successful execution
- 6- Utilization of Eagle Lake and Cave Run
 - patrolling of Eagle Lake.
 - camping and other lake activities.
- 7- Painting of Fire-Hydrants
 - Paint city Fire-Hydrants Blue and Gold (building "pride" in the MSU community) (by campus organizations).
- 8- Homecoming parade
 - Reason for Alumni to return
 - Reason for students to be involved in this weekend's activities.

ANTHONY P. CURTIS
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Morehead State University



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Eku

MOREHEAD STATE UNIVERSITY ■ UPO BOX 1331 ■ MOREHEAD, KENTUCKY 40351-1689 ■ 606-783-2298

Craig - Hope this helps.

SGA Budget - \$42.50 per Full-time Student

\$150,000 never below

* happens because we do all or most of the program though.

\$ out to orgs per year =>
about \$3000

some yr. as high as \$5000
some yr. as low as \$500



www.morehead-st.edu

MSU is an affirmative action equal opportunity educational institution.

Morehead State University
Student Government Association
Legislative & Fiscal Affairs
Funding Application 2000-2001

Name of Organization _____

Is your student organization registered and recognized on this campus? ____ yes ____ no

Number of people in your organization? _____ Date of Application _____

Date when allocation should be issued, if approved? _____

Must list two contacts from your organization

(One must be the faculty advisor, include # and address):

1. _____

2. _____

Do you have a budget? (I.e. MSU funded, dues, etc.) ____ yes ____ no (if yes how much) _____

Will any cost be incurred by the participating students? _____

If so how much? _____

What other sources of revenue have you tried to acquire?(Please give amounts)

1. _____

2. _____

3. _____

Total cost of proposed activity: \$ _____

Itemize costs: (attach additional page if needed with detailed receipts, expenses, etc.)

Amount raised from other sources (grants etc.) \$ _____

Amount requesting from SGA: \$ _____

Is this activity open to all students? ____ yes ____ no

If not why? _____

Please specify what the SGA money will be used for?

How will this activity benefit the students?

According to your organization, why is this activity needed? (attach additional page if needed)

If funds are approved, we agree to expend them only for the specific activity requested.

I, hereby, certify that all of the information recorded on this document is accurate and further agree to all the requirements imposed by the Student Government Association.

President of Organization

Date

Advisor of Organization

Date

MEMORANDUM

MOREHEAD STATE UNIVERSITY

OFFICE OF PUBLIC SAFETY

100 LAUGHLIN BUILDING

(606) 783-2220

TO: Whom it may concern
FROM: Traffic Office
DATE: September 15, 1999
RE: Fall Semester 1999 - Parking Statistics

The following is a report on the number of parking spaces available and the number of parking permits sold by zone:

Zone	Numbers of Spaces	Permits Sold
S	1873	1988*
F/S	826	1191**
M	184	54
C	206	254**
E	700	870**
✓/Z	60 Handicapped	57
Reserved	61	0
Total	3670	4414

*Although these appear to be oversold by about 125 permits, there are some 200 empty spaces daily in Parking Area 18, across the AAC on US 60 East. Many students buy permits and then decide to only bring the vehicle for holiday weeks and special occasions.

**Not everyone is present at the same time and the ratio is well within the tolerance level.

MEMO

To: President Eaglin
Vice Presidents
Deans
Department Chairs

From: Michelle Francis, SGA President
SGA Legislative & Fiscal Affairs Committee

Subject: Funding Requests

Date: October 5, 1998

In the past, the Student Government Association has accepted and approved proposals for funding from student organizations to attend conferences and workshops. The Legislative and Fiscal Affairs Committee would like to bring it to your attention that this will no longer be SGA policy.

The original purpose of the share of moneys from the Student Activities and Services Fee was not to provide funding for student organizations, but to provide funding for the SGA Office and for activities programming.

The Legislative and Fiscal Affairs Committee is restructuring to ensure that student fee money is distributed fairly and equitably. The Student Government Association will consider applications for funding for organizations holding activities on-campus that are open to all students. The Legislative and Fiscal Affairs Committee does not believe that providing funding for travel or conference fees for individual students to attend off-campus events is the best use of student fee money. This policy will take effect October of 1998. We wanted to make you aware of these changes so that you will have the ability to make budget adjustments to accommodate these activities.

If you have any questions feel free to call the Student Government Association for more information at 783-2298.

MF:ac

Proposed Committee Budgets, Fall 2000

Legislative and Fiscal Affairs Committee	\$2000
Student Life Committee	\$300
Athletic Committee	\$500
Endowment Fund/Senior of the Month Committee	\$400
Publicity and Programming Committee	\$300
Campus Improvement/Community Service Committee	\$500
<hr/>	
Total Allotment	\$4000

**STUDENT GOVERNMENT ASSOCIATION'S
SENIOR OF THE MONTH
NOMINATION FORM**

Name: _____ Cumulative GPA: _____

Major: _____ Minor: _____

FRESHMAN YEAR

Activities (include offices held): _____

Awards / Honors: _____

SOPHOMORE YEAR

Activities (include offices held): _____

Awards / Honors: _____

JUNIOR YEAR

Activities (include offices held): _____

Awards / Honors: _____

(OVER)

SENIOR YEAR

Activities (include offices held): _____

Awards / Honors: _____

An SGA Senior of the Month must represent the well - rounded student at Morehead State University. No specific requirements are imposed on nominations, but keep in mind that the student should have a respectable GPA and have contributed to campus life. If selected, the student will be eligible for the SGA Senior of the Year Award. Pleas return this form to the SGA office.

STUDENT GOVERNMENT ASSOCIATION
COMMITTEE SIGN-UP

Name: _____

Address: _____

Phone: _____

Committee Preference:

1. _____
2. _____
3. _____
4. _____

Would you be interested in chairing a committee? Yes ____ No ____

If yes, please state your preference.

1. _____
2. _____

This information will be used in assigning committees. These assignments will be based on your preference(s) and will be matched up as much as possible.

Morehead State University
Student Government Association
Reviewed 1998

Athletic Committee

Purpose

To coordinate events and functions between SGA and the MSU Athletic Department in order to increase interest and participation in athletic events and to promote school spirit.

Projects Encouraged

- | | |
|--------------------------------|---------------------|
| 1. Organize a Pep Club | 4. Shakers |
| 2. Tailgate Parties | 5. Midnight Madness |
| 3. Possible Road Trip Giveaway | 6. Chili Cook-Off |

Campus Improvement/Community Service Committee

Purpose

To research, evaluate, and initiate plans for improving the campus and to do the community some good services.

Projects Encouraged

- | | |
|---------------------------------------|---------------------------------|
| 1. Horticulture (flowers/landscaping) | 5. Clothing Drive |
| 2. Sponsor a Thanksgiving Dinner | 6. Campus-Wide Clean-Up |
| 3. Philanthropies | 7. Earth Day |
| 4. Food Drive | 8. Sponsor Family for Christmas |

Legislative and Fiscal Affairs

Purpose

To evaluate and recommend proposals from student organizations for financial assistance. To select the proposals to submit to congress that makes the most feasible use of SGA money.

Projects Encouraged

1. To review special funding applications and submit the approved applications to SGA Congress for action.
2. To discuss and analyze the legislative and fiscal affairs of SGA.
3. Be more conscious to overall student concerns.

Endowment Fund/Senior of the Month

Purpose

The Endowment Fund was established to provide MSU students with the chance to receive one of four scholarships that are awarded at the SGA banquet in the spring. This committee is also in charge of the selection of a Senior of the Month. Any student with a minimum of 90 credit hours is eligible to receive this award. There will also be a Senior of the Year selected from the pool of monthly winners.

Publicity & Programming

Purpose

To creatively look for a way to promote student awareness of services that are provided to them by SGA and also to improve student participation at SGA activities.

Projects Encouraged

1. Have all publicity up two weeks before scheduled event.
2. Get a closer relationship with *Trailblazer* and get SGA achievements publicized.

Student Life

Purpose

To research, evaluate, and initiate plans to improve the quality of student life on MSU campus.

Projects Encouraged

1. To come up with creative, innovative ideas to help retain students on weekends.
2. To set-up a sub-committee and form a relationship with ARAMARK.

* A chair is to be selected by the President and Executive Vice President of SGA. A vice chair and secretary will be selected from the committee membership.

* Each chairperson is required to meet with the Executive Vice President of SGA and to also submit a copy of the committee meeting reports.

Committee Budgets and Work...PROPOSED

~~LFAC~~-\$2000 per semester

~~Athletic~~-\$500 per semester

-Take over the mob/nest when school starts

-PR for Athletic Events

-Organize Tailgates for each sport

~~Campus Improvement/Community Service~~-\$500 per semester

~~-Books for Kids~~-different name

~~✓~~Plant tree in SGA name

~~✓~~Curtains-shower-men's halls

~~✓~~Lighting Walk

~~Student Life~~-\$300

-Survey

-Maps of locations of Emergency phones

with public safety phone # on them, and pick up times

~~Endowment Fund/Senior of the Month~~-\$400 per semester

~~Publicity and Programming~~-\$300

-Do more minor programming

pumpkin carving contest, booth at Christmas party, help with the

Blue/Gold ball, program for Black history month (RHA)

-Paint the banners for various events

-Help with putting up and taking down the posters



I love KA

I love KA